

DRAFT MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
PEDESTRIAN WORKING GROUP AND THE
REGIONAL BICYCLE TASK FORCE

Tuesday, February 20, 2007 at 1:30 p.m.
MAG Office Building, Cholla Room
302 North First Avenue, Phoenix

MEMBERS ATTENDING

Tami Ryall, Gilbert, Chair, Regional Bicycle Task Force and Acting Chair of the Pedestrian Working Group	*Farhad Tavassoli, Goodyear
*Bruce Meyers, ADOA Gen. Services	*Michael Cartsonis, Litchfield Park
Michael Sanders, ADOT	Peggy Rubach, Maricopa County
Brian Fellows, ADOT	Mitch Foy, Mesa
*Michael Eagan, ASLA, Arizona Chapter	Brandon Forrey, Peoria
^Janeen Gaskins, Avondale	^Katherine Coles, Phoenix
*Thomas Chlebanowski, Buckeye	*Srinivas Goundla, Phoenix
*Michael Normand, Chandler	Randi Alcott, RPTA
^Bill Lazenby, Coalition of Arizona Bicyclists	*Dawn Coomer, Scottsdale
Mark Smith, El Mirage	Reed Kempton, Scottsdale
*Steve Hancock, Glendale	Eric Iwersen, Tempe
	Bart Wingard, Surprise

*Members neither present nor represented by proxy.

^Attended via audio-conference

OTHERS PRESENT

Jim Coffman, Coffman Studio
^Peyton McCloud, Sprinkle Consulting
Bruce Landis, Sprinkle Consulting
^Theo Petritsch, Sprinkle Consulting

1. Call to Order

Eric Iwersen called the meeting to order at 1:40 p.m.

2. Approval of the January 16, 2007 Meeting Minutes of the Pedestrian Working Group and the Regional Bicycle Task Force

Peggy Rubach moved to approve and Reed Kempton seconded the move to approve the meeting minutes of the Bicycle Task Force and Pedestrian Working Group for January 16, 2007. The motion passed unanimously.

3. Call to the Audience

An opportunity was provided to members of the public to address the Bicycle Task Force and the Pedestrian Working Group on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public were requested not to exceed a three minute time period for their comments. A total of 15 minutes was provided for the Call to the Audience agenda item, unless the Bicycle Task Force and the Pedestrian Working Group requests an exception to this limit. Please note that those wishing to comment on action agenda items were given an opportunity at the time the item was heard.

There were no members of the public present.

4. Staff and Member Agency Reports

Maureen DeCindis explained that there is an agenda item on the Transportation Review Committee January 22, 2007 meeting to discuss ramifications of changing the MAG Close Out policies. One concept that will be discussed would be to eliminate the acceptance of new projects for Close Out funding.

As part of a presentation for funding the 2008 Unified Work Program (UPWP) Bicycle/Shared Use and Pedestrian Design Assistance programs to the Intergovernmental Representatives, MAG fiscal services clarified that if there were more applications in either category, it would only require an administrative adjustment to change the budget amounts. The committee requested that staff send a copy of the TRC agenda item to each member.

Randi Alcott reported that several cities will be participating in the Bike Month Challenge and the event is getting larger incorporating Bike Swap Meet, Bike Rodeo, and Tempe events. Event flyers will be developed in the next two weeks.

Peggy Rubach reported that the County GIS staff is continuing to work on the interactive bike map. The Safe Routes to School mapping features sidewalks and cross walks through the County system. This mapping will be completed for the first 19 schools in the Safe Routes to School program but the County would like to expand it regionwide.

Brian Fellows reported that the Safe Routes to School is currently funded with \$400,000 but application requests equal to \$1.2 million. There were 33 projects submitted. There is a good chance that there will be \$1 million available for the next round of projects in the fall and that the second cycle will allow infrastructure projects.

The League of American Bicyclists *Bicycle Friendly Communities Award* are due in March. Reed Kempton urged the west valley cities to apply because there is a lack of west valley cities that are on the current list. Peggy Rubach noted that the Pima Association of Governments combined all the cities in the Tucson area into one application. Reed Kempton responded that some of the cities in the Maricopa County region would not want to be combined. Eric Iwersen supported Reed Kempton's suggestion that all valley cities apply for this award.

5. Presentation on the MAG Regional Bikeway Master Pla

Bruce Landis of Sprinkle Consulting noted that the final of the plan will be presented at the March 20, 2007 meeting. Jim Coffman explained that the format of the plan has been changed to reflect Chapters 1 - 5 in the main body of the plan with most of the data and supporting information in the Appendix.

- Mid-Block Crossings Guidelines

Bruce Landis read the new description on the HAWK signal in the final Mid-Block Crossing Guidelines. Peggy Rubach asked Theo Petritsch what the timeline for inclusion of the HAWK signal into the Manual for Uniform Traffic Design (MUTCD) would be. Theo Petritsch responded that there is one more comment period in June, and then rule making next year. Conditional approval can be given until the final approval pending the next adoption of the MUTCD. Peggy Rubach distributed the city of Boulder Pedestrian Crossing Treatment Installation Guidelines requesting consideration of using guidelines similar to theirs, instead of the prescriptive check boxes in the draft MidBlock Crossing Guidelines.

Janeen Gaskins asked if the Bikeway MasterPlan is adopted would the cities be held accountable. If so, the Avondale engineers would not approve the Plan. MAG staff responded that the MidBlock Crossings are guidelines and would always be dependent upon engineering discretion. Peggy Rubach expressed concerns that cities would object to the Plan because of the Guidelines and asked if the guidelines could be deleted and discussed further.

Brandon Forrey said that he could not get the Guidelines approved in Peoria because their concern is that there should be more options than the HAWK. Eric Iwerson noted that Tempe was moving forward with installing the HAWK at two locations.

Brandon Forrey noted that he was pulling together a group of interested engineers to see if there was language that could be added to the document to mitigate their concerns.

- Local and Regional Best Practices and Guidelines

The consultant reviewed a list of the topics that have been discussed previously for consideration in the Plan:

1. Routine accommodation or complete streets
2. Roadway restriping and retrofitting
3. Grade separation policy
4. Tempe and Scottsdale parking ordinances and lockers
5. Local city events
6. Bridges over freeways
7. Valley Metro bike month events
8. Bike Survey as public information
9. Healthy Arizona
10. Peoria incentives for developers

Jim Coffman requested that the members send descriptions of best practices, resources and web sites to MAG staff to be forwarded to the consultant by Friday February 23, 2007. The intent is for jurisdictions to help each other out with good ideas.

- Project Funding Eligibility Criteria

The consultant asked if the Project Funding Eligibility Criteria should be in the Appendix or in the body of the document? Peggy Rubach noted that by placing the Criteria in the Appendix this would allow more flexibility. The Plan itself then would not have to be amended when and if the Criteria changed to reflect future considerations. The Plan becomes a dynamic document.

The consultant noted that the Plan will be distributed electronically by March 1, 2007 and with a request for comments back on March 5, 2007 and then the final document will be ready for the March 20, 2007 committee meeting.

6. Discussion on the Current Status and Potential Changes to Bicycle Safety Education Grant and Input on Next Year's Grant

[This agenda item was postponed till the next meeting.](#)

7. Meetings for 2007

All meetings will be on Tuesday in the Cholla Room at 1:30 p.m.

March 20, 2007

April 17, 2007

May 8, 2007 (Note: change of date)

June 19, 2007

July 17, 2007

August 21, 2007

September 18, 2007

October 16, 2007

October 23, 2007 (optional)

November 20, 2007

December 18, 2007 NOON