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October 16, 2007

TO: Members of the MAG POPTAC Ad Hoc Subcommittee

FROM: Tim Tilton, Phoenix, Chair

SUBJECT: TRANSMITTAL OF MEETING NOTICE AND TENTATIVE AGENDA

Tuesday, October 23, 2007 - **9:00 a.m.**  
MAG Office, Suite 200, Saguaro Room  
302 North 1<sup>st</sup> Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) Ad Hoc Subcommittee will be held at the time and place noted above.

Members of the MAG POPTAC Ad Hoc Subcommittee may attend either in person, or by telephone conference call or by videoconference. Those attending by telephone conference call are requested to call 602-261-7510 between 8:55 a.m. and 9:00 a.m. After prompting, please enter the meeting ID number 767822 (POPTAC) on your telephone key pad followed by the pound sign. If you have a problem or require assistance, please dial 0 after calling the number above.

If you are driving, please park in the garage under the building. Bring your ticket to the meeting and parking will be validated. For those using transit, the RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Harry Wolfe at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership or 4 people for the MAG POPTAC Ad Hoc Subcommittee. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Harry Wolfe at (602) 254-6300.

## TENTATIVE AGENDA

### COMMITTEE ACTION REQUESTED

1. Call to Order

2. Call to the Audience

An opportunity will be provided to members of the public to address the MAG POPTAC Ad Hoc Subcommittee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested to limit their comments to 3 minutes. A total of 15 minutes will be provided for this agenda item, unless the Chair of the POPTAC Ad Hoc Subcommittee provides for an exception to this limit. Those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of Meeting Minutes of August 28, 2007

4. July 1, 2007 Maricopa County and Municipality Resident Population Updates and Methodology

Arizona Department of Economic Security (DES) is preparing the July 1, 2007 resident population updates for each county in the state. When developed, the Maricopa County update will become the control from which the municipality updates will be developed. Because of the deadlines for approving the updates and the schedule of MAG Management Committee and Regional Council, MAG staff have developed a draft set of updates based on a preliminary control total for Maricopa County. The Draft July 1, 2007 Maricopa County and MAG municipality resident population updates along with a summary of the methodology used to produce them are attached for your review. Because there may be changes to the State and county

2. For information.

3. For information, discussion and approval of the minutes of August 28, 2007.

4. For information, discussion and possible recommendation to the MAG POPTAC to approve the July 1, 2007 Maricopa County and MAG Municipality Resident Population Updates provided the Maricopa County control total is within one percent of the final control total.

control totals by DES, The Ad Hoc Subcommittee is requested to recommend approval of these updates to the MAG Population Technical Advisory Committee provided the Maricopa County control total is within one percent of the final control total. Please see Attachment One.

5. 2010 Census Update

Registration for the Local Update of Census Address Program is underway and member agencies need to register by November 19, 2007 to have a full 120 days for the review. The three review options are to: Update the Census Bureau's address list electronically, submit the jurisdiction's address list electronically in a prescribed format or submit addresses on paper respectively. In order to have the right to appeal the number of housing units derived through the LUCA process, jurisdictions need to select either the first or second option. Preparations for LUCA will be discussed.

MAG is coordinating with our member agencies, Census Bureau's 2010 Participant Statistical Areas Program. This program provides for the creation and modification of census geography such as census tracts, block groups and census designated places. In addition to changes in Census geography due to new criteria and growth, there is also a need to address those census tracts created for Census 2000 that were renumbered or their boundaries revised in a manner inconsistent with Census Bureau criteria. Preparations for the PSAP program will be discussed.

5. For information and discussion.