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March 7, 2013

TO: Members of the MAG Transit Committee

FROM: Cathy Colbath, City of Glendale, Chair

SUBJECT: MEETING NOTICE AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, March 14, 2013 – 10:00 a.m.
MAG Office, Suite 200, Ironwood Room
302 North 1st Avenue, Suite 200
Phoenix, AZ. 85003

A meeting of the MAG Transit Committee will be held at the time and place noted above. Please park in the garage under the building. Bring your ticket to the meeting as parking will be validated. Bicycles can be locked in the rack at the entrance to the parking garage. Committee members or their proxies may attend in person, via videoconference or by telephone conference call. Those attending video conference must notify the MAG site three business days prior to the meeting. Those attending by telephone conference call please contact MAG offices for conference call instructions.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Marc Pearsall or Jason Stephens at the MAG Office. Requests should be made as early as possible to allow time to arrange the accommodation.

Please be advised that under procedures adopted by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership or twelve people for the MAG Transit Committee. If the Transit Committee does not meet the quorum requirement, members who have arrived at the meeting will be instructed a legal meeting cannot occur and subsequently be dismissed. Your attendance at the meeting is strongly encouraged. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. Please contact Marc Pearsall at (602) 254-6300 if you have any questions or need additional information.

TENTATIVE AGENDA

1. Call to Order

2. Approval of Draft February 14, 2013 Minutes

3. Call to the Audience

An opportunity will be provided to members of the public to address the Transit Committee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Transit Committee requests an exception to this limit.

4. Transit Program Manager's Report

The MAG Transit Program Manager will review recent transit planning activities and upcoming agenda items for other MAG committees.

COMMITTEE ACTION REQUESTED

2. Approve Draft minutes of the February 14, 2013 meeting.

3. For information and discussion.

4. For information and discussion.

ITEMS PROPOSED FOR CONSENT*

*5A. Federal Funds Regional Competitive Project Application

On February 14, 2013, the Transit Committee recommended approval of the Federal Transit Formula Funds Programming Guidelines. The call for projects was initiated on February 15, 2013. Applications are due to MAG on March 11, 2013. A schedule related to the project application process is attached. A list of projects submitted will be made available to the committee prior to the meeting.

5A. For information.

*5B. Transportation Improvement Program (TIP)

MAG is updating the current Transportation Improvement Program (TIP) for federal fiscal years 2011-2015 and generating the DRAFT 2014 through 2018 TIP. The TIP is a federally required document. It serves as the basis for determining that the region is in compliance with applicable air quality plans and that federal transportation funding allocated to state and local government projects has been developed on a cooperative basis. For this reason all projects that are funded through Title 23 or Title 49 of the US code and all regionally significant projects must be included in the TIP. Staff is requesting project information from local agencies on all projects that are federally funded or regionally significant. Please see attachment *5B.

5B. For information.

ITEMS PROPOSED TO BE HEARD

6. Designing Transit Accessible Communities Study Update

In December 2011, Maricopa Associations of Governments (MAG) initiated a study to help provide member agencies with additional tools and guidelines to provide better transit accessibility for pedestrians and bicyclists. The project will ultimately provide a set of documents that will serve as a pathway for MAG member agencies to build livable and multi-modal neighborhoods. A workshop will be held in Early April to train and familiarize participants with the tool kit and implementation strategies. Additional materials will be sent prior to the meeting.

6. For information and discussion.

7. Job Access Reverse Commute/5310 Elderly and Persons with Disability Program Update

Under SAFTEA-LU, the MAG region was allocated \$1.8 million in FY 2012 specifically for JARC eligible projects. With the passage of MAP-21, JARC dedicated funding was repealed. However, JARC projects are eligible under 5307

7. For information and discussion.

formula funds. In February 2013, MAG Regional Council approved City of Phoenix assume the role of Designated Recipient for the 5310 program previously held by the Arizona Department of Transportation. Under Section 703 of the Federal Formula Transit Programming Guidelines recommended for approval by Transit Committee on February 14, 2013, it was recommended that City of Phoenix coordinate both programs. Schedule, roles and responsibilities will be reviewed.

