

March 14, 2011

TO: Members of the MAG POPTAC Ad Hoc Subcommittee

FROM: Charlie McClendon, Avondale, Chair

SUBJECT: TRANSMITTAL OF MEETING NOTICE AND TENTATIVE AGENDA

Tuesday, March 22, 2011 - **9:30 a.m.**
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) Ad Hoc Subcommittee will be held at the time and place noted above.

Members of the subcommittee may attend either in person, by telephone conference call or by videoconference. If you are attending by videoconference, you must make arrangements with Craig Chenery at MAG and your site coordinator by the Friday prior to the meeting. If you are attending via audio conference please contact Steve Gross at (602) 254-6300 at least one day prior to the meeting.

If you are driving, please park in the garage under the building. Bring your ticket to the meeting and parking will be validated. For those using transit, the RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Anubhav Bagley at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership or 4 people for the MAG POPTAC Ad Hoc Subcommittee. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Anubhav Bagley at (602) 254-6300.

TENTATIVE AGENDA

1. Call to Order

2. Call to the Audience

An opportunity will be provided to members of the public to address the MAG POPTAC on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested to limit their comments to three minutes. A total of 15 minutes will be provided for this agenda item, unless the Chair of the POPTAC provides for an exception to this limit. Those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of Meeting Minutes of November 2, 2010

4. July 1, 2010 Maricopa County and Municipality Resident Population Updates and Methodology

Arizona Department of Commerce (ADOC) has prepared July 1, 2010 resident population updates based on the Census 2010 results for April 1. These updates were developed by utilizing 2010 County level birth and death data and 2009 Municipality level birth and death data. Since 2010 Municipality level data is currently not available, MAG staff will create Municipality Population updates for July 1, 2010 utilizing current data when available in May. An update will be provided on the population numbers developed by ADOC and the methodology used for developing County and sub-county estimates. Please see Attachment One.

COMMITTEE ACTION REQUESTED

2. For information.

3. For information, discussion and approval of the minutes of November 2, 2010.

4. For information, and discussion.

5. 2010 Census Data Review Activities

Now that Census results are available, MAG staff will work with the member agencies to assist in the review of Census results in preparation for the Count Question Resolution (CQR) program. CQR program will address corrections for three types of challenges for the 2010 Decennial Census: (1) Boundary, (2) geocoding, and (3) coverage. The CQR program is not a mechanism or process to challenge or revise the population counts sent to the President by December 31, 2010, which are used to apportion the U.S. House of Representatives. CQR will accept challenge submissions from governmental units beginning June 1, 2011. All challenges must be received by the Census Bureau no later than June 1, 2013.

To support this effort, MAG staff has been developing and updating housing databases like residential completions, apartments, mobile homes, and major group quarter facilities. MAG staff will discuss current plans for analysis of available Census data. Ideas on review data sets and methods will be solicited.

5. For information, and discussion.