

DRAFT MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
TRANSPORTATION REVIEW COMMITTEE

October 26, 2006

Maricopa Association of Governments Office
302 North First Avenue, Suite 200, Saguaro Room
Phoenix, Arizona

MEMBERS ATTENDING

Maricopa County: Mike Sabatini for Mike Ellegood, Chairperson	*Litchfield Park: Mike Cartsonis
ADOT: Dan Lance	Mesa: Jim Huling
Avondale: Shirley Gunther for David Fitzhugh	Paradise Valley: Robert M. Cicarelli
Buckeye: Timothy Edwards for Scott Lowe	Peoria: David Moody
Chandler: Patrice Kraus	Phoenix: Tom Callow
El Mirage: Mark Fooks for B.J. Cornwall	Queen Creek: Mark Young
Fountain Hills: Randy Harrel	RPTA: Bryan Jungwirth
*Gila Bend: Lynn Farmer	Scottsdale: Mary O'Connor
Gilbert: Tami Ryall	Surprise: Randy Overmyer
Glendale: Terry Johnson	Tempe: Carlos De Leon
Goodyear: Cato Esquivel	*Wickenburg: Shane Dille
Guadalupe: Jim Ricker	Valley Metro Rail: John Farry

EX-OFFICIO MEMBERS ATTENDING

*Regional Bicycle Task Force: Randi Alcott, RPTA	*Pedestrian Working Group: Eric Iwersen, City of Tempe
*Street Committee: Darryl Crossman, City of Litchfield Park	*ITS Committee: Alan Sanderson

* Members neither present nor represented by proxy. + - Attended by Videoconference
- Attended by Audioconference

OTHERS PRESENT

Eric Anderson, MAG	Bob Antila, Valley Metro/RPTA
Ken Hall, MAG	Lynn Timmons, City of Phoenix
Paul Ward, MAG	Matt Clark, MAG
Kevin Wallace, MAG	Stephanie Wilson, City of Surprise
Eileen Yazzie, MAG	Brad Lundahl, City of Scottsdale
Doug McCants, PBS&J	Brandy Petrone, Goodman Schwartz
Dave Miller, PBS&J	Chris Plumb, MCDOT

1. Call to Order

In the absence of Chairperson Mike Ellegood, Mr. Tom Callow called the meeting to order at 10:03 a.m.

2. Approval of September 28, 2006 Draft Minutes

Addressing the first order of business, Mr. Callow asked if there were any changes or amendments to the meeting minutes. Mr. David Moody moved to approve the minutes as presented. Mr. Dan Lance seconded, and the minutes were subsequently approved by unanimous voice vote of the Committee.

3. Call to the Audience

Mr. Callow stated that he had not received any request to speak cards from the audience, and moved on to the next item on the agenda.

4. Transportation Director's Report

Mr. Callow introduced Mr. Eric Anderson, MAG Transportation Director, to provide the Transportation Director's report. Mr. Anderson informed the Committee that the September 2006 sales tax revenues were up by 8.8 percent over the previous year, and that the year-to-date collections have increased by 8.2 percent. He then informed the Committee that there would be a Statewide Transportation Acceleration Need (STAN) account workshop on November 3, 2006, at 1:00 o'clock in the Saguaro Room of the MAG Offices. Mr. Anderson then handed out a Memorandum to those in attendance, which included a table of potential projects that have been determined to be "project ready." Mr. Anderson said that the table represented candidate projects that could potentially receive STAN funding, which would be considered by the MAG Transportation Policy Committee (TPC). Mr. Anderson said that the reviewed projects have been through a sufficient scoping and environmental review process and could be obligated within a 24-month period. He noted that there were a number of projects on the list that were already in final design, and were scheduled for construction over the next 12 to 18 months. He said that a recommendation on projects may be passed by the MAG TPC at their November 15, 2006, meeting, and that the TPC recommendation would go forward to the MAG Regional Council for consideration on December 13, 2006. The recommendation will then be forwarded to the Arizona Department of Transportation (ADOT).

