

May 6, 2013

TO: Members of the MAG Regional Council Executive Committee

FROM: Mayor Marie Lopez Rogers, City of Avondale, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA FOR
THE MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE

Monday, May 13, 2013- 12:00 noon
MAG Office, Suite 200 - Ironwood Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Regional Council Executive Committee has been scheduled for the time and place noted above. Members of the Committee may attend the meeting either in person or by telephone conference.

Please park in the garage under the building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Denise McClafferty at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions regarding the Executive Committee agenda items, please contact me at 623-333-1613. For MAG staff, please contact Dennis Smith, MAG Executive Director, at (602) 254-6300.

MAG EXECUTIVE COMMITTEE
TENTATIVE AGENDA
MAY 13, 2013

COMMITTEE ACTION REQUESTED

1. Call to Order

The meeting of the Executive Committee will be called to order.

2. Call to the Audience

An opportunity will be provided to members of the public to address the Executive Committee on items not scheduled on the agenda THAT FALL UNDER THE JURISDICTION OF MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three-minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Executive Committee requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of the April 15, 2013 Executive Committee Meeting Minutes

4. Update on the Metropolitan Planning Area Boundaries

On April 15, 2013, the MAG Regional Council Executive Committee, by consent, approved and adopted the Metropolitan Planning Area Boundary map to be conveyed to the Governor via the Arizona Department of Transportation. Since that time, ADOT requested a letter from the Chair of Regional Council and Certification of Adoption of the Minutes for the approval of the final MPA boundary. On April 27, 2013 a letter from the Chair of Regional Council, Certification of Adoption of the Minutes, and the final MPA boundary map was hand delivered to the offices of the Governor, ADOT and FHWA. MAG is awaiting a response from the Governor's office. This would provide for municipalities from Pinal

2. Information and discussion.

3. Approval of the April 15, 2013 Executive Committee meeting minutes.

4. Information and discussion.

County within the proposed boundary and Pinal County itself to join MAG contingent upon the boundary being changed. An update will be provided to the Executive Committee.

5. Annual Regional Council Meeting and Passing of the Gavel Ceremony

MAG policies outline that the officers for the Regional Council change every year, with the election taking place during the June Annual Meeting. On even years, the election coincides with the biennial Desert Peaks Awards Program, with a formal passing of the gavel taking place during the Desert Peaks ceremony. On odd years, the Annual Meeting and Passing of the Gavel is held as a ceremonial event. On April 15, 2013, the Executive Committee provided staff direction on the invitation list, venue, and agenda items. Staff will provided an update on the planning of the annual Regional Council meeting and passing of the gavel ceremony.

6. Approval of the Draft FY 2014 MAG Unified Planning Work Program and Annual Budget and the Member Dues and Assessments

Each year MAG develops a Unified Planning Work Program and Annual Budget. This year, draft budget presentations were held and incremental information on the budget was presented beginning in January 2013. As adjustments to the budget were made, the draft budget document was updated and presented to the Management Committee, Regional Council Executive Committee, and Regional Council. The Work Program and Annual Budget was reviewed and discussed by state and federal agencies at the April 3, 2013, Intermodal Planning Group meeting. The Draft FY 2014 MAG Unified Planning Work Program and Annual Budget is being presented for recommendation of approval. Please refer to the enclosed material.

5. Information and discussion regarding the planning of the 2013 Annual Meeting.

6. Recommend approval of the resolution adopting the Draft FY 2013 MAG Unified Planning Work Program and Annual Budget and the member dues and assessments.

7. Request for Future Agenda Items

Topics or issues of interest that the Executive Committee would like to have considered for discussion at a future meeting will be requested.

8. Comments from the Committee

An opportunity will be provided for the Executive Committee members to present a brief summary of current events. The Executive Committee is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

Adjournment

7. Information and discussion.

8. Information.

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE

April 15, 2013

MAG Offices, Ironwood Room
302 N. 1st Avenue, Phoenix, Arizona

MEMBERS ATTENDING

Mayor Marie Lopez Rogers, Avondale, Chair
Mayor Scott Smith, Mesa, Vice Chair
Mayor Michael LeVault, Youngtown, Treasurer
Mayor Gail Barney, Queen Creek

Mayor W. J. "Jim" Lane, Scottsdale
Mayor Thomas L. Schoaf, Litchfield Park
*Mayor Greg Stanton, Phoenix

* Not present

Participated by video or telephone conference call

1. Call to Order

The Executive Committee meeting was called to order by Chair Lopez Rogers at 12:03 p.m. Chair Lopez Rogers stated that public comment cards were available for those members of the public who wish to comment. Transit tickets were available from Valley Metro for those using transit to come to the meeting. Parking validation was available from MAG staff for those who parked in the parking garage. Chair Lopez Rogers stated the addendum to the agenda and additional information on agenda item #4 were at their place.

2. Call to the Audience

Chair Lopez Rogers stated that according to the MAG public comment process, members of the audience who wish to speak are requested to fill out the public comment cards. She stated that there is a three-minute time limit. Public comment is provided at the beginning of the meeting for items that are not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. Chair Lopez Rogers stated no comment cards had been received.

3. Approval of Executive Committee Consent Agenda

Chair Lopez Rogers noted that prior to action on the consent agenda, members of the audience are provided an opportunity to comment on consent items that are being presented for action. Following the comment period, committee members may request that an item be removed from the consent agenda.

Chair Lopez Rogers requested a motion to approve the consent agenda. Mayor Barney moved to

approve agenda items #3A through #3F. Mayor LeVault seconded the motion and the motion carried unanimously.

3A. Approval of the March 18, 2013 Executive Committee Meeting Minutes

The Regional Council Executive Committee, by consent, approved the March 18, 2013 Executive Committee meeting minutes.

