

January 6, 2015

TO: Members of the MAG Regional Council Executive Committee

FROM: Mayor Michael LeVault, Town of Youngtown, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA FOR
THE MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE

Monday, January 12, 2015 - 10:00 a.m. (Please note time change)
MAG Office, Suite 200 - Ironwood Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Regional Council Executive Committee has been scheduled for the time and place noted above. Members of the Committee may attend the meeting either in person or by telephone conference.

Please park in the garage under the building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Denise McClafferty at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions regarding the Executive Committee agenda items, please contact me at 623-933-8286. For MAG staff, please contact Dennis Smith, MAG Executive Director, or Denise McClafferty, Regional Program Manager, at (602) 254-6300.

MAG EXECUTIVE COMMITTEE
TENTATIVE AGENDA
JANUARY 12, 2015

COMMITTEE ACTION REQUESTED

1. Call to Order

The meeting of the Executive Committee will be called to order.

2. Call to the Audience

An opportunity will be provided to members of the public to address the Executive Committee on items not scheduled on the agenda THAT FALL UNDER THE JURISDICTION OF MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three-minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Executive Committee requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

2. Information and discussion.

ITEMS PROPOSED FOR CONSENT*
BY THE EXECUTIVE COMMITTEE

- *3A. Approval of the November 17, 2014 Executive Committee Meeting Minutes

- *3B. Consultant Selection for the MAG Establishment/Commercial Surveys

The Fiscal Year (FY) 2014 MAG Unified Planning Work Program and Annual Budget, approved by the MAG Regional Council in May 2013, includes \$4,500,000 for On-Call Consulting Services for Travel Survey - Data Application. The main purpose of the three-year project is to collect regional travel survey data from residential households and non-residential establishments. The On-Call contracts will include up to \$2,500,000 for the regional household travel survey and up to \$2,000,000 for establishment surveys and required modeling support. All major projects within the on-call framework are closely interrelated and will be coordinated by MAG to

- 3A. Approval of the November 17, 2014 Executive Committee meeting minutes.

- 3B. Approval of the selection of Cambridge Systematics, Inc., to conduct the MAG Establishment /Commercial Surveys as a part of the Travel Survey - Data Application On-Call for an amount not to exceed \$1,500,000.

ensure consistency of survey schedules, sample designs and proper exchange of information between surveys and relevant MAG forecasting models. The survey data will be used to re-calibrate and improve regional travel forecasting models, update regional travel forecasts, and provide information required for a variety of planning and analytical applications at MAG and MAG member agencies. On October 8, 2014, consultants from the approved MAG Travel Survey - Data Application On-Call list were invited to submit technical and pricing proposals for the MAG 2014 Travel Survey - Data Application Consultant Establishment/Commercial Surveys Mini Request for Proposals. MAG received one proposal by the November 5, 2014, deadline. On November 18, 2014, a multi-agency evaluation team met, reviewed the proposal and recommended to MAG the selection of Cambridge Systematics, Inc., to conduct the Establishment/Commercial Surveys for an amount not to exceed \$1,500,000. This item is on the January 7, 2015 Management Committee agenda to recommend approval. Please refer to the enclosed material.

*3C. Corridor Safety Plan Pilot Project Consultant Selection

The Fiscal Year (FY) 2015 MAG Unified Planning Work Program and Annual Budget, approved by the MAG Regional Council in May 2014, identified a pilot project for developing a Corridor Safety Plan, with a budget of \$200,000. This pilot project will be similar to a Road Safety Assessment but would cover several miles of an urban arterial corridor that has significant crash risk based on crash data for the most recent three years. This resulting Corridor Safety Plan would address road safety issues related to all modes and users of the road system. The pilot project would identify potential countermeasures and strategies, including public information campaigns and increased enforcement for improving road safety. The Indian School Road corridor from 51st Avenue to 75th Avenue has been selected for this pilot project. Four consultants from the approved list of MAG

3C. Approval of the selection of Michael Baker Jr., Inc., to conduct the Corridor Safety Plan Pilot Project, for an amount not to exceed \$200,000.

Intelligent Transportation Systems and Safety On-Call Consultants were invited to submit proposals in response to a Mini Request for Proposals for the pilot project. Three firms submitted proposals which were reviewed by a multi-agency proposal evaluation team. The team recommended to MAG the selection of Michael Baker Jr., Inc. On December 9, 2014, the MAG Transportation Safety Committee recommended approval of the selection of Michael Baker Jr., Inc., to conduct the Corridor Safety Plan Pilot Project, for an amount not to exceed \$200,000. This item is on the January 7, 2015 Management Committee agenda for recommended approval. Please refer to the enclosed material.

*3D. Appointment of MAG Regional Bicycle and Pedestrian Committee Vice Chair

On August 21, 2013, the MAG Regional Council approved the updated MAG Committee Operating Policies and Procedures. The Policies and Procedures state that in the event of a vacancy in the Vice Chair position, a new Vice Chair is appointed by the Executive Committee to complete the remainder of the Vice Chair's term. The Vice Chair of the Regional Bicycle and Pedestrian Committee, Tracy Stevens, has resigned from her position at the City of Avondale, and has relinquished her position as MAG Regional Bicycle and Pedestrian Committee Vice Chair.

On December 1, 2014, MAG staff sent a notice to the Management Committee, the MAG Regional Bicycle and Pedestrian Committee, and the Intergovernmental Representatives to solicit letters of interest for the Vice Chair position on the Regional Bicycle and Pedestrian Committee. One letter requesting consideration for the Vice Chair position was received. Please refer to the enclosed material.

3D. Approval of the appointment of the MAG Regional Bicycle and Pedestrian Committee Vice Chair.

*3E. Appointment of MAG Air Quality Technical Advisory Committee Vice Chair

On August 21, 2013, the MAG Regional Council approved the updated MAG Committee Operating Policies and Procedures. The Policies and Procedures state that in the event of a vacancy in the Chair position, the Vice Chair becomes Chair for the unexpired term of the previous Chair, and a new Vice Chair is appointed by the Executive Committee to complete the remainder of the Vice Chair's term. The Chair of the Air Quality Technical Advisory Committee, Philip McNeely, has resigned from his position at the City of Phoenix, and has relinquished his position as MAG Air Quality Technical Advisory Committee Chair. According to the Policies and Procedures, Vice Chair, William Mattingly from the City of Peoria will ascend to the Chair position. Incoming Chair Mattingly will serve out the remainder of Chair McNeely's tenure, which is due to expire on June 30, 2015 and is eligible to serve one additional two-year term.

On October 8, 2014, MAG staff sent a notice to the Management Committee, the MAG Air Quality Technical Advisory Committee and the Intergovernmental Representatives to solicit letters of interest for the Vice Chair position of the Air Quality Technical Advisory Committee. A copy of the letter(s) received requesting consideration for the Vice Chair position are included. Please refer to the enclosed material.

3E. Approval of the appointment of the MAG Air Quality Technical Advisory Committee Vice Chair.