8. ADOT Passenger Rail Study; Tucson to Phoenix

The Passenger Rail Study has concluded a public outreach effort pertaining to several alternatives for alternative transportation modes between Tucson and Metro Phoenix. ADOT staff will present the results of this outreach and an update on study progress.

9. Request for Future Agenda Items

Topics or issues of interest that the Transit Committee would like to have considered for discussion at a future meeting will be requested.

10. Next Meeting Date

The next regular Transit Committee meeting is scheduled for Thursday, April 11, 2013, at 10:00 a.m. in the MAG Office, Ironwood Room.

Adjournment

8. For information and discussion.

9. For information and discussion.

10. For information and discussion.

DRAFT MEETING MINUTES
MARICOPA ASSOCIATION OF GOVERNMENTS
TRANSIT COMMITTEE

February 14, 2013
Maricopa Association of Governments; Ironwood Room;
302 N. 1st Avenue, Suite 200
Phoenix, Arizona

MEMBERS ATTENDING

#ADOT: Nicole Patrick

Avondale: Kristen Sexton for Rogene Hill

#Buckeye: Andrea Marquez

Chandler: Dan Cook for RJ Zeder

El Mirage: Sue McDermott

Gilbert: Mike Gillespie for Nicole Dailey

Glendale: Matthew Dudley for Cathy

Colbath, Chair

Goodyear: Cato Esquivel

Maricopa County DOT: Mitch Wagner

Mesa: Jeff Martin for Jodi Sorrell

*Paradise Valley: Jeremy Knapp

Peoria: Maher Hazine

Phoenix: Ken Kessler for Neal Young

Queen Creek: Vacant / no proxy

Scottsdale: Madeline Clemann, Vice Chair

Surprise: David Kohlbeck

Tempe: Robert Yabes for Greg Jordan

*Tolleson: Chris Hagen

Valley Metro: Wulf Grote

*Youngtown: Jim Fox

*Members neither present nor represented by proxy. + - Attended by Videoconference

- Attended by Audioconference

OTHERS PRESENT

Eileen Yazzie, MAG

Marc Pearsall, MAG

Alice Chen, MAG

Margaret Boone, MAG

De De Gaisthea, MAG

Terri Kennedy, MAG

Jorge Luna, MAG

Jessica Blazina, Surprise

Deron Lozano, Valley Metro

Mindy Kimball, ASU - SS&UP

Amy Minowitz, ASU - SS&UP

Bill Cowdrey, HDR

Kammy Horne, URS

Jennifer Pyne, URS

1. Call to Order

The meeting was called to order at 10:10 a.m. by Vice Chair Madeline Clemann. She welcomed everyone in attendance and announced that a quorum was present. She noted that two members were joining the meeting by teleconference; Andrea Marquez of Buckeye and Nicole Patrick of ADOT. Vice Chair Clemann asked if there were any public comment cards, and there being none, proceeded to the next item on the agenda.

2. Approval of Draft December 12, 2012 Minutes

Vice Chair Clemann asked if there were any comments or corrections to the Draft December 12, 2012 meeting minutes. Hearing none, she called for a motion to approve the draft meeting minutes. Mr. Mitch Wagner moved to approve the motion, Mr. Maher Hazine seconded, and the motion passed unanimously.

3. Call to the Audience

Vice Chair Clemann stated that she had not received any request to speak cards from the audience and moved onto the next item on the agenda.

4. Transit Program Manager's Report

Vice Chair Clemann invited Ms. Eileen Yazzie to brief the Committee with the Transit Program Manager's Report.

Ms. Yazzie noted that she had a few items to present. She mentioned a few due dates for pending items. She said that Terri Kennedy was working on the new TIP for 2014-2018 and would roll out a draft for approval in May, along with a Transit Database turnaround for March for items in the TIP.

She also noted that the final STLUIS Study public meeting would be on February 28th in Tempe. She also thanked the members for contributing to the Transit Service Inventory Report which was recently completed by Mr. Jorge Luna, and that it was currently posted on the Transit Committee web page.

