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September 10, 2002

TO: Members of the MAG Population Technical Advisory Committee

FROM: George Pettit, Gilbert, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Tuesday, September 17, 2002 - 10:00 a.m..
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above.

Members of the POPTAC may attend **either in person, by telephone conference call or by videoconference** **To videoconference to the meeting, prior arrangements need to be made with Heidi Pahl at MAG.** Those attending by telephone conference call are requested to call 602-261-7510 between 9:55 a.m. and 10:00 a.m. After prompting, please enter the meeting ID number 767822 (POPTAC) on your telephone key pad followed by the pound key. If you have a problem or require assistance, dial 0 after calling the number above.

If you are driving, please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership, or 12 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Harry Wolfe at (602) 254-6300.

TENTATIVE AGENDA

1. Call to Order
2. Call to the Audience

Persons wishing to address the MAG POPTAC will be provided an opportunity to comment.

COMMITTEE ACTION REQUESTED

2. For information.

3. Approval of Minutes of August 20, 2002

4. Preparation of New MAG Socioeconomic Projections

In July MAG conducted a projections workshop to present draft test runs of the 2000, 2005, 2010 and buildout MAG socioeconomic models. Input received on the test runs is being used to revise the projections and to produce a first draft of projections of housing, employment and population by Municipal Planning Area, Regional Analysis Zone and Traffic Analysis Zone. These projections will be posted the MAG Website. We will forward to you an address to enable you to access them. A status report will be provided

5. Interactive Mapping

As the August 20, 2002 meeting of the MAG POPTAC, MAG staff demonstrated the interactive mapping portion of the MAG Website. Staff will demonstrate how the website can be used to access the draft projections.

6. Status Report on the July 1, 2002 Resident Population Updates for MAG Municipalities

Each year, in accordance with Executive Order 95-2, DES prepares a July 1 population update. MAG staff has forwarded residential completions to DES, which will be used together with surveys of group quarters and annexations to determine the July 1, 2002 Maricopa County and municipality resident population updates. At the August MAG POPTAC meeting MAG staff discussed the methodology that would be used to prepare the updates. It was recommended that the housing unit method be applied by unit type. MAG staff has drafted July 1, 2002 updates based upon that method. These updates will be discussed at the September 27, 2002 meeting of the State POPTAC. A draft copy of the updates will be forwarded to you this week.

3. Review and approve meeting minutes of August 20, 2002.

4. For information and discussion.

5. For information and discussion.

6. For information, discussion and possible action.

7. Census 2000

Census 2000 Summary File 3 was released on September 4, 2002. This file contains census data from the long form down to the Census Tract and the Block Group level of geography. The data can be accessed from the Census Bureau's Website. A demonstration on how to access the data will be provided.

8. Status of a 2005 Special Census

MAG staff has investigated the cost of conducting a Special Census and some potential alternatives for calculating 2005 population for distributing state-shared revenue. These alternatives would be contingent upon a change in state legislation. A status report will be provided.

9. Next Meeting of MAG POPTAC

The next meeting of the MAG POPTAC will be held Tuesday, October 15, 2002 at 10:00 a.m.

10. Adjournment

7. For information and discussion.

8. For information and discussion.

9. For information and discussion.

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
POPULATION TECHNICAL ADVISORY COMMITTEE

August 20, 2002
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue
Phoenix, Arizona

MEMBERS IN ATTENDANCE

George Pettit, Gilbert, Chairman	*Duncan Miller, Paradise Valley
Adrian Williamson, Avondale	*Horatio Skeete, Litchfield Park
Liz Zeller, Buckeye	Tom Ellsworth, Mesa
*Usama Abujbarah, Cave Creek	*Matt Holm, Maricopa County
David de la Torre, Chandler	Prisila Ferreira, Peoria
*Rodney Cobb, El Mirage	Donna Gadbois for Tim Tilton, Phoenix
Denise Ruhling, Fountain Hills	John Kross, Queen Creek
*Terry Yergan, Gila River Indian Community	*Harry Higgins, Scottsdale
*Ralph Vasquez, Gila Bend	Scott Phillips, Surprise
Kate Langford, Glendale	Mark Elma, Tempe
Janeen Hollomon, Goodyear	Mark Fooks, Youngtown
*Mary Hoy, Guadalupe	*Ann McCracken, RPTA

*Those members neither present nor represented by proxy.

