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March 20, 2007

TO: Members of the MAG Population Technical Advisory Committee

FROM: George Pettit, Gilbert, Chair

SUBJECT: TRANSMITTAL OF MEETING NOTICE AND TENTATIVE AGENDA

Tuesday, March 27, 2007 - 10:00 a.m.
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above.

Members of the POPTAC may attend either in person, by telephone conference call or by videoconference. To videoconference to the meeting, prior arrangements need to be made with Craig Chenery at MAG and/or your site coordinator. Those attending by telephone conference call are requested to call 602-261-7510 between 9:55 a.m. and 10:00 a.m. After prompting, please enter the meeting ID number 767822 (POPTAC) on your telephone key pad followed by the pound sign. If you have a problem or require assistance, please dial 0 after calling the number above.

If you are driving, please park in the garage under the building. Bring your ticket to the meeting and parking will be validated. For those using transit, the RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Harry Wolfe at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership or 13 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Harry Wolfe at (602) 254-6300.

TENTATIVE AGENDA

1. Call to Order

2. Call to the Audience

An opportunity will be provided to members of the public to address the MAG POPTAC on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested to limit their comments to three minutes. A total of 15 minutes will be provided for this agenda item, unless the Chair of the POPTAC provides for an exception to this limit. Those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of Meeting Minutes of February 27, 2007

4. Preparation of MAG Socioeconomic Projections

In February MAG staff distributed to POPTAC members a first draft 2005 population base and 2010 projection of population, housing units and employment by Socioeconomic Analysis Zone (SAZ). A second draft is being prepared which includes the revised 2010 projections and projections for 2020 and 2030 by SAZ. The draft will be distributed prior to the MAG POPTAC meeting. MAG staff will be available to meet with POPTAC members to review the draft projections for the rest of the day following the POPTAC meeting. If you wish to set up an appointment, please contact Harry Wolfe. A status report will be provided. Please see Attachment One for the projections schedule.

COMMITTEE ACTION REQUESTED

2. For information.

3. For information, discussion and approval of the minutes of February 27, 2007.

4. For information and discussion.

5. Assumptions and Methods for 2007 Population Projections

In January, 2007 the MAG POPTAC approved assumptions and methods for population and employment variables that are used as input to the MAG socioeconomic models. Assumptions and methods also need to be made for other variables which are used as input into the MAG transportation models. These assumptions and methods relate to the development of the following: households by age of householder and housing units by age of unit, households by income, seasonal population, transient population, age restricted communities and post secondary enrollment. The assumptions will be considered by the MAG POPTAC Ad Hoc Subcommittee and a possible recommendation made to the MAG POPTAC. Please see Attachment Two.

6. Data Collection for Preparation of July 1, 2007 Resident Population Updates

The Arizona Department of Economic Security (ADES) is getting ready for the preparation of July 1, 2007 resident population updates. MAG collects, on behalf of DES, the data needed for the estimates: annexations, housing unit completions and population in group quarters. MAG has prepared a schedule for the collection of this data.

The annexations for July 1, 2006 through March 31, 2007 are due to MAG in April. Using information MAG staff has assembled a draft list of annexations that were adopted during this time period. An annexation table for each jurisdiction will be distributed at the MAG POPTAC meeting and provided in electronic format upon request. Each member agency is requested to review the annexation table and forward any necessary additions or revisions. to MAG by April 15, 2007. Please see Attachment Three.

5. For information, discussion and possible recommendation to approve the assumptions and methods for 2007 population projections.

6. For information and discussion.

7. Data Collection for the Census Bureau

In January 2007 the Census Bureau distributed its 2007 Boundary and Annexation Survey (BAS) to contacts of local jurisdictions for review and update. Local jurisdictions were requested to update their corporate boundaries and features to December 31, 2006, and complete a survey form. On February 27, 2007, MAG staff held a workshop on the Boundary and Annexation Survey and met with several member agencies to review and coordinate their submittals to the Census Bureau. The BAS submittals are due to the Census Bureau by April 1, 2007.

The Census Bureau also held a workshop on the Local Update of Census Addresses Program. This program provides local governments with an opportunity to update the Census Bureau's address list by providing review and local information. The address list is used to mail census questionnaires. The deadline for completing a registration form to participate in the program is November 19, 2007. A status report will be provided.

8. Summary of Residential Completion data for 2006

Using data provided by MAG member agencies, MAG staff has prepared a table which shows the total residential completions by year from 1990 through 2006 and residential completions by quarter and by unit type in 2006. Staff has also prepared an analysis of the completion data. The tables will be reviewed. Please see Attachment Four.

9. Regional Economic and Growth Outcomes

In December 2002, the Regional Council approved a regional development scope of work. Since that time, MAG staff has initiated and completed the components of the scope of work. With these projects now complete, MAG staff is recommending that

7. For information and discussion..

8 For information and discussion.

9. For information and discussion.

several tasks be discontinued or consolidated into a single work area. This project, Regional Economic and Growth Outcomes (REGO), would combine significant components of various projects including socioeconomic projections, Building a Quality Regional Community, Regionally Significant Development Projects and the Regional Report. A status report will be provided. Please see Attachment Five.

10. Economic Update

MAG staff will give a brief report highlighting general economic conditions within the state and nation. In addition, recently released data on housing appreciation and value changes will be discussed focusing on the housing conditions in comparative metropolitan areas.

11. Next Meeting of MAG POPTAC

The next meeting of the MAG POPTAC will be held on Tuesday April 24, 2007 at 10:00 a.m.

10. For information and discussion.

11. For information and discussion.