ITEMS PROPOSED TO BE HEARD
BY THE EXECUTIVE COMMITTEE

4. Appointment of MAG Transit Committee Vice Chair

On August 21, 2013, the MAG Regional Council approved the updated MAG Committee Operating Policies and Procedures. The Policies and Procedures state that in the event of a vacancy in the Chair position, the Vice Chair becomes Chair for the unexpired term of the previous Chair, and

4. Approval of the appointment of the MAG Transit Committee Vice Chair.

a new Vice Chair is appointed by the Executive Committee to complete the remainder of the Vice Chair's term. The Chair of the Transit Committee, Madeline Clemann, has relinquished her position as MAG Transit Committee Chair. According to the Policies and Procedures, Vice Chair, Maria Hyatt, from the City of Phoenix, will ascend to the Chair position. Incoming Chair Hyatt will serve out the remainder of Chair Clemann's tenure, which is due to expire on December 31, 2015, and is eligible to serve one additional two-year term.

On November 5, 2014, MAG staff sent a notice to the Management Committee, the MAG Transit Committee, and the Intergovernmental Representatives to solicit letters of interest for the Vice Chair position on the Transit Committee. A copy of the letters received requesting consideration for the Vice Chair position are included. Please refer to the enclosed material.

5. Arizona Trade and Investment Office Memorandum of Understanding with the Arizona Commerce Authority

In December 2013, the Regional Council approved providing \$25,000 in MAG dues to the City of Phoenix to partner in the establishment of an in-market trade, investment and tourism office in Mexico City. Since that time, the City of Phoenix and the Arizona Commerce Authority (ACA) have worked to jointly collaborate on this effort. MAG staff has attended several meetings regarding the trade office with the City of Phoenix, the ACA and their contractors. As a partner to this initiative, MAG has been requested by the ACA to enter into an Memorandum of Understanding (MOU) to establish a protocol for services and to memorialize understandings between MAG and ACA relating to the establishment and operation of the trade and investment office in Mexico City, Mexico. As part of this MOU, MAG will be issuing the previously approved \$25,000 for the trade and investment office in Mexico City to ACA. This item was recommended for approval at the January 6, 2015

5. Recommend approval to enter into a Memorandum of Understanding with the Arizona Commerce Authority for the Arizona Trade and Investment Office and to send the previously approved \$25,000 for this office to the Arizona Commerce Authority.

Economic Development Committee meeting.
Please refer to the enclosed material.

6. Update on the Arizona Center for Law in the Public Interest Lawsuit on the MAG 2012 Five Percent Plan for PM-10

According to the MAG Washington, D. C., legal counsel, the U. S. Ninth Circuit Court of Appeals allowed MAG to submit an intervenor brief for consideration by December 31, 2014, in the lawsuit filed by the Arizona Center for Law in the Public Interest on the MAG 2012 Five Percent Plan for PM-10. The Environmental Protection Agency (EPA) brief was due on December 17, 2014, and the Arizona Department of Environmental Quality brief was due on December 31, 2014. The MAG Washington legal counsel is closely coordinating with the State and EPA. An update will be provided. The briefs can be accessed through the following links:

- [EPA Brief: Lawsuit on the MAG 2012 Five Percent Plan for PM-10](#)
- [EPA Brief: Supplemental Excerpts Lawsuit on the MAG Five Percent Plan](#)
- [MAG Respondent-Intervenor Brief and Supplemental Excerpt Lawsuit on the MAG 2012 Five Percent Plan for PM-10](#)
- [State of Arizona's Answering Brief Lawsuit on the MAG Five Percent Plan for PM-10](#)

7. Legislative Update

An update will be provided on legislative issues of interest.

8. Discussion of the Development of the FY 2016 MAG Unified Planning Work Program and Annual Budget

6. Information and discussion.

7. Information, discussion and possible action.

8. Information and discussion.

Each year, the MAG Unified Planning Work Program and Annual Budget is developed in conjunction with member agency and public input. The Work Program is reviewed each year by the federal agencies in the spring and approved by the Regional Council in May. In January, MAG provides the draft Dues and Assessments and the proposed budget production timeline. This provides an opportunity for early input into the development of the Work Program and Budget. Please refer to the enclosed material.

9. Annual Performance Review of the MAG Executive Director

The employment agreement entered into with the MAG Executive Director in January 2003 provided that the Executive Committee conduct an annual performance review in consultation with the Regional Council. On November 17, 2014, the Executive Committee agreed to move forward with the electronic evaluation survey for the MAG Executive Director's performance review.

On November 25, 2014, the electronic survey and Major Regional Goals and Results for FY 2014-2015 were sent to members of the Regional Council to receive their input on the review. This information was also sent to the members of the Executive Committee. The results of the completed surveys were summarized and will be discussed by the members of the Executive Committee. This information will be sent separately.

The Executive Committee may vote to recess the meeting and go into executive session to discuss personnel matters relating to the MAG Executive Director's review and salary. The authority for such an executive session is A.R.S. § 38-431.03(A)(1).

9. Information, discussion and possible action to recess the meeting to conduct an executive session to discuss personnel matters relating to the MAG Executive Director's review and salary. The authority for such an executive session is A.R.S. § 38-431.03(A)(1).

10. Request for Future Agenda Items

Topics or issues of interest that the Executive Committee would like to have considered for discussion at a future meeting will be requested.

11. Comments from the Committee

An opportunity will be provided for the Executive Committee members to present a brief summary of current events. The Executive Committee is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

Adjournment

10. Information.

11. Information.

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE

November 17, 2014

MAG Offices, Ironwood Room
302 N. 1st Avenue, Phoenix, Arizona

MEMBERS ATTENDING

Mayor Michael LeVault, Youngtown, Chair	#Mayor Gail Barney, Queen Creek
Mayor W.J. “Jim” Lane, Scottsdale, Vice Chair	#Mayor Jackie Meck, Buckeye
*Mayor Greg Stanton, Phoenix, Treasurer	*Mayor Mark Mitchell, Tempe
	Mayor Lana Mook, El Mirage

* Not present

Participated by video or telephone conference call

1. Call to Order

The Executive Committee meeting was called to order by Chair LeVault at 12:06 p.m. Mayor Barney and Mayor Meck participated by teleconference. Chair LeVault noted that a hard copy of the addendum that was emailed to members on November 14, 2014, was also at their place.

2. Call to the Audience

Chair LeVault stated that, according to the MAG public comment process, members of the audience who wish to speak are requested to fill out the public comment cards. He stated that there is a three-minute time limit. Public comment is provided at the beginning of the meeting for items that are not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. Chair LeVault noted that no public comment cards had been received.

3. Approval of Executive Committee Consent Agenda

Chair LeVault noted that prior to action on the consent agenda, members of the audience are provided an opportunity to comment on consent items that are being presented for action. Following the comment period, committee members may request that an item be removed from the consent agenda.

Chair LeVault requested a motion to approve the consent agenda. Mayor Mook moved to approve consent items #3A-#3C. Mayor Barney seconded the motion and the motion carried unanimously.

3A. Approval of the October 20, 2014 Executive Committee Meeting Minutes

The Regional Council Executive Committee, by consent, approved the October 20, 2014 Executive Committee meeting minutes.

3B. The Consultant Selection for the *Don't Trash Arizona* Litter Prevention and Education Program

The Regional Council Executive Committee, by consent, approved the selection of Olson Communications, Inc. as the consultant to design and implement the FY 2015 Litter Prevention and Education Program for the MAG region, for an amount not to exceed \$300,000, and that the base contract period shall be a one (1) year term. MAG may, at its option, offer to extend the period of this agreement up to a maximum of two (2), one (1) year options, based on consultant performance and funding availability.