3B. On-Call Consulting Services Selection for Bottleneck Data Collection, Model Validation and Improvement

The Regional Council Executive Committee, by consent, approved the list of on-call consultants for Area of Expertise A (Traffic Bottleneck Data Collection and Analysis): American Digital Cartography, Cambridge Systematics, CDM Smith, Lee Engineering, Iteris, Midwestern Software Solutions, Skycomp, Texas Transportation Institute, Traffic Research & Analysis, and United Civil Group, and for Area of Expertise B (Transportation Model Development and Application): Arcadis, Atkins, Caliper, Cambridge Systematics, CDM Smith, Parsons Brinckerhoff, Texas Transportation Institute, for the Bottleneck Data Collection, Model Validation and Improvement, for a total amount not to exceed \$400,000. The Fiscal Year (FY) 2013 MAG Unified Planning Work Program and Annual Budget includes On-call Consulting Services for Bottleneck Data Collection, Model Validation and Improvement. The purpose of the project is to collect bottleneck data for the validation and update of MAG regional models, the analyses of collected bottleneck data, and application of the data for improvements to regional transportation models. A request for qualifications was advertised on January 18, 2013 for technical assistance including two areas of expertise: (A) Traffic Bottleneck Data Collection and Analysis; and (B) Transportation Model Development and Application. Fourteen proposals were received by the February 26, 2013, deadline. On March 7, 2013, the agency staff on the multi-agency evaluation team recommended consultants to MAG to perform the technical assistance.

3C. MAG Strategic Transportation Safety Plan Consultant Selection

The Regional Council Executive Committee, by consent, approved the selection of Lee Engineering, LLC, to develop the MAG Strategic Transportation Safety Plan for an amount not to exceed \$300,000. The FY 2013 MAG Unified Planning Work Program and Annual Budget, approved by the MAG Regional Council in May 2012, includes a project to develop a comprehensive Strategic Transportation Safety Plan (STSP) with a budget of \$300,000. The previous STSP was developed by the MAG Transportation Safety Committee in 2005. The new STSP will help establish a unified approach for identifying and implementing solutions for key road safety issues that affect all MAG member agencies. The STSP will identify regional priorities, strategies, resource needs and appropriate road safety performance measures. The STSP will also provide input to the next update of the Regional Transportation Plan (RTP) from a transportation safety perspective. A request for proposals was advertised on January 18, 2013, to select a qualified consultant. Three qualifying proposals were received and reviewed by a

multi-agency evaluation team, who recommended to MAG the selection of Lee Engineering, LLC, for developing the STSP. On March 26, 2013, the Transportation Safety Committee recommended the selection of Lee Engineering, LLC, for developing the STSP.

3D. MAG Intelligent Transportation Systems and Transportation Safety On-Call Services Consultant Selection

The Regional Council Executive Committee, by consent, approved the selected lists of consultants for the ITS and Transportation Safety Planning on-call services, for the following areas of expertise: (1) Traffic Engineering, (2) ITS Planning, (3) ITS Operations Planning, (4) ITS Training, (5) ITS Evaluation & Feasibility Studies, (6) ITS Modeling and Supporting Services (7) Regional Fiber Network Planning and Management (8) Transportation Safety Planning. The FY 2014 MAG Unified Planning Work Program and Annual Budget, anticipated to be approved by the MAG Regional Council in May 2013, includes a number of projects to be executed in the areas of Intelligent Transportation Systems (ITS) and Transportation Safety. These projects will be executed through on-call consultant contracts with qualified consultants selected in eight areas of technical expertise. A request for qualifications was advertised on January 31, 2013. Two multi-agency selection panels evaluated the statements of qualifications and recommended the selection of a number of qualified consultant teams in each of the areas of expertise. On March 26, 2013, the MAG Transportation Safety Committee recommended approval of a ranked list of consultants for Transportation Safety projects. On March 27, 2013, the ITS Committee recommended approval of consultants for seven areas of technical expertise.

3E. Amendment to the Contract for the Central Phoenix Transportation Framework Study to Initiate Downtown Phoenix Core Connections and Operations Studies and to Amend the FY 2013 MAG Unified Planning Work Program and Annual Budget

The Regional Council Executive Committee, by consent, approved to amend the FY 2013 MAG Unified Planning Work Program and Annual Budget to increase the Central Phoenix Transportation Framework Study contract with Wilson and Company, Inc. by \$380,000 to conduct the additional work for the Central Phoenix Transportation Framework Study, with the City of Phoenix providing \$190,000 and MAG providing \$190,000 of MAG Regional Area Road Fund Study Funds. The FY 2010 MAG Unified Planning Work Program and Annual Budget (UPWP), approved by the MAG Regional Council in May 2009, includes \$600,000 to conduct Phase I of the Central Phoenix Transportation Framework Study. The MAG Unified Planning Work Program and Annual Budget in FY 2011 included an additional \$600,000 to conduct Phase II of the project. This study is developing a multimodal transportation framework for the study area that will likely be implemented at multiple jurisdictional levels and includes portions of, or all of, the Cities of Chandler, Glendale, Paradise Valley, Peoria, Phoenix, Tolleson, Scottsdale, and Tempe, and the Town of Guadalupe. Phase II of the study is nearing completion and the results will be presented to the MAG committees this summer. A recent study workshop recommended identifying better connections by improving traffic and transit operations between the Regional Freeway System and the Downtown Phoenix Core. The City of Phoenix is requesting to advance this study recommendation by amending the UPWP to use

the Central Phoenix Transportation Framework Study foundation and addl services to provide study details about these improved connections. A combination of MAG Regional Area Road Funds (RARF) and City of Phoenix contributions has been identified for these services. Approval to amend the FY 2013 MAG UPWP is requested to increase the Central Phoenix Transportation Framework Study by \$380,000, with the City of Phoenix providing \$190,000 and MAG providing \$190,000 of MAG RARF Study Funds.

