

June 9, 2014

TO: Members of the MAG Regional Council Executive Committee

FROM: Mayor Michael LeVault, Town of Youngtown, Chair

SUBJECT: TELEPHONE CONFERENCE CALL MEETING NOTIFICATION AND  
TRANSMITTAL OF TENTATIVE AGENDA FOR THE MAG REGIONAL COUNCIL  
EXECUTIVE COMMITTEE

Monday, June 16, 2014 - 12:00 Noon (immediately following the RCP meeting)  
MAG Office, Suite 200 - Ironwood Room  
302 North 1<sup>st</sup> Avenue, Phoenix

A telephone conference call meeting of the MAG Regional Council Executive Committee has been scheduled for the time and place noted above. Members of the Committee may attend the meeting either in person or by telephone conference.

Please park in the garage under the building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Denise McClafferty at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions regarding the Executive Committee agenda items, please contact me at 623-933-8286. For MAG staff, please contact Dennis Smith, MAG Executive Director, or Denise McClafferty, Regional Program Manager, at (602) 254-6300.

MAG EXECUTIVE COMMITTEE  
TENTATIVE AGENDA  
June 16, 2014

COMMITTEE ACTION REQUESTED

1. Call to Order

The meeting of the Executive Committee will be called to order.

2. Call to the Audience

An opportunity will be provided to members of the public to address the Executive Committee on items not scheduled on the agenda THAT FALL UNDER THE JURISDICTION OF MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three-minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Executive Committee requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of the May 19, 2014 Executive Committee Meeting Minutes

4. Support Planning to Address Domestic Violence Consultant Selection

On February 18, 2014, the MAG Regional Council Executive Committee approved amending the FY 2014 MAG Unified Planning Work Program and Annual budget to accept \$160,428 in renewal STOP Violence Against Women grant funding awarded by the Governor's Office for Children, Youth and Families to support the MAG Protocol Evaluation Project. The grant includes up to \$38,465 for a survey services consultant to develop, conduct, and analyze a survey with victims of domestic violence about their experiences with the criminal justice system. Two proposals were received in response to a Request for Qualifications for Quantitative and/or Qualitative Survey Services posted on April 16, 2014. On June 2, 2014, a multi-agency evaluation team recommended to MAG that Behavior Research Center be awarded

2. Information and discussion.

3. Approval of the May 19, 2014 Executive Committee meeting minutes.

4. Approval of the selection of Behavior Research Center to provide Quantitative and/or Qualitative Survey Services for the Protocol Evaluation Project for an amount not to exceed \$38,465.

the contract. This item is on the June 11, 2014 Management Committee agenda for recommended approval. The Executive Committee is requested to approve to contract with Behavior Research Center to conduct Quantitative and/or Qualitative Survey Services for the Protocol Evaluation Project for an amount not to exceed \$38,465. Please refer to the enclosed material.

5. MAG Public Safety Answering Point Managers Group Vice Chair Appointment

On July 22, 2009, the MAG Regional Council approved the MAG Committee Operating Policies and Procedures. Officer appointments for technical and other policy committees, with exception of the MAG Regional Council, Transportation Policy Committee, Economic Development Committee and Management Committee, will be made by the MAG Executive Committee and are eligible for two-year terms. In April 2014, Public Safety Answering Point (PSAP) Managers Group Vice Chair Patricia Williams relinquished her position as Vice Chair. According to the MAG Committee Operating Policies and Procedures, the incoming Vice Chair will serve out the remainder of Vice Chair Williams' tenure, which is due to expire in December 2015, at which time the Vice Chair would ascend to the Chair position. On April 3, 2014, MAG staff sent a notice to the Management Committee, the MAG Public Safety Answering Point Managers Group, and the Intergovernmental Representatives to solicit letters of interest for the PSAP Vice Chair position. A copy of the letter(s) received requesting consideration for the Vice Chair position are included. Please refer to the enclosed material.

6. Request for Future Agenda Items

Topics or issues of interest that the Executive Committee would like to have considered for discussion at a future meeting will be requested.