The Regional Transportation Plan (RTP) includes \$279 million for the freeway maintenance program, including litter control. The FY 2015 MAG Unified Planning Work Program and Annual Budget approved by the MAG Regional Council in May 2014 contains \$300,000 to continue the *Don't Trash Arizona* program for FY 2015. On July 30, 2014, MAG issued a Request for Proposals (RFP) seeking qualified consultants for the development and implementation of the *Don't Trash Arizona* Litter Prevention and Education Program for the MAG region. On September 10, 2014, MAG received proposals from three qualified consultants in response to the RFP. A multi-agency review panel consisting of participants from MAG member agencies met on September 24, 2014, to evaluate the proposals. The multi-agency review panel unanimously recommended to MAG that Olson Communications, Inc. be selected as the consultant to develop and implement the FY 2015 Litter Prevention and Education Program, at a cost not to exceed \$300,000. Under the terms of the contract, MAG may, at its option, extend the contract up to two years, in one-year increments, based on performance and funding availability.

3C. Amendment to the FY2015 MAG Unified Planning Work Program and Annual Budget to Accept Funding to Support the Arizona Age-Friendly Network

The Regional Council Executive Committee, by consent, approved accepting the \$5,000 grant and approved an amendment to the MAG FY 2015 Unified Planning Work Program and Annual Budget (UPWP) to launch the Arizona Age-Friendly Network.

The FY 2015 MAG Unified Planning Work Program and Annual Budget (UPWP) was approved on May 28, 2014. On November 12, 2014, a \$5,000 grant from Virginia G. Piper Charitable Trust was awarded to Regional Community Partners to support activities related to the Arizona Age-Friendly Network. The grant was awarded in recognition of the Maricopa Association of Governments as an "Exceptional Encore Agency" for its work in employing encore workers and engaging older adults in leadership positions in the Arizona Age-Friendly Network. The grant will support the activities of the network. These activities include the provision of technical assistance to communities, maintenance of the project's website, and ongoing training through

a monthly webinar series and an annual conference.

4. Appointment of East Valley MAG Economic Development Committee (EDC) Member Agency Position

Denise McClafferty, MAG Regional Program Manager, stated that on August 27, 2014, the MAG Regional Council approved the appointments/reappointments of the member agency positions on the EDC to serve a one-year term. On October 8, 2014, Councilmember Alex Finter, City of Mesa, submitted a letter vacating his east valley seat on the EDC. On October 14, 2014, a memorandum was sent to the MAG Regional Council members soliciting letters of interest for the east valley EDC member agency position. Ms. McClafferty stated that one letter was received from Mayor John Giles, City of Mesa, requesting consideration for the vacant seat.

Chair LeVault asked if there were any comments from the committee. There were none. Mayor Barney moved to recommend Mayor John Giles, City of Mesa, for the vacant East Valley seat on the MAG Economic Development Committee. Mayor Meck seconded the motion and the motion carried unanimously.

The next agenda item was taken out of order.

6. Discussion of Recent Trip to Hermosillo, Sonora, Mexico by Representatives of MAG Member Agencies and Request to Send a Letter to Governor-Elect Doug Ducey Expressing Willingness to Work on Trade Related Issues and Conveying Areas of Interest

Chair LeVault stated that on November 10-11, 2014, members of the Regional Council and Executive Committee and other member agency elected officials and staff traveled to Hermosillo, Sonora, Mexico to meet with key business and policy leaders to explore trade opportunities. Chair LeVault added that as a result of this trip it was suggested that a letter be sent to Governor Elect-Doug Ducey expressing the willingness of the MAG member agencies to work with the new administration on critical trade issues, especially with Mexico and Canada. Chair LeVault noted that the draft letter was sent to the Executive Committee members for review.

Chair LeVault asked if there were any comments or questions from the committee. Dennis Smith, MAG Executive Director, commented that this letter included a summary of the things MAG has been involved with in the past, such as initiatives, resolutions, etc. He noted that there were no new items added to the letter.

Chair LeVault stated that while the group was in Hermosillo, Sonora they toured some amazing facilities, including the Ford Stamping Plant. He explained that the plant only keeps about two hours worth of raw materials in the facility and there are seventeen suppliers on the site that have their own private road, to continually restock needed supplies. Chair LeVault stated that this plant is producing forty finished cars per hour, twenty-four hours a day, seven days a week, which equates to approximately 350,000 units per year. He added that forty percent of the parts

used at the facility are from the United States and that ninety percent of these cars are being shipped to the United States for sale.

Chair LeVault noted that he was also impressed when they met with a group of fifty chamber representatives from all over the state of Sonora, Mexico and they indicated a great willingness to work with Arizona in trying to facilitate and enhance trade relations between the two countries. Chair LeVault also discussed the groups experience when traveling back to the United States and explained that the bus was stopped at the Querobabi military checkpoint about 75 miles inside the Mexican border, as well as at the Arizona/Mexico border. He stated that the lines were extremely long and the group experienced how difficult and time consuming it is to get back into this county. Chair LeVault reported that Arizona is the only border state that allows the federal government to complete inspections on this side of the border. Every other border state uses state resources and reaps the revenue from the inspections.

Mayor Mook commented that trade and transportation go hand and hand and agreed a letter to the new Governor Elect would be appropriate. Chair LeVault added that some of the issues discussed in the letter are easy to work on and if we can enhance the trade relationship with Mexico it will help our economy. Dennis Smith added that staff is planning the next Joint Planning Advisory Council (JPAC) meeting, which is scheduled for February 24, 2105. One of the topics discussed will be the mining industry, which relates to Canada and Mexico. He noted that as a result of the Ford Stamping Plant tour, staff has begun working on obtaining speakers from the auto industry to also speak at this event.

Mayor Lane recommended reworking the letter and take the approach that we have been successfully collaborating with the state and that we hope to continue addressing these issues moving forward. He noted that it is important that we also describe what results we are looking for, as well as what we see as success. Mayor Lane added that we need to remember that this is really a state and federal issue and we are not taking the lead, we are just noting our concerns.

Mayor Mook motioned to approve crafting a letter to send to Governor-Elect Doug Ducey expressing the willingness of MAG to work with the incoming administration on trade related issues and conveying areas of interest. Mayor Lane seconded the motion and the motion carried unanimously.

5. Annual Performance Review of the MAG Executive Director

Denise McClafferty, MAG Regional Program Manager, stated that on December 15, 2003, the Regional Council Executive Committee approved an evaluation survey for the MAG Executive Director's performance review. To provide a more efficient process, the evaluation survey has been converted to electronic format in SurveyMonkey.

Ms. McClafferty provided a review of the electronic survey instrument and the process for conducting the annual evaluation. She added that the survey would be sent to the MAG Executive Committee and Regional Council members on December 1, 2014. Ms. McClafferty

stated that the MAG Executive Director's review will occur at the January 12, 2015 Executive Committee meeting and that the action of the Executive Committee will be presented at the January 28, 2015 Regional Council meeting for ratification.

Mayor Mook moved that the Executive Committee go into Executive Session regarding the annual performance review of the MAG Executive Director. Mayor Barney seconded the motion and the motion carried unanimously. The meeting went into Executive Session at 12:26 p.m.

Mayor Mook moved that the Executive Committee reconvene the regular session at 12:40 p.m. Mayor Lane seconded the motion and the motion carried unanimously. Chair LeVault asked if there were any comments or questions from the committee. Mayor Lane stated that the consensus was that an obligation to go through a process of a survey and evaluation for the Executive Director should be standard form. Chair LeVault added that he agrees with Mayor Lane and added that it is important to maintain consistency in this process.

