

September 13, 2010

TO: Members of the MAG 9-1-1 Oversight Team

FROM: Executive Assistant Chief Steve Kreis, Phoenix Fire Department, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

September 20, 2010 - 10:45 a.m.
MAG Office Building, Cholla Room
302 North 1st Avenue, Suite 200
Phoenix, AZ 85003

A meeting of the MAG 9-1-1 Oversight Team has been scheduled for the time and place noted above. Please park in the garage under the building, bring your ticket, parking will be validated. Members of the Oversight Team may attend either in person, by videoconference or by telephone conference call. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage. If you have any questions regarding the meeting, please contact Liz Graeber, 9-1-1 Administrator, at (602) 534-9775.

TENTATIVE AGENDA

	COMMITTEE ACTION REQUESTED
1. <u>Call to Order</u>	
2. <u>Call to the Audience</u> An opportunity is provided to the public to address the 9-1-1 Oversight Team on items that are not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Oversight Team requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.	2. Information.
3. <u>Approval of the May 11, 2010, Meeting Minutes</u>	3. Review and approve the minutes of the May 11, 2010, meeting.
4. <u>MAG FY 2011 PSAP Annual Element/Funding Request Amendment</u> Arizona State University is requesting that the MAG Fiscal Year (FY) 2011 PSAP Annual Element/Funding Request be amended to include one additional position in the amount of \$68,000 to meet the needs of call volume growth from added 9-1-1 trunks and coverage for four valleywide campuses. According to the MAG policy for making changes to approved PSAP funding requests, changes less than ten percent of the approved total equipment budget require the approval of the PSAP Managers Group and the information is to be provided to the Oversight Team in the form of an update. The amount of the requested change falls within the ten percent threshold. On July 15, 2010, the MAG PSAP Managers Group recommended approval of amending the MAG FY 2011 PSAP	4. Information and discussion.

Annual Element/Funding Request. Please refer to the enclosed material.

5. Fiscal Year 2011 Budget Limitations

In August 2010, the State 9-1-1 Office informed MAG 9-1-1 that transfers from the State 9-1-1 Fund by the Arizona State Legislature to balance the State's budget deficit, coupled with a decrease in revenue collected by the Fund during Fiscal Year (FY) 2010 have impacted the ability of the State 9-1-1 Office in funding some equipment requests. The State 9-1-1 Office has requested that MAG 9-1-1 prioritize its projects for FY 2011 in order to determine which projects can be funded based on revenue received. Please refer to the enclosed material.

6. MAG FY 2012 PSAP Annual Element/Funding Request and FY 2012-2016 Equipment Program

Each year, the Public Safety Answering Point (PSAP) Managers submit inventory and upgrade requests that are used to develop a five-year equipment program that forecasts future 9-1-1 equipment needs of the region and will enable MAG to provide estimates of future funding needs to the Arizona Department of Administration (ADOA). The funding request for FY 2015 is required to be submitted to the ADOA by December 15, 2010. Justifications are attached for the agencies requesting additional positions and new logging recorders. The upgrades do not require justification because the Maricopa Region 9-1-1 Office has scheduled them per change out timelines. On July 15, 2010, the MAG 9-1-1 PSAP Managers recommended approval of the MAG FY 2012 PSAP Annual Element/Funding Request and FY 2012-2016 Equipment Program. The Oversight Team is requested to make a recommendation to the MAG Management Committee. Please refer to the enclosed material.

5. Information, discussion, and possible action.

6. Recommend approval of the MAG FY 2012 PSAP Annual Element/Funding Request and FY 2012-2016 Equipment Program for submittal to the Arizona Department of Administration.

7. Community Emergency Notification System Update

An update will be given on the status of the Community Emergency Notification System (CENS).

8. Request for Future Agenda Items

Topics or issues of interest that the committee would like to discuss or present at the next meeting will be requested.

9. Comments from the Committee

An opportunity will be provided for committee members to present a brief summary of current events. The Oversight Team is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

Adjournment

7. Information and discussion.

8. Information and discussion.

9. Information.