

**MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
INTELLIGENT TRANSPORTATION SYSTEMS COMMITTEE**

September 5, 2012
MAG Ironwood Room, 2nd Floor
302 North First Avenue
Phoenix, Arizona

MEMBERS ATTENDING

Farzana Yasmin for Reza Karimvand, ADOT	Luke Albert, City of Goodyear
* Soyoung Ahn, ASU	Faisal Saleem for Nicolaas Swart, Maricopa County
Margaret Boone for Bennie Robinson, City of Avondale	*Suresh Shrimavle, METRO
*Thomas Chlebanowski, Town of Buckeye	Avery Rhodes, City of Mesa
Hong Huo for Mike Mah, City of Chandler	**Ron Amaya, City of Peoria
*Captain Burley Copeland, DPS	Marshall Riegel, City of Phoenix
John Aleman for Jorge Gastelum, City of El Mirage	Nancy Steptoe, Phoenix Public Transit
Jennifer Brown, FHWA	* Bill Birdwell, Town of Queen Creek
Erik Guderian, Town of Gilbert	Steve Ramsey for Bruce Dressel, City of Scottsdale
Debbie Albert, City of Glendale (Chair)	Nicholas Mascia, City of Surprise
	*Catherine Hollow, City of Tempe
	Ratna Korepella, RPTA

OTHERS PRESENT

Jeff Brannan, Avondale	Michael Reese, Avondale
Ashley Welton, UCG	David Riley, UCG
Dan Hartig, Ayres	Marta Gerber, Michael Baker
Art Brooks, Strand	Natalie Carrick, Michael Baker
Jeff Jenq, OZ Engineering	Jay Yenerich, PB
Bo Gao, Stanley	Lisa Burgess, KHA
Kiran Guntupalli, MAG	Don Tappendorf, Tappendorf Engineering
Leo Luo, MAG	Sarath Joshua, MAG

* Not present

** Via teleconference

1. Call to Order
Debbie Albert called the meeting to order at 9:35 a.m.
2. Approval of the August 1, 2012 Meeting Minutes
Margaret Boone moved, Erik Guderian seconded and it was unanimously carried to approve the minutes of the meeting held on August 1, 2012.

3. Call to Audience

Chair Debbie Albert made a call to the audience providing an opportunity for any members of the public to address the ITS Committee. No comments were received.

4. Program Manager's Report

Sarath Joshua addressed the following items in his report:

- FY2011 TSOP Projects
 - 2 Projects are on-going
 - Bell Road Traffic Coordination – 6 agencies
 - Development and implementation of new signal timing plans – Avondale
- FY2012 TSOP Projects
 - 14 TSOP projects including 7 B/A evaluations
 - SYNCHRO training is completed early this year
 - Five projects underway at Scottsdale FLW Blvd & Loop101
 - Two projects will begin work in September
 - Six more task orders under development
- On-call Contracts
 - MAG is extending most of the existing on-call contracts.
 - Some firms which expressed no interests in MAG' works or lost key personnel, their contract will not be extended.
 - The new On-call will incorporate DBE requirements and possibly combined with other MAG on-call contract.

5. Regional ITS Strategic Plan Update

Sarath Joshua briefly mentioned the background of the project. Lisa Burgess of KHA presented the draft final report to committee members. Ms Burgess also shared some comments received from the member agencies. Jennifer Brown from FHWA mentioned that AZTech planned to produce performance measure book and continue that effort. Sarath Joshua mentioned that MAG is required by legislature to produce a performance measures report for the region and that MAG is concerned about a duplicate report from the region. Jennifer Brown suggested that MAG inform AZTech Executive Committee about this. Sarath Joshua mentioned that MAG management will be discussing this issue with Maricopa County and ADOT management. Jennifer Brown suggested deleting the language "This will result in one report on transportation performance measures produced by MAG" until the discussion occurred. Sarath Joshua also mentioned that the definition of AZTech needs to be included in the report. Faisal Saleem from Maricopa County suggested including more quantitative achievements of the region. Cathy Hollow and Erik Guderian both pointed out some minor errors that need to be corrected in the report. Jennifer Brown mentioned that FHWA prefers using Adaptive Signal Control Technology (ASCT) instead of Adaptive Traffic Control Systems (ATCS). Lisa Burgess mentioned that Valley Metro should be included in the list of MAG member agencies. Chair Debbie Albert asked if the Strategic Plan update will occur every other year. After some discussion it was agreed that the frequency of updating the Strategic Plan would need to be coordinated with other events such as RTP updates, a bi-annual schedule for review of the Plan was agreed upon as a general guidance. Lisa Burgess mentioned that the final version of the Strategic Plan will be sent to committee members at least two (2) weeks before the next ITS committee meeting.

6. ITS Projects Ranking Methodology

Sarath Joshua briefly reviewed the project ranking methodology that is incorporated in an Excel sheet, based on past discussion at ITS committee meetings. One remaining question needed to be addressed by the committee on how to incorporate the air quality scores into the overall project ranking process. A method of using the rankings of the air quality scores instead of the scores themselves was proposed based on the previous air quality scores ITS projects received. Leo Luo explained that a direct use of the air quality scores would create major bias because the range of the air quality scores is too wide. Faisal expressed his concern about combining the rankings of individual ITS committee member CMP scores. Avery mentioned that the weight of the air quality in the proposed method depends on the number of applications MAG received. Hong Huo suggested utilizing ranks for both ITS Committee CMP scores and Air Quality scores, and then combining both rankings together. Faisal Saleem suggested considering 0.5 as the weight to the air quality ranking. Cathy Hollow expressed concern of not considering the Air Quality ranking equally as the CMP ranking. Nicholas Mascia suggested that the final CMP ranking be based on the average of individual CMP scores instead of using the ranks based on committee member scores. **Faisal Saleem moved, Avery Rhodes seconded, sixteen (16) members voted in favor, three members (Cathy Hollow, Nancy Steptoe and Erik Guderian) voted against, one member (Jennifer Brown) abstained, and it was approved by the ITS committee that the rankings of the ITS projects should be based on a combination of the overall CMP ranking and the Air Quality ranking weighted by 0.5. The overall CMP ranking will be based on the average scores among ITS committee members and not on individual committee member ranking.**

7. Clarification of ITS Project Categories and Other TIP Related Questions

Sarath Joshua mentioned that a discussion with Jennifer Brown of FHWA has resulted in a clarification that HAWK signals can qualify for ITS projects if they are connected to traffic signal systems. In response to a question from Faisal Saleem pertaining to who should sign the TIP applications for projects involving multiple agencies, Sarath Joshua indicated that he obtain a clarification and provide that information to everyone via email.

8. Reports by Committee Members

Marshall Riegel reported that the City of Phoenix has advertised a project to develop an ITS Strategic Plan. Margaret Boone reported that results from the Avondale TSOP project have been fully implemented. She also reported that the Project Assessment for the McDowell Road fiber backbone is underway. Farzana Yasmin reported that several FMS projects are underway. Kiran Guntupalli mentioned that the ITS Arizona annual conference will be held from September 26 to 27 at the Mesa Convention Center.

9. Request for Future Agenda Items

No future agenda items were received.

10. Next Meeting Date and Place

Next meeting will be held at 9:30 a.m. on Wednesday, October 3, 2012, in the Ironwood Room (2nd floor) at MAG.

Adjournment

Debbie Albert adjourned the meeting at 11:35 a.m.