Mayor Mook made a motion to approve the electronic survey instrument and the process for conducting the annual evaluation. Mayor Lane seconded the motion and the motion carried unanimously.

7. Request for Future Agenda Items

Chair LeVault asked if there were any requests for future agendas items. There were none.

8. Comments from the Committee

Chair LeVault asked if there were any comments from the committee. There were none.

Adjournment

There being no further business, the Executive Committee adjourned at 12:43 p.m.

Chair

Secretary

MARICOPA ASSOCIATION OF GOVERNMENTS

INFORMATION SUMMARY... for your review

DATE:

January 6, 2015

SUBJECT:

Consultant Selection for the MAG Establishment/Commercial Surveys

SUMMARY:

The Fiscal Year (FY) 2014 MAG Unified Planning Work Program and Annual Budget, approved by the MAG Regional Council in May 2013, includes \$4,500,000 for On-Call Consulting Services for Travel Survey - Data Application. The main purpose of the three-year project is to collect regional travel survey data from residential households and non-residential establishments. The On-Call contracts will include up to \$2,500,000 for the regional household travel survey and up to \$2,000,000 for establishment surveys and required modeling support. All major projects within the on call framework are closely interrelated and will be coordinated by MAG to ensure consistency of survey schedules, sample designs and proper exchange of information between surveys and relevant MAG forecasting models. The survey data will be used to re-calibrate and improve regional travel forecasting models, update regional travel forecasts, and provide information required for a variety of planning and analytical applications at MAG and MAG member agencies.

On October 8, 2014, consultants from the approved MAG Travel Survey - Data Application On-Call list were invited to submit technical and pricing proposals for the MAG 2014 Travel Survey - Data Application Consultant Establishment/Commercial Surveys Mini Request for Proposals. MAG received one proposal by the November 5, 2014, deadline. On November 18, 2014, a multi-agency evaluation team met and reviewed the proposal and recommended to MAG the selection of Cambridge Systematics Inc., to conduct the Establishment/Commercial Surveys for an amount not to exceed \$1,500,000.

PUBLIC INPUT:

No public input has been received.

PROS & CONS:

PROS: This project will enable MAG and MAG member agencies to ensure that emerging planning and travel forecasting needs are addressed in a timely manner, and proper data and transportation modeling tools are available to support future transportation policy decisions and transportation project evaluations. An equally important outcome of the project is availability to the MAG member agencies of the new updated travel survey data sets. Collection of the new data sets is planned for 2015-2016 and will provide a better base for the future planning decisions. There is no recent regional establishment survey data available for the region. Delaying the work element could compromise the efficiency of the transportation planning and forecasting work required for ongoing and future highway and transit projects and transportation policy decision evaluation.

CONS: None.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: This project will ensure that MAG can continue to provide high quality travel forecasts to MAG member agencies and MAG stakeholders. The MAG Establishment/Commercial Surveys will collect the main data sets required for transportation system analysis and forecasting. The data must be collected periodically in order to keep regional travel forecasts relevant and sensitive to various policy scenarios.

POLICY: The project will improve the ability of the MAG regional travel demand model and data analysis efforts to provide information to policy decision makers regarding regional travel patterns and overall regional highway and transit travel demand.

ACTION NEEDED:

Approval of the selection of Cambridge Systematics, Inc. to conduct the MAG Establishment/Commercial Surveys as a part of the Travel Survey - Data Application On-Call for an amount not to exceed \$1,500,000.

PRIOR COMMITTEE ACTIONS:

This is on the January 7, 2015 MAG Management Committee agenda for recommendation to approve. An update will be provided on action by the committee.

On November 18, 2014, a multi-agency evaluation team met and reviewed the proposal and recommended to MAG the selection of Cambridge Systematics, Inc., to conduct the Establishment/Commercial Surveys for an amount not to exceed \$1,500,000.

PROPOSAL EVALUATION TEAM

Arash Mirzaei, North Central Texas Council of Governments
Anubhav Bagley, Maricopa Association of Governments
Cory Whittaker, Valley Metro
Darlane Mulmat, San Diego Association of Governments
Denise Lacey, Maricopa County Department of Transportation

Deng Bang Lee, Arizona Department of Transportation
Ratna Korepella, City of Scottsdale
Tim Strow, Maricopa Association of Governments
Vladimir Livshits, Maricopa Association of Governments

On April 14, 2014, the MAG Regional Council Executive Committee approved the list of on-call consultants for Area of Expertise A (Regional Travel Surveys): Cambridge Systematics, Inc., Parsons Brinckerhoff, Inc., Texas A&M Transportation Institute, Westat Inc. For Area of Expertise B (Data Application, Data Analysis and Model Development): Arcadis U.S., Inc., Caliper Corporation, Cambridge Systematics, Inc., Parsons Brinckerhoff, Inc., Westat Inc. For Area of Expertise C (Traffic and Infrastructure Data Collection and Data Management): American Transportation Research Institute, Cambridge Systematics, Inc., Midwestern Software Solutions, LLC, Traffic Research & Analysis, Inc., for a total amount not to exceed \$4,500,000.

MEMBERS ATTENDING

Mayor Scott Smith, Mesa, Chair
Mayor Michael LeVault, Youngtown, Vice Chair
Mayor W.J. "Jim" Lane, Scottsdale, Treasurer

#Mayor Gail Barney, Queen Creek
Mayor Marie Lopez Rogers, Avondale
Mayor Lana Mook, El Mirage
Mayor Greg Stanton, Phoenix

* Not present.

#Attended via audio-conference

CONTACT PERSON: Vladimir Livshits, MAG (602) 254-6300

MARICOPA ASSOCIATION OF GOVERNMENTS

INFORMATION SUMMARY... for your review

DATE:

January 6, 2015

SUBJECT:

MAG Corridor Safety Plan Pilot Project Consultant Selection

SUMMARY:

The Fiscal Year (FY) 2015 MAG Unified Planning Work Program and Annual Budget, approved by the MAG Regional Council in May 28, 2014, includes a project to conduct a pilot for developing a Corridor Safety Plan. This pilot project will be similar to a Road Safety Assessment but would cover several miles of an urban arterial corridor with significant crash risk based on crash data for the most recent three years. This resulting Corridor Safety Plan would address road safety issues related to all modes and users of the road system. The pilot project would identify potential countermeasures and strategies, including public information campaigns and increased enforcement for improving road safety. The Indian School Road corridor from 51st Avenue to 75th Avenue has been selected for this pilot project.

On October 6, 2014, consultants from the current list of MAG ITS and Safety On-Call Consultants were invited to submit proposals in response to a Mini-RFP for the Corridor Safety Plan. Three firms submitted proposals: Lee Engineering, LLC, Kimley Horn & Associates, and Michael Baker Jr., Inc. A multi-agency technical advisory group, consisting of Transportation Safety Committee members and MAG staff, reviewed the proposals and unanimously recommended to MAG the selection of Michael Baker Jr., Inc., for conducting the Corridor Safety Plan pilot project. The budget available for this project is \$200,000. The estimated time frame for conducting the pilot project is seven months from the date of the notice to proceed.

PUBLIC INPUT:

None has been received.

PROS & CONS:

PROS: The Corridor Safety Plan pilot project will provide a template for developing corridor safety plans throughout the region, provide technical assistance to local agencies in identifying road safety issues, and reduce crashes, injuries and deaths on the transportation system region wide.

