

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE

April 16, 2012

MAG Offices, Ironwood Room
302 N. 1st Avenue, Phoenix, Arizona

MEMBERS ATTENDING

Mayor, Hugh Hallman, Tempe, Chair
#Mayor, Marie Lopez-Rogers, Avondale,
Vice Chair
*Mayor Scott Smith, Mesa, Treasurer
#Mayor Jim Lane, Scottsdale

Mayor Michael LeVault, Youngtown
*Mayor Thomas L. Schoaf, Litchfield Park,
Past Chair
Mayor Greg Stanton, Phoenix

* Not present

Participated by video or telephone conference call

1. Call to Order

The Executive Committee meeting was called to order by Chair Hallman at 12:06 p.m.

Chair Hallman stated that public comment cards were available for those members of the public who wish to comment. Transit tickets were available from Valley Metro for those using transit to come to the meeting. Parking validation was available from MAG staff for those who parked in the parking garage.

2. Call to the Audience

Chair Hallman stated that according to the MAG public comment process, members of the audience who wish to speak are requested to fill out the public comment cards. He stated that there is a three-minute time limit. Public comment is provided at the beginning of the meeting for items that are not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. Chair Hallman noted that no public comment cards had been received.

3. Approval of Executive Committee Consent Agenda

Chair Hallman noted that prior to action on the consent agenda, members of the audience are provided an opportunity to comment on consent items that are being presented for action. Following the comment period, committee members may request that an item be removed from the consent agenda.

Chair Hallman requested a motion to approve the consent agenda. Mayor LeVault moved to

approve items #3A and #3D. Mayor Stanton seconded the motion and the motion carried unanimously.

3A. Approval of the March 19, 2012 Executive Committee Meeting Minutes

The Regional Council Executive Committee, by consent, approved the March 19, 2012 Executive Committee meeting minutes.

3B. Amendment to the FY 2012 MAG Unified Planning Work Program and Annual Budget to Accept \$250,000 of FHWA State Planning and Research Funds From the Pima Association of Governments for the Activity-Based Model Development Project and Amendment of the Corresponding Contract With Parsons Brinckerhoff, Inc.

The Regional Council Executive Committee, by consent, approved amending the FY 2012 MAG Unified Planning Work Program and Annual Budget to accept \$250,000 of FHWA State Planning and Research Funds from the Pima Association of Governments for the Activity-Based Model Development Project and amendment of the corresponding MAG contract with Parsons Brinckerhoff, Inc., to reflect additional scope and budget designated for the PAG portion of the model development and related improvements to the model. The FY 2012 MAG Unified Planning Work Program and Annual Budget, approved by the MAG Regional Council in May 2011, includes the Activity-Based Model (ABM) Development Project - Phases 2 and 3. The ABM is a next generation regional travel demand forecasting model that will allow addressing of emerging planning needs. MAG and the Pima Association of Governments (PAG) have established a mutual agreement for Phases 2 and 3 of the ABM. This collaboration will allow MAG to increase dramatically the quality of travel demand forecasts along the I-10 corridor. The corresponding Memorandum of Agreement between MAG and PAG was executed by MAG on June 21, 2011. MAG and PAG resolved to collaborate on the development and implementation of the ABM and ensure that the work is completed in accordance with and subject to all provisions of the MAG contract with PB Americas, Inc. (currently Parsons Brinckerhoff, Inc.) and subsequent amendments. In accordance with the agreement, PAG has transferred \$250,000 of its Federal Highway Administration (FHWA) State Planning and Research (SPR) funds to MAG and proceeded with collaborative work on the project. An amendment to the contract was prepared in order to reflect additional scope and budget designated for the PAG portion of the model development and related improvements to the model.