Mr. Anderson stated that MAG had recently participated in a Peer Review Session on the Travel Demand Model, which was attended by consultants and transportation professionals from Los Angeles, Portland, Denver, San Diego, St. Louis, Dallas and Salt Lake City. Mr. Anderson said that representatives from the session were impressed with the MAG highway component of the model, and thought that it was one of the best in the country. Mr. Anderson said that with regard to transit, representatives said that the MAG Region needed to update their transit onboard survey information with regard to boardings, origin and destination data, and also

consider other socioeconomic data that would be useful for providing information on riders. Mr. Anderson then informed the Committee that MAG and the Local Government Section of ADOT sponsored a Workshop on October 24, 2006, in the MAG Saguaro Room to address the federal project development process. Mr. Anderson said that the purpose of this meeting was to prepare local agencies on the requirements and procedures for developing federally funded projects, and addressed items pertaining to federal project time lines, the procurement process, Design Concept Report requirements, right-of-way and utility clearances, and the environmental review process. Mr. Anderson then addressed the I-17 widening from Loop 101 to the Carefree Highway, and informed the Committee about the increasing costs affiliated with right-of-way. He said that there was a \$70 million increase in right-of-way costs on the project, and noted the increasing costs associated with property adjacent to I-17. Mr. Anderson then informed the Committee that MAG Staff was in the process of identifying needs for the FY 2008 MAG Unified Work Program and Annual Budget, and invited committee members to contact him if they are interested in a particular planning concept, or if they would like to see a certain study completed in the future. He said that he would provide more information on potential projects as the list became further developed. Mr. Anderson then answered several questions pertaining to the regional Travel Demand Model, and then concluded his report to the Committee.

5. Approval of Consent Agenda

Addressing the next order of business, Mr. Callow addressed Agenda item #6 (2006 Annual Report - Public Hearing) and asked whether any members in attendance had questions concerning this item. Mr. Eric Anderson informed the Committee that a handout on the results of the public hearing were distributed to each member prior to the meeting, and that the information was located in front of their places on the table. Mr. Bryan Jungwirth then moved to recommend approval of the Consent Agenda, consisting of item #6 (2006 Annual Report - Public Hearing). Mr. David Moody seconded, and the motion was approved by subsequent voice vote of the Committee.

7. Revised Table of Proposed PM-10 Paving of Unpaved Road Projects for FY 2008 and 2009 CMAQ Funding

Addressing the next order of business, Mr. Callow introduced Mr. Paul Ward, who provided an update on the Pave Dirt Road projects for Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds in Fiscal Years 2008 and 2009. Mr. Ward informed the Committee that on October 3, 2006, they received the MAG Air Quality Technical Advisory Committee's recommendations on a ranking of proposed projects for FY 2008 and FY 2009. Mr. Ward said that a correction for the CMAQ funding amount requested for the FY 2008 City of El Mirage project has been made since then, and that the correction would not affect the rankings.

Mr. Ward called the Committee's attention to Attachment One at the back of the Agenda packet, and informed those in attendance that \$2.0 million in funding was available in FY 2008, and a total of \$3.5 million was available in FY 2009. Mr. Ward stated that the projects under consideration to receive FY 2008 CMAQ funding were Litchfield Park, Surprise, Phoenix and

El Mirage. He said that while a total of \$2.0 million was available in FY 2008, the amount of funds requested were about \$4.5 million, which exceeds the amount actually available. Mr. Ward noted that the MAG Air Quality Technical Advisory Committee made a recommendation that MAG fund all of the pave dirt road projects. Discussion followed, and Mr. Mark Fooks informed the Committee that the City of El Mirage has projects under consideration for Fiscal Years 2008 and 2009. Mr. Fooks suggested that after the purchase of street sweepers, all remaining CMAQ funds that are available through the annual closeout process should in fact be applied to the list for additional PM-10 funding. Discussion followed, and Ms. Tami Ryall opposed this request. Ms. Ryall informed the Committee that its unknown as to what was going to happen with the program over the next several years, and that the region can't predict how much money is going to be available. Ms. Mary O'Connor agreed with Ms. Ryall, and said that many communities are looking for this funding and that the projects have to be determined based on the overall need and cost effectiveness. Mr. Jim Huling and Mr. Terry Johnson concurred with these statements, and did not feel comfortable with the request.

