

November 25, 2003

TO: Members of the MAG Regional Council

FROM: Mayor Wendy Feldman-Kerr, Queen Creek, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Meeting - 5:00 p.m.

Wednesday, December 3, 2003

MAG Office, Suite 200 - Saguaro Room

302 North 1st Avenue, Phoenix

Dinner - 6:30 p.m.

MAG Office, Suite 200

The next Regional Council meeting will be held at the MAG offices at the time and place noted above. Members of the Regional Council may attend either in person, by videoconference or by telephone conference call. Members who wish to remove any items from the Consent Agenda are requested to contact the MAG office. MAG will host a dinner/reception for the Regional Council members following the meeting in the MAG Cholla Room on the 2nd floor. Supporting information is enclosed for your review.

Please park in the garage under the Compass Bank Building. Parking places will be reserved for Regional Council members on the first and second levels of the garage. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Valerie Day at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions, please call the MAG office.

**MAG REGIONAL COUNCIL
TENTATIVE AGENDA
December 3, 2003**

	<u>COUNCIL ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Pledge of Allegiance</u>	
3. <u>Call to the Audience</u> An opportunity will be provided to members of the public to address the Regional Council on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Regional Council requests an exception to this limit.	3. Information.
4. <u>Executive Director's Report</u> The MAG Executive Director will provide a report to the Regional Council on activities of general interest.	4. Information and discussion.
5. <u>Approval of Consent Agenda</u> Council members may request that an item be removed from the consent agenda. Prior to action on the consent agenda, members of the audience will be provided an opportunity to comment on consent items. Consent items are marked with an asterisk.	5. Approve the Consent Agenda.

ITEMS PROPOSED FOR CONSENT*

MINUTES

*5A. <u>Approval of October 22, 2003 Meeting Minutes</u>	5A. Review and approve the October 22, 2003 meeting minutes.
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TRANSPORTATION ITEMS

*5B. Maintenance Resolution

On October 15, 2003, the Transportation Policy Committee recommended a maintenance resolution regarding State and Regional funding for landscaping, litter pick up and sweeping for the State Highway System. This resolution references the \$279 million that is included in the Regional Transportation Plan for maintenance. The Transportation Policy Committee recommended approval of the maintenance resolution. Please refer to the enclosed material.

*5C. Proposed 2004 Revisions to MAG Standard Specifications and Details for Public Works Construction

The MAG Standard Specifications and Details Committee has completed its review of proposed 2004 revisions to the MAG Standard Specifications and Details for Public Works Construction and these revisions are currently being reviewed by MAG member agency Public Works Directors and/or Engineers. It is anticipated that the annual update packet will be available for purchase in early January 2004. Please refer to the enclosed material.

*5D. Amendment to the FY 2004 MAG Unified Planning Work Program and Annual Budget to Accept Additional Metropolitan Planning Funds

Each year, MAG prepares a Unified Planning Work Program that lists anticipated revenues for the coming year. Recently the Arizona Department of Transportation provided the official amount of Federal Highway Administration Planning (PL) funds for the current fiscal year (FY 2004). The Regional Council is requested to amend the FY 2004 MAG Unified Planning Work Program and Annual Budget to include the FHWA PL funds for FY 2004. Please refer to the enclosed material.

5B. Approval of the Resolution of the Maricopa Association of Governments and the Arizona State Transportation Board regarding State and Regional Funding for Landscaping, Litter Pick Up and Sweeping for the State Highway System.

5C. Information and discussion.

5D. Approval of an amendment to the FY 2004 MAG Unified Planning Work Program and Annual Budget to add \$502,227 in FHWA FY 2004 Metropolitan Planning (PL) funds.

GENERAL ITEM

- *5E. MAG 208 Water Quality Management Plan Amendment for the Town of Buckeye Festival Ranch Water Reclamation Facility

The Town of Buckeye is requesting that MAG amend the 208 Water Quality Management Plan to include the Festival Ranch Water Reclamation Facility. The City of Surprise and Maricopa County unincorporated area are within three miles of the project, and both have indicated they do not object to the proposed facility. On August 27, 2003, the MAG Water Quality Advisory Committee authorized a public hearing on the draft amendment. The public hearing was conducted on October 16, 2003 and no public comments were provided. The MAG Water Quality Advisory Committee and MAG Management Committee unanimously recommended approval of the Draft 208 Plan Amendment. Please refer to the enclosed material.

