

October 16, 2003

TO: Members of the MAG Telecommunications Advisory Group

FROM: Greg Binder, Phoenix, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

**Thursday, October 23, 2003, 10:00 a.m.**  
MAG Office, Suite 200, Cholla Room  
302 North 1<sup>st</sup> Avenue, Phoenix

A meeting of the MAG Telecommunications Advisory Group (TAG) will be held at the time and place noted above. Members of the Telecommunications Advisory Group may attend in person, by videoconference or by telephone conference call. Those attending by telephone conference call are requested to call 602-261-7510 between 9:55 a.m. and 10:00 a.m. After the prompt, please enter the meeting ID number 624824 (MAGTAG) on your telephone key pad followed by the pound key. If you have a problem or require assistance, dial 0 after calling the number above. Those attending by videoconference are requested to contact MAG by Tuesday, October 21, 2003.

If you are attending in person, please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership, or 10 people for the MAGTAG. **If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.**

If you have any questions or need additional information, please contact Heidi Pahl at (602) 254-6300.

TENTATIVE AGENDA

ADVISORY GROUP ACTION REQUESTED

1. Call to Order and Roll Call

2. Approval of September 25, 2003 Meeting Minutes

3. Cyber Security and Telecommunications

As part of the Information Sharing Working Group initiative to educate and inform TAG and others on various telecommunications issues, one agenda item each meeting will be devoted to an informational telecommunication issue. For this informational session, a panel of three guest speakers will discuss cyber security and telecommunications. Cyber security includes protecting both telecommunication infrastructure and data content. Tom Liffiton of the Federal Bureau of Investigation (FBI) will discuss how the FBI deals with cyber security and notifies local governments of cyber threats. Gail Thackeray of the Arizona Attorney General's Office will address prosecution, laws and policies of cyber crimes. Jerry Crow, EDS Enterprise Information & Technology and Arizona Telecommunications & Information Council (ATIC) Cyber Security Co-Chair will discuss best practices for local governments on cyber security. Please invite interested parties from your agency to attend this information sharing session on cyber security.

4. MAGTAG Update to Management Committee and Regional Council

A MAGTAG update to the city managers was provided at the October 2003 MAG Management Committee meeting and will be provided to the elected officials at the October 2003 MAG Regional Council meeting. The MAGTAG update includes information on Regional Connections, the Regional Community Network Study, the Digital Oasis Project, the Regional Videoconferencing System and the series of informational sessions on telecommunications issues. A status report will be provided.

2. Review and approve September 25, 2003 meeting minutes.

**5 minutes**

3. For information and discussion.

**90 minutes**

4. For information and discussion.

**5 minutes**

5. MAGTAG Working Group Projects

At the April meeting of the MAGTAG, members voted to recommend approval of a Digital Oasis Project, formerly Regional Telecommunications Strategy (RTS). The Digital Oasis working group has met to finalize the scope of work for this project. An update will be provided.

Also at the April meeting of the MAGTAG members voted to recommend approval of the purchase of high quality speaker phones, a web based scheduling package for the RVS and a new server for Latitude applications. In mid-October, MAG staff sent a letter of authorization to IT Directors at member agencies regarding the purchase of the Polycom phones. An update on the Additional Sites and Outreach project will be provided.

At the last meeting of the MAGTAG, members requested that the Information Sharing Working Group arrange informational sessions on telecommunications related issues for future MAGTAG meetings. An update will be provided.

A brief update on the Regional Community Network Study will be provided by MAG staff.

6. Announcements and Public Input

An opportunity will be provided to Committee members and members of the public to address the MAGTAG.

7. Date of Future Meetings

MAGTAG meetings are held once a month. The next meeting of the MAGTAG is scheduled for 10:00 a.m. on Thursday November 20, 2003 in the MAG Cholla room. The remainder of meetings for 2003 are as follows:

December 18, 2003

5. For information and discussion.  
**10 minutes**

6. For information and discussion.  
**10 minutes**

7. For information and discussion.