3C. Financial Auditor Selection for the Maricopa Association of Governments

The Regional Council Executive Committee, by consent, approved selecting CliftonLarsonAllen, LLP to perform the MAG annual financial audit for fiscal year 2012 with four one-year options to renew through 2016. The Maricopa Association of Governments requested proposals from qualified firms of certified public accountants to audit MAG's financial statements for five consecutive years beginning in fiscal year 2012. In response to the Request for Proposals released in February 2012, MAG received six proposals from qualified certified public accountant firms. A multi-agency proposal evaluation team reviewed the proposals and met on March 22, 2012. The proposal evaluation team recommended to MAG that CliftonLarsonAllen, LLP be selected to

perform the financial audit at MAG for the period beginning FY 2012 with four one-year options to renew through FY 2016.

3D. Amendment to the FY 2012 MAG Unified Planning Work Program and Annual Budget to Accept Funding from Governor's Office for Children, Youth, and Families for Domestic Violence Prevention Planning

The Regional Council Executive Committee, by consent, approved amending the FY 2012 MAG Unified Planning Work Program and Annual Budget to include grant funding in the amount of \$160,428 from the Governor's Office for Children, Youth, and Families for domestic violence prevention planning. The FY 2012 MAG Unified Planning Work Program and Annual Budget (UPWP) was approved on May 25, 2011. A grant for Human Services was awarded on December 30, 2011 to Regional Community Partners (RCP) for work on the MAG Protocol Evaluation Project. This project work includes an evaluation and recommendations on the protocols used to arrest and prosecute domestic violence offenders. This item is to accept this grant and approve an amendment to the MAG 2012 Unified Planning Work Program and Annual Budget (UPWP) increasing the budget for RCP by \$160,428.

4. Update on the MAG Five Percent Plan for PM-10

Lindy Bauer informed the committee that a public hearing on the MAG 2012 Five Percent Plan for PM-10 took place on Thursday, April 12, 2012. She stated there were two public testimonies at the hearing and the Arizona Center for Law in the Public Interest, on behalf of the Sierra Club, submitted seven pages of written comments. She added staff is in the process of preparing a response to comments that will be presented to the MAG Air Quality Technical Advisory Committee on April 26, 2012.

Ms. Bauer stated discussions have continued with the Arizona Department of Environmental Quality (ADEQ) and the Environmental Protection Agency (EPA) regarding the Agricultural Best Management Practices. She added the region needs three years of clean data as measured by the monitors for EPA to determine that the standard has been met.

Ms. Bauer noted originally, EPA had indicated that 2009 may be considered a clean year and may only question a few of the exceptional events. She added the State had started documenting the 2009 exceptional events and then became overwhelmed with the exceptional events that occurred in 2011. She noted the Chair of the Regional Council sent a letter to ADEQ and asked the State if they could document 2009, 2010, and 2011. She noted the plan will be submitted this May, before the end of the calendar year 2012.

Ms. Bauer added to date in 2012, there have been three PM-10 exceptional event exceedances due to frontal system high winds on January 21, 2012, residual dust on January 22, 2012 and frontal system high winds on February 27, 2012. In addition, there are potentially two exceedances that occurred April 3 and April 4, 2012. She reported that according to ADEQ, this appears to be caused by localized farming activity, which started in the evening at approximately 9:15 p.m. on April 3, 2012 and continued through approximately 1:30 am on April 4, 2012. The state is going

to discuss this incident with EPA.

Ms. Bauer recognized the City of Chandler for their fast response when alerted of this incident. The City of Chandler contacted Microchip, owners of the property where the exceedance took place, and were informed Microchip leases the land to a new farmer who was unaware of the Agricultural Best Management Practices Program. She added Maricopa County staff went out and took a video clip when this was occurring and the state has exclusive enforcement authority over agriculture.

Ms. Bauer informed the committee that on April 12, 2012, staff from Representative Flake's office had a meeting at MAG and shared a fact sheet on draft legislation called the CLEER Act of 2012, which involves exceptional events reform. She noted this draft legislation included a ninety day deadline for EPA to take action from when they received the documentation, with the option of requesting a ninety day extension. She stated that in the draft legislation there would also be an appeals process for EPA decisions on exceptional events. Ms. Bauer stated on April 13, 2012, draft legislation prepared by MAG legal counsel, was sent to Representative Flake's office for review and consideration.

