

May 25, 2011

TO: Members of the MAG Human Services Technical Committee

FROM: Sylvia Sheffield, Avondale, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF AGENDA

Meeting - 1:00 p.m.
Thursday, June 9, 2011
City of Phoenix City Hall
Large Conference Room, 19th Floor
200 West Washington, Phoenix
Please note new location

The next MAG Human Services Technical Committee (HSTC) meeting will be held at the time and place noted above. Members of the Human Services Technical Committee may attend either in person or by phone. Supporting information is enclosed for your review.

Please park in the garage underneath the building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

In 1996, the Regional Council approved a simple majority quorum for all MAG advisory committees. If the Human Services Technical Committee does not meet the quorum requirement, members who have arrived at the meeting will be instructed a legal meeting cannot occur and subsequently be dismissed. Your attendance at the meeting is strongly encouraged.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions, please call the MAG office.

**MAG HUMAN SERVICES TECHNICAL COMMITTEE
TENTATIVE AGENDA
June 9, 2011**

COMMITTEE ACTION REQUESTED

1. Call to Order

2. Call to the Audience

An opportunity will be provided to members of the public to address HSTC on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless HSTC requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.

3. Approval of May 5, 2011 Meeting Minutes

The draft minutes for the February 10, 2010 meeting are posted with the meeting materials.

4. Sun City Transportation Coordination Model

Michelle Dionisio, President of Benevilla, will present on collaborative efforts among nonprofit agencies, municipalities, transportation agencies, and the community to provide and coordinate transportation services for older adults.

5. MAG Municipal Aging Services Project Inventory and Key Informant Interview Results

On May 5, 2011, the MAG Human Services Technical Committee reviewed the service inventory for the MAG Municipal Aging Services Project. MAG staff was directed to further refine the inventory. The revisions are reflected in the draft posted with the meeting materials.

Key informants including older adults and people who serve older adults were interviewed in

2. Information.

3. Approve the HSTC May 5, 2011 Meeting Minutes.

4. Information and discussion.

5. Approve the inventory and key informant interview results for the MAG Municipal Aging Services Project.

support of the project. The results from the interviews will be provided prior to the meeting.

6. Phase Two of the MAG Municipal Aging Services Project

Focus groups, a survey and a regional community forum are planned as phase two of the MAG Municipal Aging Services Project. The Committee will discuss the format, participants, and venue for the subregional focus groups. Input will be solicited on the survey design.

6. Recommend approval of the focus group and survey design for Phase Two of the MAG Municipal Aging Services Project.

7. Committee Officer Appointments

Per MAG policy, MAG Committee officers may serve one-year terms. At the end of the first year, officers may serve a second one-year term with appointment by the MAG Executive Committee. The Chair of the Committee has served two one-year terms. The Committee does not currently have a Vice Chair. Letters of interest are being sought for a new Chair and Vice Chair. The letters of interest will be mailed to the Chair of the MAG Regional Council, Mayor Thomas Schoaf, and will be appointed by the MAG Executive Committee in June 2011. No letters of interest have been received for the Vice Chair position. Interest in this position will be solicited.

7. Information and discussion.

8. Request for Future Agenda Items

Topics or issues of interest that the Human Services Technical Committee would like to have considered for discussion at a future meeting will be requested.

8. Information and discussion.

9. Comments from the Committee

An opportunity will be provided for HSTC members to present a brief summary of current events. HSTC is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

9. For information.