- 5E. Approval of the MAG 208 Water Quality Management Plan Amendment for the Town of Buckeye Festival Ranch Water Reclamation Facility.

ITEMS PROPOSED TO BE HEARD

GENERAL ITEMS

- 6. Approval of Conducting a 2005 Census Survey

On November 5, 2003, the Management Committee recommended approval of the Subcommittee on 2005 Population Options' recommendation to conduct a 2005 Census Survey and a full count of population in Group Quarters within Maricopa County at an estimated cost of \$9.4 million. The population figures that resulted would be used to distribute about \$985 million a year in state-shared revenues to local jurisdictions from 2006 through 2010. Following the Management Committee meeting, the Census Bureau lowered the cost estimate from \$9.4 million to \$7.5 million and staff has refined the cost distribution methodology. In addition, the Federal Highway Administration has agreed to provide an additional \$395,000 in addition to its 50 percent match for the effort. Please refer to the enclosed material.

- 6. Approve undertaking a region-wide Census Survey at an estimated \$7.5 million cost, with the \$3,352,000 estimated local share distributed to member agencies in accordance with the revised methodology and the table included in this memorandum.

7. Draft Policies for the MAG Community Emergency Notification System

In January 2003, the Arizona Department of Environmental Quality awarded a \$2.5 million contract to MAG to develop and operate a Community Emergency Notification System (CENS) for Maricopa County that will rapidly telephone residents notifying them of emergency situations. Policies were needed to guide implementation of CENS. Through a stakeholders process, consensus was reached on the following policies: 1) That the system would be activated for emergency incidents only. 2) That activation costs would be paid with the CENS program funds until January 1, 2005; whether the activating agency will pay for activations will be evaluated after the first year of operation. The MAG 911 Oversight Team and MAG Management Committee recommended approval of the CENS policies. Please refer to the enclosed material.

8. Update on Human Services Technical Committee and Human Services Coordinating Committee

An update will be provided on key Human Services areas, including SSBG Allocations, Earned Income Tax Credit (EITC), public transportation, and other priorities for study and development. A special presentation on EITC will be brought forward for information and support. Members of the Human Services staff of the Tempe Community Council, City of Mesa, City of Phoenix will briefly highlight the potential benefits of this tax credit for residents and businesses of each community. Please refer to the enclosed material.

9. Urban Area Homeland Security Strategy

In July, a framework for receiving local elected official input into the FY2003 Urban Areas Security Initiative Grant Program was presented to the Regional Council. This framework involved having the Metropolitan Medical Response System cities establish subarea working groups to prepare the needed grant information and for MAG to establish an Urban Area Working Group

7. Approval of the draft policies for the MAG Community Emergency Notification System.

8. Information and discussion.

9. Information and discussion.

to review the information. Upon review by the Working Group, the grant information would be sent to the Management Committee and Regional Council for review and comment. Staff will present for comment the Urban Area Homeland Security Strategy that is being prepared for submittal to the U.S. Department of Homeland Security.

- 10. Status Update on the June 30, 2003 Single Audit and Management Letter Comments. MAG's Comprehensive Annual Financial Report (CAFR) and OMB Circular A-133 Reports (i.e., "Single Audit") for the Fiscal Year ended June 30, 2003

The public accounting firm of Deloitte & Touche LLP is in the process of completing the audit of MAG's Comprehensive Annual Financial Report (CAFR) and Single Audit for the fiscal year ended June 30, 2003. For Fiscal Year 2003, MAG implemented Governmental Accounting Standard Board Statement #34. We are awaiting an audit opinion from Deloitte & Touche shortly. To date, there have been no discussions of reportable conditions, material weaknesses, management letter comments, or single audit findings. Please refer to the enclosed material.

- 11. Employee Recognition

Each year, MAG recognizes the years of service for the employees as certain milestones are reached. These employees will be recognized at the Regional Council meeting and awarded their years of service.

- 12. Comments from the Council

An opportunity will be provided for Regional Council members to present a brief summary of current events. The Regional Council is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

- 10. Information and discussion.

- 11. Recognition of the years of service for MAG employees.

- 12. Information.