CONS: None.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: The Corridor Safety Assessment conducted as part of the Corridor Safety Plan will be performed by a multi-disciplinary team that consists of the MAG on-call consultant team and MAG staff. The consultant will be required to assemble a team to include law enforcement and traffic safety expertise.

POLICY: Upon completion of the Corridor Safety Plan pilot project, a final report will be provided to the City of Phoenix with the recommendation that the agency prepare and keep on file a response to each recommendation in the Corridor Safety Assessment final report along with a planned timeline.

for implementation and potential funding sources. The pilot project will establish a methodology for developing a Corridor Safety Plan that local agencies could utilize to investigate corridors of high crash risk and identify effective countermeasures.

ACTION NEEDED:

Approval of the selection of Michael Baker Jr., Inc., to conduct the Corridor Safety Plan pilot project for an amount not to exceed \$200,000.

PRIOR COMMITTEE ACTIONS:

This is on the January 7, 2015 MAG Management Committee agenda for recommendation to approve. An update will be provided on action taken by the committee.

On December 9, 2014, the MAG Transportation Safety Committee unanimously recommended to MAG the selection of Michael Baker Jr., Inc., to conduct the Corridor Safety Plan pilot project.

MEMBERS ATTENDING

- Mesa: Renate Ehm (Chair)
- Avondale: Dana Chamberlin(Vice Chair)
- AAA Arizona: Cristy Robinson
- * AARP: Tom Burch
- * ADOT: Kohinoor Kar
- * Apache Junction: Shane Kiesow
- + ASU: Robert Gray
- * Buckeye: Chris Lemka
- * Chandler: Martin Johnson
- + El Mirage: Bob Senita
- FHWA: Kelly LaRosa
- Gilbert: Erik Guderian
- Glendale: Kiran Guntupalli
- + Goodyear: Hugh Bigalk
- * Governor’s Office of Highway Safety: Alberto Gutier
- Litchfield Park: David Gue
- Maricopa County: Nicolaas Swart
- * Paradise Valley: Jeremy Knapp
- + Peoria: Mannar Tamirisa for Jamal Rahimi
- Phoenix: Rick Russ for Kerry Wilcoxon
- Scottsdale: George Williams
- Surprise: Suneel Garg for Dana Owsiany
- + Tempe: Julian Dresang
- Valley Metro: Adrian Ruiz

- * Those members neither present nor represented by proxy.
- + Participated by telephone conference call. # Participated by videoconference call.

On November 17, 2014, the multi-agency review team discussed the evaluations and unanimously recommended to MAG the selection of Michael Baker Jr., Inc., to conduct the Corridor Safety Plan pilot project. The evaluation team consisted of the following local agency and MAG Staff:

- City of Buckeye: Chris Lemka
- FHWA: Aaron Williams
- Town of Gilbert: Erik Guderian
- City of Phoenix: Kerry Wilcoxon and Rick Russ
- City of Tempe: Julian Dresang
- MAG: Sarath Joshua and Margaret Boone

CONTACT PERSON:

Sarath Joshua, MAG, (602) 254-6300.

December 15, 2014

Mayor Michael LeVault– MAG Chair
Maricopa Association of Governments
302 N 1st Ave, Suite 300
Phoenix, AZ 85003

RE: MAG Bicycle and Pedestrian Committee Vice-Chair Position

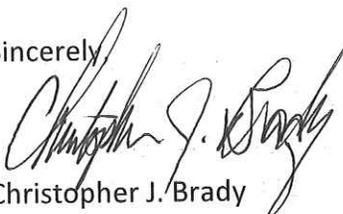
Dear Chair LeVault,

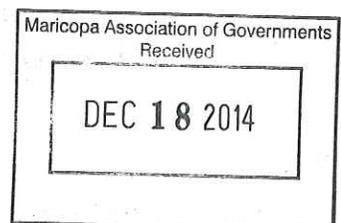
The City of Mesa would like to recommend Jim Hash for the position of Vice Chair of the MAG Regional Bicycle and Pedestrian Committee. Jim Hash has been the representative for the City of Mesa on the Regional Bicycle and Pedestrian Committee since 2006. Jim has served on several special MAG Working Groups, which include:

- Regional Bicycle Task Force Representative for Transportation Review Committee
- MAG Regional Transit Framework Study Technical Advisory Committee
- MAG Complete Streets Technical Advisory Committee
- Working Group for the TIP Application Review and Ranking
- On Call Consultant List Evaluation Team
- Working Group for Bicycle and Pedestrian Safety
- Consultant Selection Working Group for Bicycle Count Project

Jim Hash volunteered his time and expertise over the years beyond the scope of serving on the MAG Bicycle and Pedestrian Committee. His professionalism and dedication is a testament to his commitment to regional connectivity. Jim's commitment to the advancement of bicycle and pedestrian facilities and programs in the MAG region makes him an ideal candidate for Vice Chair and a great asset to MAG and its members.

Sincerely,


Christopher J. Brady
City Manager





"Most Livable City"
U.S. Conference of Mayors

Office of
W.J. "JIM" LANE
Mayor

January 6, 2015

Mayor Michael LeVault, Town of Youngstown
Chair, Regional Council Executive Committee
Maricopa Association of Governments
302 N 1st Avenue, Suite 300
Phoenix, AZ 85003

Subject: Candidate recommendation for MAG Air Quality Technical Advisory Committee Vice Chair

Dear Mayor LeVault:

The City of Scottsdale nominates Tim Conner as a candidate to fill the vacancy of Vice Chair on the MAG Air Quality Technical Advisory Committee (AQTAC). Tim has represented Scottsdale on the AQTAC since May of 2011.

Tim's career with Scottsdale has spanned over two and a half decades. For the past five years Tim has managed the City of Scottsdale's Office of Environmental Initiatives. His office leads the City's environmental sustainability efforts, green building and energy efficiency programs, and regulatory compliance oversight. Managing the air quality issues of the City's is one of his office's regulatory priorities.

Contact Information:

Tim A. Conner, Office of Environmental Initiatives
City of Scottsdale
7506 E Indian School Rd.
Scottsdale, AZ 85251

Phone: 480-312-7833

Email: tconner@scottsdaleaz.gov

Sincerely,

A handwritten signature in black ink, appearing to be "W.J. Lane", written over a circular stamp or seal.

Mayor W. J. "Jim" Lane
Vice Chair, MAG Regional Council Executive Committee

- c: Lindy Bauer, MAG Environmental Director
Fritz Behring, City Manager - COS
Brad Lundahl, Government Relations Director - COS
Randy Grant, Planning and Development Director - COS
Tim Conner, Manager, Office of Environmental Initiatives - COS



Valley Metro.org | 101 N. First Avenue | Suite 1300 | Phoenix, AZ 85003
T 602.262.7433 F 602.262.2682 TTY 602.251.2039

December 19, 2014

Mayor Michael LeVault
Regional Council Chair
Maricopa Association of Governments
302 N. 1st Avenue, Suite 200
Phoenix, AZ 85003

The Honorable Michael LeVault:

I am writing this letter to express our interest in having a Valley Metro representative serve as Vice Chair of the MAG Transit Committee. Mr. Wulf Grote has served on the Transit Committee since it was formed and has been involved in regional transit issues in the Valley since 1985. He has an intimate knowledge of the transit planning process, including the development of the region's light rail system that has surpassed all expectations of ridership projections.

Mr. Grote currently serves as the Director of Planning and Development for Valley Metro. In this position he is responsible for both rail and bus development for the region. He would be an excellent candidate for the Vice Chair position.

