

July 10, 2006

TO: Members of the Continuum of Care Regional Committee on Homelessness

FROM: City of Phoenix Councilman Greg Stanton, Chairman

SUBJECT: NOTIFICATION OF MEETING AND TRANSMITTAL OF TENTATIVE AGENDA

Monday, July 17, 2006, 2:00 p.m. – 3:30 p.m.
MAG Saguaro Room, 2nd Floor
302 N. 1st Avenue
Phoenix, AZ 85003

Reminder: Please plan to arrive on time so that we may start and end the meeting promptly.

Please remember to park in the garage underneath the Compass Bank Building (First Avenue entrance, any non-reserved or visitor space) and bring your parking ticket to the meeting for validation. For those using public transit, the Regional Public Transportation Authority will provide transit tickets for your trip. Members may also attend the meeting by videoconference or by telephone conference call.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting DeDe Gaisthea at the MAG office, 602-254-6300, dgaisthea@mag.maricopa.gov. Requests should be made as early as possible to allow time to arrange the accommodation.

TENTATIVE AGENDA

1. Call to Order and Introductions
2. Call to the Audience

An opportunity will be provided to members of the public to address the Continuum of Care Committee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three-minute time period for their comments. A total of fifteen minutes will be provided for the Call to the Audience agenda item, unless the Continuum of Care Committee items will be given an opportunity at the time the item is heard.

3. Approval of the May 22, 2006 Meeting Minutes

COMMITTEE ACTION REQUESTED

- **Welcome and introductions.**
- **Open floor to members of the public.**

- **For approval of the May 22, 2006 Regional Committee meeting minutes.**

4. Planning Subcommittee Report

Annette Stein, Maricopa County Human Services Department, will provide a report on the work of the Planning Subcommittee.

5. Membership Subcommittee Report

Don Keuth, Phoenix Community Alliance, will provide an update of the Membership Subcommittee.

6. AZ Evaluation Project Update

A representative of the Arizona Evaluation Project Steering Committee will present an update on the progress of the Arizona Evaluation Project for information and discussion.

7. Review of the 2006 HUD Application Process

Brandee Mead will provide a report on the results of feedback on the 2006 HUD application process.

8. HMIS Update

Robert Duvall, Community Information and Referral will update the Committee on the progress of the HMIS.

9. Call to the Audience

Any member of the audience wishing to address the Council may do so at this time. Under the requirements of the Open Meeting Law, no action may be taken at this meeting on non-agenda items. Everyone is encouraged to share information about their agencies or items of interest.

10. Announcements

The Chairman will call upon members who wish to make an announcement of interest to the entire membership.

11. Adjourn

**The next meeting is scheduled for:
Monday, September 25
2:00 – 3:30 p.m., MAG Saguaro Room**

- **For information, discussion and action.**

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- **For information and discussion.**

- **For information and discussion.**

- **Open floor to members of the public.**

- **For information and discussion.**

**MARICOPA ASSOCIATION OF GOVERNMENTS
REGIONAL CONTINUUM OF CARE COMMITTEE ON HOMELESSNESS
MEETING MINUTES**

May 22, 2006

MEMBERS ATTENDING:

Greg Stanton, Councilmember of Phoenix,
Chair
Roberto Armijo, Community Information &
Referral Services
Karen Zienta for Maryann Beerling Thomas,
New Arizona Family
Allison Blanchard, Governor's Office
Heather Ellis for Allie Bones, DES/CPM
*Judy Bowden, Mesa United Way
Brad Bridwell, US Vets
Kathryn Brown, AZ Dept of Corrections
*Tom Canasi, City of Tempe, Co-Vice Chair
Kendra Cea, APS
*Kelly Dalton, City of Goodyear
Trinity Donovan, Valley of the Sun United
Way
Steve Frate, City of Glendale, Councilmember
Theresa James, City of Tempe
Don Keuth, Phoenix Community Alliance, Co-
Vice Chair
*Dan Lundberg, City of Surprise
Mike McQuaid, HSC
Carrie Mascaro, Catholic Charities
Terra Masias for Chicanos Por La Causa
Meggan Medina, AZ Dept of Housing
*Guy Mikkelsen, Foundation for Senior Living
Carolyn Mitchell, Wells Fargo
Darlene Newsom, United Methodist Outreach
Ministries
*Brenda Robbins, Department of Health
Services
Laura Skotnicki, Save the Family
Annette Stein, Maricopa County HS
*Jeff Taylor, Phoenix Rescue Mission
Jacki Taylor, ACEH
*Margaret Trujillo, Maricopa County Courts
*Judie Welch, Phoenix Police Department
*Mike Whalen, Councilmember of Mesa
*Mary Rose Wilcox, Maricopa County,
Supervisor

Ted Williams, AZ Behavioral Health
Corporation
Diana Yazzie Devine, Native American
Connections

