

July 29, 2011

TO: Members of the MAG Human Services Technical Committee

FROM: Deanna Jonovich, City of Phoenix Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF AGENDA

Meeting - 1:00 p.m.  
Thursday, August 11, 2011  
City of Phoenix City Hall  
Large Conference Room, 19<sup>th</sup> Floor  
200 West Washington, Phoenix  
Please note new location

The next MAG Human Services Technical Committee (HSTC) meeting will be held at the time and place noted above. Members of the Human Services Technical Committee may attend either in person or by phone. Supporting information is enclosed for your review.

Please park in the garage underneath the building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

In 1996, the Regional Council approved a simple majority quorum for all MAG advisory committees. If the Human Services Technical Committee does not meet the quorum requirement, members who have arrived at the meeting will be instructed a legal meeting cannot occur and subsequently be dismissed. Your attendance at the meeting is strongly encouraged.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions, please call the MAG office.

**MAG HUMAN SERVICES TECHNICAL COMMITTEE  
TENTATIVE AGENDA  
August 11, 2011**

**COMMITTEE ACTION REQUESTED**

1. Call to Order

2. Call to the Audience

An opportunity will be provided to members of the public to address HSTC on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless HSTC requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.

3. Approval of June 9, 2011 Meeting Minutes

The draft minutes for the June 9, 2011 meeting are posted with the meeting materials.

4. Exito Permanent Supportive Housing Presentation

New housing opportunities for older adults living in the West Valley are being offered by Exito, a nonprofit agency. The agency will present information about their permanent supportive housing programs.

5. Aging Services Focus Group Report Update

A report will be offered on the focus group schedule and preliminary results from focus groups held to date. Focus group information from the Aging Well Toolkit will be presented for discussion. The focus guide and questionnaire will be presented for action.

6. Aging Services Survey Presentation

2. Information.

3. Approve the HSTC June 9, 2011 Meeting Minutes.

4. Information and discussion.

5. Approve the MAG Municipal Aging Services Project focus group guide and questionnaire.

6. Approve parameters for the MAG Municipal Aging Services Project survey.

Ron Vine, ETC Institute, will present background on elements that make surveys successful and recommendations for the MAG Municipal Aging Services Project survey for the committee's action. Survey information from the Aging Well Toolkit will be presented for discussion.

7. Leadership Human Services Tours

The FY 2012 MAG Unified Planning Work Program includes the development of tours that raise awareness about human services agencies and issues for the region's leadership. The Committee will discuss possible partners, targets for participation, and next steps.

7. Approve next steps to implement Leadership Human Services Tours.

8. Request for Future Agenda Items

Topics or issues of interest that the Human Services Technical Committee would like to have considered for discussion at a future meeting will be requested.

8. Information and discussion.

9. Comments from the Committee

An opportunity will be provided for HSTC members to present a brief summary of current events. HSTC is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

9. For information.