I encourage you to consider Mr. Grote for this important committee position.

Sincerely,

A handwritten signature in blue ink, appearing to read 'S. Banta'.

Stephen R. Banta
Chief Executive Officer



November 20, 2014

Mayor Michael LeVault
Maricopa Association of Governments
302 North 1st Ave, Suite 300
Phoenix, AZ 85003

RE: Letter of Interest for Vice Chair Position on the MAG Transit Committee

Dear Mr. LeVault:

The City of Avondale would like to submit **Kristen Sexton, Transit Coordinator** as the Vice Chair of the MAG Transit Committee. Kristen's experience in the regions transit operations and extensive knowledge of the transit issues facing our region, make her a perfect candidate for the position.

If you have any questions, please contact me at 623-333-1000. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Gina Montes".

Gina Montes
Assistant City Manager

Administration

11465 W. Civic Center Dr. | Avondale, AZ 85323
Phone: (623) 333-1000 | Fax: (623) 333-0100 | TDD: (623) 333-0010

MEMORANDUM OF UNDERSTANDING

between the

Maricopa Association of Governments

and the

Arizona Commerce Authority

This Memorandum of Understanding (“MOU”) is made as of the ___ day of December, 2014 (the “Effective Date”) to memorialize understandings between the Maricopa Association of Governments (“MAG”), an Arizona non-profit corporation and Council of Governments, and the Arizona Commerce Authority (“ACA”), an agency of the State of Arizona, relating to the Parties’ cooperation in the establishment and operation of a trade and investment office in Mexico City, Mexico. The parties are hereinafter sometimes together referred to as the “Parties” and individually as a “Party.”

I. RECITALS

- A. In 2014, the Arizona Legislature approved HB2703, thereby appropriating \$300,000 to the ACA for the opening and operation of an Arizona Trade Office in Mexico.
- B. Based on HB2703, the ACA issued a Request for Proposals (“RFP”) seeking contractors in Mexico to open and operate the office under the supervision of the ACA. The RFP was drafted and reviewed in conjunction with other partners, including MAG.
- C. On the basis of the proposals submitted, an ACA contract was awarded to Infosurance, S. de R.L. de C.V., a Mexico Corporation (“Infosurance”).
- D. In October 2014, the ACA through Infosurance, opened the Arizona Trade and Investment Office. The office is currently operational, staffed by three full-time Infosurance employees.

II. RESPONSIBILITIES

The ACA and MAG agree to the following with respect to the Arizona Trade and Investment Office:

- 1. The ACA through Infosurance will provide, to MAG members, MAG staff, and MAG members’ staff (collectively referred to as “MAG”) access to business services, such as office space and availability, internet access and support services at the office.
- 2. The ACA through Infosurance will educate MAG and its members and individuals on doing business in Mexico, including providing general market information and information on government support programs as appropriate.
- 3. The ACA through Infosurance will assist companies referred by MAG and its members in the search for suitable contacts in Mexico for distribution,

representation, joint ventures and other commercial activities, and shall provide follow up information as well as the results of such export assistance, such as export sales generated, contracts signed or any other measurable results in a monthly basis.

4. The ACA, in coordination with Infosurance, will work with designated contact person at MAG to identify strategic partners, industry events and markets to promote Arizona's statewide Building an International Network (BIEN) business to business database and connection tool in Mexico.
5. The ACA will provide access to participate in monthly Mexico Office update conference calls to a designated contact person from MAG.
6. The ACA through Infosurance will provide information and facilitate seminars, presentations and conferences on industry related topics to promote MAG's interests in areas such as commerce, transportation and trade corridors, tourism, educational institutions, health related services and other industries as appropriate.
7. The ACA will maintain a single point of contact (POC) at the ACA for MAG for the sake of streamlining communications. Coordination of communication, office availability, support, trade leads, export assistance, and the like will be conducted through the POC.
8. Within 30 days of the Effective Date of this MOU, MAG will pay \$25,000 to the ACA to support the opening and operation of the Arizona Trade and Investment Office.

III. GENERAL TERMS AND CONDITIONS

- A. Duration. This MOU will be in effect from the Effective Date to June 30, 2015 and may be renewed in writing, signed by both Parties, for up to two (2) additional one-year terms, upon the terms and conditions set forth in this MOU.
- B. Termination. This MOU may be terminated by either Party with or without cause upon thirty (30) days written notice to the other Party; in emergency circumstances or where other cause exists, this MOU may be terminated without prior notice. In the event this MOU is terminated pursuant to this Section, ACA will refund to MAG a pro-rata share of the payment made pursuant to Section II(8) attributable to the balance of the contract term remaining at the time of termination. (by way of example only, if the MOU is terminated at the end of the 6th month, MAG would receive a refund in the amount of \$12,500 (6 months remaining term, at \$2,083 per month.)
- C. Scope; Amendments. This MOU constitutes the full and complete understanding and agreement of the Parties. This MOU supersedes and replaces any and all previous representations, understandings, and agreements, written or oral, relating to its subject matter. This MOU and its terms may not be modified or changed except in

writing signed by both Parties.

- D. Relationship of Parties. Nothing in this MOU may be construed as creating an independent contractor, party, partnership, franchise or joint venture relationship between the Parties and neither Party has or will have the authority to act on behalf of the other, and neither Party may make representations to the contrary. Neither Party is authorized to obligate or bind the other Party in any manner whatsoever, and nothing contained in this MOU gives or is intended to give any right of any kind to third persons. Nothing in this MOU may be construed to create an employer/employee relationship between the Parties or between any Party and the employees of the other Party (or that Parties' contractors or subcontractors). This MOU does not involve the joint exercise of common powers.
- E. Assignment. This MOU may not be assigned or transferred, and no Party may substitute any other person or entity for that Party, without the prior written consent of the other Party. Any attempted or purported assignment of this MOU, in whole or in part, without written consent will be void and of no effect.
- F. Limitation on Liability. To the maximum extent permitted by law, in no event will either Party be responsible for any incidental damages, consequential damages, exemplary damages of any kind, lost goodwill, lost profits, lost business and/or any indirect economic damages whatsoever regardless of whether such damages arise from claims based upon contract, negligence, tort (including strict liability or other legal theory), a breach of any warranty or provision of this MOU, and regardless of whether a Party was advised or had reason to know of the possibility of incurring such damages in advance.
- G. Compliance with Applicable Laws. Each Party will carry out its activities pursuant to this MOU in full compliance with all applicable laws, ordinances, Executive Orders, rules, regulations, standards, and codes of federal, state and local governments, including, but not limited to, the Immigration Reform and Control Act of 1986, the Drug Free Workplace Act of 1989 and the Americans with Disabilities Act, whether or not specifically referenced in this MOU.
- H. Notice. All notices directed to a Party relating to the administration and performance of this MOU must be referred to the Party's representative or any other person designated by such Party for such purpose. The Parties hereby designate the following persons as their initial representatives for purposes of this MOU, and agree to notify one another in writing within ten days of any change in that Party's Representative's contact information.

MAG:

ACA: Brian Sherman
brians@azcommerce.com
300 N. Central Avenue, Suite 1900
Phoenix, Arizona 85004
(602) 845-1218

- I. Notice of A.R.S. § 38-511. This agreement is subject to A.R.S. § 38-511.
- J. To the extent applicable under A.R.S. § 41-4401, each Party to this MOU warrants to the other that the warranting Party is in compliance with all Federal immigration laws and regulations that relate to their employees and with the E-Verify Program under A.R.S. § 23-214(A). The Parties each acknowledges that a breach of the above-mentioned warranty by any Party or its Subconsultants shall be deemed a material breach of this MOU subject to penalties up to and including termination of this MOU. Each Party retains the legal right to randomly inspect the papers and records of any employee of the other Party who works on this MOU to ensure compliance with the above-mentioned warranty.

