

DRAFT MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
PEDESTRIAN WORKING GROUP AND THE
REGIONAL BICYCLE TASK FORCE

Tuesday, December 20, 2005 - noon
MAG Office Building, Cholla Room
302 North First Avenue, Phoenix

MEMBERS ATTENDING

Tami Ryall, Gilbert, Chair, Regional Bicycle Task Force and Acting Chair of the Pedestrian Working Group	*Michael Cartsonis, Litchfield Park
Bruce Meyers, ADOA Gen. Services	Peggy Rubach, Maricopa County
Michael Sanders, ADOT	Mitch Foy, Mesa
*Michael Eagan, ASLA, Arizona Chapter	*Karen Flores, Peoria
Anna Bertanzetti, Avondale	Katherine Coles, Phoenix
*Michael Normand, Chandler	Briiana Leon, Phoenix
Amy MacAulay for Bill Lazenby, Coalition of Arizona Bicyclists	Randi Alcott, RPTA
*Steve Hancock, Glendale	Dawn Coomer, Scottsdale
Farhad Tavassoli, Goodyear	Reed Kempton, Scottsdale
	*Eric Iwersen, Tempe
	Randy Overmeyer for Gary Norris, Surprise
	*Mark Smith, El Mirage

*Members neither present nor represented by proxy.

^Attended via audio-conference

OTHERS PRESENT

Mark Sanford, BikingPlace.com	Rebecca Miurr, Environmental Contractor
John Minnett, Consultant	

1. Call to Order

Tami Ryall called the meeting to order at 12:20 p.m.

2. Approval of the November 8, 2005 Meeting Minutes of the Pedestrian Working Group and the Regional Bicycle Task Force

Briiana Leon moved to approve and Randi Alcott seconded the move to approve the meeting minutes of the Bicycle Task Force and Pedestrian Working Group for November 8, 2005 and the revised minutes of October 25, 2005. The motion passed unanimously,

In the November 8, 2005 minutes, Amy MacAulay noted that item number three language should be in the past tense. Farhad Tavassoli noted that he was not at the last meeting.

3. Call to the Audience

An opportunity was provided to members of the public to address the Bicycle Task Force and the Pedestrian Working Group on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public were requested not to exceed a three minute time period for their comments. A total of 15 minutes was provided for the Call to the Audience agenda item, unless the Bicycle Task Force and the Pedestrian Working Group requests an exception to this limit. Please note that those wishing to comment on action agenda items were given an opportunity at the time the item was heard.

John Minnett, a Consultant in Tempe, would like to encourage the committee to hold a series of small workshops in each city similar to the large one that Dan Burden held a few years back. Carl Whaley is currently doing work on median refuges. John Minnett has produced a presentation on medians. Mr. Minnett will send it to MAG staff who will then send it to all members.

Mark Sanford reported that BikingPlace.com is a new web site with commuting, touring and bicycling information for the region.

4. Staff and Member Agency Reports

Mike Sanders said that the Safe Routes to School program coordinator will be housed at the Department of Transportation. It is expected that the coordinator will be hired by April 2006.

Bruce Meyers noted that sidewalks are being repaired in the Capital Mall area.

Reed Kempton reported that Scottsdale has opened up the 82nd Street bridge that connects with the path along the Arizona Canal.

Randi Alcott reported that the Educational subcommittee met earlier this morning and put together a draft plan including helmet and educational tool give-away. Valley Metro is now ready to produce the scope of work for the contract. A Kick-Off is planned in April for Bike Month. Scottsdale is planning a public art tour bicycle ride.

Tami Ryall asked each city to determine if each city would use "Share The Road" signs that are in the MUTCD. Reed Kempton noted that Scottsdale would not use any signs that are not in the MUTCD. Tami Ryall then asked the committee if they would prefer the funding to go for more helmets. The committee agreed that they would prefer more helmets.

Tami Ryall asked if each city would also see if the city's cable television station would air bike safety information or psa's.

Amy MacAulay on behalf of the Coalition reported that the Coalition members want to incorporate into the aggressive driving laws must give cyclists at least three feet.

The Maryland Avenue pedestrian bridge is open but the lighting is not complete.

Randi Alcott reported that a three bike racks will be on the 50 new buses.

Mesa and Gilbert both received the Bronze designation as Bicycle Friendly City. Tami Ryall encouraged all the other cities to apply for the award. Ms. Ryall offered to share her application for other cities to review.

5. Discussion of Pedestrian and Bicycle Design Assistance Program

MAG has recently had to increase its contract requirement for liability insurance. This has had an adverse impact on the smaller design firms ability to be hired for the Pedestrian Design Assistance Program. MAG staff discussed this issue and the proposed new changes to the program.

Maureen DeCindis reported that the MAG attorney's are now requiring a \$5,000,000 consultant insurance coverage when doing a design project under MAG Pedestrian Design Assistance program. The new process would mean that MAG would contract with a city directly. The city would then choose a consultant from a pre-approved consultant list. The city would contract with the consultant. The consultant would invoice the city and the city would invoice MAG.

Dawn Coomer said that to change the program over to contract with the cities would be onerous on the cities.

Tami Ryall suggested developing a Request For Proposal to build a list of consultants that could afford the \$5,000,000. After review of the list of consultants that submit applications, the committee will revisit the issue of changing the program process.

Randi Alcott asked if the bigger firms would bring in smaller consultants as sub-consultants.

Randy Overmeyer said that Surprise will be the contracting agency for MAG. There has been no problem with the scope of work. When there is a design for the public right-of-way, Surprise expects \$5,000,000 liability coverage.

Bruce Meyers reported that at the state, if an engineer or architect is hired, the insurance is required of the contractor.

Are requirements different for DBE consultant. How will this impact on the requirement for DBE businesses. Rebecca Miurr an Environmental Contractor stated the insurance is \$1,000,000 for the state.

Tami Ryall asked each city to review their insurance requirements in each city.

6. Discussion of Agenda Items for the 2006 Calendar

Committee members were asked to submit ideas and issues that need to be considered in 2006.

Tami Ryall requested materials from the consultant at least two weeks ahead of time.

Reed Kempton suggested that one meeting he will do a presentation on how to fill out the application for the Bicycle Friendly application.

Mitch Foy suggested a discussion on issues such leveraging the close-out and optimum project size, and tiered matching. Tami Ryall noted that the emphasis has been on making the TIP process to include as many projects as possible. Tami Ryall suggested getting the projects designed in time to get the project authorized in the one year time period. Reed Kempton noted that projects are more costly than ever before. Bruce Meyers suggested that small projects could be design and construction and larger projects divide into two phases. Mr. Meyers noted that there is an expected 15% increase in cost of materials.

7. Meetings for 2006

Meetings for 2006 will be held on the third Tuesday at 1:30 p.m. in the Cholla Room:

January 17, 2006	Sprinkle Consulting will present on the Bikeway Master Plan.
February 21, 2006	Sprinkle Consulting will present on the Bikeway Master Plan
March 21, 2006	
April 18, 2006	Sprinkle Consulting will present on the Bikeway Master Plan
May 16, 2006	Sprinkle Consulting will present on the Bikeway Master Plan
June 20, 2006	
July 18, 2006	Sprinkle Consulting will present on the Bikeway Master Plan
August 15, 2006	
September 19, 2006	Sprinkle Consulting will present on the Bikeway Master Plan
October 17 and October 24, 2006	
November 21, 2006	Sprinkle Consulting will present on the Bikeway Master Plan
December 19, 2006	