3F. Approval to Convey the Metropolitan Planning Area Boundary Map to the Governor Via ADOT

The Regional Council Executive Committee, by consent, approved the Metropolitan Planning Area Boundary map to be conveyed to the Governor via the Arizona Department of Transportation. For several months, the MAG Regional Council Executive Committee and the Regional Council have been reviewing the potential changes to the MAG Metropolitan Planning Area (MPA) Boundary. The City of Maricopa and the Town of Florence have passed resolutions requesting membership in MAG pending a new MPA Boundary being approved by the Governor in cooperation with MAG. On April, 3, 2013, the Governor of the Gila River Indian Community sent a letter to MAG, requesting that the remainder of the GRIC that is in Pinal County be included in the MAG MPA Boundary. At the February 27, 2013, Regional Council meeting, staff was directed to forward a written notice of a possible amendment to the MAG By-Laws in anticipation of a new MPA Boundary being determined by the Governor in cooperation with MAG. This would provide for municipalities from Pinal County and Pinal County itself to join MAG contingent upon the boundary being changed. The final MPA boundary map has been conveyed to the Governor via ADOT. ADOT is requesting an approval action from MAG regarding the map that has been transmitted to ADOT.

4. Arizona Mexico Commission Summer Plenary Session

Denise McClafferty, MAG Management Analyst III, reported MAG is a sponsor of the Arizona Mexico Commission (AMC) Summer Plenary Session on June 13 & 14, 2013 at the Montelucia Resort & Spa in Scottsdale, Arizona. She added the theme of this session is "Arizona & Sonora: Advancing Regional Competitiveness." She stated the sponsorship provides six complimentary registrations to the full plenary session, the Gala Dinner and the private VIP reception with the AMC board and the Governor's representatives. Ms. McClafferty asked the members to contact her if they are interested in attending either the full Plenary Session and/or the Gala Dinner. She added if all six registrations are not used by this committee, staff will be extend this invitation to the members of the Regional Council.

5. Annual Regional Council Meeting and Changing of the Gavel Ceremony

Executive Director Dennis Smith stated the Annual Meeting and Passing of the Gavel Ceremony will take place this summer and there are a number of elements that need to be determined. He noted that Chair Rogers would be unable to attend the June 26 Regional Council meeting because of a scheduling conflict, so staff spoke with members of the Regional Council to see if the meeting could be moved up a week to June 19, 2013. Most members said they would be

available. Mr. Smith stated it would have to be determined if the ceremony would take place at noon or at 5 p.m. and if the ceremony should take place in the Saguaro Room at the MAG office or if it should take place offsite. The agenda for the ceremony would also need to be determined.

Kelly Taft, Communications Manager, stated the last Passing of the Gavel Ceremony was held at the Tempe Center for the Arts when Mayor Hallman was appointed as Chair of Regional Council. She added the Regional Council meeting was held before the event and was followed by a reception and ceremony, which included a video highlighting the year's accomplishments. Ms. Taft stated to keep event costs at a minimum, formal invitations were not sent out and that attendance was limited primarily to Regional Council members and those typically attending Regional Council meetings. She added that there have been recommendations to have a "State of the Region" type event where a variety of speakers could hit on some major topic areas. Staff is asking for guidance from the committee on how they would like this event to move forward.

Mayor Lopez Rogers stated she would prefer to have the meeting and event in the afternoon, rather than in the evening, so more people can make the event. Mayor Lane stated if there are no urgent items on the Transportation Policy Committee (TPC) agenda than he sees no reason why the event could not take place on June 19, 2103 at noon, which is the regular time for the TPC meeting. He also suggested that staff find a venue that is centrally located so attendees could get to the event within a reasonable amount of time. Mayor Smith stated he thought it would be better to have the event offsite rather than at the MAG office. He added it would be nice to have a report on the status of the region and what has been accomplished within the region. He stated a lot of things have happened this past year and it would be nice to have a recap. Mr. Smith asked if the Executive Committee members would like staff to prepare a short video of accomplishments that took place this past year. Mayor Levault stated he really liked the idea of a video because a lot of great things have happened in the last year that could be featured.

Mayor Lopez Rogers added it is important to highlight the work that has been done with the Domestic Violence Protocol Evaluation Project and the Regional Aging In Place Network. Mayor Barney stated that with the expansion of MAG into Pinal County, it may be a good opportunity to include them on what we plan to accomplish. Mr. Smith stated that based on these discussions, it was determined that the invitation list would include members of Regional Council, members of the Transportation Policy Committee and Economic Development Committee members. The event would take place at an offsite venue and the agenda would include the Annual Regional Council meeting, with elections of officers taking place. The outgoing and incoming chairs of the MAG Regional Council would provide remarks and the regional report/video, which would feature members of the Executive Committee, would be viewed.

6. Maricopa Association of Governments Agency Performance Review Questionnaire

Dennis Smith stated this committee requested a survey be sent out to organizations and agencies that work with MAG, to see how they view MAG. The survey was sent out to 829 invitees and

370 full or partial responses were received. These participants included other COGs/MPOs, federal agencies, member agencies, cities outside of MAG, state agencies, stakeholders and other organizations. Audrey Skidmore, MAG Information Technology Manager, provided detailed results of the 2012 MAG Agency Performance Review Survey. Ms. Skidmore stated some of the survey questions included rating the following: Organizational Effectiveness; the Role of MAG; Organizational Responsiveness; Communication; the Reputation of MAG; Fiscal Consideration; Relationships with MAG; MAG Staff and Data; Regional Leadership; and Organizational Leadership. Highlights included whether these organizations see MAG as apolitical. The results of this question is very important to MAG and were very positive with 71.5 percent of respondents answering yes or strong yes and only 5.7 percent answering no or strong no. Similarly, 71.9 percent of respondents answered yes or strong yes when asked if MAG is responsive to requests for assistance from its member jurisdictions. This result shows that these organizations are satisfied with the response MAG provides when communities request assistance from MAG.