Chair Hallman asked if there were any comments or questions. There were none.

5. Update on the Economic Development Committee and the Brookings Metropolitan Business Planning Initiative

Denise McClafferty informed the committee that in October 2010, the Executive Committee recommended the creation of the Economic Development Committee (EDC). She noted at that time, it was suggested that a two year sunset review by the MAG Regional Council be included with the formation of this committee.

Ms. McClafferty stated October 2012 will be two years since the EDC was formed. A survey has been sent to the EDC members to gauge the effectiveness of the committee. She added the EDC member agency elected official positions are also eligible for reappointment by the recommendation of the MAG Executive Committee and approval of MAG Regional Council.

Ms. McClafferty indicated that due to the Executive Committee election of officers at the Regional Council annual meeting, and some elected officials not running again, there will be additional changes in the EDC member agency elected official representation. She noted the business members' two-year terms are also eligible for reappointment by recommendation of the Executive Committee and approval of the Regional Council by October 2012 and asked the committee for guidance. Mayor Hallman recommended this discussion be brought to the next Economic Development Committee (EDC) meeting in May for the committee's recommendation, and then be brought back to this committee and then the Regional Council in May.

Amy St.Peter provided an update on the activities of the Brookings project. She stated a work session was conducted last month with two possible areas for lead initiatives. These initiatives include a clean energy development center, which would look at all the diverse sectors that make

up clean energy and identify opportunities in this field. She noted Greater Phoenix Economic Council (GPEC) had suggested this based on market analysis and noted Charles Stott, from Value Point Group, has interested investors who would like to see this move forward.

Ms. St. Peter informed the committee the other possible area for a lead initiative may be remotely operated technology and creating a center of excellence for this field. She noted these concepts were presented to Brookings at the team meeting in Washington, DC and they received excellent reviews and good feedback on how to develop further. Ms. St. Peter also recognized Steve Shope, President of Sandia Research, who also presented at Brookings and was very well regarded.

Ms. St. Peter noted GPEC and Arizona State University have begun to conduct industry interviews with business leaders, and the next steps include establishing stakeholder groups that include the elected and private sector leadership, further research and continue to define the lead initiative areas. She added this fall all business plans will premier in Washington, DC. Ms. St. Peter stated out of seven regions that have worked or are currently working with Brookings, our region has been selected as one of three regions chosen to participate as a case study for the Brookings Institute, along with Syracuse, New York and Northeast, Ohio. She noted this means Brookings will hire local researchers who will conduct interviews and analysis in order to better understand our environment and ecosystem for participating in this endeavor. She added these researchers will report directly to Brookings to maintain the integrity of the analysis and this commitment would be eighteen months in length, with a possible extension of three to four years.

Ms. St. Peter provided a fund raising update and stated this committee did authorize a payment of \$75,000 to Brookings, which was made last month. She added the fund raising letters did go out and so far, have received two confirmed project sponsors, which include APS and SCF Arizona.

Chair Hallman asked if there were any comments or questions.

Mayor Stanton asked if the fund raising is still taking place in house. Chair Hallman stated this started as a joint effort with GPEC and MAG, but at this time, MAG has been working on the fund raising.

Mr. Smith informed the committee that the paper that was written and collaborated by Amy St. Peter, Steve Shope, Charlie Stott, and Rick Buss and presented to Brookings was extremely well written and was received as the best paper at the Brookings event in Washington, DC.

6. Development of the Draft FY 2013 MAG Unified Planning Work Program and Annual Budget

Becky Kimbrough, MAG Fiscal Services Manager, provided a report on the development of the FY 2013 MAG Unified Planning Work Program and Annual Budget. She noted that the Draft Work Program was first presented in January, with incremental pieces added each month through May. At that time, it will be presented for final adoption.