5. Approval of the Vice Chair appointment to the MAG Public Safety Answering Point Managers Group.

6. Information.

7. Comments from the Committee

An opportunity will be provided for the Executive Committee members to present a brief summary of current events. The Executive Committee is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

Adjournment

7. Information.

MINUTES OF THE  
MARICOPA ASSOCIATION OF GOVERNMENTS  
MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE

May 19, 2014

MAG Offices, Ironwood Room  
302 N. 1<sup>st</sup> Avenue, Phoenix, Arizona

MEMBERS ATTENDING

Mayor Michael LeVault, Youngtown, Chair  
Mayor W.J. “Jim” Lane, Scottsdale, Treasurer  
Mayor Gail Barney, Queen Creek

Mayor Marie Lopez Rogers, Avondale  
Mayor Lana Mook, El Mirage  
\*Mayor Greg Stanton, Phoenix

\* Not present

# Participated by video or telephone conference call

1. Call to Order

The Executive Committee meeting was called to order by Chair LeVault at 12:00 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited. Chair LeVault stated that according to the MAG public comment process, members of the audience who wish to speak are requested to fill out the public comment cards. He stated that there is a three-minute time limit. Public comment is provided at the beginning of the meeting for items that are not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. Chair LeVault stated no comment cards had been received.

3. Approval of Executive Committee Consent Agenda

Chair LeVault noted that prior to action on the consent agenda, members of the audience are provided an opportunity to comment on consent items that are being presented for action. Following the comment period, committee members may request that an item be removed from the consent agenda.

Chair LeVault asked members if there were any requests to remove an item from the consent agenda. Mayor Lane asked to remove agenda item #3C, Amendment to the FY 2014 Unified Planning Work Program and Annual Budget and the Burgess & Niple, Inc., Contract for the US-60/Grand Avenue Corridor Optimization, Access Management Plan, and System Study (COMPASS), from the consent agenda.

Mayor Barney moved to approve consent items #3A, #3B, and #3D. Mayor Lopez Rogers seconded the motion and the motion carried unanimously.

3A. Approval of the April 14, 2014 Executive Committee Meeting Minutes

The Regional Council Executive Committee, by consent, approved the April 14, 2014 Executive Committee meeting minutes.

3B. Acceptance of \$350,000 of Strategic Highway Research Program Implementation Assistance Program Funding in the Draft FY 2015 MAG Unified Planning Work Program and Annual Budget and to Add the Funding to the Corresponding On-Call Consultant Project

The Regional Council Executive Committee, by consent, approved to accept \$350,000 of Strategic Highway Research Program Implementation Assistance Program Funding in the Draft FY 2015 MAG Unified Planning Work Program and Annual Budget and to add the funding to the corresponding on-call consultant project. Understanding freight flows and forecasting them are critical to determining the need for future transportation capacity on the regional highways or other modal infrastructure. MAG staff has identified a need for the future development of the regional freight forecasting models. On February 13, 2014, MAG, the Arizona Department of Transportation (ADOT) and the Pima Association of Governments (PAG) submitted a joint application for implementation and technical assistance funds in Round 3 of the Federal Highway Administration (FHWA) Strategic Highway Research Program Implementation Assistance Program (SHRP2). MAG was the lead agency in the Freight Demand Modeling portion of the proposal submitted to FHWA. On March 28, 2014, FHWA and AASHTO announced that MAG was one of the organizations selected in Round 3 of SHRP2 implementation assistance for freight demand modeling. Up to \$350,000 for each applicant is available to be applied to the implementation of Behavior-Based Freight Modeling. The main purpose of the project is to develop a new generation regional freight model based on the principles identified in the SHRP2 C20 products and consistent with MAG freight flows forecasting needs. It is anticipated that the request for qualifications for on-call consultants to support the work will be issued upon approval of the FY 2015 Work Program.

