

MEETING NOTES FROM THE  
MARICOPA ASSOCIATION OF GOVERNMENTS  
SPECIFICATIONS AND DETAILS INVENTORY WORKING GROUP

November 7, 2007

Maricopa Association of Governments Office, Cholla Room  
302 North First Avenue  
Phoenix, Arizona

MEMBERS ATTENDING

John Ashley, ACA, Chair  
Steven Borst, Buckeye  
David Fern, Chandler  
Gordon Haws, Mesa  
Bob Herz, MCDOT  
Jesse Gonzalez, Peoria  
Paul R. Nebeker, Independent  
Jeff Van Skike, Phoenix (St. Trans.)

MEMBERS NOT IN ATTENDANCE

Brian Gallimore, AGC  
Tom Kaczmarowski, Glendale  
Rodney Ramos, Scottsdale

MAG ADMINISTRATIVE STAFF

Gordon Tyus

1. Call to Order

Working Group Chairman, John Ashley, began the meeting at 1:30 p.m.

2. Review of Progress

Mr. Ashley provided an agenda with list of assignments to attendees. The first part of the list covered areas where many supplements to the MAG Details and Specs have been made. He suggested that the city with the most supplements review them and try to create a case to include them in the MAG Specifications and Details book.

The second part of the list broke down those supplements where only one city or jurisdiction had made changes and organized them by jurisdiction. It was again suggested that each city look at their individual supplements and if they thought could be useful for the region to consider submitting it as a case. A summary of the status and discussion of these items is provided in **attachment one**. In it members provided updates to the status of the work they have done, and provided feedback on items they are planning to work on and submit as cases next year.

### 3. General Discussion

General discussions were held about how individual cities can review their supplements and focus on items that could be added or revised in the MAG specs. Mr. Skike said that most of Phoenix's supplements were added because they felt MAG's were too general. He also felt that those reviewing them at the city may not know the original intent of the change to MAG specs. Mr. Tyus noted that the agencies have the expertise to make the updates and the MAG process is used to help standardize them. Mr. Borst stressed the importance of updating the MAG specs because smaller communities and towns throughout the state use them, and do not necessarily have staff to write their own supplements.

There was also discussion about prioritizing which supplements should be worked on and submitted as cases. Items identified as high priority included: updating the sidewalk ramps and driveways to be ADA compliant, continuing work on the asphalt specs, updating the concrete specs, and adding specs for microseal and rubberized asphalt.

Also it was discussed that scheduling votes earlier in the year and providing notification ahead of time would help move the review and approval process forward more quickly in the full committee meetings.

### 4. Adjournment

After completing the review of the assignments, Mr. Ashley adjourned the meeting.