

August 27, 2013

TO: Members of the MAG Intelligent Transportation Systems Committee  
FROM: Catherine Hollow, City of Tempe, Chair  
SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Wednesday, September 4, 2013- **10:00 a.m.**  
MAG Office Building, 2<sup>nd</sup> Floor, Ironwood Room  
302 North First Avenue, Phoenix

The ITS Committee has been scheduled at the time and place noted above. Committee members or their proxies may attend **in person or by video conference or by telephone conference call**. Those attending by telephone conference call please contact MAG offices for conference call instructions.

Please park in the garage under the MAG building, bring your ticket, parking will be validated. For those using transit, Valley Metro/RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

In 1996, the Regional Council approved a simple majority quorum for all MAG advisory committees. If the ITS Committee does not meet the quorum requirement, members who have arrived at the meeting will be instructed a legal meeting cannot occur and subsequently be dismissed. Your attendance at the meeting is strongly encouraged.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jason Stephens at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions regarding the meeting, please contact Sarath Joshua at (602) 254-6300.

TENTATIVE AGENDA

<u>TENTATIVE AGENDA</u>	
	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Approval of the August 7, 2013 Meeting Minutes</u>	2. Review and approve minutes of the meeting held on August 7, 2013.

3. Call to Audience

An opportunity will be provided to members of the public to address the ITS Committee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the ITS Committee requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity when the item is heard.

4. Program Managers Report

The following items will be discussed:

- RCN Update
- Status of On-Call Contracts
- FHWA Workshop on Planning for Operations
- Revised Quorum Requirement

5. FY 2014 Traffic Signal Optimization Program (TSOP) - Call for Projects

A call for FY 2014 TSOP projects was issued on August 9, 2013, with project applications due by noon on August 28, 2013. A total of approximately \$339,000 is available to fund new TSOP projects that will be assigned to MAG on-call consultants. Copies of all project applications received by MAG will be provided to committee members via email. The committee will review and discuss the merits of each project and recommend a list of projects to be funded. If the total amount of funds required for all projects exceed available funds, the committee will discuss and agree upon a project ranking procedure to be carried out at the next committee meeting on October 2, 2013.

3. For information and discussion.

4. For information and discussion.

5. For information, discussion and possible action to recommend a list of TSOP projects.

6. ADOT Freeway Ramp Metering Study Recommendations

The subject regional ITS study, funded with CMAQ, was recently completed by a consultant selected by ADOT. The final report contains a number of recommendations related to planning for future ramp metering and on how freeway ramp metering operation should be improved to be more responsive to traffic conditions. A brief presentation will be provided on the study and its findings.

7. Reports by Committee Members

Members will be provided an opportunity to share information related to ongoing ITS activities in their jurisdictions.

8. Request for Future Agenda Items

Topics or issues of interest that members of the committee would like to have considered for discussion at a future meeting will be requested.

9. Next Meeting Date and Place

The next committee meeting is scheduled to be held at 10:00 a.m. on Wednesday, October 2, 2013. It will be held in the Ironwood Room on the 2<sup>nd</sup> Floor of the MAG office building.

Adjournment

6. For information and discussion.

8. For information and discussion.

9. For information and discussion.

10. For information.

**DRAFT MINUTES OF THE  
MARICOPA ASSOCIATION OF GOVERNMENTS  
INTELLIGENT TRANSPORTATION SYSTEMS COMMITTEE**

August 7, 2013

MAG Ironwood Room, 2nd Floor  
302 North First Avenue  
Phoenix, Arizona

**MEMBERS ATTENDING**

** Farzana Yasmin for Reza Karimvand, ADOT	Luke Albert, City of Goodyear
+ Soyoung Ahn, ASU	Nicolaas Swart, Maricopa County
Chris Hamilton, City of Avondale	Avery Rhodes, City of Mesa
**Daymara Cesar for Thomas Chlebanowski, Town of Buckeye	**Ron Amaya, City of Peoria
Mike Mah, City of Chandler	Marshall Riegel, City of Phoenix
Captain Burley Copeland, DPS	+ Bill Birdwell, Town of Queen Creek
Jorge Gastelum, City of El Mirage	Steve Ramsey, City of Scottsdale
+ Jennifer Brown, FHWA	Albert Garcia for Jason Mahkovtz, City of Surprise
** Erik Guderian, Town of Gilbert	Catherine Hollow, City of Tempe
Debbie Albert, City of Glendale	Ratna Korepella, RPTA