Ms. Skidmore stated another question on the survey was "Do you think there is sufficient understanding in the community of what MAG is and does?" Out of 325 responses, 46.8 percent said No, 8.0 percent Strong No, 22.5 percent Neutral, 11.7 percent Yes, 1.8 percent Strong Yes and 9.2 percent No Opinion/Undecided. Mr. Smith commented that MAG consciously contacts member agencies and elected officials when it comes to local media and the communities. Mayor Lane stated this is not necessarily a negative finding because MAG is the facilitator for communities to work effectively with local media. Another survey question asked was "Do you perceive MAG as an important resource for the region"? Out of 323 responses, 38.4 percent said a Strong Yes, 52.6 percent said Yes, 6.5 percent were Neutral, 1.2 percent said No, 1.2 percent had No Opinion/Undecided and 0 percent said a Strong No. This differs from the awareness of MAG question in that respondents were indicating their own understanding rather than their perception of the understanding of others. Ms. Skidmore added overall this was a very good survey and comments included praise for MAG leadership and the staff. She stated the full results of the survey are available on the MAG website.

Chair Lopez Rogers thanked Ms. Skidmore for her presentation and asked if there were any questions or comments from the committee members. There were none.

7. Development of the FY 2014 MAG Unified Planning Work Program and Annual Budget

Becky Kimbrough, Fiscal Services Manager, stated the draft budget discussions and presentations begin each January and additional budget information is brought to the committee incrementally as it is developed each month. She added staff begins with the presentations on the draft MAG budget early in the year to allow for thorough discussions and input. Ms. Kimbrough stated MAG is proposing four new staff positions in FY2014. These positions include a Senior Transportation Engineer. This position will assist with the delivery of the Regional Freeway and Highway Program. She added MAG's role in developing cost-effective and strategic solutions for delivering this program has expanded significantly with the need to monitor projects, provide oversight of implementation of these projects, and assist with balancing the Regional Freeway and Highway

program available revenues and project cash flows. The second position MAG is proposing is a Transportation Engineer I/II for modeling support. This position will augment the existing transportation modeling staff within the Transportation Division. An additional staff position is needed to assist in transportation modeling, particularly with travel survey work. Travel surveys are the main data source of the detailed travel demand and travel behavior information for the region and require extensive preparation.

Ms. Kimbrough stated the third position MAG is proposing is a Transportation Planner I to assist with the TIP & in meeting the federal requirements for MAP-21; also, to assist the Senior Transportation Engineer, an associate request has been added for \$80,000. This position is needed to assist with the implementation of new federal requirements under MAP-21. As part of the new federal legislation, it is necessary to process up-to-date project schedule and budget information as the foundation of the federal fund program closeout process. This position will perform work to help ensure that project information is timely and accurate in order to fully utilize all federal funds including those funds that are sub-allocated or apportioned to the region. Staff and associate support is needed to provide additional oversight of the studies that provide information in delivering the Regional Freeway and Highway program. Ms. Kimbrough stated the fourth position is in Information Technology. MAG is requesting a Records and Data Management Analyst II. This position is needed to assist with the maintenance of internal corporate databases and to oversee the implementation of a records management policy at MAG. As databases and database updates continue to expand the current database content, accurate oversight of the MAG database information must be appropriately handled to ensure compliance with the law and best practices in the implementation of procedures. She added more detailed information on these requests were included in committee agenda packets and staff was available to answer any questions that the committee may have on these positions

Ms. Kimbrough stated MAG is proposing a budgeted salary increase for FY 2014. Due to the downturn in the economy, MAG did not propose any salary increases in FY 2010 and again in FY 2012. In 2011, MAG proposed a salary increase based on the results of an independent compensation study that was performed in the spring of 2010 by Public Sector Personnel Consultants. Since that time, one other increase was proposed in FY 2013. MAG is recommending that a proposed salary increase of up to 5 percent be included for FY 2014, and that any increases to individual MAG salaries would be performance based. Ms. Kimbrough added retaining key staff at MAG is essential to continuing quality work. MAG staff receive an annual performance evaluation each June and, based on their performance for the year, may receive a salary increase if included in the budget. The total proposed increase for FY 2014, if approved, would not exceed a maximum of \$370,000 which equates to an average increase over the last four years of 2.47 percent.

Ms. Kimbrough reported that the Intermodal Planning Group meeting was held on April 3, 2013. This meeting included a review and comments on the draft FY 2014 MAG budget by the Federal Highway Administration, the Federal Transit Administration, the Arizona Department of Transportation (ADOT), and other related parties. Presentations were made by MAG, City of Phoenix, and METRO. These presentations were well received and discussions among the group on the elements of the Work Program were positive and in-depth. As a result of this meeting also,

MAG and ADOT are forming two working groups to exchange information on HPMS data collection and invoicing. Ms. Kimbrough added the closing remarks by FHWA at this meeting were that the MAG work program is a very good document, and FTA said that they appreciate our review process as it is very informative. She noted currently, no formal comments were received from this meeting, but if they are received, they will be presented to this committee. Ms. Kimbrough stated MAG is awaiting word from the Governor's office on the planning boundaries to complete the final work for the draft of the proposed work program for FY 2014.

Chair Lopez Rogers thanked Ms. Kimbrough and asked if there were any questions or comments from the committee members. Mayor Lane asked if the \$370,000 represents a five percent increase in the current year of total compensation. Ms. Kimbrough stated that this amount represents a 5 percent estimated increase for FY2014. She added MAG does not have merit increases or cost of living increases. She added any salary increase a MAG staff member may receive, if approved in the budget, is based on their performance. Mayor Schoaf asked if in the four years average of 2.47 percent did she include the increase that happened in FY2011 and FY2013. Ms. Kimbrough stated in FY2010 there was no increase, in FY2011 there was 5 percent increase, in FY2012 there was no increase and in FY 2013 there was a 5 percent increase. An average of 5 percent increase was given in FY2011 and FY2013.

