



302 North 1st Avenue, Suite 300 ▲ Phoenix, Arizona 85003
Phone (602) 254-6300 ▲ FAX (602) 254-6490
E-mail: mag@mag.maricopa.gov ▲ Web site: www.mag.maricopa.gov

January 17, 2007

TO: Members of the MAG Population Technical Advisory Committee

FROM: George Pettit, Gilbert, Chair

SUBJECT: TRANSMITTAL OF MEETING NOTICE AND TENTATIVE AGENDA

Tuesday, January 23, 2007 - 10:00 a.m.
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above.

Members of the POPTAC may attend either in person, by telephone conference call or by videoconference. To videoconference to the meeting, prior arrangements need to be made with Craig Chenery at MAG and/or your site coordinator. Those attending by telephone conference call are requested to call 602-261-7510 between 9:55 a.m. and 10:00 a.m. After prompting, please enter the meeting ID number 767822 (POPTAC) on your telephone key pad followed by the pound sign. If you have a problem or require assistance, please dial 0 after calling the number above.

If you are driving, please park in the garage under the building. Bring your ticket to the meeting and parking will be validated. For those using transit, the RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Harry Wolfe at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership or 13 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Harry Wolfe at (602) 254-6300.

TENTATIVE AGENDA

COMMITTEE ACTION REQUESTED

1. Call to Order

2. Call to the Audience

An opportunity will be provided to members of the public to address the MAG POPTAC on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested to limit their comments to three minutes. A total of 15 minutes will be provided for this agenda item, unless the Chair of the POPTAC provides for an exception to this limit. Those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of Meeting Minutes of November 21, 2006

4. July 1, 2006 Maricopa County Resident Population Estimates

At the November 21, 2006, meeting of the MAG POPTAC no action was taken on the July 1, 2006 resident population estimates because of concerns over the methodology used to prepare the Maricopa County control total. On December 1, 2006, the Arizona Department of Economic Security met to consider July 1, 2006 resident population estimates for local jurisdictions in the state. Due to statutory deadlines, the Committee did not approve the estimates, but forwarded them to the DES Director, indicating that they were tentative. However, because of concerns over the methodology used to prepare the estimates, the State POPTAC also recommended that DES produce improved and more accurate population control totals and provide those

2. For information.

3. For information, discussion and approval of the minutes of November 21, 2006.

4. For information and discussion.

to all Arizona POPTAC members for review prior to March 7, 2007. When those estimates are produced, they will be brought to the MAG POPTAC for consideration. A status report will be provided.

5. Recommendation of Arizona's Data Estimates and Projections Task Force

A Governor's Executive Order issued in February 2006 established a Task Force for the purpose of providing recommendations to enhance the preparation of estimates and projections of population and employment and the collection of labor force information. The Executive Order called for the Task Force to submit a report to the Governor by the end of 2006. After several meetings of the Task Force an Interim report was compiled and forwarded to the Governor. A status report will be provided. Please see Attachment One.

6. 2007 Boundary and Annexation Survey

This month the Census Bureau has been distributing its 2007 Boundary and Annexation Survey (BAS) to contacts of local jurisdictions for review and update. The BAS updates are taken into account when conducting the annual American Community Survey, Census Bureau annual population estimates and the next decennial Census.

Because the Census Bureau has not yet completed the update of its electronic street file for Maricopa County, member agencies will be receiving paper maps to use for updating boundaries and features. It is anticipated that data will be able to be submitted to the Bureau electronically beginning in 2008.

Responses to the 2007 BAS Survey are due by April 1, 2007. MAG will be holding a Boundary and Annexation Survey workshop to coordinate the submission of annexations to the Bureau and provide technical support as needed. MAG jurisdictions will have an

5. For information and discussion.

6. For information and discussion.

opportunity to schedule time during the afternoon of February 27th or the morning of February 28th in conjunction with adjoining jurisdictions. A status report will be provided. Please see Attachment Two.

7. Enhancements to Annexation Data Collection Process

As the result of a consultant study conducted for the MAG POPTAC, it was recommended that measures be pursued to streamline the data collection process for preparing annual population estimates. The data collected are annexations, group quarters and residential completions.

MAG is currently focusing on the annexation data collection process. Member agencies already send annexation information directly to MAG staff for transmittal to the Arizona Department of Economic Security to reduce duplication of effort. In addition, a MAG Annexation Working Group has identified key issues associated with the collection of annexation data and identified some possible solutions. The Annexation Working Group met on Thursday January 11, 2007 to discuss the issues. A status report will be provided. Please see Attachment Three.

8. Census 2010

The Census Bureau will be working in partnership with MAG and its member agencies to prepare for Census 2010. Tim Tilton will review a schedule of major activities for Census 2010 including the Statistical Area Program and the Local Update of Census Address (LUCA) Program.

The Census Bureau will also be holding a workshop for MAG member agencies on the LUCA Program for Census 2010 on Thursday March 8, 2007 from 10:00 a.m. to 12:00 noon at MAG. LUCA is a voluntary program which provides local governments with an opportunity to review and update

7. For information and discussion.

8. For information and discussion.

the Census Bureau's list of addresses used to distribute Census questionnaires. In July of this year, it is anticipated that the Census Bureau will be sending out letters to local governments officially inviting them to participate in the LUCA Program. A status report will be provided.

9. MAG Geography

MAG prepares socioeconomic projections by three levels of geography: Municipal Planning Area (MPA), Regional Analysis Zone (RAZ) and Socioeconomic Analysis Zone (SAZ). In preparation for the development of a new set of projections, MAG has made revisions to MPAs and SAZs. A map showing the new geography – SAZ 2007 -- will be displayed at the meeting. The approach used for determining SAZs is explained in Attachment Four.

10. Preparation of MAG Socioeconomic Projections

MAG is in the process of developing a new set of socioeconomic projections for 2010 to 2035. MAG has distributed draft base information to members of the MAG POPTAC for review and comment including buildout of housing units and employment by SAZ and buildout of population and employment by Municipal Planning Area. MAG has also distributed to MAG POPTAC members input data for the projections on hotels/motels, mobile homes and RV Parks and post high school enrollment. The buildout figures have been revised based upon input received. The socioeconomic data and modeling review process will be discussed. Please see Attachment Five.

11. Assumptions for MAG Socioeconomic Projections

The MAG Socioeconomic projections are based upon model assumptions. These assumptions include, but are not limited to, geography used, occupancy rates and

9. For information and discussion,

10. For information and discussion.

11. For information, discussion and possible action to approve the assumptions for the preparation of the 2007 MAG Socioeconomic Projections.

persons per household, multiple use land use, single family/multi-family splits, work-at-home, floor area ratios and employment density, and residential development density, cluster size and velocity curves. The MAG POPTAC approved the assumptions upon which the 2003 Interim Projections were based, and will be requested to approve the assumptions for the 2007 projections. Please see Attachment Six.

12. Economic Update

MAG staff will give a brief report highlighting the Gross Domestic Product revisions and retail spending at the national level. In addition, the recently released estimates of personal income and employment in the region will be discussed.

12. For information and discussion.

13. 2007 MAG POPTAC Meeting Schedule

A schedule for the meetings of the MAG POPTAC and Ad Hoc Subcommittee for calendar year 2007 is transmitted in Attachment Seven.

13. For information.

14. Next Meeting of MAG POPTAC

The next meeting of the MAG POPTAC will be held on Tuesday February 27, 2007 at 10:00 a.m.

14. For information.