**OTHERS PRESENT**

Douglas McCants, Atkins	Lisa Burgess, KHA
Adam Krupa, URS	Marc Porter, Arcadis
Vinay Vanapalli, Stantec	Arnab Gupta, PB Inc
Rick White, Schneider Electric	Sandy Thoms, Jacobs
David Riley, UCG	Sarah Simpson, UCG
Steve Blair, ITS Engineers	Dan Hartig, Ayres Inc
Kacy Zinnecker, ITS Engineers	Cory Steele, Strand
Eldon Dehnert, Sierra Trans	Tom McGovern, Sierra Trans
Saroja Devarakonda, HDR	Jeff Jenq, OZ
Margaret Boone, MAG	Ryan Gish, MAG
Kiran Guntupalli, MAG	Sarath Joshua, MAG
Leo Luo, MAG	

+ Not present

\*\* Teleconference

1. **Call to Order**

Chair Catherine Hollow called the meeting to order at 10:03 a.m.

Chair Catherine Hollow also announced that Marshall Riegel was recently appointed as the Vice Chair of the ITS Committee.

2. Approval of the July 10, 2013 Meeting Minutes

**After one minor correction was noted, Nicolaas Swart moved, Jorge Gastelum seconded and it was unanimously carried to approve the minutes of the meeting held on July 10, 2013.**

3. Call to Audience

Chair Catherine Hollow made a call to the audience providing an opportunity for any members of the public to address the ITS Committee. No comments were received.

4. Program Manager's Report

Sarath Joshua addressed the following items in his report:

➤ MAG ITS & Safety On-call Contracts

MAG Fiscal Services is finalizing the first on-call contract. It is expected to be completed by the end of August. Work on consultant task orders will begin in September.

➤ FHWA Workshop on Planning for Operations on August 27, 2013

The workshop is open to all agencies and consultants. Anyone interested should RSVP to MAG by August 2013.

5. FY2014 TSOP Draft Call for Projects Package

A draft TSOP Call for Projects Package was provided to Committee members. The draft package incorporated suggestions provided by committee members at the July meeting. Nicolaas Swart suggested capping the total cost of multi-agency project to \$60,000 instead of \$30,000. Members of the Committee requested an average cost to assist agencies in applying for TSOP projects. Mike Mah pointed out that before-and-after evaluations for ICM projects would only be applicable to projects with regular timing changes instead of incident timing plans. Sarath Joshua indicated that MAG will provide the average costs based on past TSOP projects. He stated that the TSOP Call for Projects will be issued by the end of the week, with the changes suggested by Nicolaas.

6. An Overview of Regional ITS Investments FY 2011-2015

Sarath Joshua provided an overview of regional investments in ITS within the region from FY 2011-FY 2015. This information has also been provided to an FHWA consultant conducting a national survey on investments being made across the country in ITS infrastructure that support transportation systems management and operations. He noted that the MAG region has invested close to \$100M over the five years mainly accounts for the infrastructure investment on both freeways and arterials. With more emphasis on operations, it may be possible to allocate operating funding in the next RTP. Debbie Albert asked if the CMAQ allocation for Arterial ITS would end in FY 2019. Sarath mentioned that the 2003 RTP accelerated the CMAQ allocation for ITS to the first 10 years. However, all indications are that funds for programming ITS would continue. Sarath appealed to member agencies to provide MAG with information on operating costs borne by local agencies so that he could make a stronger case for future RTP funds for local traffic management operations.

7. Reports by Committee Members

Sarath Joshua thanked Debbie Albert from Glendale for her many years of dedicated service to the region as the Co-Chair of the RCN Working Group and as Vice Chair and

Chair of the ITS Committee. Erik Guderian from Gilbert reported that the connection to City of Mesa at Baseline Road is near completion. Kiran Guntupalli mentioned that the ITS Arizona Annual Conference will be held at Mesa Convention Center from September 25 to September 26.

8. Request for Future Agenda Items

Past Chair Debbie Albert suggested having staff from ADOT Local Government Section to provide an update on the Local Government guidelines and changes.

9. Next Meeting Date and Place

Next meeting will be held at 10:00 a.m. on Wednesday, September 4, 2013, in the Ironwood Room (2<sup>nd</sup> floor) at MAG.

Adjournment

Chair Catherine Hollow adjourned the meeting at 10:54 a.m.