Ms. Yazzie also directed members to MAG's Twitter account, which was updated every Thursday, aka 'Transit Thursday' with timely news items and information, that was also open for members to news blurbs contribute to. Ms. Yazzie completed her report by congratulating Mr. Ken Kessler for his recent promotion to Deputy Public Transit Director for the City of Phoenix.

Vice Chair Clemann thanked Ms. Yazzie for her report and moved onto the next item on the agenda.

5. MAG Regional Programming Guidelines for Federal Transit Formula Funds and Project Application

Vice Chair Clemann requested that Alice Chen of MAG present and update on MAG Regional Programming Guidelines for Federal Transit Formula Funds and Project Application.

Ms. Chen explained that MAG staff had been working in collaboration with the Transit Committee, Regional Public Transportation Authority (RPTA), the FTA designated recipient - City of Phoenix, and the Transit Operators Working Group to draft policy guidelines for Regional Programming Guidelines for Federal Transit Formula Funds. She added that the plan was to program the next two years of the TIP, then to eventually return and evaluate a new competitive process.

She further explained that the MAG Regional Programming Guidelines for Federal Transit Formula Funds outlined the policies and procedures for Transit Programming in the MAG region. The Project Application was specific to the competitive regional process and would be utilized for un-programmed funds after regional priorities are met. She also explained that the American Recovery and Reinvestment Act (ARRA) Project Close-Out item was for the reallocation of any unspent ARRA funds by May 31, 2013 to either Operations and/or Preventive Maintenance, and utilizing the methodology approved by Regional Council on May 25, 2011. She noted that the item was on the agenda and was recommended for approval.

Ms. Chen also explained a bit of history and time-line on the agenda item. She said that all final documentation for current ARRA projects reimbursements were due from member agencies to the City of Phoenix. On June 12, the Management Committee would recommend approval of TIP amendment for Preventive Maintenance/Operations, then on the 13th, the Transit Committee would recommend approval of TIP amendment for Preventive Maintenance/Operations. On June 23, MAG Regional Council would approve the TIP amendment. On July 31, all final documentation for Preventive Maintenance/Operations reimbursements would be due from member agencies to City of Phoenix. Then on August 31, the final draw down from FTA and reimbursements would be made to agencies, with the estimated FTA TEAM closure on September 23, 2013.

Vice Chair Clemann thanked Ms. Chen for her presentation and asked if there were any questions or comments. Ms. Marquez of Buckeye noted that on Page 7 of the document, both METRO and Valley Metro were listed as separate agencies, although merged agencies. Ms. Yazzie replied that for programming and project purposes, they would continue to be listed separately due to the bus/rail programs. Mr. Cook of Chandler asked about Page 6's regional priorities list, and noted that the JARC grant was ranked second to last and wondered if it should be higher. Vice Chair Clemann added that her understanding was that JARC would be funded at the same level as previous years due to its characterization for a high regional priority. After clarification, the item would be elevated and moved to #4 behind Preventive Maintenance. Brief discussion followed. Vice Chair Clemann called for a motion to approve the agenda item. Mr. Ken Kessler moved to approve the motion with the revision of JARC to #4, Mr. Robert Yabes seconded, and the motion passed unanimously.

Vice Chair Clemann thanked Ms. Chen for her presentation and asked if there were any questions or comments. the Committee for their dialogue. Vice Chair Clemann then proceeded to the next item on the agenda.

6. American Recovery and Reinvestment Act (ARRA) Project Close-Out

Vice Chair Clemann requested that Alice Chen continue to present a followup update on MAG Regional Programming Guidelines for Federal Transit Formula Funds. Vice Chair Clemann noted that it was a continuation of the discussions from the December 2012 Transit Committee meeting.