3D. Approval of the Draft Fund Balance Policy

The Regional Council Executive Committee, by consent, approved the draft Fund Balance Policy. In the February 2014, March 2014, and April 2014 meetings the Executive Committee discussed that a fund balance policy should be created in consideration of unanticipated events that could affect the financial condition of MAG. At the March 17, 2014 Executive Committee meeting, staff was requested to provide draft guidance on a MAG General Fund Balance with procedural guidelines for using the fund balance of the General Fund and at the April 14, 2014 meeting, staff was requested to revise the draft policy that was presented and provide it for final approval in the May 19, 2014 meeting. The committee requested that the procedural guidelines reflect the Government Finance Officers' Association (GFOA) best practice recommendations for setting General Fund Balance guidelines.

The next item was removed from the consent agenda.

3C. Amendment to the FY 2014 Unified Planning Work Program and Annual Budget and the Burgess & Niple, Inc., Contract for the US-60/Grand Avenue Corridor Optimization, Access Management Plan, and System Study (COMPASS)

The Fiscal Year (FY) 2012 MAG Unified Planning Work Program and Annual Budget, amended by the MAG Regional Council in October 2011, provided \$850,000 in Regional Area Road Fund (RARF) study funds to provide for the US-60/Grand Avenue Corridor Optimization, Access Management Plan, and System Study (COMPASS). The study was at the direction of the Mayors of El Mirage, Glendale, Peoria, Phoenix, Surprise, and Youngtown, and a Maricopa County Supervisor to preserve US-60/Grand Avenue as an expressway facility that remains a state highway under the control of the Arizona Department of Transportation. In their direction, MAG would develop this COMPASS project to identify a long-term solution for accommodating travel demand and adjacent property access in the corridor. As the study effort is nearing conclusion, additional funding is needed to complete a high capacity transit component for the Grand Avenue corridor to ensure the roadway recommendations can adequately accommodate a future commuter rail/bus rapid transit facility. This detailed high capacity transit component is beyond the original COMPASS scope and will examine surface traffic operations near potential high capacity transit stops that have been identified through previous MAG commuter rail studies and the Glendale West effort that is presently being developed for Valley Metro.

Eric Anderson, MAG Transportation Director, stated that the purpose of this amendment is to add \$56,500 to the US-60/Grand Avenue Corridor Optimization, Access Management Plan, and System Study (COMPASS) to specifically look at the transit component to convert a travel lane on Grand Avenue for potential dedicated transit use. Mayor Lane asked if this constitutes a change of the Scope of Work. Mr. Anderson stated that there were a number of tasks identified in the original Request for Proposals and the transit component work element included more detailed work to determine the feasibility of a transit-only lane on Grand Avenue.

Mayor Lopez Rogers made a motion to amend the FY 2014 Unified Planning Work Program and Annual Budget and increasing the Burgess & Niple, Inc. contract by \$56,500 of Regional Area Road Funds (RARF) to conduct the additional work for the US-60/Grand Avenue Corridor Optimization, Access Management Plan, and System Study (COMPASS). Mayor Barney seconded the motion and the motion carried unanimously.

4. Approval of the Draft FY 2015 MAG Unified Planning Work Program and Annual Budget and the Member Dues and Assessments

Rebecca Kimbrough, MAG Fiscal Services Manager, stated that MAG's draft Unified Planning Work Program and Annual Budget for FY 2015 was on the agenda for action. She added that the MAG budget was presented incrementally from January through April and staff is requesting

a recommendation of approval of the draft FY 2015 MAG Unified Planning Work Program and Annual Budget and the Member Dues and Assessments.

Ms. Kimbrough noted that there have been no substantive changes in the draft Work Program and Annual Budget for FY 2015 from the information presented to the committee from last month and that the overall increase for the FY 2015 draft Work Program and Annual Budget is .67 percent. She added that the largest dollar increase is in budgeted pass-thru agreement costs and that this reflects an increase of funding for street sweepers, the addition of pass-thru projects for the Grand Avenue Transit Feasibility Study, and the On-Board Survey of Transit Users. She noted that this increase is offset by a larger decrease in budgeted consultant and associate costs for an overall decrease in consultants and pass-through projects of 2.34 percent.

