

October 15, 2002

TO: Members of the Transportation Policy Committee

FROM: Mayor Neil Giuliano, Tempe, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Wednesday, October 23, 2002, 5:00 p.m.  
Arizona Public Service  
Arizona Center - Two Building, 2nd floor (Two North Conference Room)  
400 North 5th Street, Phoenix (see enclosed map)

A meeting of the Transportation Policy Committee is scheduled for the time and place noted above. Members of the Committee may attend the meeting either in person or by telephone conference call. Please park in the garage on the northeast corner of the Arizona Center. Entrances are on 5th Street and Fillmore. Please bring your ticket to the building reception area where it will be validated. To have your ticket validated, you will need a PIN number. The PIN number for this meeting is \*0110. Please make sure the \* is entered before the PIN or the system will not accept the PIN. When you exit the garage, please exit where there is a teller.

For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bicycle racks on the first floor of the parking garage. As you enter from 5th Street, the racks are just past the parking ticket machine on the left hand side near the parking garage office. If entering from Fillmore, the bicyclist needs to ride straight through on the first floor, then turn left and go past that same parking garage office. The racks are on the right hand side.

Refreshments and a light dinner will be provided. If you have any questions, please contact me at (480) 350-8865, or Dennis Smith, MAG Interim Executive Director, at (602) 254-6300.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Valerie Day at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

**TRANSPORTATION POLICY COMMITTEE  
TENTATIVE AGENDA**

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Approval of September 21, 2002 Meeting Minutes</u>	2. Review and approve September 21, 2002 meeting minutes.
3. <u>Call to the Audience</u>  An opportunity will be provided to members of the public to address the Committee regarding items on the agenda. Citizens will be requested not to exceed a three minute time period for their comments.	3. For information.
4. <u>Arizona Rural Transportation Advocacy Council</u>  During discussion at the September 21, 2002 TPC retreat, it was acknowledged that transportation and air quality challenges are statewide in nature and other groups are also actively involved in addressing these challenges. An invitation was extended to the Arizona Rural Transportation Advocacy Council to attend the Transportation Policy Committee meeting for the purpose of sharing information on the challenges facing their areas and ideas on how we can work together.	4. For information and discussion.
5. <u>Regional Transportation Plan - Phase II Consultant Selection</u>  The MAG Regional Unified Planning Work Program includes \$750,000 for consultant services for Phase II of the MAG Regional Transportation Plan. A request for qualifications (RFQ) was advertised for consultant assistance for the development of Phase II, and five consultant proposals were received in response. The RFQ included an estimated level of funding of \$500,000. The \$250,000 balance may be required, depending on the final scope of work for Phase II. A review team consisting of representatives from MAG member agencies interviewed three of these consultant groups and reached a consensus that HDR Engineering, Inc. be selected to assist in the development of Phase II. The Management Committee will consider the recommendation of the review team at its October 16, 2002 meeting. The recommendation of the	5. Recommendation to authorize the MAG Interim Executive Director to negotiate a contract with HDR Engineering, Inc. as the consultant to assist in the development of the MAG Regional Transportation Plan - Phase II for an amount not to exceed \$500,000.

Management Committee will be provided to the TPC. Please refer to the enclosed material.

6. Request for Qualifications for the Transportation Policy Committee Information Program

At the September 21, 2002 TPC Retreat, staff was directed to issue a Request for Qualifications for a TPC Information Program. The purpose of the program is to work with targeted publics in providing information about the development of a major regional transportation plan by the Committee. Responsibilities will cover a wide range of activities, such as ensuring the development of a regional transportation plan that is understood by - and which encourages input from - the business community, transportation stakeholders, and the public. Tasks will include identifying community concerns, establishing and maintaining relationships between the Committee and the broader business community, developing informational materials, facilitating meetings, and working with the media.

The RFQ has been issued and Statements of Qualifications are due at MAG by October 18, 2002. The RFQs will be evaluated and it is expected that a recommendation will be made to the TPC.

7. Request for Qualifications for a Transportation Plan Advisor

At the September 21, 2002 TPC Retreat, staff was directed to issue a Request for Qualifications for a Transportation Plan Advisor. The purpose of the advisor is to assist in the development of policy issues surrounding a major transportation plan being developed by MAG. Responsibilities will cover a wide range of activities, such as identifying community needs that should be addressed in the development of the plan, establishing and maintaining relationships between MAG and its transportation stakeholders, including the business community, public agencies and the public.

The RFQ has been issued and Statements of Qualifications are due at MAG by October 18, 2002. The RFQs will be evaluated and it is expected that a recommendation will be made to the TPC.

6. Possible recommendation to authorize the MAG Interim Executive Director to negotiate a contract with a firm to implement a TPC Information Program for an amount to be recommended by the TPC.

7. Possible recommendation to authorize the MAG Interim Executive Director to negotiate a contract with a firm to serve as the Transportation Plan Advisor for an amount to be recommended by the TPC.