

January 20, 2004

TO: Members of the MAG Regional Council

FROM: Mayor Wendy Feldman-Kerr, Queen Creek, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Meeting - 5:00 p.m.

Wednesday, January 28, 2004

MAG Office, Suite 200 - Saguaro Room

302 North 1st Avenue, Phoenix

Dinner - 6:30 p.m.

MAG Office, Suite 200

The next Regional Council meeting will be held at the MAG offices at the time and place noted above. Members of the Regional Council may attend either in person, by videoconference or by telephone conference call. Members who wish to remove any items from the Consent Agenda are requested to contact the MAG office. MAG will host a dinner/reception for the Regional Council members following the meeting in the MAG Cholla Room on the 2nd floor. Supporting information is enclosed for your review.

Please park in the garage under the Compass Bank Building. Parking places will be reserved for Regional Council members on the first and second levels of the garage. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Valerie Day at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions, please call the MAG office.

**MAG REGIONAL COUNCIL
TENTATIVE AGENDA
January 28, 2004**

	<u>COUNCIL ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Pledge of Allegiance</u>	
3. <u>Call to the Audience</u> An opportunity will be provided to members of the public to address the Regional Council on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Regional Council requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.	3. Information.
4. <u>Executive Director's Report</u> The MAG Executive Director will provide a report to the Regional Council on activities of general interest.	4. Information and discussion.
5. <u>Approval of Consent Agenda</u> Council members may request that an item be removed from the consent agenda. Prior to action on the consent agenda, members of the audience will be provided an opportunity to comment on consent items. Consent items are marked with an asterisk.	5. Approve the Consent Agenda.

ITEMS PROPOSED FOR CONSENT*

MINUTES

*5A. <u>Approval of the November 25, 2003 and December 3, 2003 Meeting Minutes</u>	5A. Review and approve the November 25, 2003 and December 3, 2003 meeting minutes.
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TRANSPORTATION ITEMS

*5B. Consultant Selection to Enhance the MAG Pedestrian Area Policies and Design Guidelines

The FY 2004 Unified Planning Work Program and Annual Budget includes \$80,000 to enhance the MAG Pedestrian Area Policies and Design Guidelines. A Request for Proposals was issued, and four responses were received. A multi-jurisdictional proposal review team reviewed the proposals and reached a consensus that the firm of HDR Engineering, Inc. be retained to assist in the enhancement of the MAG Pedestrian Area Policies and Design Guidelines. The Management Committee recommended selecting HDR Engineering, Inc. Please refer to the enclosed material.

*5C. Draft FY 2005-2009 MAG TIP Guidance Report

Each year at the beginning of the cycle to develop the next Transportation Improvement Program (TIP), MAG provides a TIP Guidance Report (TGR) that updates the regional Transportation Management Systems, Title VI, environmental justice and other socioeconomic factors, and other policy changes with regard to programming TIP projects. The Transportation Review Committee and the Management Committee recommended acceptance of the TGR. Please refer to the enclosed material.

*5D. Establishment of the MAG Transportation Safety Committee

The Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991 introduced the need for safety management at state and metropolitan levels. The upcoming reauthorization, titled SAFETEA, is likely to increase the role of MPOs in long-range planning for safer transportation systems. The establishment of a Transportation Safety Committee will officially recognize importance of safety planning at MAG and create more opportunities for regional collaborations on improving road safety through better planning. Members of the committee will include MAG

5B. Approval to select HDR Engineering, Inc. as the consultant to enhance the MAG Pedestrian Area Policies and Design Guidelines for an amount not to exceed \$80,000.

5C. Acceptance of the Draft FY 2005-2009 MAG Transportation Improvement Program Guidance Report.

5D. Approve the establishment of the MAG Transportation Safety Committee.

member agencies, and federal, state agencies and nonprofit agencies with an interest in road safety. Each of the agencies would submit the name of an individual to represent them on the Committee. The Management Committee recommended approval of establishing the Transportation Safety Committee. Please refer to the enclosed material.

GENERAL ITEM

- *5E. Status Update on the June 30, 2003 Single Audit and Management Letter Comments, MAG's Comprehensive Annual Financial Report (CAFR) and OMB Circular A-133 Reports (i.e., "Single Audit") for the Fiscal Year Ended June 30, 2003

The public accounting firm of Deloitte & Touche LLP has completed the audit of MAG's Comprehensive Annual Financial Report (CAFR) and Single Audit for the fiscal year ended June 30, 2003. An unqualified audit opinion was issued on December 22, 2003 on the financial statements of governmental activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information. The independent auditors' report on compliance, with the requirements applicable to major federal award programs, expressed an unqualified opinion on the Single Audit. The Single Audit report indicated there were no reportable conditions in MAG's internal control over financial reporting considered to be material weaknesses, no instances of noncompliance considered to be material and no questioned costs. No new or repeat Management Letter comments were issued for the fiscal year ended June 30, 2003. The Management Committee recommended acceptance. Please refer to the enclosed material.

- 5E. Acceptance of the MAG Comprehensive Annual Financial Report and Single Audit Report for the year ended June 30, 2003.

ITEMS PROPOSED TO BE HEARD

AIR QUALITY ITEM

6. EPA Modification to Eight-Hour Ozone Nonattainment Area Boundary

On December 3, 2003, the Environmental Protection Agency indicated its intent to modify the Governor's recommendation for the eight-hour ozone nonattainment area boundary to include Area A in Pinal County. EPA noted that it is contiguous with the Phoenix metropolitan area and includes Apache Junction, Pinal County's largest city. The letter also highlights that the State has not submitted the 2003 monitor data, which may affect the boundary. The data was then submitted on December 17, 2003. The ozone boundary would also include the Fort McDowell Yavapai Nation and the Salt River Pima-Maricopa Indian Community. The Gila River Indian Community would not be included. Supplemental information may be submitted to EPA until February 6, 2004. Please refer to the enclosed material.

6. Information and discussion.

GENERAL ITEMS

7. Legislative Update

An update will be provided on bills of interest in the legislative session.

7. Information and discussion.

8. Discussion of the Development of the FY 2005 MAG Unified Planning Work Program and Annual Budget

Each year, the Unified Planning Work Program and Annual Budget is developed in conjunction with member agency and public input. The Work Program is reviewed each year by the federal agencies in April and approved by the Regional Council in May. To provide an early start in developing the Work Program and Budget, this presentation is an overview of MAG's proposed new projects for the FY 2005 Work Program and draft Dues and Assessments. A draft budget

8. Information, discussion and input on the development of the Work Program and Annual Budget.

production timeline is also being included. Please refer to the enclosed material.

9. Comments from the Council

An opportunity will be provided for Regional Council members to present a brief summary of current events. The Regional Council is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

9. Information.