Mr. Smith stated the San Diego Association of Governments has 212 full time employees, plus 27 limited term and 23 interns for a total of 262 employees and the North Central Texas Council of Governments in Dallas has 326 total employees. He added with the four new proposed positions, MAG will have 99 full-time employees and eight interns for a total of 107 employees. MAG is very lean on purpose and only requests positions that are really needed to help this organization move forward.

8. Request for Future Agenda Items

Chair Lopez Rogers asked if there were any requests for future agendas items. There were none.

9. Comments from the Committee

Chair Lopez Rogers asked if there were any requests for future agendas items. There were none.

Adjournment

Mayor Smith moved to adjourn the Executive Committee meeting. Mayor Lane seconded the motion and the motion carried unanimously. There being no further business, the Executive Committee adjourned at 12:46 p.m.

Chair

Secretary

MARICOPA ASSOCIATION OF GOVERNMENTS

INFORMATION SUMMARY... for your review

DATE:

May 6, 2013

SUBJECT:

Approval of the Draft FY 2014 MAG Unified Planning Work Program and Annual Budget and the Member Dues and Assessments

SUMMARY:

Each year staff develops the MAG Unified Planning Work Program and Annual Budget. The Work Program is reviewed in early spring by the federal agencies and approved by the Regional Council in May. The proposed budget information was presented incrementally each month, and adjustments have been made as information was received.

The Management Committee reviewed the development of the Work Program and Annual Budget at its meetings on January 16, February 13, March 13, and April 10, 2013. The Regional Council reviewed the draft budget document at its meetings on January 30, February 27, March 27, 2013 and May 1, 2013.

Each year new projects are proposed for inclusion in the MAG planning efforts. The proposed new projects for FY 2014 were first presented at the February 13, 2013, Management Committee meeting, the February 19, 2013, Executive Committee meeting, and the February 27, 2013, Regional Council meeting. These new project proposals come from the various MAG technical committees, policy committees and other discussions with members and stakeholders regarding joint efforts within the region. These projects are subject to review and input by the committees as they go through the budget process. No additional revisions have been made to proposed projects from last month's presentations.

The review of the draft Work Program and Annual Budget for the Intermodal Planning Group (IPG) meeting on April 3, 2013, was very positively received by both the federal, state and other parties and we have not received any recommendations as the result of this meeting for the FY 2014 Work Program and Annual Budget document at this time.

The draft FY 2014 draft Work Program and Annual Budget reflects a slight increase overall of 5.26 percent in budgeted expenses that is primarily due to an overall increase in personnel and carryforward consultant projects. The amount set aside for contingent costs also increased slightly as some of the FY 2013 contingency has been used during the fiscal year. For FY 2014 there are lower anticipated costs in overhead, consultants, pass-through agreements, and capital expenditures. The anticipated decrease in budgeted overhead reflects reduced budgets for a number of overhead items with the highest dollar decreases in professional services, legal, professional development and workshops, and printing. The majority of the decrease in professional services is due to the conclusion of the professional services contract during FY 2013 in support of the Metropolitan Business Planning Initiative. The other part of the reduction in the professional services budget is due to the completion of professional services related to the accounting data conversion performed in FY 2013. Budgeted legal costs for FY 2014 have decreased from prior year as two of the law firms hired in previous years for air quality issues, completed their work. Overhead line item costs for both professional development and workshops, and outside printing are expected to decrease as the number of outside workshops and the related printing costs for the workshops reduce in FY 2014. Another significant decrease in overhead costs for FY 2014 is a reduction in membership costs due to the reduction in dues for Western High Speed Rail membership. The capital items budget was reduced significantly in FY 2014 with the purchase of the ERP software that was accomplished during FY 2013. A carryforward cost of \$250,000 for this capital item has been budgeted

for FY 2014 and final implementation is anticipated in October. Overhead for FY 2014 shows an overall budgeted decrease of 4.65 percent.

MAG is awaiting a determination of the planning areas from the Governor. The Planning Areas section at the front of the Work Program will be updated when this decision is made. The determination of the planning areas may also increase Federal Highway funding awarded to MAG and a footnote with this information is included in the four page financial summary in the front section of the budget. The planning boundaries decision may also result in a decrease to each member for their dues and assessments for FY 2014.

The draft of the FY 2014 MAG Unified Planning Work Program and Annual Budget has narrative by division and associated program costs, and draft schedules in the budget appendix, including overall program allocations, allocation of funding by funding source, budgeted positions, dues and assessments, and consultant pages for new and carryforward consultants.

The MAG region, as a Transportation Management Area and as a Metropolitan Planning Organization, is required (by federal regulations 23 CFR 450.314) to describe all of the regional transportation-related activities within the planning area, regardless of funding sources or agencies conducting activities. The regional transportation projects received from other organizations are noted in the Work Program.

PUBLIC INPUT:

None.

PROS & CONS:

PROS: MAG is presenting the final draft FY 2014 budget, which provides for an incremental review of key budget details of the complete draft budget.

CONS: None.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: The Federal Intermodal Surface Transportation Efficiency Act of 1991 requires a metropolitan planning organization to develop a unified planning work program that meets the requirements of federal law. Additionally, the MAG By-Laws require approval and adoption of a budget for each fiscal year and a service charge schedule.

POLICY: As requested by the MAG Executive Committee and subsequently approved by the Regional Council in May 2002, the MAG Work Program and Annual Budget detail is being presented earlier to the Management Committee and there is increased notice to members on the budget as it is drafted. MAG is providing a budget summary, "MAG Programs in Brief," that outlines new programs and presents the necessary resources to implement these programs. This summary allows member agencies to quickly decipher the financial implications of such programs prior to their approval for implementation. The draft FY 2014 Unified Planning Work Program and Annual Budget is also provided.