Ms. Chen explained that the American Recovery and Reinvestment Act (ARRA) was passed by Congress and signed into law by President Obama in February 2009. The legislation required all Federal Transit Administration funds to be obligated by September 30, 2010. It also required all ARRA funds be drawn down/reimbursed by September 30, 2013. She noted that as of January 15, 2013, there was \$11 million dollars that have not been reimbursed. MAG and City of Phoenix staff were tasked to work with the sub-recipients to reimburse any outstanding invoices. If the sub-recipients could not meet the final deadline for invoice submission as outlined in the memo, MAG staff proposed reallocating unspent funds to Operations and/or Preventive Maintenance utilizing the methodology approved by Regional Council on May 25, 2011.

Vice Chair Clemann asked if there were any questions for Ms. Chen. Mr. Cook inquired that he noted that within the write up, it said there was potentially \$11 million available for closeout of ARRA funding. He asked for clarification on the actual amount of available funds. Ms. Chen noted that there was a range of anywhere from \$3 million to \$11 million, and Ms. Yazzie replied that if it were \$11 million, then \$3 million would be moved to operations with the remainder moved to PM based on the previous formulas established for the region. Mr. Kessler also replied that the City of Phoenix, as the Federal Recipient, was expecting no more than about \$8 million total, which leaves the some flexibility for the region for both O&M and PM.. Discussion followed.

Vice Chair Clemann called for a motion to approve the agenda item. Mr. Dan Cook moved to approve the motion, Mr. Wulf Grote seconded, and the motion passed unanimously. Vice Chair Clemann thanked Ms. Chen again for her presentation and the Committee for their participation in the agenda item. Vice Chair Clemann asked if there were any further questions. Hearing none, Vice Chair Clemann then proceeded to the next item on the agenda.

7. Northwest Valley Local Transit System Study Update

Vice Chair Clemann requested that Marc Pearsall of MAG, who would present a status update on the Committee on the Northwest Valley Local Transit System Study. He began by noting that the purpose of the study was to identify opportunities and strategies for improving the existing transit service in the Northwest Valley, and to develop short, mid, and long range local transit plans that effectively provide circulation within the area and also connect to the regional transit system. He added that the study's spirit was similar to the Southwest Valley Transit Study that was currently wrapping up. He noted that the Northwest Valley study would be completed by summer 2013.

Mr. Pearsall then noted the basic elements and principles of the study that were tasked to Project consultant Moore & Associates: To evaluate current service offerings in the Northwest Valley; identify pros and cons of various service offerings; engage the community; define a system which reflects the needs and expectations of the NW Valley; identify practical service recommendations; maximize efficiency within the framework of funding realities; and to base those future service on

market-driven needs. He also detailed the six main questions asked to the over 2000 respondents who participated in the study: 1.) What should transit look like in the NW Valley?; 2.) What is demand likely to be?; 3.) What services are most important to you?, 4.) What level of service can the NW Valley afford? 5.) Which locations should be served?, and 6.) Who should manage the program/services?

He further explained some of the service recommendations, which were developed through multiple outreach efforts, with Project Management Team guidance and assistance from the member agencies. He added that there was a four-phase community outreach, with focus groups, stakeholder input, and a meetings customized for each community in the study area. So far there had been over 22 community meetings along with numerous PMT briefings, with the most recent activity from a second round of community meetings during January 28 – 30th in El Mirage, Peoria, Sun City, and Sun City West. He added that after that round of meetings, the recommendations were being formulated into Initial Findings/Recommendations.

Mr. Pearsall noted that some of the basic fundamentals coming from the study were that bus routes were the foundation to begin a mass transit system; that volunteers and faith based resources remained untapped as alternative providers; that based on data collected, it would determine where neighborhood circulators made sense, as well as expanding the existing Valley Metro regional and local bus services into the Northwest. The study also cataloged previous public transportation efforts and “lessons learned”, compiled an inventory of existing vehicles and potential for use in future endeavors, explored the feasibility of contracted services and Public Private Partnerships (PPP), as well as taxi voucher programs. He concluded with noting that the final plan would be presented to each community by April or May, with the findings from the study being sent to each agency for acceptance and by the MAG Committee process.