Mr. Ward again stated that there would be \$2.0 million available in FY 2008, and about \$3.5 million available in FY 2009. Mr. Ward then addressed the issue of project match, and said that the project requests in the table are based under the assumption that the applicant would provide a 30 percent local match. Discussion followed, and Ms. Mary O'Connor suggested that the \$2.0 million in question should in fact be divided to ensure that the communities on the list get a share of money. Ms. Ryall said that in the past, she believed the paving of unpaved road projects were required to submit a 50 percent local match. Mr. Dean Giles said that in 2011, the federal aide share will become 5.7 percent. Mr. Giles also emphasized that the PM-10 problem is one of the most serious problems experienced by citizens and communities in the metropolitan areas. Discussion followed about how projects were selected for the list, and a project's overall cost effectiveness in relationship to other projects that were competing for funding. Mr. Ward said that the projects on the list are very cost effective, and noted that the Litchfield Park project at the top of the list had a cost effectiveness of \$782 per metric ton.

Mr. Mark Fooks then made a motion to recommend the pave dirt road projects for CMAQ funds in FY 2008 and FY 2009, with the understanding that after the purchase of MAG street sweepers, all remaining CMAQ funds that are available through the annual closeout process should be applied to the list for additional PM-10 funding of pave dirt road projects. Mr. Randy Overmyer seconded the motion. Mr. Callow then asked for a formal vote of the Committee. After a formal vote, there were a total of 6 ayes and 15 nays, and the motion failed to carry.

Discussion followed, and Ms. Tami Ryall stated that it may be a good idea to send the list back to the MAG Air Quality Technical Advisory Committee, and allow the Committee to equitably distribute the \$2.0 million in FY 2008 CMAQ funds to the four projects on the list. Several members in attendance also agreed that it would be appropriate for the cities on the list to hold meetings with one another in an effort to see what they can work out in terms of assuring funding for each project. Mr. Ward informed those in attendance that the Committee did not have to approve the projects at this time, and that the projects could in fact go back to the MAG Air Quality Technical Advisory Committee for further review and consideration. Mr. Ward said that the TRC could review the projects again at the December 2006 meeting. The Committee collectively agreed that this item would be considered at the next meeting. There were no further comments, and this concluded Mr. Ward's presentation to the Committee.

8. Deferral of Unobligated MAG Federally Funded Projects from FYs 2006 to 2007

Addressing the next order of business, Mr. Callow introduced Mr. Paul Ward, MAG Transportation Programming Manager, to provide an update on the deferral of unobligated MAG federally funded projects from Fiscal Year 2006 to 2007. Mr. Ward called the Committee's attention to the table in Attachment Two of the TRC Agenda packet, and said that the City of Glendale, Maricopa County, the Town of Paradise Valley and the City of Scottsdale all contained projects that needed to be formally deferred in the MAG Transportation Improvement Program (TIP) from Fiscal Year 2006, and added to Fiscal Year 2007 by means of an administrative adjustment. Mr. Terry Johnson then moved to recommend an administrative adjustment to the FY 2007-2011 MAG TIP to defer the projects from FY 2006 to FY 2007. Mr. David Moody seconded, and the motion was approved by subsequent voice vote of the Committee. This concluded Mr. Ward's report to the Committee.

9. Requested Changes to Four Mesa Bicycle and Pedestrian Projects

Addressing the next order of business, Mr. Callow introduced Mr. Paul Ward, MAG Transportation Programming Manager, to provide an update of requested changes to four City of Mesa bicycle and pedestrian projects. Mr. Ward called the Committee's attention to Attachment Three, and stated that the City of Mesa has requested to change four bicycle/pedestrian projects that are displayed in the current FY 2007-2011 MAG TIP. Mr. Ward said that two of the projects have been requested for deferral, one project has requested for advancement, and another for advance design/reimbursement on Lewis street, to be deleted and reverted into a single construction phase in FY 2008. Mr. Ward stated that the approval of an administrative adjustment to the FY 2007-2011 MAG Transportation Improvement Program (TIP) is all that is needed to change the projects as displayed in Attachment Three.