Ms. Kimbrough stated that the next largest increase is for maintenance and repair costs which reflect an increase due to maintenance coverage on newer copier and computer equipment and software. She indicated that the largest dollar decrease in overhead is for capital outlays, which includes replacement of computer equipment. Ms. Kimbrough added that the prior years' higher budgeted costs were due to the new accounting system and subsequent carryforward of this budget over a two-year period for installation, training and implementation. She stated that this system is anticipated to be completed in early fall.

Ms. Kimbrough stated that MAG submits its Work Program each year to the Government Finance Officer's Association for review and application for the Distinguished Budget Presentation Award. She was happy to report that MAG received this award for the 15th consecutive year for the the FY 2014 Work Program in January of this year; the Work Program for FY 2015 will be submitted for the 16th consecutive year. She reminded the committee that this item is on the agenda for recommendation to approve.

Chair LeVault thanked Ms. Kimbrough for all her hard work and asked if there were any comments or questions from the committee. There were none. Mayor Barney motioned to recommend approval of the Draft FY 2015 MAG Unified Planning Work Program and Annual Budget and the Member Dues and Assessments. Mayor Lane seconded the motion and the motion carried unanimously.

#### 5. MAG Transit Committee Vice Chair Appointment

Denise McClafferty, Regional Program Manager, stated that in March 2014, the Transit Committee Vice Chair, Maher Hazine, relinquished his position as Vice Chair and according to the MAG Committee Operating Policies and Procedures, the incoming Vice Chair will serve out the remainder of Vice Chair Hazine's tenure, which is due to expire in December 2015, at which time the Vice Chair would ascend to the Chair Position. She added that on March 20, 2014, MAG staff sent a notice to the Management Committee, the MAG Transit Committee, and the Intergovernmental Representatives to solicit letters of interest for the Transit Committee Vice Chair position. Three letters were received requesting consideration for the Vice Chair position from Wulf Grote, Valley Metro; Kristen Sexton, City of Avondale; and Maria Hyatt,

City of Phoenix. Chair LeVault asked if there were any questions or comments from the committee.

Mayor Mook motioned to approve Maria Hyatt, City of Phoenix, for the MAG Transit Committee Vice Chair position. Mayor Lopez Rogers seconded the motion and the motion carried unanimously.

6. Request for Future Agenda Items

Chair LeVault asked if there were any requests for future agendas items. There were none.

7. Comments from the Committee

Chair LeVault asked if there were any comments from the committee. There were none. Ms. McClafferty stated that the Arizona Mexico Commission (AMC) Gala Dinner will be held on Friday, June 20, 2014 at the J.W. Marriott Camelback Inn as part of their 2014 AMC Summer Plenary Session. She added that MAG has a table available for 10 attendees for the Gala Dinner. She noted that a handout was at their place with more information regarding this event and to contact her if members were interested in attending the Gala Dinner.

Adjournment

There being no further business, the Executive Committee adjourned at 12:11 p.m.

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Chair

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Secretary

# **MARICOPA ASSOCIATION OF GOVERNMENTS**

## **INFORMATION SUMMARY... for your review**

**DATE:**

June 9, 2014

**SUBJECT:**

Support Planning to Address Domestic Violence Consultant Selection

**SUMMARY:**

On February 18, 2014, the Board of Directors of Regional Community Partners and the MAG Regional Council Executive Committee approved amending the FY 2014 MAG Unified Planning Work Program and Annual budget to accept \$160,428 in renewal STOP Violence Against Women grant funding awarded by the Governor's Office for Children, Youth and Families to support the MAG Protocol Evaluation Project. The goal of this project is to assess the protocols used in the criminal justice system's response to domestic violence calls. The grant funding includes up to \$38,465 for a survey services consultant to develop, conduct, and analyze a survey with victims of domestic violence about their experiences with the criminal justice system to contribute to the work of the Protocol Evaluation Project.

A Request for Qualifications for Quantitative and/or Qualitative Survey Services was posted on April 16, 2014. Two proposals were received from Behavior Research Center and WestGroup Research. A multi-agency evaluation team reviewed the proposal documents. On June 2, 2014, the proposal evaluation team recommended to MAG the selection of Behavior Research Center. On June 11, 2014, this item will go before the MAG Management Committee seeking a recommendation to approve to contract with Behavior Research Center to conduct Quantitative and/or Qualitative Survey Services for the Protocol Evaluation Project for an amount not to exceed \$38,465.

