

December 3, 2002

TO: Members of the MAG Regional Council

FROM: Mayor Wendy Feldman-Kerr, Queen Creek, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Meeting - 5:00 p.m.
Wednesday, December 11, 2002
MAG Office, Suite 200 - Saguaro Room
302 North 1st Avenue, Phoenix

Dinner - 6:30 p.m.
MAG Office, Suite 200

The next Regional Council meeting will be held at the MAG offices at the time and place noted above. Members of the Regional Council may attend either in person, by videoconference or by telephone conference call. Members who wish to remove any items from the Consent Agenda are requested to contact the MAG office. MAG will host a dinner/reception for the Regional Council members following the meeting in the MAG Cholla Room on the 2nd floor. Supporting information is enclosed for your review.

Please park in the garage under the Compass Bank Building. Parking places will be reserved for Regional Council members on the first and second levels of the garage. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Valerie Day at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions, please call the MAG office.

**MAG REGIONAL COUNCIL
TENTATIVE AGENDA
December 11, 2002**

	<u>COUNCIL ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Pledge of Allegiance</u>	
3. <u>Call to the Audience</u> An opportunity will be provided to members of the public to address the Regional Council for items that are not included on the agenda. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Regional Council requests an exception to this limit.	3. For information.
4. <u>Interim Executive Director's Report</u> The MAG Interim Executive Director will provide a report to the Regional Council on activities of general interest.	4. For information and discussion.
5. <u>Approval of Consent Agenda</u> Prior to action on the consent agenda, members of the audience will be provided an opportunity to comment on consent items that are being presented for action. Following the comment period, Council members may request that an item be removed from the consent agenda. Consent items are marked with an asterisk.	5. Approve the Consent Agenda.

ITEMS PROPOSED FOR CONSENT*

MINUTES

*6. <u>Approval of October 30, 2002 Meeting Minutes</u>	6. Review and approve October 30, 2002 meeting minutes.
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TRANSPORTATION ITEMS

*7. <u>Proposed 2003 Revisions to MAG Standard Specifications and Details for Public Works Construction</u>	7. Information and discussion.
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The MAG Standard Specifications and Details Committee is completing its review of proposed 2003 revisions to the MAG Standard Specifications and Details for Public Works Construction. It is anticipated that the annual update packet will be available for purchase in early January 2003. Please refer to the enclosed material.

- *8. Request for Qualifications for the Transportation Policy Committee Information Program; Authorization to Negotiate and Execute a Contract, and Amendment of the FY 2003 MAG Unified Planning Work Program

At the November 13, 2002 Transportation Policy Committee meeting, the TPC recommended that Interim Executive Director negotiate a contract with the consulting firm SR Beard and Associates to implement a TPC Information Program for an amount not to exceed \$60,000. The Executive Committee approved the recommendation of the TPC. Ratification by the Regional Council is requested. Please refer to the enclosed material.

8. Ratification of the Executive Committee approval to authorize the MAG Interim Executive Director to negotiate a contract with SR Beard and Associates to implement a TPC Information Program for an amount not to exceed \$60,000, and amend the FY 2003 MAG Unified Work Program to reprogram unexpended MAG federal funds from prior year UPWPs for this purpose.

GENERAL ITEM

- *9. Status Update on the June 30, 2002 Single Audit and Management Letter Comments, MAG's Comprehensive Annual Financial Report (CAFR) and OMB Circular A-133 Reports (i.e., "Single Audit") for the Fiscal Year Ended June 30, 2002

The public accounting firm of Deloitte & Touche LLP has completed the audit of MAG's Comprehensive Annual Financial Report (CAFR) and Single Audit for the fiscal year ended June 30, 2002. An unqualified audit opinion was issued. There were no reportable conditions in MAG's internal control over financial reporting that were considered to be material weaknesses, no instances of noncompliance considered to be material and no questioned costs. The Management Committee recommended acceptance of the CAFR and Single Audit. Please refer to the enclosed material.

9. Acceptance of the MAG Comprehensive Annual Financial Report and Single Audit Report for the year ended June 30, 2002.

ITEMS PROPOSED TO BE HEARD

TRANSPORTATION ITEMS

10. Update on the Valley Metro/RPTA Regional Transit System Study

The Regional Transit System (RTS) Study is currently one of several studies in process that will provide input into the Regional Transportation Plan. The RTS Study is evaluating regional transit needs and identifying operational and capital investments that could address those needs. An Agency Advisors Group has been meeting monthly to provide input into the project. An update of the study's progress will be provided. Please refer to the enclosed material.

10. Information and discussion.

11. Conceptual Scope of Work for the Regional Transportation Plan Phase II

At the October 30, 2002 Regional Council meeting, the consulting firm HDR Engineering, Inc. was approved to conduct Phase II of the Regional Transportation Plan. At the November 13, 2002 Transportation Policy Committee (TPC) meeting, representatives of HDR reviewed the conceptual scope of work with the TPC to ensure that the overall direction of Phase II is in accord with the expectations of the members. An update on the RTP process will be provided. Please refer to the enclosed material.

