

September 28, 2009

TO: Members of the MAG Intelligent Transportation Systems Committee
FROM: John Abraham, City of Surprise, Chair
SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Wednesday, October 7, 2009 - **10:00 a.m.**
MAG Office Building, 2nd Floor, Cholla Room
302 North First Avenue, Phoenix

A meeting of the ITS Committee has been scheduled at the time and place noted above. Committee members or their proxies may attend **in person, by videoconference or by telephone conference call**. Those attending by video conference must notify the MAG site three business days prior to the meeting. Those attending by telephone conference call please contact MAG offices for conference call instructions.

Please park in the garage under the building, bring your ticket, parking will be validated. For those using transit, Valley Metro/RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

In 1996, the Regional Council approved a simple majority quorum for all MAG advisory committees. If the ITS Committee does not meet the quorum requirement, members who have arrived at the meeting will be instructed a legal meeting cannot occur and subsequently be dismissed. Your attendance at the meeting is strongly encouraged.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jason Stephens at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions regarding the meeting, please contact Sarath Joshua at (602) 254-6300.

TENTATIVE AGENDA

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Approval of the September 2, 2009 Meeting Minutes</u>	2. Review and approve minutes of the meeting held on September 2, 2009.

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| <p>3. <u>Call to Audience</u></p> <p>An opportunity will be provided to members of the public to address the ITS Committee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the ITS Committee requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity when the item is heard.</p> | <p>3. For information and discussion.</p> |
| <p>4. <u>Program Managers Report</u></p> <p>The following items will be discussed:</p> <ul style="list-style-type: none"> • New Chair and Vice Chair • Status of RCN Phase 1A project implementation • TSOP Project Update | <p>4. For information and discussion.</p> |
| <p>5. <u>RCN Roles and Responsibility Document</u></p> <p>The latest draft of the RCN Roles and Responsibilities has been distributed via email (See attachment One). The Committee will discuss and review the comments, and any key issues that needs to be addressed.</p> | <p>5. For information and discussion.</p> |
| <p>6. <u>Amendment to the FY 2010 MAG Unified Planning Work Program and Annual Budget (UPWP) to Add \$50,000 to the ITS Evaluation - MAG Consultant On-Call Project</u></p> <p>MAG requires consultant assistance to improve the methods used to evaluate the air quality benefits of ITS projects proposed for Congestion Mitigation and Air Quality Improvement (CMAQ) funding. The proposed amendment to the UPWP would add \$50,000 of FY 2009 MAG Surface Transportation Program</p> | <p>6. For information, discussion and possible action to recommend approval of the amendment to the FY 2010 MAG Unified Planning Work Program and Annual Budget to add \$50,000 of FY 2009 MAG Surface Transportation Program funds to the ITS Evaluation - MAG Consultant On-Call Project to improve the methods used to evaluate the air quality benefits of ITS projects proposed for Congestion Mitigation and Air Quality Improvement (CMAQ) funding.</p> |

funds to the ITS Evaluation - MAG On-Call Project. A task order to develop improved methods for evaluating the air quality benefits of ITS projects would be issued to one of the consultants qualified for ITS Evaluation under the existing MAG on-call services contract. The scope of work for the proposed task is provided in Attachment One.

7. City of Phoenix Project Change Request

The City of Phoenix has submitted a request seeking approval to change the scope of Traffic Signal Optimization Project, Task Order TS09-10 Washington/Central EV Corridor Signal Optimization. Due to the continuous version upgrades of the Next Phase software, City of Phoenix is not able to obtain a stable version to conduct the project. As a result, the city would like to replace the project with the central phoenix signal optimization project, which is not currently funded. Both the original and the new scope of the project are attached (See Attachment Two and Attachment Three).

8. Review of Proposed TIP FY 2014 ITS Projects

A total of thirteen ITS projects have been submitted to MAG by member agencies for programming in the TIP for FY 2014. (See Attachment Four). Each of the projects will be presented by the agency's committee member or an agency representative. A complete packet of information on these projects have been emailed to the committee. The guidelines for these presentations will be provided to each agency by MAG.

9. Status Reports by Committee Members of ITS Activities

Members will be requested to report on ITS related activities in their jurisdictions.

7. For information, discussion and possible committee action to recommend approval of the project scope change requested by the City of Phoenix.

8. For information and discussion.

9. For information and discussion.

10. Request for Future Agenda Items

Members will have the opportunity to suggest future agenda topics.

11. Next Meeting Date

The next committee meeting is scheduled to be held at 10:00 a.m. on Tuesday, November 10, 2009, at the Tempe Transportation Center located adjacent to the ASU/Veteran's Way LRT station.

12. Adjournment

10. For information and discussion.

11. For information.