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August 22, 2006

TO: Members of the MAG Population Technical Advisory Committee

FROM: George Pettit, Gilbert, Chair

SUBJECT: TRANSMITTAL OF MEETING NOTICE AND TENTATIVE AGENDA

Tuesday, August 29, 2006 - 10:00 a.m.
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above.

Members of the POPTAC may attend either in person, by telephone conference call or by videoconference. To videoconference to the meeting, prior arrangements need to be made with Craig Chenery at MAG and/or your site coordinator. Those attending by telephone conference call are requested to call 602-261-7510 between 9:55 a.m. and 10:00 a.m. After prompting, please enter the meeting ID number 767822 (POPTAC) on your telephone key pad followed by the pound sign. If you have a problem or require assistance, please dial 0 after calling the number above.

If you are driving, please park in the garage under the Compass Bank building. Bring your ticket to the meeting and parking will be validated. For those using transit, the RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Harry Wolfe at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership or 13 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Harry Wolfe at (602) 254-6300.

TENTATIVE AGENDA

1. Call to Order

2. Call to the Audience

An opportunity will be provided to members of the public to address the MAG POPTAC on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested to limit their comments to 3 minutes. A total of 15 minutes will be provided for this agenda item, unless the Chair of the POPTAC provides for an exception to this limit. Those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of Meeting Minutes of June 27, 2006

4. Methodology for Preparing July 1, 2006 Municipality Resident Population Updates

MAG staff has provided to DES annexations, population in Group Quarters and residential completions for computing the July 1, 2006 resident population updates. It is anticipated that DES will issue a July 1, 2006 draft Maricopa County resident population update next month which will be discussed at the September 29, 2006 DES POPTAC meeting. This county update would then be used as the control total from which MAG would prepare the municipality updates. The methodology for preparing the municipality updates will be discussed with the MAG POPTAC Ad Hoc Subcommittee and a recommendation presented to the MAG POPTAC. Please see Attachment One.

COMMITTEE ACTION REQUESTED

2. For information.

3. For information, discussion and approval of the minutes of June 27, 2006.

4. For information, discussion and possible action.

5. Data Collection Activities

MAG staff, in collaboration with member agencies, has developed a process for collecting the data needed for the development of MAG socioeconomic projections. The process involves a schedule for collecting, distributing and verifying the data on a regular basis. The process and schedule are shown in Attachment Two.

6. MAG Socioeconomic Projections

MAG is preparing for the next set of socioeconomic projections. MAG has distributed 2004 and build-out data for member agencies, and is evaluating the comments received and making revisions to the data as needed. A status report will be provided.

7. 2007 Boundary and Annexation Survey

In January 2007, the Census Bureau will be distributing its 2007 Boundary and Annexation Survey maps. These updates are taken into account when conducting the annual American Community Survey and the next decennial Census. They include any changes in boundaries or additions of subdivisions and other features

MAG is collaborating with the Census Bureau to ensure that the maps are sent to the appropriate contact within each jurisdiction. We will also be holding a 2007 Boundary and Annexation Survey Workshop in February 2007 to coordinate member agency annexation submittals to the Census Bureau. Recommendations on the annexation process in general will be discussed with the MAG Annexation Working Group and brought forward to a future meeting of the MAG POPTAC.

5. For information and discussion.

6. For information and discussion.

7. For information and discussion.

8. Impact of Annexations on Distribution of State Shared Revenue

A member of the MAG POPTAC recently inquired whether population that was annexed into a jurisdiction subsequent to the 2005 Census Survey would be used to compute the distribution of state shared revenue for that jurisdiction. According to the Arizona League of Cities and Towns and the Arizona Department of Revenue and based on Census Bureau programs, the population in the annexed area can be included subject to certain conditions. Those conditions and the process for having the annexed population used for the distribution of state shared revenue are included in Attachment Three.

9. Other Relevant Census Products

MAG contracted with the Census Bureau to conduct a 2005 Census Survey for its member agencies. The Census Bureau also develops other relevant Census products including annual census population estimates, the American Community Survey, the Survey of Income and Program Participation (SIPP), Current Population Survey (CPS), American Housing Survey (AHS) Housing Vacancy Survey, Annual Survey of Manufacturers, County Business Patterns, and the Census Transportation Planning Package. MAG staff will review the content of these census products and how they can be accessed.

10. Census 2010

The Census Bureau is making preparations for Census 2010. In October of this year, federal funds will be made available to initiate a number of programs that will be needed to conduct Census 2010.

The Census Bureau Denver staff has indicated that they wish to conduct a workshop on Census 2010 with MAG member agencies. The workshop will last

8. For information and discussion.

9. For information and discussion.

10. For information and discussion.

for approximately two hours and will cover the schedule for Census 2010, outreach efforts, the Local Update of Census Address Program and the American Community Survey. The Workshop is scheduled for Tuesday October 24, 2006 at 11:00 a.m. immediately after the regularly scheduled MAG POPTAC meeting. A status report will be provided.

11. Economic Update

An economic update will be presented which will be focused on current data and information affecting the local economy. Recent national indicators, such as employment announcements, oil and fuel prices, cost of living, and inflation and interest rates, provide insights into the national economy. Local data, such as housing activity, employment levels and retail spending patterns, will be reviewed as a background to focus on current and likely economic conditions in the metro area.

12. Next Meeting of the MAG POPTAC

The next meeting of the MAG POPTAC will be held at 10:00 a.m. on Tuesday, September 26, 2006.

11. For information and discussion.

12. For information.