

January 10, 2006

TO: Members of the MAG POPTAC Ad Hoc Subcommittee

FROM: Harry Higgins, Scottsdale, Chairman

SUBJECT: TRANSMITTAL OF MEETING NOTICE AND TENTATIVE AGENDA

Tuesday, January 17, 2006 - **9:30 a.m.**
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) Ad Hoc Subcommittee will be held at the time and place noted above.

Members of the MAG POPTAC Ad Hoc Subcommittee may attend either in person, by telephone conference call or by videoconference. To videoconference to the meeting, prior arrangements need to be made with Craig Chenery at MAG and or your site coordinator. Those attending by telephone conference call are requested to call 602-261-7510 between 9:25 a.m. and 9:30 a.m. After prompting, please enter the meeting ID number 767822 (POPTAC) on your telephone key pad followed by the pound sign. If you have a problem or require assistance, please dial 0 after calling the number above.

If you are driving, please park in the garage under the Compass Bank building. Bring your ticket to the meeting and parking will be validated. For those using transit, the RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Anubhav Bagley at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership or 4 people for the MAG POPTAC Ad Hoc Subcommittee. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Anubhav Bagley at (602) 254-6300.

TENTATIVE AGENDA

COMMITTEE ACTION REQUESTED

1. Call to Order

2. Call to the Audience

An opportunity will be provided to members of the public to address the MAG POPTAC Ad Hoc Subcommittee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three minutes for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Chair of the POPTAC Ad Hoc Subcommittee requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of Meeting Minutes of December 6, 2005

4. July 1, 2005 Resident Population Updates

In accordance with Executive Order 95-2, each year the Arizona Department of Economic Security prepares annual resident population updates which are used to distribute \$23 million in lottery funds to cities and towns, set expenditure limitations as necessary, and for budgeting purposes. This year the updates will also be used to distribute state-shared revenues for those jurisdictions not conducting a Special Census or a Census Survey. While MAG is undertaking a Census Survey for distributing state-shared revenues, DES is still required to prepare resident population updates.

2. For information.

3. For information, discussion and approval of the minutes of December 6, 2005.

4. For information and discussion and possible action.

At the December 2, 2005 meeting of the DES POPTAC the accuracy of the data input used by DES to prepare the estimates was raised. However because of a December 15, 2005 state mandated deadline, DES forwarded the estimates to the Economic Estimates Commission. DES staff indicated that the estimates would be revised to reflect corrected data. A status report will be provided.

5. Adjournment

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
POPULATION TECHNICAL ADVISORY COMMITTEE ADHOC SUBCOMMITTEE

December 6, 2005
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue
Phoenix, Arizona

MEMBERS IN ATTENDANCE

Harry Higgins, Scottsdale, Chairman
Tim Tilton, Phoenix
David de la Torre, Chandler
Karen Flores, Peoria

*Wahid Alam, Mesa
*Sherri Lesser, Tempe
*Matt Holm, Maricopa County
*Kate Langford, Glendale

*Those members neither present nor represented by proxy.

OTHERS IN ATTENDANCE

Max Enterline, Phoenix
Harry Wolfe, MAG
Anubhav Bagley, MAG

Don Worley, MAG
Stephen Gross, MAG

1. Call to Order

Chairman Harry Higgins called the meeting to order at 8:35 a.m.

2. Call to the Audience

There were no requests to address the MAG POPTAC Ad Hoc Subcommittee.

3. Approval of Minutes of January 18, 2005

It was moved by David de la Torre, seconded by Karen Flores and unanimously recommended to approve the meeting minutes of January 18, 2005.

4. July 1, 2005 Resident Population Updates

Anubhav Bagley noted that the State requires official resident population annually. He commented that the updates would be used to distribute state-shared revenues for those jurisdictions not conducting a Special Census or a Census Survey. However, he added, that it is still required updates for purposes of distributing \$23 in lottery funds million in funds annually.

Mr. Bagley summarized the population estimate methods used by Arizona Department of Economic Security to develop the July 1, 2005 resident population by County for Arizona.

Mr. Bagley stated that DES had numerous unresolved methodology and data issues with the latest draft of the County Updates. Mr. Bagley mentioned that MAG staff had developed draft place Updates based upon a July 1, 2005 Maricopa County Resident Population of 3,650,000.

Mr. Bagley further mentioned that MAG has prepared these draft Updates and written documentation of the methodology used to meet state requirements. However, MAG has concerns about the data and the methodology used to derive both the county population control totals and the subcounty populations. One of the major concerns is the data used for the Housing Unit Method. It is imperative to understand which jurisdictions have submitted completions, which have submitted permits, and how DES is accounting for these differences, prior to approving any numbers. Mr. Bagley explained, that DES staff has indicated that they intend to modify these numbers as they get a better understanding of the housing unit counts provided by each jurisdiction. Based on that, MAG had suggested that DES POPTAC does not vote on approval of these numbers.

Harry Higgins commented on the fast pace of growth in Maricopa County and the need for additional personnel in some high growth communities.

The meeting adjourned at 8:55 a.m.