Discussion followed, and Ms. Tami Ryall moved to recommend an administrative adjustment to the FY 2007-2011 MAG TIP in order to exchange two projects in FY 2007 with a project in FY 2010, and to delete a reimbursement project in 2008 and revert it into a straight construction project. Mr. Jim Huling seconded, and the motion was approved by subsequent voice vote of the Committee. This concluded Mr. Ward's report to the Committee.

10. Requested addition of Two Phoenix Federally Funded Bridge Projects to FY 2007

Addressing the next order of business, Mr. Callow introduced Mr. Paul Ward, MAG Transportation Programming Manager, to provide an overview of adding two federally funded Phoenix bridge projects to FY 2007 of the FY 2007-2011 MAG Transportation Improvement Program (TIP). Mr. Ward stated that the City of Phoenix is requesting to add a bridge management software project in the amount of \$81,250, and a bridge inspection equipment rental project in the amount of \$70,000 to the FY 2007-2011 MAG TIP. Mr. Bryan Jungwirth moved to recommend an amendment to the FY 2007-2011 MAG TIP to add the two Phoenix bridge projects to FY 2007. Ms. Mary O'Connor seconded, and the motion was approved by subsequent voice vote of the Committee. This concluded Mr. Ward's report to the Committee.

11. Changes to the Approved June 28, 2006 Arterial Life Cycle Program (ALCP) Policies and Procedures

Addressing the next order of business, Mr. Callow introduced Ms. Eileen Yazzie, MAG Transportation Planner, to provide an update on changes to the approved June 28, 2006, Arterial Life Cycle Program (ALCP) Policies and Procedures. Ms. Yazzie addressed the Committee, and informed them of the fact that there have been several minor changes to the ALCP policies and procedures since June 28, 2006. Ms. Yazzie called the Committee's attention to Attachment Five at the back of the Agenda packet, and stated that the need for changes to the policies and procedures arose from concerns over right-of-way costs, the organization of documentation concerning project costs, and the reallocation of project costs among project phasing.

Ms. Yazzie then addressed a number of suggested changes listed on the table in Attachment Five of the Agenda packet, and informed the Committee that she was seeking the recommended approval of changes as identified under Sections 130, 250 and 350 of the ALCP policies and procedures. Following discussion, and Ms. Mary O' Connor moved to recommend approval of the proposed changes to the previously approved June 28, 2006 ALCP Policies and Procedures. Mr. Jim Huling seconded, and the motion was approved by subsequent voice vote of the Committee. This concluded Ms. Yazzie's presentation to the Committee.

12. Arterial Life Cycle Program (ALCP) - Status Report

Addressing the next order of business, Mr. Callow introduced Ms. Eileen Yazzie, MAG Transportation Planner, to provide information on the Arterial Life Cycle Program (ALCP). Ms. Yazzie called the Committee's attention to the materials in Attachment Six of the Agenda packet, and informed those in attendance that this was the third status report for the ALCP, which covers the period between July and September of 2006. Ms. Yazzie addressed the tables concerning the status of projects that were currently underway, and stated that a new column had been added since the last report, which was entitled *FY 2007 Reimbursement to Date*. Ms. Yazzie said that the column provided specific reimbursement figures, and that it would be updated annually to reflect the current fiscal year.

Ms. Yazzie then called the Committee's attention to Page Four of the ALCP Status Report. She informed the Committee that prior to the meeting, an updated page was distributed to those in attendance that reflected up-to-date revenue and finance information. She informed the Committee that this was the first time that the report included "estimate" versus "actual" data for Regional Area Road Fund (RARF) collections, which allows a quick comparison of collection data. Ms. Yazzie also informed the Committee that she included a section explaining the differences between an amendment and an administrative adjustment. She noted that an amendment is needed if an ALCP project is undergoing a project update outside of the regular ALCP update schedule; whereas an administrative adjustment is an adjustment to the ALCP regional reimbursement project budget, or budgets in the current and later fiscal years of the ALCP, which is due to actual project expenditures and regional reimbursements. There were no questions, and this concluded Ms. Yazzie's presentation to the Committee.

