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May 11, 2004

TO: Members of the MAG Population Technical Advisory Committee

FROM: George Pettit, Gilbert, Chair

SUBJECT: TRANSMITTAL OF MEETING NOTICE AND TENTATIVE AGENDA

Tuesday, May 18, 2004 - 10:00 a.m.
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above.

Members of the POPTAC may attend either in person, by telephone conference call or by videoconference. To videoconference to the meeting, prior arrangements need to be made with Heidi Pahl at MAG and or your site coordinator. Those attending by telephone conference call are requested to call 602-261-7510 between 9:55 a.m. and 10:00 a.m. After prompting, please enter the meeting ID number 767822 (POPTAC) on your telephone key pad followed by the pound sign. If you have a problem or require assistance, please dial 0 after calling the number above.

If you are driving, please park in the garage under the Compass Bank building. Bring your ticket to the meeting and parking will be validated. For those using transit, the RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Harry Wolfe at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership or 13 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Anubhav Bagley at (602) 254-6300.

TENTATIVE AGENDA

COMMITTEE ACTION REQUESTED

1. Call to Order

2. Call to the Audience

An opportunity will be provided to members of the public to address the MAG POPTAC on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Chair of the POPTAC requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of Meeting Minutes of March 16, 2004

4. Regional Annual Report

This year the Regional Development Division of MAG is producing its first Annual Regional Report. A representative from the Division will provide a description of the report and discuss its status.

5. Preparations for 2005 Census Survey

In April 2004, MAG contracted with the Bureau of the Census to conduct a 2005 Census Survey. Phoenix has identified five subregions for the survey and Mesa is currently working on the definition of two subareas. MAG will be providing the Census Bureau with residential units built since the 2000 Census. A status report will be provided.

6. Preparation of July 1, 2004 Resident Population Updates

In preparation for the development of 2004 Resident Population Updates, the Arizona Department of Economic Security (DES) is examining the methods that will be used to derive the Updates. At the May 7, 2004 meeting of the DES POPTAC, DES staff was encouraged to examine the use of a method – the Composite

2. For information.

3. For information, discussion and approval of the minutes of March 16, 2004.

4. For information and discussion.

5. For information and discussion.

6. For information and discussion.

Method -- to supplement the Housing Unit Method. It was also requested that DES staff apply the Composite Method for 2001 and 2002 to see how it performed over time and for the DES POPTAC to consider a recommendation on the method at its June 25, 2004 meeting.

7. Preparation of Socioeconomic Projections

At the May 7, 2004 meeting of the DES POPTAC, DES staff reported that the data had been received that was necessary to prepare updated state and county socioeconomic projections. The Maricopa County projection that is developed will become the control total for preparing an official set of MAG subregional projections. The new set of projections will require MAG to update its databases working in collaboration with MAG member agencies. A status report will be provided.

8. Update of Municipal Planning Areas (MPAs) for Next Round of Socioeconomic Projections

In preparation for the next round of socioeconomic projections, MAG is requesting that member agencies identify any potential changes to their Municipal Planning Area (MPA) boundaries. The rationale for the creation of MPAs and the process used to create them will be discussed. Please see Attachment One.

9. Common Socioeconomic Projections Strategy

On May 7, 2004 MAG staff met with representatives of Arizona Council of Governments to review progress on efforts to build a common approach to socioeconomic data collection and modeling throughout the state. MAG staff has enhanced the MAG ArcIMS Website to enable users to extract Census data from all counties in Arizona down to the Block Group level. A demonstration will be provided.

10. Regional Update

Members of the MAG POPTAC will be provided an opportunity to provide a status report on

7. For information and discussion.

8. For information and discussion.

9. For information and discussion.

10. For information and discussion

activities in their jurisdiction.

10. Residential Completions Update

Residential permit completion status report for the first quarter of Calendar Year 2004 were due on May 1, 2004. These completions are used in the socioeconomic estimates and projections process and to maintain the MAG Street Centerline file. If you have not submitted completions for the previous quarter, please provide them as quickly as possible. A status report table will be distributed at the meeting.

12. Next Meeting of the MAG POPTAC

The next meeting of the MAG POPTAC is scheduled for Tuesday, June 15, 2004.

11. For information and discussion.

12. For information and discussion.