ACTION NEEDED:

Recommend approval of the resolution adopting the Draft FY 2014 MAG Unified Planning Work Program and Annual Budget and the member dues and assessments.

PRIOR COMMITTEE ACTIONS:

The draft budget was on the May 1, 2013 MAG Regional Council agenda for information and input. Due to the extended length of the meeting this agenda item was not heard.

MEMBERS ATTENDING

Mayor Marie Lopez Rogers, Avondale, Chair
*Mayor Scott Smith, Mesa, Vice Chair

#Councilwoman Robin Barker, Apache Junction
Mayor Jackie Meck, Buckeye

#Vice Mayor Melissa Price for Mayor David Schwan, Carefree
 *Councilman Dick Esser, Cave Creek
 #Mayor Jay Tibshraeny, Chandler
 Mayor Lana Mook, El Mirage
 *President Clinton Pattea, Fort McDowell Yavapai Nation
 #Mayor Linda Kavanagh, Fountain Hills
 *Mayor Ron Henry, Gila Bend
 *Governor Gregory Mendoza, Gila River Indian Community
 Vice Mayor Ben Cooper for Mayor John Lewis, Gilbert
 Mayor Jerry Weiers, Glendale
 Mayor Georgia Lord, Goodyear
 *Mayor Yolanda Solarez, Guadalupe
 #Mayor Thomas Schoaf, Litchfield Park
 Supervisor Steve Chucru, Maricopa Co.

#Mayor Scott LeMarr, Paradise Valley Councilmember Cathy Carlat, Peoria
 *Mayor Greg Stanton, Phoenix
 #Mayor Gail Barney, Queen Creek
 *President Diane Enos, Salt River Pima-Maricopa Indian Community
 Mayor W. J. "Jim" Lane, Scottsdale
 Mayor Sharon Wolcott, Surprise
 Mayor Mark Mitchell, Tempe
 *Mayor Adolfo Gamez, Tolleson
 *Mayor John Cook, Wickenburg
 Mayor Michael LeVault, Youngtown
 Victor Flores, State Transportation Board
 Joseph La Rue, State Transportation Board
 Roc Arnett, Citizens Transportation Oversight Committee

* Those members neither present nor represented by proxy.

Attended by telephone conference call.

+ Attended by videoconference

The draft budget to-date was on the April 15, 2013 Executive Committee agenda for information and input.

MEMBERS ATTENDING

Mayor Marie Lopez Rogers, Avondale, Chair
 Mayor Scott Smith, Mesa, Vice Chair
 Mayor Michael LeVault, Youngtown, Treasurer
 Mayor Gail Barney, Queen Creek

Mayor W. J. "Jim" Lane, Scottsdale
 Mayor Thomas L. Schoaf, Litchfield Park
 * Mayor Greg Stanton, Phoenix

* Not present

Participated by video conference.

The draft budget to-date was on the April 10, 2013 Management Committee agenda for information and input.

MEMBERS ATTENDING

Tom Remes for David Cavazos, Phoenix
 Dr. Spencer Isom, El Mirage, Vice Chair
 # Matt Busby for George Hoffman, Apache Junction
 Charlie McClendon, Avondale
 # Stephen Cleveland, Buckeye
 Gary Neiss, Carefree
 Wayne Anderson for Usama Abujbarah, Cave Creek
 Rich Dlugas, Chandler
 Alfonso Rodriguez for Phil Dorchester, Fort McDowell Yavapai Nation
 Ken Buchanan, Fountain Hills
 Rick Buss, Gila Bend
 * David White, Gila River Indian Community
 Leah Hubbard for Patrick Banger, Gilbert
 Brent Stoddard for Dick Bowers, Glendale

* Brian Dalke, Goodyear
 * Bill Hernandez, Guadalupe
 Darryl Crossman, Litchfield Park
 Christopher Brady, Mesa
 * Jim Bacon, Paradise Valley
 Carl Swenson, Peoria
 John Kross, Queen Creek
 * Bryan Meyers, Salt River Pima-Maricopa Indian Community
 Dan Worth, Scottsdale
 Chris Hillman, Surprise
 Andrew Ching, Tempe
 * Reyes Medrano, Tolleson
 Joshua Wright, Wickenburg
 * Lloyce Robinson, Youngtown
 John Nelson for John Halikowski, ADOT
 John Hauskins for Tom Manos,

* Those members neither present nor represented by proxy.

Participated by telephone conference call. + Participated by videoconference.

The draft budget to-date was on the March 27, 2013 MAG Regional Council agenda for information and input.

MEMBERS ATTENDING

- # Mayor Marie Lopez Rogers, Avondale, Chair
- # Vice Mayor Alex Finter for Mayor Scott Smith, Mesa
- # Councilwoman Robin Barker, Apache Junction
- * Mayor Jackie Meck, Buckeye
- Vice Mayor Melissa Price for Mayor David Schwan, Carefree
- * Councilman Dick Esser, Cave Creek
- # Mayor Jay Tibshraeny, Chandler
- * Mayor Lana Mook, El Mirage
- * President Clinton Pattea, Fort McDowell Yavapai Nation
- * Mayor Linda Kavanagh, Fountain Hills
- * Mayor Ron Henry, Gila Bend
- * Governor Gregory Mendoza, Gila River Indian Community
- Vice Mayor Ben Cooper for Mayor John Lewis, Gilbert
- * Mayor Jerry Weiers, Glendale
- Mayor Georgia Lord, Goodyear

- Councilmember Joe Sanchez for Mayor Yolanda Solarez, Guadalupe
- Mayor Thomas Schoaf, Litchfield Park
- * Supervisor Steve Chucuri, Maricopa Co.
- Mayor Scott LeMarr, Paradise Valley
- Councilmember Cathy Carlat, Peoria
- Mayor Greg Stanton, Phoenix
- Mayor Gail Barney, Queen Creek
- * President Diane Enos, Salt River Pima-Maricopa Indian Community
- Mayor W. J. "Jim" Lane, Scottsdale
- Mayor Sharon Wolcott, Surprise
- Mayor Mark Mitchell, Tempe
- * Mayor Adolfo Gamez, Tolleson
- * Mayor John Cook, Wickenburg
- Mayor Michael LeVault, Youngtown
- * Victor Flores, State Transportation Board
- Joseph La Rue, State Transportation Board
- Roc Arnett, Citizens Transportation Oversight Committee

* Those members neither present nor represented by proxy.

