

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE
October 20, 2014
MAG Offices, Ironwood Room
302 N. 1st Avenue, Phoenix, Arizona

MEMBERS ATTENDING

| | |
|--|---------------------------------|
| #Mayor Michael LeVault, Youngtown, Chair | *Mayor Gail Barney, Queen Creek |
| *Mayor W.J. “Jim” Lane, Scottsdale, Vice Chair | Mayor Jackie Meck, Buckeye |
| #Mayor Greg Stanton, Phoenix, Treasurer | *Mayor Mark Mitchell, Tempe |
| | #Mayor Lana Mook, El Mirage |

* Not present

Participated by video or telephone conference call

1. Call to Order

The Executive Committee meeting was called to order by Chair LeVault at 12:12 p.m. Chair LeVault, Mayor Mook and Mayor Stanton participated by teleconference.

2. Call to the Audience

Chair LeVault stated that, according to the MAG public comment process, members of the audience who wish to speak are requested to fill out the public comment cards. He stated that there is a three-minute time limit. Public comment is provided at the beginning of the meeting for items that are not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. Chair LeVault noted that no public comment cards had been received.

3. Approval of Executive Committee Consent Agenda

Chair LeVault noted that prior to action on the consent agenda, members of the audience are provided an opportunity to comment on consent items that are being presented for action. Following the comment period, committee members may request that an item be removed from the consent agenda.

Chair LeVault requested a motion to approve the consent agenda. Mayor Mook moved to approve consent items #3A-#3C. Mayor Meck seconded the motion and the motion carried unanimously.

3A. Approval of the September 15, 2014 Executive Committee Meeting Minutes

The Regional Council Executive Committee, by consent, approved the September 15, 2014 Executive Committee meeting minutes.

3B. Consultant Selection for the MAG Regional Council Household Travel Survey

The Regional Council Executive Committee, by consent, approved to accept the selection of Westat, Inc. to conduct the MAG regional household travel survey as a part of the Travel Survey - Data Application On-Call for an amount not to exceed \$2,500,000. If negotiations with Westat Inc. are not successful, that MAG pursue negotiations with its second choice, Cambridge Systematics, Inc., to conduct the project.

The fiscal year (FY) 2014 MAG Unified Planning Work Program and Annual Budget, approved by the MAG Regional Council in May 2013, includes \$4,500,000 for On-Call Consulting Services for Travel Survey - Data Application. The main purpose of the three-year project is to collect regional travel survey data from residential households and non-residential establishments. The On-Call contracts will include up to \$2,500,000 for the regional household travel survey and up to \$2,000,000 for establishment surveys and required modeling support. All major projects within the on call framework are closely interrelated and will be coordinated by MAG to ensure consistency of survey schedules, sample designs and proper exchange of information between surveys and relevant MAG forecasting models. The survey data will be used to re-calibrate and improve regional travel forecasting models, update regional travel forecasts, and provide information required for a variety of planning and analytical applications at MAG and MAG member agencies. A request for technical and pricing proposals for the MAG 2014 Travel Survey - Data Application Consultant Household Travel Survey Mini RFP was sent to pre-qualified consultants on June 30, 2014. MAG received two proposals by the July 30, 2014 deadline. On August 13, 2014, a multi-agency evaluation team met and reviewed the proposals. On September 3, 2014, the evaluation team conducted consultant interviews and recommended that MAG select Westat Inc., to conduct the Household Travel Survey for an amount not to exceed \$2,500,000. In addition, the evaluation team recommended that if negotiations with Westat Inc. are not successful, that MAG pursue negotiations with its second choice, Cambridge Systematics, Inc.

3C. Amendment to the FY 2015 MAG Unified Planning Work Program and Annual Budget to Accept Funding to Launch the Arizona Age-Friendly Network

The Regional Council Executive Committee, by consent, approved to accept \$197,000 in grants and approve an amendment to the MAG FY 2015 Unified Planning Work Program and Annual Budget (UPWP) to launch the Arizona Age-Friendly Network.

The FY 2015 MAG Unified Planning Work Program and Annual Budget (UPWP) was approved on May 28, 2014. On September 16, 2014, a \$40,000 grant from Virginia G. Piper Charitable Trust was awarded to Regional Community Partners to support activities related to the Arizona

Age-Friendly Network. On September 26, 2014, Grantmakers in Aging announced two grant awards to Regional Community Partners. One grant of \$120,000 will support the Arizona Age-Friendly Network. A second grant of \$37,000 will be support a collaboration between Regional Community Partners and the Indiana Philanthropy Alliance, the Indiana University Public Policy Institute, and the Indiana University Center on Aging and Community. The collaboration will support successful implementation of the Arizona Age-Friendly Network. All three grants will support the expansion of the Greater Phoenix Age-Friendly Network to a statewide network. The network will continue to provide technical assistance to communities, maintain the project's website, and offer ongoing training through a monthly webinar series and an annual conference.

4. Appointment of MAG Street Committee Vice Chair

Ms. McClafferty stated that on August 21, 2013, the MAG Regional Council approved the updated MAG Committee Operating Policies and Procedures, which states that in the event of a vacancy in the Chair position, the Vice Chair becomes Chair for the unexpired term of the previous Chair, and a new Vice Chair is appointed by the Executive Committee to complete the remainder of the Vice Chair's term.

Ms. McClafferty stated that the Chair of the MAG Street Committee, Dana Owsiany, has resigned from her position at the City of Phoenix, and has relinquished her position as MAG Street Committee Chair. According to the Policies and Procedures, Vice Chair, Maria Deeb from the City of Mesa, will ascend to the Chair position. Incoming Chair Deeb will serve out the remainder of Chair Owsiany's tenure, which is due to expire on December 31, 2015. On September 18, 2014, MAG staff sent a notice to the Management Committee, the MAG Street Committee, and the Intergovernmental Representatives to solicit letters of interest for the Vice Chair position on the MAG Street Committee. One letter was received requesting Chris Hauser, City of El Mirage, for consideration of the Vice Chair position.

Chair LeVault asked if there were any comments from the committee. There were none. Mayor Mook recommended Chris Hauser, City of El Mirage, as Vice Chair of the MAG Street Committee. Mayor Meck seconded the motion and the motion carried unanimously.

5. Request for Future Agenda Items

Chair LeVault asked if there were any requests for future agendas items. There were none.

6. Comments from the Committee

Chair LeVault asked if there were any comments from the committee. There were none.

Adjournment

There being no further business, the Executive Committee adjourned at 12:16 p.m.

Chair

Secretary