Ms. Kimbrough stated since the April mailing, the Cave Creek/Carefree Transportation Framework Study has been added. She noted the towns of Cave Creek and Carefree have requested assistance

in developing a transportation framework plan for the two communities that will enhance the Cave Creek Road connection between them. She added each of these communities are providing \$5,000 and Maricopa County is providing \$25,000 to the total project cost of \$250,000.

Ms. Kimbrough informed the committee of a proposed revision to the Maricopa County Trip Reduction Program. She added the Trip Reduction Program is overseen by the county and has been an ongoing program funded by both Arizona Department of Environmental Quality (ADEQ) and Maricopa Association of Governments (MAG) for several years. She stated MAG has contributed \$910,000 to this program since FY 2000 and MAG recently participated in discussions with Maricopa County regarding this funding amount due to county overhead costs that have been increased. She added the county is projecting a shortfall of funding unless the amount increases to cover overhead, which would be \$52,347.

Ms. Kimbrough noted during these discussions, the county also requested one-time funding support for computer equipment replacement for FY 2013 of \$20,305. She added MAG also discussed with the county the possibility of the county collecting data on skill sets from the Maricopa Region employers when the county does the employer trip reduction survey. She added the skill set data required by employers would assist the region in evaluating the skill set gaps and estimated the cost would be about \$7,258. She stated these amounts are still under discussion and a final amount would be presented to the committee.

Ms. Kimbrough stated MAG is requesting additional staff positions for FY 2013. She noted these positions include an administrative assistant, Transportation Planner I/II, Application Developer II, and an Contract Specialist I/II. She explained why these positions were needed and their descriptions.

Ms. Kimbrough informed the committee that the MAG dues and assessments were first reduced by 50 percent in FY 2010 as a result of economic conditions and this reduction has also been in place for FY 2011 and FY 2012. She stated MAG is recommending to continue to maintain the 50 percent overall reduction to dues and assessments.

Ms. Kimbrough stated MAG is proposing a budgeted salary increase for FY2013. She reported MAG proposed a salary increase for staff in FY 2011 based on the results of an independent compensation study performed in the spring of 2010, and since that time, there have been no adjustments made to staff compensation.

Ms. Kimbrough stated MAG is recommending that a proposed five percent increase be included for FY 2013 budgeted salaries and that any increases to individual MAG salaries be performance based. She stated with no increases provided since FY 2011, this equates to a 2.5 percent average increase in salary and this total proposed increase would not exceed a budgeted amount of \$334,361. She noted all MAG staff are at-will employees and MAG planning and modeling works is very complex and MAG is in competition with private consulting firms for the talent needed to perform this work. She added MAG does not have cost of living increases, deferred compensation, longevity pay, step merit increases, cell phone allowances, or car allowances for its employees and the annual performance evaluation is the only salary increase in place for MAG staff. Ms.

Kimbrough stated the final FY 2013 MAG Unified Planning Work Program and Annual Budget will be presented to the committee in May.

Chair Hallman asked if there were any questions or comments. There were none.

Chair Hallman commented he believes the cities recognize the cost of doing business with MAG has not changed and the fact that salaries have not been raised since 2009, an increase is not unreasonable to maintain staff in this competitive market. Chair Hallman then asked for detailed information involving the FY 2013 Transit Planning, which Ms. Kimbrough provided to the committee.

7. Request for Future Agenda Items

Chair Hallman asked if there were any requests for future agenda items. There were none.

8. Comments from the Committee

Chair Hallman asked if there were any comments for the committee members.

Ms. McClafferty stated MAG has received six complimentary registrations to the 2012 Arizona-Mexican Commission Summer Plenary Session on June 7 & 8, 2012 and will extend these to the Executive Committee if they are interested in attending the event .

Adjournment

Mayor LeVault moved to adjourn the Executive Committee meeting. Mayor Stanton seconded the motion and the motion carried unanimously. There being no further business, the Executive Committee adjourned at 12:56 p.m.

Chair

Secretary