

September 30, 2003

TO: Members of the MAG Management Committee

FROM: Mike Hutchinson, Mesa, Vice Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Wednesday, October 8, 2003 - noon (Meeting will begin promptly at noon)
MAG Office, Suite 200 - Saguaro Room
302 North 1st Avenue, Phoenix

The next Management Committee meeting will be held at the MAG offices at the time and place noted above. Members of the Management Committee may attend the meeting either in person, by videoconference or by telephone conference call. The agenda and summaries are being transmitted to the members of the Regional Council to foster increased dialogue regarding the agenda items between members of the Management Committee and Regional Council. You are encouraged to review the supporting information enclosed. Lunch will be provided at a nominal cost.

Please park in the garage under the building, bring your ticket, parking will be validated. Special parking places marked "MANAGEMENT COMMITTEE MEMBER" will be reserved for Management Committee members on the fourth and fifth levels of the garage. For those using transit, Valley Metro/RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Valerie Day at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Members are reminded of the importance of attendance by yourself or a proxy. Any time that a quorum is not present, we cannot conduct the meeting. Please set aside sufficient time for the meeting, and for all matters to be reviewed and acted upon by the Management Committee. Your presence and vote count.

**MAG MANAGEMENT COMMITTEE
TENTATIVE AGENDA
October 8, 2003**

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Pledge of Allegiance</u>	
3. <u>Call to the Audience</u> An opportunity will be provided to members of the public to address the Management Committee for items that are not included on the agenda. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Management Committee requests an exception to this limit.	3. Information.
4. <u>Executive Director's Report</u> The MAG Executive Director will provide a report to the Management Committee on activities of general interest.	4. Information and discussion.
5. <u>Approval of Consent Agenda</u> Prior to action on the consent agenda, members of the audience will be provided an opportunity to comment on consent items that are being presented for action. Following the comment period, Committee members may request that an item be removed from the consent agenda. Consent items are marked with an asterisk.	5. Recommend approval of the Consent Agenda.

ITEMS PROPOSED FOR CONSENT*

MINUTES

*5A. <u>Approval of September 10, 2003 Meeting Minutes</u>	5A. Review and approve the September 10, 2003 meeting minutes.
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TRANSPORTATION ITEMS***5B. Red Letter Notification**

In June 1996, the Regional Council approved the ADOT Red Letter process, which requires MAG member agencies to notify ADOT of potential development activities in freeway alignments. Development activities include actions on plans, zoning, and permits. ADOT has forwarded a list of notifications for the first six months of 2003. Upon request any of the notices could be removed from the consent agenda and returned for action at a future meeting. Please refer to the enclosed material.

***5C. Approval of the Draft Special FY 2004-2007 MAG Transportation Improvement Program for an Air Quality Conformity Analysis**

The 1990 Clean Air Act Amendments require that the MAG Transportation Improvement Program (TIP) be in conformance with the applicable air quality plans. This Special TIP serves as a four-year regional guide for the preservation, management and expansion of public transportation services, including highways, ridesharing, transit facilities and various congestion mitigation and air quality improvement projects. On September 25, 2003, the Transportation Review Committee recommended approval of the Draft Special FY 2004-2007 MAG TIP for an air quality conformity analysis. Please refer to the enclosed material.

5B. Information and discussion.

5C. Recommend approval of the Draft Special FY 2004-2007 MAG Transportation Improvement Program for an air quality conformity analysis.

AIR QUALITY ITEM***5D. Consultant Selection for the MAG Air Quality Technical Assistance On-Call Services Request for Qualifications**

The FY 2004 MAG Unified Planning Work Program includes potential consultant assistance for air quality planning and modeling activities. A request for qualifications was advertised on August 26, 2003 for technical assistance in development of air quality plans, conformity, modeling, and addressing issues resulting from a

5D. Recommend approval of a selected list of consultants for the Air Quality Technical Assistance on-call services, for an amount not to exceed \$100,000.

future court ruling on the Serious Area PM-10 Plan lawsuit. Proposals were due September 25, 2003. On October 1, 2003, a multi-jurisdictional evaluation team will review the proposals received. A recommendation will be forwarded to the Management Committee. Please refer to the enclosed material.

GENERAL ITEM

*5E. Approval of the Draft July 1, 2003 Maricopa County and Municipality Resident Population Updates

On September 23, 2003, the MAG Population Technical Advisory Committee (POPTAC) recommended approval of the July 1, 2003 Maricopa County and Municipality Resident Population Updates. The Maricopa County Resident Population Update using the Housing Unit Method was prepared by the Department of Economic Security (DES) staff, using Census 2000 data as the base and housing unit and group quarters data supplied and verified by MAG member agencies. The Municipality Resident Population Updates were prepared by MAG staff, using the same data. The Updates are used to allocate \$23 million in lottery funds to local jurisdictions, and to set expenditure limitations where appropriate. The State Population Technical Advisory Committee will consider these updates on October 24, 2003 and November 21, 2003. Please refer to the enclosed material.