Vice Chair Clemann thanked Mr. Pearsall for his presentation and asked if there were any additional comments. Brief discussion occurred with Chair Clemann inquiring as to how the recommendations within the study may be funded in the future. Mr. Pearsall replied that an array of funding sources were identified within the study, but that all the recommendations within the study would require a new, dedicated funding stream per each community. He also noted that the cities had asked that the report also show the adverse economic and service impacts of adding transit, particularly regarding the ADA required service envelopes that come with increased arterial bus service. Mr. Hazine also thanked Mr. Pearsall and the PMT member agencies for the work they had done so far.

Vice Chair Clemann thanked Mr. Pearsall again for his presentation and asked if there were any further questions. Hearing none, Vice Chair Clemann then proceeded to the next item on the agenda.

8. Quarterly Status Report on Federal Grant Activity

Vice Chair Clemann introduced Mr. Ken Kessler of the City of Phoenix Transit Department and noted that he was available to answer committee questions for the Quarterly Status Report on Federal Grant Activity for June 2012. Vice Chair Clemann asked if there were any questions or comments on the agenda item.

Mr. Cook inquired if the grants written in the listing could be bundled and broken down along with the name of each project, as well as the amount of each award amount and schedule status, so that folks could get a clearer view of the projects as a whole. Mr. Kessler said that they would be happy to offer more specifics for the benefit of reporting and clarity.

Mr. Grote offered additional commentary and inquired about the 5339 Program, and noted that the previous MAG/RPTA Onboard Surveys were paid for out of this funding source, however there were additional funds left in that pot. He noted a new Regional Park & Ride Utilization Study that was pending, may be a candidate for those unspent funds, should the deadline for the program be extended for Phoenix, the regional recipient. Ken Kessler concurred. Brief discussion followed.

Hearing no further comments or questions, Chair Clemann thanked Mr. Kessler and proceeded to the next item on the agenda.

9. Request for Future Agenda Items

Vice Chair Clemann asked the members of the Committee if there were any issues that they would like added as future agenda items. Hearing no further comments, Vice Chair Clemann proceeded to the next item on the agenda.

10. Next Meeting Date

Vice Chair Clemann thanked those present and she announced that the next meeting of the MAG Transit Committee would be held on Thursday, March 14, 2013 at 10:00 a.m. in the MAG Office, Ironwood Room. There being no further business, Vice Chair Clemann adjourned the meeting at 11:10 a.m.

Adjourn.

ATTACHMENT #1

Agenda Item *5B

March 7, 2012

To: MAG Transit Committee

From: Alice Chen, Transportation Planner II
Stephen Tate, Transportation Planner III

Subject: Transportation Improvement Program (TIP) Update

MAG is updating the current Transportation Improvement Program (TIP) for federal fiscal years 2011-2015 and generating the DRAFT 2014 through 2018 TIP. The TIP is a federally required document. It serves as the basis for determining that the region is in compliance with applicable air quality plans and that federal transportation funding allocated to state and local government projects has been developed on a cooperative basis.

Member agencies are requested to provide data for the following:

1. The development status of projects currently programmed in the TIP for FFY 2011 through FFY 2015.
2. All projects funded through Title 23 or Title 49 of the US Code.
3. Information on all regionally significant projects in sufficient detail to allow for the determination that the air quality impacts of the project do not result in the nonattainment of air quality plans. This is an imprecise definition, but at a minimum includes the following:
 - a. Projects that result in changes to the number of through lanes to arterial or higher level roadways
 - b. Projects that construct new arterial or higher level roadways
 - c. Park-and-Ride projects

MAG staff is working with local agencies to provide inputs for regionally significant projects not in the Transit Life Cycle Program (TLCP) in the MAG TIP database. The deadline for submittal is March 11, 2013. Valley Metro/RPTA will coordinate the effort for TLCP-related projects. The deadline for TLCP-related project submittal is March 14, 2013.

The full documentation may be referenced on the MAG website:
https://www.azmag.gov/Transportation/Non_TLCP_TIP_Data_Entry.asp

If you have questions, need additional information or need help using the data entry system, please contact Stephen Tate at 602-254-6300. If you have any general TLCP questions, please contact Alice Chen.