

November 7, 2003

TO: Members of the MAG Regional Council Executive Committee

FROM: Mayor Wendy Feldman-Kerr, Queen Creek, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA FOR THE MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE

Monday, November 17, 2003 - 12:00 noon
MAG Office, Suite 200 - Cholla Room
302 North 1st Avenue, Phoenix

Please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

A meeting of the MAG Regional Council Executive Committee has been scheduled for the time and place noted above. Members of the Committee may attend either in person, by telephone conference, or by video conference. If you have any questions, please contact me at (480) 968-4474 or Dennis Smith, MAG Executive Director, at (602) 254-6300.

TENTATIVE AGENDA

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Call to the Audience</u> An opportunity will be provided to members of the public to address the Executive Committee for items on the agenda. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the	2. Information and discussion.

Call to the Audience agenda item, unless the Committee requests an exception to this limit.

3. Approval of Consent Agenda

Committee members may request that an item be removed from the consent agenda. Consent items are marked with an asterisk.

3. Approval of the Consent Agenda.

ITEMS PROPOSED FOR CONSENT

*3A. Approval of the October 20, 2003 Executive Committee Meeting Minutes

3A. Review and approve the October 20, 2003 Executive Committee meeting minutes.

*3B. Amendment to the FY 2004 MAG Unified Planning Work Program and Annual Budget to Accept Additional Federal Transit Administration Funding

3B. Approval of an amendment to the FY 2004 MAG Unified Planning Work Program and Annual Budget to add \$21,270 in FY 2003 Federal Transit Administration 5303 planning funds.

A modification is being requested to the FY 2004 MAG Unified Planning Work Program and Annual Budget. The Arizona Department of Transportation has notified MAG that the amount of Federal Transit Administration (FTA) 5303 planning funds for 2003 has been increased by \$21,270. This funding needs to be added to the FY 2004 MAG Work Program. The Management Committee recommended approval of the amendment.

ITEMS PROPOSED TO BE HEARD

4. Regional Transportation Plan Update

On November 25, 2003, a special meeting of the Regional Council has been scheduled to consider certifying the Regional Transportation Plan to the Legislature and the Governor. Prior to the Regional Council meeting, a public hearing will be held on November 21, 2003 and the MAG Air Quality Technical Advisory Committee is scheduled to consider recommending the air quality conformity analysis on November 24, 2003. In addition to the air quality activities, policy concepts for transportation have been discussed by the Transportation Policy Committee. A report on

4. Information and discussion.

these activities will be provided to the Executive Committee.

5. Status Update on the June 30, 2003 Single Audit and Management Letter Comments, MAG's Comprehensive Annual Financial Report (CAFR) and OMB Circular A-133 Reports (i.e., "Single Audit") for the Fiscal Year ended June 30, 2003

The public accounting firm of Deloitte & Touche LLP is in the process of completing the audit of MAG's Comprehensive Annual Financial Report (CAFR) and Single Audit for the fiscal year ended June 30, 2003. For Fiscal Year 2003, MAG implemented Governmental Accounting Standard Board Statement #34. We are awaiting an audit opinion from Deloitte & Touche and expect that one will be issued no later than mid-November. To date, there has been no discussion regarding reportable conditions or instances of noncompliance.

6. Continuum of Care Update

On December 8, 1999, the Regional Council approved MAG becoming the responsible entity for a year round homeless planning process, which includes submittal of the Department of Housing and Urban Development (HUD) Stuart B. McKinney Continuum of Care Consolidation application for Maricopa County. In January 2000, the MAG Regional Council formed a Continuum of Care Steering Committee, which is composed of representatives of the Governor's Office, state legislators, funding agencies, services providers, HUD, the faith community, advocates and consumers, as well as MAG member agencies. Each of the MAG member agencies were invited and encouraged to participate. Currently, Ernest Calderon, President of the Arizona Bar Association, chairs the Committee. In August 2003, the Continuum of Care members met to develop a strategic plan for this next year. Ernie Calderon, Chair, will update the Executive Committee on that meeting and the initiatives for the year.

5. Information and discussion.

6. Information and discussion.

7. Process for the Executive Director's Performance Review

On October 20, 2003, the Executive Committee discussed the process for the MAG Executive Director's performance review. It was noted at the meeting that the Executive Committee conducts the review in consultation with the Regional Council. An outline to guide the review will be discussed with the members of the Executive Committee. In addition, the results of the Appreciative Inquiry survey completed by the staff will be reviewed with the Committee. It is anticipated that input will be received from the Executive Committee on the outline and the process. The revisions from the Executive Committee will be reviewed at the December 15, 2003 Executive Committee meeting, with the review being conducted at the January 12, 2004 Executive Committee meeting.

8. Adjournment

7. Information, discussion and possible action on the process for the Executive Director's performance review.

November 7, 2003

TO: Members of the MAG Regional Community Partners Board of Directors

FROM: Mayor Wendy Feldman-Kerr, Queen Creek, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA FOR THE MAG REGIONAL COMMUNITY PARTNERS BOARD OF DIRECTORS

Monday, November 17, 2003- 1:00 p.m.
MAG Office, Suite 200 - Cholla Room
302 North 1st Avenue, Phoenix

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TENTATIVE AGENDA

COMMITTEE ACTION REQUESTED

1. Call to Order
2. Call to the Audience

An opportunity will be provided to members of the public to address the MAG Regional Community Partners Board of Directors for items on the agenda. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Committee requests an exception to this limit.

2. Information and discussion.

3. Approval of the October 20, 2003 MAG Regional Community Partners Board of Directors Meeting Minutes

4. Amendment to the FY 2004 MAG Unified Planning Work Program and Annual Budget to Accept a \$1,000 Contribution from Pinnacle West Capital Corporation to support the Regional Continuum of Care Committee on Homelessness

Regional Community Partners has received a contribution of \$1,000 from Pinnacle West Capital Corporation to support the Regional Continuum of Care Committee on Homelessness. Those funds will be utilized to assist Continuum members to join HUD invitees to an Affordable Housing Campaign as well as reimburse MAG for expenses incurred at the Continuum of Care Committee on Homelessness Planning Retreat.

5. Adjournment

3. Review and approve the October 20, 2003 MAG Regional Community Partners Board of Directors meeting minutes.

4. Approve amending the FY 2004 MAG Unified Planning Work Program and Annual Budget to accept a \$1,000 contribution from Pinnacle West Capital Corporation to support the Regional Continuum of Care Committee on Homelessness.

5. Adjourn the Regional Community Partners Board of Directors.