

DRAFT

SHRP2 Expediting Project Delivery (C19) - Maricopa Association of Governments

Action Plan

	Q214	Q314	Q414	Q115	Q215	Q315	Q415	Q116
1 Align Expectations (Risk Register and Report)								
1a Kick-off meeting with IMW Directors	■							
1b Kick-off meeting with Key Technical Contacts	■							
1c Draft risk register and report		■	■	■	■	■	■	■
1d Finalize Risk Register and Report							■	■
1e Close out meeting (Directors + tech staff)								■
2 Develop GIS Common Operating Vision/Platform								
2a Conduct survey on existing GIS data methods & tools		■	■					
2b Webinar w/ tech staff to share survey results & discuss next steps			■					
2c Follow up on GIS survey input to address gaps			■					
2d Identify GIS datasets/themes and gaps			■	■				
2e Identify and address data gaps			■	■				
2f Individual discussions with agencies - data collection, usage, licensing, coordination			■	■				
2g Share/upload data			■	■				
2h Data evaluation/identify best analytic tool(s) and design features			■	■				
2i Create and evaluate common data platform schema and look-up tables for available datasets			■	■				
2j Meeting with tech leads: data platform, reporting/mapping tools, etc. - status and design			■	■				
2k Create datasets for common data platform utilizing the look-up tables			■	■				
2l Develop a common GIS platform/Spec Tool			■	■				
2m Develop custom analytics for risk register and identify pathway			■	■				
2n Webinars for status update, evaluation of progress, data update meetings monthly/as needed			■	■	■	■	■	■
3 Communications/Outreach								
3a Prepare outreach material (fact sheets, overview pp presentations) to provide information on project.	■							
3b Participate in WRA calls to share information on project GIS/Analytical webinars every 2 weeks (highlight existing resources/tools).	■	■						
3c Volunteers needed.			■					
3d IMW Directors Project status update (conference call)			■					
3e Continue follow up with technical contacts, IMW Directors, key stakeholders to receive project input (key corridors, collaboration etc.)	■	■	■	■	■	■	■	■
3f Public engagement/communications best practices/lessons learned drafted	■	■	■	■	■	■	■	■

Tasks Completed: ■