

MARICOPA ASSOCIATION OF GOVERNMENTS  
CONTINUUM OF CARE PLANNING SUBCOMMITTEE  
MEETING MINUTES  
April 16, 2012

Members Attending

Theresa James, City of Tempe, Chair  
\*Donna Bleyle, Arizona Department of  
Economic Security  
Laura Peters, Labor's Community Service  
Agency  
Michelle Thomas for Catherine Rae  
Dunning, Community Information &  
Referral  
Richard Geasland, Tumbleweed  
Connie Phillips, Sojourner Center  
\*Nick Margiotta, Phoenix Police  
Department  
Linda Mushkatel, Maricopa County  
Mattie Lord for Darlene Newsom,  
UMOM New Day Center  
Kim Van Nimwegen for Amy  
Schwabenlender, Valley of the Sun  
United Way  
\*Joan Serviss, Arizona Coalition to End  
Homelessness  
Laura Skotnicki for Jacki Taylor, Save the  
Family  
\*John Wall, Arizona Housing, Inc.  
\* Diana Yazzie Devine, Native American  
Connections

Others Present

Jonnie Arnold, US Vets Phoenix  
David Bridge, Human Services Campus  
Billie Cawley, Central Arizona Shelter  
Services  
Jennifer Day, Basic Mission  
Dan Greenleaf, NOVA Safe Haven  
Caitlin Hartsell, UMOM New Day  
Centers  
Mark Holleran, Central Arizona Shelter  
Services  
Karen Kurtz, Community Bridges  
Sean Price, Arizona Department of  
Veterans Services  
David Smith, Recovery Innovations  
Brian Straub, Recovery Innovations  
Monika Wallace, Labor's Community  
Service Agency  
Brande Mead, MAG

\*Those members neither present nor  
represented by proxy.  
+Present by audio or videoconference.

1. Call to Order and Introductions

The meeting was called to order at 2:05 p.m. Introductions ensued.

2. Call to the Audience

Audience members were given an opportunity to address the Planning Subcommittee. No comments were made.

3. Approval of March 12, 2012 Meeting Minutes

Approving the minutes of the March 12, 2012 meeting was postponed to the next meeting.

4. Regional Homeless Data Overview

Brande Mead, Maricopa Association of Governments, thanked Margaret Kilman for her work on the data overview. Ms. Mead provided a brief overview of the presentation slides containing the Regional Homeless Data Overview included with the meeting materials. It

was suggested that recommendations on next steps be made at the next Planning Subcommittee meeting as members would like to have more time to review the information. Members suggested that “sound bites” be created that could be used when communicating with the public or with the press.

Kim Van Nimwegen, Valley of the Sun United Way, offered to try to reformat the slides so that they are in a format that is easier to work with and manipulate. Ms. Mead suggested holding another focus group with the members from the original focus group to seek additional feedback on the overview. Members agreed that this was a good next step.

5. CoC Technical Assistance Kick-off Event April 24, 2012

Ms. Mead encouraged members to attend the Continuum of Care Technical Assistance kick-off event being held on April 24, 2012 at the Disability Empowerment Center. Ms. Mead said that over 100 people have registered to attend the event and that she is looking forward to the discussion and action items to come out of the event. Ms. Mead stressed the importance for shelter and housing providers to attend and also asked that they complete the pre-event survey that was emailed earlier.

6. 2012 Gaps Analysis

Ms. Mead informed the Planning Subcommittee members that the unmet need numbers are due to HUD at the end of April as part of the submittal of the Housing Inventory Chart. Ms. Mead reviewed the process that was used to determine the unmet need for 2011. Members agreed that since a point-in-time street count was not conducted in 2012 that following the same process to development unmet need of need for emergency shelter, transitional housing and permanent supportive housing in 2011 should be used for 2012.

7. Develop Timeline and Next Steps for Implementation of Approved Action Items

Ms. Mead explained that at the March 19, 2012 MAG Continuum of Care Regional Committee on Homelessness meeting, the Committee asked that the Planning Subcommittee develop a timeline for implementation of priority action steps. The three recommended priority action steps are:

- Analyze data and set baselines
- Develop a monitoring methodology and process
- Evaluate Continuum of Care membership and seek new partners

Chair James asked members to look over the HEARTH Implementation worksheets that were handed out. She suggested that the worksheets could be used to help establish next steps and the timeline for implementing the action items. Discussion ensued on development of the methodology and process for CoC monitoring and data collection.

Members decided that the data analysis and monitoring action items would be directly tied to each other. Members also suggested forming a working group to review best practices from other communities and further plan for next steps. Ms. Mead informed the Planning Subcommittee that she is taking part in a CoC peer to peer information sharing collaboration and will share best practices gleaned from that group. Members agreed that a draft

monitoring methodology should be developed and presented to the MAG Continuum of Care Regional Committee on Homelessness at the July meeting.

8. Arizona Commission on Homelessness and Housing Summer Survey

Ms. Mead updated the Planning Subcommittee members on the statewide summer survey being coordinated by the Arizona Commission on Homelessness and Housing. Ms. Mead clarified that the survey is not to take the place of the point in time count and has a different focus than the homeless street count. She explained that the statewide survey will be conducted during the summer months of July and August.

She added that she is the point person for identifying surveyor leads for the Maricopa County area, for recruiting volunteers, and for mapping the survey area. She explained that surveyor leads are needed to help coordinate, train and lead a team of volunteers in conducting the survey.

Discussion ensued on the summer survey purpose and timing. Ms. Mead indicated that additional information on the summer survey will be provided as available. There were no volunteers to serve as Surveyor Leads.

9. Request for Future Agenda Items

Ms. Mead asked for additional items to be considered for future agendas. There were no requests for future agenda items.

10. Comments from the Subcommittee

Ms. Mead asked for comments from Subcommittee members. There were no comments.

11. Adjourn

The meeting adjourned at 3:35 p.m.