11. Information and discussion.

12. Appointments to the MAG Transportation Policy Committee

At the June 26, 2002 Regional Council meeting, the members of the Transportation Policy Committee were appointed. These appointments were made in accordance with the overall structure of the Committee that was approved at the April 2002 Regional Council meeting. Since making the appointments in July, one member has left his construction business and is no longer on the Committee. Another member, Mayor Bill Arnold from Goodyear, was successful in his election for the State House of Representatives and his term of office in Goodyear will end on January 13, 2003. To fill the first position, a

12. Appointment of Vice Mayor Seth Kanter, Goodyear, to the MAG Transportation Policy Committee, and possible appointment of a construction representative to the Committee.

representative of the construction industry is being sought and it is anticipated that this name will be forwarded prior to the Regional Council meeting. For the second vacancy, the name of Vice Mayor Seth Kanter, Goodyear, has been submitted. In addition to these vacancies, membership is also being extended to the new ranking Maricopa members of the House and Senate Transportation Committees.

AIR QUALITY ITEM

13. Air Quality Update

At the October Regional Council meeting, issues with the lawsuit filed by the Arizona Center for Law in the Public Interest were discussed. On October 21, 2002, the Center submitted its brief, which challenges the Environmental Protection Agency approval of the Revised MAG 1999 Serious Area Particulate Plan for PM-10. Staff will provide a report on the issue. Please refer to the enclosed material.

13. Information and discussion.

GENERAL ITEMS

14. Employee Recognition

The MAG region, which is one of the fastest growing regions in the country, requires a talented and committed staff to address the constantly changing environment in this region. Each year, MAG recognizes the years of service for the employees as certain milestones are reached. These employees will be recognized at the Regional Council meeting and awarded their years of service.

14. Recognition of the years of service for MAG employees.

15. Regional Development Scope of Work and Preferred Funding Option

At the October Management Committee and Regional Council meetings, the Regional Development Division scope of work was presented for discussion. In discussing the scope of work, several member agencies have advocated a more incremental approach, focusing on information sharing, informal review and the development of an annual report. With current

15. Approval of Regional Development Scope of Work and funding Option 4: Hire a GIS Analyst as a full-time staff position, and to complete the remainder of the work scope with consultants or associates (estimated cost of \$171,000).

economic times, this suggested approach has been further modified, to assist member agencies with economic information that is at the forefront of development and infrastructure decisions. The regionally significant development project component and the annual report would have an 18 month evaluation period, at which time these components would be reviewed for possible changes. Staff developed four options for funding the work scope. The Management Committee and Executive Committee recommended approval of Option Four. Please refer to the enclosed material.

16. Election to Fill the Vacancy on the MAG Regional Council Executive Committee

As a result of the recent municipal elections, a vacancy occurred on the MAG Executive Committee. According to the MAG By-Laws, in case of a vacancy in the Executive Committee, the Regional Council at its next meeting may elect a successor to the Committee for the unexpired term of the member. The process requires that the Nominating Committee provide a balanced slate of candidates. On October 30, 2002, the MAG Nominating Committee met and recommended that Mayor John Keegan, Peoria, be elected to the Executive Committee for the unexpired term of Mayor Roy Delgado from El Mirage.

17. State 911 Fund

In the Special Session of the Legislature, \$5 million was removed from the State 911 fund to the General Fund. The money in the State 911 fund is needed to continue the implementation of Phase I and Phase II, which will enable 911 operators to know the location of a wireless 911 caller. The City of Phoenix, as the MAG 911 contracting agent, is working with the State 911 office to issue a request for qualifications to implement Phase I and Phase II in this region. An update will be provided on the efforts.

16. Election of Mayor John Keegan, Peoria, to fill the vacancy on the Regional Council Executive Committee.

17. Information and discussion.

18. Town Hall Update

On May 22, 2002, the Regional Council approved implementing an annual regional town hall to advise the Regional Council on goals and policies. Preliminary meetings have been held with organizations familiar with the town hall concept, to better understand how to implement a successful town hall. With the upcoming development of the Regional Transportation Plan, it has been suggested that for the first town hall, transportation issues be discussed by the broader community. Staff will provide a report on the development of the town hall. The next step is to appoint the committee to guide the effort. Members of the Regional Council interested in serving on the steering committee are requested to contact the Chair of the Regional Council. Others familiar with implementing town halls may also be requested to serve on the committee. Please refer to the enclosed material.

19. Update on Executive Director Recruitment

An update will be provided on the recruitment of the MAG Executive Director.

20. Comments from the Council

An opportunity will be provided for Regional Council members to present a brief summary of current events. The Regional Council is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

18. Information, discussion and potential announcement of appointments to serve on the town hall steering committee.

19. Information and discussion.

20. Information.