OTHERS PRESENT

Buck Bagot
Terry Bechtold, Salvation Army
Mike Bell, St. Vincent de Paul
Ray Burrell, Nova Safe Haven
Tim Cole, City of Phoenix
Bahney Dedolph, Catholic Charities
Jeff Davis, Southwest Behavioral
Dawn Fiscus, City of Chandler
Rebecca Flanagan
Deborah Forbes-Baker, Salvation Army
DeDe Gaissthea, MAG
John Gallagher, AAA
Moe Gallegos, City of Phoenix
Katie Hobbs, Sojourner Center
Mark Holleran, CASS
Katie Kahle, ACEH
Stephanie Knox, Value Options
Warren Leek, MC Emergency Mgt
Darcie Martinez, Salvation Army
Jayson Matthews, Tempe Community Council
Brandee Mead, MAG
Jack Miller, TLC
Elizabeth Morales, ABC
Bill Petty, Another Chance
Tom Pivonka, Homebase
Mary Kay Puza, Salvation Army
Gene Reese Transitional Living
Amy St. Peter, MAG
Lee Smyres, Advocates for the Disabled
Erik Strunk, City of Glendale
John Wall, CASS

**Those members neither present nor represented by
proxy.*

+Those members present by audio or videoconference.

1. Call to Order and Introductions

Chairman Greg Stanton called the meeting to order at 2:08 p.m. and introductions ensued. Chairman Stanton also congratulated Trinity Donovan for recently being named to the Chandler City Council.

2. Call to the Audience

No comments were made.

3. Approval of the March 27, 2006 Meeting Minutes

Chairman Stanton called for a motion to approve the March 27 meeting minutes. Councilman Steve Frate made a motion to approve the minutes, Brad Bridwell, US Vets, seconded the motion and it was approved unanimously.

4. Planning Subcommittee Report

Chairman Stanton introduced Annette Stein, MC, Planning Subcommittee Chairperson, to provide the May 15th Planning Subcommittee report. Ms. Stein thanked Chairman Stanton and members of the committee and reported that the Planning Subcommittee discussed the May 10th Homeless Outreach Team Workshop, the HUD application ranking and review and the Planning Subcommittee focused on the 2006 Goals for the HUD application. She mentioned that Tiffany Ryan from Arizona Community Action Association provided a report on the AZ Self Help on-line benefits tool. Ms. Stein added that the Planning Subcommittee also discussed planning for the 2006 Annual Appreciation Luncheon.

Chairman Stanton asked for a motion to approve the Planning Subcommittee report. Laura Skotnicki, STF, made a motion to approve, Brad Bridwell seconded her motion and the report was approved.

Brad Bridwell asked about the amount of money that was leveraged for the 2006 application. Ms. Mead, MAG, responded that the application request is for just over \$20 million and the leverage amount is over \$24 million. Amy St. Peter, MAG added that being able to leverage that much this year is a big deal and she thanked the agencies for their hard work on getting dollars as leverage.

5. Approval 2006 HUD McKinney-Vento Application

Chairman Stanton asked Brande Mead, to provide the report on the 2006 HUD application. Ms. Mead thanked the Chairman and the members of the committee as well as the homeless service providers for all of their hard work and dedication to the 2006 HUD application. She explained that the 2006 rankings were included in the meeting materials and asked if there were any questions about the rankings as they were presented. There were no questions. Ms. Stein made a motion to approve the 2006 HUD rankings as presented. Brad Bridwell seconded the motion and they were approved.

Chairman Stanton asked Ms. Mead to provide a presentation on the 2006 goals. Ms. Mead said that the 2006 goals were put together by the work of the Planning Subcommittee and were also included with the meeting materials. She explained that the goals are very important because HUD will be expecting the continuum to report out on goal achievement each year in the HUD application. Ms. Stein made a motion

to accept the goals as presented. Councilman Steve Frate seconded the motion to approve the goals and they were approved as presented.

6. Summer Emergency Planning Efforts

Chairman Stanton began by stating that the deaths of homeless people that occurred last summer are still very much a concern for people this year. During the Continuum meeting in March, Councilman Stanton asked that the Committee be provided with an update on the planning efforts for this summer.

Chairman Stanton introduced Warren Leek, Maricopa County Director of Emergency Management to provide an update on the County's planning efforts. Mr. Leek explained that the County has a two-pronged plan. Phase 1 is centered on public education and is initiated by the National Weather Service. He explained the three types of heat-related alerts that can be issued and the four determining factors that lead to an alert. He also stated that there is a media campaign in place and they will be establishing a public health hotline but the hotline is not in place yet. He said that the planning efforts would be coordinated with the West Nile virus campaign and clean air campaign.

Once a heat advisory is in effect, the County will begin outreach to the media and Community Information Officers. The County will get a page from the National Weather Service when there is an advisory and will then notify all the appropriate departments, cities, towns, and county offices. The Public Information Officer will put out some news releases. Information will be available on how to recognize heat stroke and how to prevent it, how to help each other and how to help pets as well. Information will also be distributed on where to call for assistance.

Once an Excessive Heat Warning is issued, the county's response effort will include coordinating shelter, cooling stations with the Red Cross and Salvation Army, and coordinating volunteer efforts through the Citizen Corps. They will also advise area hospitals not to release people into homelessness during the extreme heat. Special Transportation Services vans will be available to move people to cooling centers and shade canopies will be set up when needed.