5E. Recommend approval of the Draft July 1, 2003 Maricopa County and Municipality Resident Population Updates provided that the final update is within one percent of 3.4 million people.

ITEMS PROPOSED TO BE HEARD

TRANSPORTATION ITEMS

6. Regional Transportation Plan Update

On September 24, 2003, the Regional Council unanimously approved the Regional Transportation Plan for an air quality conformity analysis. This signifies the completion of an important step toward preparing for a May 18, 2004 election. The next step in the MAG process will be to complete the air quality

6. Information and discussion.

conformity analysis and certify the Plan to the Governor and Legislature by November 30, 2003.

7. Memorandum of Understanding on a Regional Concept of Transportation Operations

The Regional Concept of Transportation Operations, included in the Unified Planning Work Program, was launched as a 12-month project in September 2002. The project's intent is to develop a regional strategy to improve transportation operations utilizing advanced technology-based ITS applications. The project is currently at about 95 percent completion. The final step in this project is to develop a Memorandum of Understanding (MOU) to be signed by all the participating agencies, expressing regional support for the initiatives developed through the project. Please refer to the enclosed material.

7. Recommend approval of the Memorandum of Understanding on a Regional Concept of Transportation Operations for consideration by the MAG member agencies.

GENERAL ITEMS

8. 2005 Population Options

At the September Management Committee meeting, the recommendation for allocating the costs of the 2005 census survey was discussed. It was noted that action on the recommendation would occur in October 2003. The MAG Management Subcommittee on 2005 Population Options recommended that the \$9.4 million cost of the survey be distributed to member agencies based upon a share of population for jurisdictions less than 6,000 people and whose growth rate is less than 3.5 percent. For other jurisdictions, the cost would be based upon their share of the total housing units sampled in the survey. Please refer to the enclosed material.

8. Recommend approval of the undertaking of a region-wide Census Survey with the \$9.4 million cost to be distributed to member agencies.

9. Update on Compiling Information on Regionally Significant Development Projects

On June 25, 2003, the Regional Council approved a policy for MAG to compile information on Regionally Significant Development Projects. The purpose of this effort

9. Information and discussion.

is to provide MAG member agencies with the regional transportation costs of major development projects. Staff will provide an update on this effort. Please refer to the enclosed material.

10. Urban Area Homeland Security Strategy

In July, a framework for receiving local elected official input into the FY2003 Urban Areas Security Initiative Grant Program was presented to the Regional Council. This framework involved having Metropolitan Medical Response System cities establish subarea working groups to prepare the needed grant information and for MAG to establish an Urban Area Working Group to review the information. Upon review by the Working Group, the grant information would be sent to the Management Committee and Regional Council for review and comment. An update on the Homeland Security Urban Area Assessment was provided to the Management Committee on September 10, 2003. Staff will present for comment the Urban Area Homeland Security Strategy that is due to the U.S. Department of Homeland Security by October 31, 2003.

11. Update on MAG's Public Involvement Process

An update will be provided on MAG's Public Involvement Process and how citizens may request public records through a revised Public Records Request Process. Please refer to the enclosed material.

12. 2004 Desert Peaks Awards

On February 26, 2003, the Regional Council voted not to hold the 2003 Desert Peaks event due to local budget conditions. The delay also allowed jurisdictions to have additional time to develop projects for future submission. On September 15, 2003, the Executive Committee discussed continuing with the 2004 Desert Peaks Awards event. The consensus was that the awards program is important to the region and that it should be continued. The Executive Committee reviewed various options and

10. Information and discussion.

11. For information and discussion.

12. Possible input on the structure for the 2004 Desert Peaks Awards Program.

suggested that the awards be held in conjunction with the Regional Council meeting in June. The event could begin with a reception to celebrate the many partnerships and achievements in the Valley. The annual Regional Council meeting would follow with the distribution of the awards. The Executive Committee is requesting input from the Management Committee on this item. Staff will provide an overview of how the event might be structured. Please refer to the enclosed material.

13. MAG Telecommunications Advisory Group Update

The MAG Telecommunications Advisory Group (MAGTAG), was formed by the Regional Council in 1994 to encourage the development of telecommunication infrastructure and applications which increase government efficiency, improve access to public information, and expedite delivery of local government services in the region. To further these goals over the last year, MAGTAG has been conducting a series of informational sessions on telecommunications issues. MAGTAG has completed a Regional Connections project and a Regional Community Network Study. Other projects underway include Digital Oasis and the Regional Videoconferencing System. A status report will be provided.

14. Comments from the Committee

An opportunity will be provided for Management Committee members to present a brief summary of current events. The Management Committee is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

13. Information and discussion.

14. Information.