A Party will not be considered to be in material breach of the foregoing warranty if the Party and its Subconsultants establish that they have complied with the employment verification provisions prescribed by Title 8 USCA § 1324(a) and (b) of the Federal Immigration and Nationality Act and the E-verify requirements prescribed by Arizona Revised Statutes § 23-214(A) to the extent applicable to this MOU.

The provisions of this Section must be included in any contract a Party enters into with any and all of its Subconsultants who provide Services under this MOU or any subcontract. As used in this Section, "Services" are defined as furnishing labor, time, or effort in the State of Arizona by a party. Services may also include construction or maintenance of any structure, building, or transportation facility, or improvement to real property.

- K. Severability. If any provision of this MOU shall for any reason be held to be illegal, invalid or unenforceable in any respect, (a) there shall be added, in lieu of such illegal, invalid or unenforceable provision, a provision as similar in terms to such illegal, invalid or unenforceable provision as may be possible and be legal, valid and enforceable and (b) the remaining provisions of this MOU shall remain in full force and effect and shall not be affected by the illegal, invalid or unenforceable provision or by its modification in accordance with the preceding clause (a).

[Signature page follows]

Maricopa Association of Governments:

MARICOPA ASSOCIATION OF GOVERNMENTS,
an Association of Governments

By: _____

Its: _____

ACA:

ARIZONA COMMERCE AUTHORITY,
an agency of the State of Arizona

By: _____

Sandra Watson

Its: President and CEO

PHOENIX 53637-1 189316v3

MARICOPA ASSOCIATION OF GOVERNMENTS

INFORMATION SUMMARY... for your review

DATE:

January 6, 2015

SUBJECT:

Discussion of the Development of the FY 2016 MAG Unified Planning Work Program and Annual Budget

SUMMARY:

Each year, the MAG Unified Planning Work Program and Annual Budget is developed in conjunction with member agency and public input. The Work Program is reviewed each year by the federal agencies in the spring and approved by the Regional Council in May. To provide an early start in developing the Work Program and Budget, this presentation is an overview of MAG's proposed member Dues and Assessments and the MAG budget development timeline. The draft MAG Dues and Assessments are presented using the prior fiscal year average Consumer Price Index-Urban Consumers (CPI-U) of 2.07. The calendar year 2014 CPI-U is not yet available, but will be released in early 2015. At that time, the draft MAG Dues and Assessments will be updated and the adjusted draft MAG Dues and Assessments will be presented. We anticipate little change to the CPI-U as the result of incorporating the final CPI-U number.

The minimum amount of \$350 for MAG Dues and Assessments covers administrative costs associated with MAG membership. This minimum amount of \$350 affects two members. The MAG draft Dues and Assessments for FY 2016 are presented in Attachment A.

This overview of MAG's draft Dues and Assessments for FY 2016 (Attachment A) provides an opportunity for early input into the development of the FY 2016 Work Program and Budget. The draft Dues and Assessments documents are footnoted for your information.

- ◆ The population numbers used in the draft Dues and Assessments calculation are updated using the most recently approved population estimates for 2014 as indicated on the draft Dues and Assessments for FY 2016 in Attachment A.
- ◆ The information in the footnotes to the draft Dues and Assessments, (b), (c), (d), (e), (f), (g) and (h) remains the same from prior years and describes the calculations for the 9-1-1 Planning Assessment, the Homeless Prevention Assessment and each county's portion of the population calculation, respectively.
- ◆ The average CPI-U for calendar year 2014 is not yet available to calculate the final draft MAG Dues and Assessments. As soon as this number becomes available, it will be used to update the draft Dues and Assessments and will be presented. Changes for individual members are due to population shifts and the application of minimum dues and assessments. The application of a minimum dues and assessments amount of \$350 affects two members and is discussed in footnote (d).

- ◆ The Homeless Prevention Assessment is only charged to those cities that are Community Development Block Grant recipients with populations over 50,000 and to Maricopa County and Pinal County.

A draft budget timeline is included for your review as Attachment B. The Webinar presentation of the draft budget is tentatively scheduled for Thursday, February 19, 2015, at 1:00 p.m. in the MAG Cottonwood Room. An invitation to the MAG Fiscal Year (FY) 2016 Budget Webinar will be included in the February agenda material.

PUBLIC INPUT:

No public comments have been received.

PROS & CONS:

PROS: MAG is providing the draft budget timeline and information on draft estimates for Fiscal Year 2016 Dues and Assessments.

CONS: None.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: The draft MAG Dues and Assessments for FY 2016 have been prepared using the methodology that was approved by the MAG Regional Council.

POLICY: In accordance with the MAG Fund Balance Policy, should the unassigned fund balance of the General Fund ever drop below the minimum 15 percent range, MAG Regional Council can consider reducing expenditures to eliminate any structural deficit, or the MAG Regional Council can increase revenues or pursue other funding sources, or some combination of the two options. Should the unassigned fund balance of the General Fund ever exceed the maximum 25 percent range, the MAG Regional Council will consider such fund balance surpluses for use as a reduction to member dues and assessments and/or one-time expenditures that are nonrecurring in nature and which will not require additional future expense outlays for maintenance, additional staffing or other recurring expenditures.

ACTION NEEDED:

Information and discussion.

PRIOR COMMITTEE ACTIONS:

This is on the January 7, 2015 MAG Management Committee agenda for information and discussion.

CONTACT PERSON:

Rebecca Kimbrough, MAG Fiscal Services Manager, (602) 452-5051.

Maricopa Association of Governments
December 10, 2014 estimate for Fiscal Year 2016