Mr. Leek also explained that they are working with Animal Care and Control for special needs for pets. He said that the City of Phoenix has an extensive plan within the city boundaries that they will be coordinating with. APS and SRP have great programs in place for water, ice, and not shutting the power off to people in dire straights. Other County contributions include the organizations at the Human Services Campus. He explained that the excessive Heat Warning would trigger the opening of the low-demand shelters.

It was mentioned that last year the County Hospitals were releasing homeless people into the heat. It was suggested that a more direct connection be made with Health Care for the Homeless and County Hospitals. Mr. Leek said he would talk to public health people about making that connection and ensuring that people aren't released into homelessness in the heat. Mike McQuaid mentioned that United Methodist Outreach Ministries is operating a women's low-demand shelter. He added that the

Human Services Campus has two new shade resources constructed and they do have a need for water donations at the campus.

Chairman Stanton introduced Marcus Aurielius from the City of Phoenix to discuss the City of Phoenix response strategies. Mr. Aurielius explained that many departments in the City of Phoenix are involved in figuring out a way to deliver important heat-related information. Last year, the City of Phoenix organized water support stations and employed police officers to distribute water to people who were isolated. This year he feels they are more streamlined with the services that are available and have realized that the most important aspect is the delivery of systems.

The City of Phoenix plan will be tied in with Maricopa County Public Information Officer programs, with support agencies, and will utilize the outreach programs to explore and deliver services. It is anticipated that there will be 3 to 4 periods in July of excessive heat. It was mentioned that certain medications that increase people's risk to extreme sun exposure.

Mo Gallegos from the City of Phoenix explained that the Human Services Department is working with all the City of Phoenix departments, Parks and Recreation staff, and the local libraries in their planning efforts. He added that the City of Phoenix has a faith-based initiative in place that is involved in pulling together resources. Around 30 people from the faith-based initiative are involved with activities over the summer.

There are three areas the plan will focus on, the first is hydration – getting water, storing and distributing it. The second are respite locations, and third area of focus is on wellness checks. It was explained that last year, some of the deaths could have possibly been prevented if someone would have known to check on the individual that died. Right now they are working on a plan to get people to check on our vulnerable neighbors. The biggest challenge is determining who the people are that need to be checked on. Surveys are being created and will be distributed asking people if it is okay that they are checked on. The survey is being done to ensure that respect and dignity is maintained.

Last year, the Human Services department collected and distributed over 147,000 bottles of water. This year, they will be working with St. Mary's Food Bank, as it will be the main place where water is stored and distributed. First, water will go to the three homeless shelters and will then be distributed to the churches that volunteered. They are also checking with local senior centers to find out if they need help with wellness checks on their clients. Also, the Meal Delivery Aids will look for signs of heat exhaustion and dehydration and will be trained on how to respond if they think someone is in need of help. So far, 17 senior centers and 4 family centers will be able to distribute water and provide temporary shelter from heat.

Mr. Gallegos also mentioned that the City of Phoenix is working with MAG to develop resource maps. An internal map will be created that lists all the resources available and another map will be created that can be distributed to people in need of help with hydration tips included.

Allison Blanchard asked how a church could participate in the response efforts. Mo Gallegos responded that anyone interested in participating could contact him directly at (602) 262-4522. Diana Yazzie Devine asked if any of the churches are able to provide overnight respite. Mr. Gallegos responded that at this point they are only able to provide day respite.

Meggan Medina suggested that a joint meeting take place between the faith-based group and the providers to coordinate locations for the map. Councilman Stanton added that the faith-based support is a supplement to the other planning efforts taking place through the City of Phoenix.

Chairman Stanton asked what would trigger the implantation of the planning efforts. The heat-related response will be linked to the heat advisories and warnings issued by the National Weather Service. Existing systems of communication will be used to make the response efforts more effective.

Kendra Cea, APS, mentioned that last year there were power outages in conjunction with the prolonged heat that may have increased the heat-related illnesses. For example, last year, some people were without power for 4-5 days. She said that they would be closely coordinated with the cities and counties this year to prevent that from happening again.

7. Resolution for Supportive Services and Housing

Chairman Stanton asked Brande Mead, MAG, to provide an update on the resolution for supportive services and housing. Ms. Mead explained that the Continuum of Care Regional Committee on Homelessness approved the resolution at the March 27th meeting. The resolution also went before the MAG Regional Council for information and discussion in April and was passed on the consent agenda. Ms. Mead presented the resolution to Councilman Stanton and Vice Chair, Don Keuth for their signatures. She explained that once the signatures were in place the resolution would be sent to David Smith with Maricopa County.

8. Call to the Audience

There were no comments or announcements from the audience.

9. Announcements

Diana Yazzie Devine mentioned that City of Phoenix sponsored agencies are in the middle of switching their contract with HUD and she would like more coordination between the City of Phoenix and HUD.

10. Adjourn

The meeting adjourned at 3:25 p.m. The next meeting is scheduled for Monday, July 17, 2006 from 2:00 – 3:30 p.m. at the MAG offices in the Saguaro Room.