13. Proposed Amendment and Administrative Adjustment to the FY 2007 - June 28, 2006 Arterial Life Cycle Program (ALCP)

Addressing the next order of business, Mr. Callow introduced Ms. Eileen Yazzie, MAG Transportation Planner, to provide information on the proposed amendment and administrative adjustment to the FY 2007 - June 28, 2006 Arterial Life Cycle Program (ALCP). Ms. Yazzie said that a number of changes needed to occur for projects located in Chandler, Maricopa County and Phoenix, and that this Agenda item represented the first time that a number of projects formally required an amendment and administrative adjustment as part of the ALCP. Ms. Yazzie then called the Committee's attention to Attachment Seven located at the back of the Agenda packet, and provided a detailed explanation concerning the differences between an amendment and an administrative adjustment. She stated that there were a total of three individual project amendments and two administrative adjustments included as part of this agenda item requiring the Committee's consideration.

Ms. Yazzie then addressed the necessary project amendments. She informed those in attendance that a segment was being added to the City of Chandler's Ray/McClintock Intersection Improvement project, which was currently programmed in the ALCP as one project. She said that the city revised the project, and moved the northeast corner of the intersection project forward to FY 2007 to coincide with work being done on that corner by the Salt River Project (SRP). Ms. Yazzie stated that an amendment was needed to the FY 2007-2011 MAG Transportation Improvement Project (TIP) in order to reflect the advancement. Ms. Yazzie then informed the Committee that the Maricopa County Department of Transportation (MCDOT) and the City of El Mirage were planning on entering into a Memorandum of Understanding this fiscal year regarding the phasing for a project on El Mirage Road, from Thunderbird Road to Northern Avenue, which would require a amendment to reprogram regional reimbursements to fit the project schedule. Ms. Yazzie also stated that MCDOT and the City of El Mirage were entering into a Memorandum of Understanding on El Mirage Road, from Paradise Lane over Grand Avenue to Thunderbird lane, which would also require the reprogramming of funds to fit the project schedule. She stated that both requests would require an amendment.

Ms. Yazzie then addressed the necessary administrative adjustments. She stated that an administrative adjustment was required for the City of Chandler's Arizona Avenue and Chandler Boulevard Intersection Improvement project, to allow for \$650,000 in project money to be moved from right-of-way work over to the construction category. Ms. Yazzie then addressed the Happy Valley Road project, from I-17 to 67th Avenue, located in the City of Phoenix. She said that a segment of the project from I-17 to 35th Avenue was previously completed, and the expenditures on the segment came in at a lower level than originally anticipated. Because the construction of this segment came in lower, the City of Phoenix is requesting an administrative adjustment to allow for the movement of those excess funds over to other segments on the project.

Mr. Mark Fooks then moved to recommend approval of an amendment and an administrative adjustment to the FY 2007 - June 28, 2006 ALCP to add a new segment to the Chandler project, to change two Maricopa County projects and reimbursement schedules, and to make an administrative adjustment to a Phoenix and a Chandler project to reflect the actual project costs.

Mr. Davis Moody the motion was approved by subsequent voice vote of the Committee. There were no questions or discussion, and this concluded Ms. Yazzie's presentation to the Committee.

14. Member Agency Update

Mr. Callow asked members of the Committee whether they would like to provide updates; address any issues or areas of concern regarding transportation at the regional level; and asked whether any members in attendance would like to address recent information that was relevant to transportation within their respective communities. Ms. Mary O'Connor addressed the Committee and apologized for missing the photo radar presentation at the last TRC meeting that occurred on September 28, 2006. She noted that the use of photo radar on the Loop 101 in the City of Scottsdale has been suspended, and that there would be a technical evaluation report in January of 2007.

15. Next Meeting Date

Mr. Callow informed members in attendance that the next meeting of the Committee would be held on December 14, 2006. There being no further business, Mr. Callow adjourned the meeting at 10:48 a.m.