ATTACHMENT A

Draft Dues And Assessments

Jurisdiction	FY 2015 Budget (a) Population Totals	MAG Member Dues	Solid Waste Planning Assessment	Water Quality (j) Planning Assessment	9-1-1 (b) Planning Assessment	Human Services Planning Assessment	Homeless (c) Prevention Assessment	Total (d) FY 2016 Estimated Dues & Assessments	Total FY 2015 Dues & Assessments
Apache Junction (f)	37,639	\$1,987	\$98	\$1,208	\$2,199	\$707		\$6,199	\$6,174
Avondale	78,090	\$4,123	\$203	\$2,505	\$4,563	\$1,467	\$1,352	\$14,213	\$14,058
Buckeye	58,795	\$3,105	\$153	\$1,886	\$3,435	\$1,104		\$9,683	\$9,266
Carefree	3,453	\$182	\$9	\$111	\$202	\$65		\$569	\$562
Cave Creek	5,354	\$283	\$14	\$172	\$313	\$101		\$883	\$859
Chandler	249,423	\$13,170	\$649	\$8,002	\$14,573	\$4,685	\$4,318	\$45,397	\$44,649
El Mirage	32,857	\$1,735	\$85	\$1,054	\$1,920	\$617		\$5,411	\$5,329
Florence (i)	26,828	\$1,417	\$70			\$504		\$1,991	\$1,885
Fort McDowell Yavapai Nation (d) (h)	991	\$238	\$3	\$32	\$58	\$19		\$350	\$350
Fountain Hills	23,090	\$1,219	\$60	\$741	\$1,349	\$434		\$3,803	\$3,757
Gila Bend (d)	1,960	\$130	\$5	\$63	\$115	\$37		\$350	\$350
Gila River Indian Community (i)	11,857	\$626	\$31	\$380	\$693	\$223		\$1,953	\$1,957
Gilbert	235,493	\$12,435	\$612	\$7,555	\$13,759	\$4,423	\$4,077	\$42,861	\$41,277
Glendale	232,680	\$12,286	\$605	\$7,465	\$13,595	\$4,371	\$4,028	\$42,350	\$41,913
Goodyear	74,743	\$3,947	\$194	\$2,398	\$4,367	\$1,404		\$12,310	\$11,861
Guadalupe	6,084	\$321	\$16	\$195	\$355	\$114		\$1,001	\$988
Litchfield Park	5,893	\$311	\$15	\$189	\$344	\$111		\$970	\$946
Maricopa (i)	46,708	\$2,466	\$121	\$2,729	\$877			\$6,193	\$6,099
Maricopa County (e)	280,426	\$14,807	\$729	\$8,996	\$16,385	\$5,267	\$4,855	\$51,039	\$50,389
Mesa	455,567	\$24,055	\$1,185	\$14,615	\$26,618	\$8,557	\$7,887	\$82,917	\$81,665
Paradise Valley	13,457	\$711	\$35	\$432	\$786	\$253		\$2,217	\$2,179
Peoria (g)	163,839	\$8,651	\$426	\$5,256	\$9,573	\$3,078	\$2,836	\$29,820	\$29,117
Phoenix	1,506,439	\$79,545	\$3,916	\$48,329		\$28,297	\$26,079	\$186,166	\$182,814
Pinal County (c)(i)	133,715	\$7,061	\$348		\$7,813	\$2,512	\$2,315	\$20,049	\$19,030
Queen Creek (f)	31,767	\$1,677	\$83	\$1,019	\$1,856	\$597		\$5,232	\$4,842
Salt River Pima-Maricopa (h)	6,557	\$346	\$17	\$210	\$383	\$123		\$1,079	\$1,067
Scottsdale	225,698	\$11,918	\$587	\$7,241	\$13,187	\$4,239	\$3,907	\$41,079	\$40,300
Surprise	123,797	\$6,537	\$322	\$3,972	\$7,233	\$2,325	\$2,143	\$22,532	\$22,058
Tempe	169,529	\$8,952	\$441	\$5,439	\$9,905	\$3,184	\$2,935	\$30,856	\$29,953
Tolleson	6,777	\$358	\$18	\$217	\$396	\$127		\$1,116	\$1,089
Wickenburg (g)	6,602	\$349	\$17	\$212	\$386	\$124		\$1,088	\$1,069
Youngtown	6,415	\$339	\$17	\$206	\$375	\$120		\$1,057	\$1,024
TOTALS	4,262,523	\$225,287	\$11,084	\$130,100	\$159,465	\$80,066	\$66,732	\$672,734	\$658,876

FY 2015 Total Costs		\$220,510	\$10,859	\$127,458	\$156,229	\$78,443	\$65,377
Based on Population		\$4,777	\$225	\$2,642	\$3,236	\$1,623	\$1,355
		2.17%	2.07%	2.07%	2.07%	2.07%	2.07%
Per Capita Cost		\$0.05285	\$0.00260	\$0.03052	\$0.03741	\$0.01878	\$0.01566

Each year, the MAG annual Dues and Assessments are apportioned according to per capita populations and the CPI-U from the prior calendar year is applied to the Dues and Assessments. The final calendar year CPI-U change for 2014 will be determined and applied in early 2016 when this number becomes available. The average prior fiscal year CPI-U change of 2.07 % has been applied to the draft MAG Dues and Assessments as an estimate until the CPI-U calendar year becomes available. Changes in population account for the individual member differences between the FY 2015 and FY 2016 Dues and Assessments totals.

- (a) MAG July 1, 2014 Approved Population within one percent of the approved Maricopa County control total are used. These population updates are needed by the State Economic Estimates Commission by December 15th of each year and in order to project the final estimates.
- (b) The 9-1-1 assessment is apportioned according to per capita populations excluding the City of Phoenix that performs 9-1-1 operations and the Town of Florence that is not part of the Maricopa Region 9-1-1 system.
- (c) The Homeless Prevention assessment is only charged to cities who are CDBG recipients and have populations over 50,000 and to Maricopa County and Pinal County.
- (d) Total Dues and Assessments minimum at \$350 per member results in an overall increase for these members and a slight adjustment for the other members.
- (e) The Maricopa County portion of the dues and assessments includes the balance of the county, excluding the Fort McDowell Yavapai Nation and the Salt River Pima-Maricopa Indian Community (except when calculating the Homeless Prevention assessment).
- (f) Maricopa and Pinal County portions.
- (g) Maricopa and Yavapai County portions.
- (h) Maricopa County portion only.
- (i) The Pinal County portion of the dues and assessments includes unincorporated areas in Pinal County in the the MAG Metropolitan Planning Organization Area planning boundaries; also included is the entire population of the Gila River Indian Community as well as the Town of Florence and the City of Maricopa.
- (j) The Water Quality Planning Assessment is applied to the members that have their Water Quality Planning performed by the Maricopa Region.

Maricopa Association of Governments
Fiscal Year 2016
DRAFT December 15, 2014
Work Program and Annual Budget Proposed Timeline

Attachment B

01/06/15	Tuesday	Intergovernmental Meeting
01/07/15	Wednesday	Management Committee Meeting-dues/assessments; timeline
01/12/15	Monday	Regional Council Executive Committee Meeting-dues/assessments; timeline
01/28/15	Wednesday	Regional Council-dues/assessments; timeline
02/05/15	Thursday	Intergovernmental Meeting
02/11/15	Wednesday	Management Committee Meeting- present new projects; presentation of summary budget documents
02/17/15	Tuesday	Regional Council Executive Committee Meeting- present new projects; presentation of summary budget documents
02/19/15	Thursday	Budget Workshop-webinar 1:00 p.m.Cottonwood Room, 2nd Floor, MAG Building
02/25/15	Wednesday	Regional Council Meeting- present new projects; presentation of summary budget documents
03/05/15	Thursday	Intergovernmental Meeting
03/11/15	Wednesday	Management Committee Meeting- information and review of draft budget documents
03/16/15	Monday	Regional Council Executive Committee Meeting- information and review of draft budget documents
03/25/15	Wednesday	Regional Council Meeting- information and review of draft budget documents
April	TBD	IPG meeting with FHWA, FTA, ADOT and others
04/02/15	Thursday	Intergovernmental Meeting
04/08/15	Wednesday	Management Committee Meeting- information and review of draft budget documents
04/20/15	Monday	Regional Council Executive Committee Meeting- information and review of draft budget documents
04/22/15	Wednesday	Regional Council Meeting- information and review of draft budget documents
April		Changes in draft budget projects and/or any changes in budgeted staff will be brought to the Executive Committee, Management Committee and Regional Council in their April meetings if needed (TBD)
05/07/15	Thursday	Intergovernmental Meeting
05/13/15	Wednesday	Management Committee meeting - present draft Budget for recommendation of approval
05/18/15	Monday	Regional Council Executive Committee meeting - present draft Budget for recommendation of approval
05/27/15	Wednesday	Regional Council meeting - present draft Budget for approval