**PUBLIC INPUT:**

No public input has been received.

**PROS & CONS:**

PROS: This information is important to ensure the work of the Protocol Evaluation Project is making the system more accessible for victims, resulting in increased victim safety and offender accountability.

CONS: None.

**TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: Behavior Research Center will conduct quantitative and/or qualitative survey services to seek insight from victims of domestic violence about their experiences while seeking justice. These activities may include a phone survey and focus groups. Findings will be used to inform the development of and/or revisions to arrest and prosecution protocols used when responding to domestic violence.

POLICY: Information gathered by the quantitative and/or qualitative survey services consultant will be useful in identifying opportunities to improve the way the criminal justice system responds to victims of domestic violence. Victims' involvement in the justice process can be critically important in successfully prosecuting offenders. Making the system more accessible and easier to navigate by victims increases the likelihood of their involvement in the case through prosecution.

**ACTION NEEDED:**

Approval to contract with Behavior Research Center to conduct Quantitative and/or Qualitative Survey Services for the Protocol Evaluation Project for an amount not to exceed \$38,465.

**PRIOR COMMITTEE ACTIONS:**

This item is on the June 11, 2014 Management Committee agenda for recommended approval.

On June 2, 2014, a multi-disciplinary team met to review the proposals. Two proposals were submitted by Behavior Research Center and WestGroup Research. The review team recommended to MAG the selection of Behavior Research Center to provide Quantitative and/or Qualitative Survey Services in an amount not to exceed \$38,465.

PROPOSAL EVALUATION TEAM

Laura Guild, Arizona Department of Economic Security  
Steve Campbell, City of El Mirage Police Department  
Patricia Klahr, Chrysalis Shelter, Inc.  
Dana Martinez, A New Leaf

Patricia George, City of Phoenix Prosecutor's Office  
Yvonne Taylor, Arizona Coalition to End Sexual and Domestic Violence  
Renaë Tenney, Maricopa Association of Governments

On February 18, 2014, the Board of Directors of Regional Community Partners and the Regional Council Executive Committee approved to accept the STOP Violence Against Women grant for \$160,428 and amend the FY 2014 MAG Unified Planning Work Program and Annual Budget to include the \$160,428, which includes \$38,465 for a survey services consultant.

MEMBERS ATTENDING

Mayor Scott Smith, Mesa, Chair  
Mayor Michael LeVault, Youngtown, Vice Chair  
Mayor W.J. "Jim" Lane, Scottsdale, Treasurer

# Mayor Gail Barney, Queen Creek  
# Mayor Marie Lopez Rogers, Avondale  
Mayor Lana Mook, El Mirage  
\* Mayor Greg Stanton, Phoenix

\* Not present  
# Participated by video or telephone conference call

**CONTACT PERSON:**

Renaë Tenney, MAG Human Services Planner II, (602) 254-6300



**Police Department**  
14250 W. Statler Plaza, Suite 103  
Surprise, AZ 85374-7481  
Ph 623-222-4000  
Fax 623-222-4008  
TTY 623-222-4004



June 9, 2014

Mayor Michael LeVault  
MAG Regional Council Chair  
302 N 1<sup>st</sup> Avenue, Suite 300  
Phoenix, AZ. 85003

Dear Mayor LeVault:

RE: Open Vice Chair MAG Public Safety Answering Point Managers Group

With regards to the open Vice Chair position with the MAG PSAP Managers Group, I would like to submit my letter of interest for this position. I currently hold the Communications Manager position with Surprise Police department and have worked in this industry for the past 18 years. I believe my experience and knowledge would be a great addition to the PSAP Managers Group and that I would be a good representative for those agencies in the west valley area.

I am aware of the four-year obligation, two as Vice Chair and two as Chair, and have discussed this commitment with my Commander, who also supports my participation in this capacity. I look at this as an opportunity to expand my knowledge and support in this area and believe I would positively represent the group in this position. Thank you for your consideration.

Sincerely,

Domela Finnessey  
Communications Manager