OTHERS IN ATTENDANCE

John Zupon, Chandler	Mele Konya, MAG
Tim Bolton, Peoria	De De Gaisthea
Ray Quay, Phoenix	Michelle Green, MAG
Anubhav Bagley, MAG	David Worley, MAG
Rita Walton, MAG	Heidi Pahl, MAG
Harry Wolfe, MAG	David Worley, MAG

1. Call to Order

The meeting was called to order at 10:05 a .m. by Chairman George Pettit.

2. Call to the Audience

There were no requests from the audience to address the MAG POPTAC.

3. Approval of Minutes of June 18, 2002

It was moved by Kate Langford , seconded by Tom Ellsworth and unanimously recommended to approve the meeting minutes of June 18, 2002.

4. Changes to Selected Assumptions for the MAG Socioeconomic Projections

Rita Walton reported that over the past two years, the MAG POPTAC had approved a set of assumptions and base data that are now being used to develop a draft set of socioeconomic projections. She added that MAG staff had determined that some additional assumptions need to be established for preparing the projections.

Anubhav Bagley mentioned that the assumptions related to population and employment control totals, basic/non-basic employment and buildout households and housing units.

Bob Pazera noted that the MAG POPTAC Ad Hoc Subcommittee had unanimously recommended approval of the additional assumptions at its meeting. It was moved by Denise Ruhling, seconded by Janeen Holloman and unanimously recommended to approve the new assumptions.

5. Preparation of New MAG Socioeconomic Projections

Harry Wolfe stated that In July MAG conducted a projections workshop to present draft test runs of the MAG socioeconomic models. He said that staff had used GIS to display, the 2005 and 2010 population, housing and employment projections by MPA, RAZ and TAZ. Mr. Wolfe indicated that comments on the projections were requested by August 9, 2002 and that staff was working on incorporating the comments received into the next round of projections. He said that by September, MAG would have a first draft of the projections.

6. Interactive Mapping

Mele Konya gave a presentation demonstrating the use of the Interactive Mapping section of the MAG Website. Rita Walton noted that MAG would be making the first draft of the socioeconomic projections available through the MAG Website, which would enable POPTAC members to display the data graphically.

Donna Gadbois asked whether reports could be printed from the website. Mele Konya responded that summary reports could be produced.

7. Building Permit Completion Status Report

Harry Wolfe indicated that MAG had updated the building permit completion status report to reflect the submittal to the Arizona Department of Economic Security of residential completions by member agencies.

8. Status Report on the July 1, 2002 Resident Population Updates for MAG Municipalities

Harry Wolfe reported that MAG staff has forwarded residential completions to DES, which will be used together with surveys of group quarters and annexations to determine the July 1, 2002 Maricopa County and municipality resident population estimates. He said that next month MAG would be preparing draft municipality estimates for review and approval. He said detailed presentation of the methods used to prepare the estimates will be given at the Ad Hoc Subcommittee meeting. All members of the POPTAC who are interested in hearing the presentation are invited to attend the meeting.

9. Census 2000

Harry Wolfe mentioned that the Census 2000 Summary File 3 would be released on September 4, 2002. He indicated that the file would contain census data from the long form down to the block group level. Mr. Wolfe added that long form data had already been released at the place level and that he had prepared some selected tables comparing 1990 Census data with 2000 Census by place.

10. Next Meeting of MAG POPTAC

Harry Wolfe reported that the next meeting of the MAG POPTAC would be held on Tuesday, September 17, 2002 at 10:00 a.m.

The meeting adjourned at 10:40 a.m.