Attended by telephone conference call. + Attended by videoconference

The draft budget to-date was on the March 18, 2013, MAG Executive Committee agenda for information and input.

MEMBERS ATTENDING

- # Mayor Marie Lopez Rogers, Avondale, Chair
- Mayor Scott Smith, Mesa, Vice Chair
- Mayor Michael LeVault, Youngtown, Treasurer
- # Mayor Gail Barney, Queen Creek

- * Mayor W. J. "Jim" Lane, Scottsdale
- Mayor Thomas L. Schoaf, Litchfield Park
- Mayor Greg Stanton, Phoenix

* Not present # Participated by video or telephone conference call

The draft budget to-date was on the March 13, 2013 MAG Management Committee agenda for information and input.

MEMBERS ATTENDING

- David Cavazos, Phoenix, Chair
- Dr. Spencer Isom, El Mirage, Vice Chair

- # George Hoffman, Apache Junction
- Charlie McClendon, Avondale

- # Stephen Cleveland, Buckeye
- * Gary Neiss, Carefree
- * Usama Abujbarah, Cave Creek
Rich Dlugas, Chandler
Alfonso Rodriguez for Phil Dorchester,
Fort McDowell Yavapai Nation
- # Ken Buchanan, Fountain Hills
Rick Buss, Gila Bend
- * David White, Gila River Indian Community
Patrick Banger, Gilbert
Jenna Goad for Horatio Skeete, Glendale
Brian Dalke, Goodyear
- * Bill Hernandez, Guadalupe
Darryl Crossman, Litchfield Park
Kari Kent for Christopher Brady, Mesa
- * Jim Bacon, Paradise Valley

- Carl Swenson, Peoria
- # Patrick Flynn for John Kross, Queen
Creek
- * Bryan Meyers, Salt River Pima-Maricopa
Indian Community
- * Dan Worth, Scottsdale
- # Chris Hillman, Surprise
Andrew Ching for Jeff Kulaga, Tempe
- * Reyes Medrano, Tolleson
Joshua Wright, Wickenburg
- # Lloyce Robinson, Youngtown
John Nelson for John Halikowski, ADOT
John Hauskins for Tom Manos,
Maricopa County
JymeSue McLaren for Steve Banta,
Valley Metro/RPTA

- * Those members neither present nor represented by proxy.
- # Participated by telephone conference call. + Participated by videoconference call.

The draft budget to-date was on the February 27, 2013 MAG Regional Council agenda for information and input.

MEMBERS ATTENDING

- Mayor Marie Lopez Rogers, Avondale, Chair
- # Vice Mayor Alex Finter for Mayor Scott Smith,
Mesa
Councilwoman Robin Barker, Apache
Junction
- * Mayor Jackie Meck, Buckeye
- # Mayor David Schwan, Carefree
- * Councilman Dick Esser, Cave Creek
Mayor Jay Tibshraeny, Chandler
Mayor Lana Mook, El Mirage
- * President Clinton Pattea, Fort McDowell
Yavapai Nation
Mayor Linda Kavanagh, Fountain Hills
- * Mayor Ron Henry, Gila Bend
- * Governor Gregory Mendoza, Gila River Indian
Community
Mayor John Lewis, Gilbert
Mayor Jerry Weiers, Glendale
Mayor Georgia Lord, Goodyear
- * Mayor Yolanda Solarez, Guadalupe

- * Mayor Thomas Schoaf, Litchfield Park
Supervisor Steve Chucuri, Maricopa Co.
- # Mayor Scott LeMarr, Paradise Valley
Councilmember Cathy Carlat, Peoria
Councilmember Daniel Valenzuela for Mayor
Greg Stanton, Phoenix
- # Mayor Gail Barney, Queen Creek
- * President Diane Enos, Salt River
Pima-Maricopa Indian Community
Mayor W. J. "Jim" Lane, Scottsdale
Mayor Sharon Wolcott, Surprise
Mayor Mark Mitchell, Tempe
- * Mayor Adolfo Gamez, Tolleson
Mayor John Cook, Wickenburg
Mayor Michael LeVault, Youngtown
- * Victor Flores, State Transportation Board
Joseph La Rue, State Transportation Board
- * Roc Arnett, Citizens Transportation Oversight
Committee

- * Those members neither present nor represented by proxy.
- # Attended by telephone conference call. + Attended by videoconference

The draft budget to-date was on the February 19, 2013 MAG Executive Committee agenda for information and input.

MEMBERS ATTENDING

- Mayor Marie Lopez Rogers, Avondale, Chair
- Mayor Scott Smith, Mesa, Vice Chair

- Mayor Michael LeVault, Youngtown,
Treasurer

Mayor Gail Barney, Queen Creek
Mayor W. J. "Jim" Lane, Scottsdale
Mayor Thomas L. Schoaf, Litchfield Park

Mayor Greg Stanton, Phoenix

* Not present

Participated by video or telephone conference call

The draft budget to-date was on the February 13, 2013 MAG Management Committee agenda for information and input.

MEMBERS ATTENDING

- | | |
|---|--|
| David Cavazos, Phoenix, Chair | Brian Dalke, Goodyear |
| Sue McDermott for Dr. Spencer Isom,
El Mirage | * Bill Hernandez, Guadalupe |
| # Matt Busby for George Hoffman, Apache
Junction | Darryl Crossman, Litchfield Park |
| Rogene Hill for Charlie McClendon,
Avondale | * Christopher Brady, Mesa |
| # Stephen Cleveland, Buckeye | * Jim Bacon, Paradise Valley |
| Gary Neiss, Carefree | Carl Swenson, Peoria |
| Wayne Anderson for Usama Abujbarah,
Cave Creek | John Kross, Queen Creek |
| Rich Dlugas, Chandler | * Bryan Meyers, Salt River Pima-Maricopa
Indian Community |
| * Phil Dorchester, Fort McDowell Yavapai
Nation | Dan Worth, Scottsdale |
| Ken Buchanan, Fountain Hills | Chris Hillman, Surprise |
| Rick Buss, Gila Bend | Charlie Meyer, Tempe |
| * David White, Gila River Indian Community | Reyes Medrano, Tolleson |
| Patrick Banger, Gilbert | Joshua Wright, Wickenburg |
| Horatio Skeete, Glendale | * Lloyce Robinson, Youngtown |
| | Floyd Roehrich for John Halikowski, ADOT |
| | Clem Ligocki for Tom Manos, Maricopa Co. |
| | John Farry for Steve Banta,
Valley Metro/RPTA |
- * Those members neither present nor represented by proxy.
Participated by telephone conference call. + Participated by videoconference call.

The draft budget to-date was on the January 29, 2013, Regional Council agenda for information and input.

MEMBERS ATTENDING

- | | |
|---|--|
| Mayor Marie Lopez Rogers, Avondale, Chair | Mayor Georgia Lord, Goodyear |
| Mayor Scott Smith, Mesa, Vice Chair | * Mayor Yolanda Solarez, Guadalupe |
| # Councilwoman Robin Barker,
Apache Junction | Mayor Thomas Schoaf, Litchfield Park |
| Mayor Jackie Meck, Buckeye | * Supervisor Steve Chucuri, Maricopa Co. |
| # Mayor David Schwan, Carefree | Mayor Scott LeMarr, Paradise Valley |
| # Councilman Dick Esser, Cave Creek | * Mayor Bob Barrett, Peoria |
| Mayor Jay Tibshraeny, Chandler | Mayor Greg Stanton, Phoenix |
| Mayor Lana Mook, El Mirage | Mayor Gail Barney, Queen Creek |
| * President Clinton Pattea, Fort McDowell
Yavapai Nation | * President Diane Enos, Salt River
Pima-Maricopa Indian Community |
| Mayor Linda Kavanagh, Fountain Hills | Mayor W. J. "Jim" Lane, Scottsdale |
| * Mayor Ron Henry, Gila Bend | Mayor Sharon Wolcott, Surprise |
| * Governor Gregory Mendoza, Gila River
Indian Community | Mayor Mark Mitchell, Tempe |
| Mayor John Lewis, Gilbert | * Mayor Adolfo Gamez, Tolleson |
| Mayor Jerry Weiers, Glendale | Mayor John Cook, Wickenburg |
| | Mayor Michael LeVault, Youngtown |
| | Victor Flores, State Transportation Board |

Joseph La Rue, State Transportation Board
Roc Arnett, Citizens Transportation

Oversight Committee

- * Those members neither present nor represented by proxy.
- # Attended by telephone conference call. + Attended by videoconference

The draft budget to-date was on the January 22, 2013, Regional Council Executive Committee agenda for information and input.

MEMBERS ATTENDING

- * Mayor Marie Lopez Rogers, Avondale, Chair
- Mayor Scott Smith, Mesa, Vice Chair
- Mayor Michael LeVault, Youngtown, Treasurer
- Mayor Gail Barney, Queen Creek
- Mayor W. J. "Jim" Lane, Scottsdale
- Mayor Thomas L. Schoaf, Litchfield Park
- * Mayor Greg Stanton, Phoenix

- * Not present
- # Participated by video or telephone conference call

The draft budget to-date was on the January 16, 2013 MAG Management Committee for information and input.

MEMBERS ATTENDING

- David Cavazos, Phoenix, Chair
- Dr. Spencer Isom, El Mirage, Vice Chair
- # George Hoffman, Apache Junction
- Charlie McClendon, Avondale
- * Stephen Cleveland, Buckeye
- # Gary Neiss, Carefree
- * Usama Abujbarah, Cave Creek
- Rich Dlugas, Chandler
- Alfonso Rodriguez for Phil Dorchester, Fort McDowell Yavapai Nation
- Ken Buchanan, Fountain Hills
- Rick Buss, Gila Bend
- * David White, Gila River Indian Community
- Patrick Banger, Gilbert
- Horatio Skeete, Glendale
- Jim Rumpeltes for Brian Dalke, Goodyear
- * Bill Hernandez, Guadalupe
- Darryl Crossman, Litchfield Park
- Christopher Brady, Mesa
- * Jim Bacon, Paradise Valley
- Carl Swenson, Peoria
- # Wendy Kaserman for John Kross, Queen Creek
- * Bryan Meyers, Salt River Pima-Maricopa Indian Community
- Dan Worth, Scottsdale
- # Chris Hillman, Surprise
- Charlie Meyer, Tempe
- Reyes Medrano, Tolleson
- Joshua Wright, Wickenburg
- Lloyce Robinson, Youngtown
- Floyd Roehrich for John Halikowski, ADOT
- John Hauskins for Tom Manos, Maricopa County
- JymeSue McLaren for Steve Banta, Valley Metro/RPTA

- * Those members neither present nor represented by proxy.
- # Participated by telephone conference call. + Participated by videoconference call.

CONTACT PERSON:

Rebecca Kimbrough, MAG Fiscal Services Manager, (602) 452-5051