



Non-Infrastructure TA Set-Aside Safe Routes to  
School Application for  
FFY 2018, 2019, & 2020  
Support Activity Project(s)

Safe Routes to School : Support Activity Project

MARICOPA COUNTY

APPLICATIONS ARE DUE VIA E-MAIL TO [srts@azmag.gov](mailto:srts@azmag.gov) BY  
10:00 a.m. Thursday, September 29, 2016

MARICOPA COUNTY:Safe Routes to School : Support Activity Project

**PART A - MAG MEMBER AND LOCAL AGENCY CONTACT INFORMATION**

**1. MAG Member Agency Contact Information (applicant):**

Select you Agency Name from the drop down box below and manually enter the Contact Name, Phone Number, E-mail and Mailing Address in the fields provided below. (See *Note* below)

MAG Member Agency	Maricopa County
Contact Name	David Dube
Phone Number	(602) 506-6608
E-Mail Address	DavidDube@mail.maricopa.gov
Mailing Address	4041 N. Central Ave #700, Phoenix, AZ 85012

**2. Endorsing Local Agency Contact Information:**

**All project applications must be endorsed by the appropriate Local Agency staff for each project/school location (See *Note* below). Please select the Local Agency below and obtain their signature(s) to complete Part F.** Please select up to four (4) Local Agency (endorsing agency) name(s) by selecting from the drop down box provided next to "Local Agency". Once the Local Agency is selected, the appropriate contact information will automatically populate based on your selection. Contact Margaret Boone at MAG if more that four Local Agencies will be endorsing the project application at MBoone@azmag.gov.

Local Agency Contact #1	Local Agency:	Phoenix
	Contact Name:	Don Cross
	Phone Number:	(602) 534-2020
	E-mail Address:	donald.cross@phoenix.gov
Local Agency Contact #2	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	
Local Agency Contact #3	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	
Local Agency Contact #4	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	

*Note : If a Local Agency is submitting the application as the Sponsoring MAG Member Agency and there are no other Local Agency partners included in your project(s), Only Section 1 of Part A requires completion. Some project(s) may include one or more Local Agency partners. In this case, please select the Local Agency partner(s) for your project(s).*

**PART B - PROJECT INFORMATION**

The purpose of Part B is to provide sufficient information to evaluate the program and to provide assurance that the program will be capable of meeting the ADOT administered federal clearance and implementation process. This process requires an abbreviated environmental clearance process prior to FHWA authorization letter to encumber federal funding for implementation. Part B Sections 3-6 will demonstrate the proposed project(s) alignment with national SRTS project criteria with known success based on the NHTSA SRTS document referenced at <http://www.nhtsa.gov/people/injury/pedbimot/bike/Safe-Routes-2002/overview.html#12>. The application, once completed, will also demonstrate compliance with the MAG TA Set-Aside Non-infrastructure SRTS goals and objectives which are aligned with guidance for the Fixing America's Surface Transportation (FAST) Act and SAFETEA-LU Section 1404 for SRTS referenced at: [http://www.fhwa.dot.gov/environment/safe\\_routes\\_to\\_school/guidance/](http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/). (Live links for both of these references are provided outside the print area of this row in the Excel form)

**1. Project Development Determination:**

Does the school(s) or school district(s) have policies that prohibit students from biking or walking to school, or that mandate busing? If the answer to this question is "YES" and a process to change these policies cannot be completed prior to September 29, 2016 this project cannot qualify for funding through the MAG TA Non-infrastructure SRTS program.

YES  NO

If "Yes", please explain any plans currently underway to change these policies, including a timeline and deadline for achieving this:

**2. Project Programming Timeframe:**

Are you applying for a multi-year project?  YES  NO

If yes, check the appropriate boxes for each year of this funding:  FFY 2018  FFY 2019  FFY 2020

**3. School Profile(s):** (Maximum Evaluation Points: 5) If you are including more than four (4) schools, "unhide" rows 29-82. (Type in school name and use drop down boxes provided for the other information to the right of the school name.)

Please provide the school name(s):	Title 1? (Yes/No)	# of Students Enrolled	Estimated # Currently Walking/Biking	*Public or Non-Profit (Yes/No)
Tumbleweed Elementary School	Yes	469	280	Yes
Maryland Elementary School	Yes	900	420	Yes
Lowell School	Yes	540	162	Yes
Moon Mountain Elementary	Yes	700	20	Yes

\*Is this a public or other school funded through a nonprofit organization? (Yes/No) - if "Yes" see Part D, Required Attachments for charter and other non-public schools that are not for profit. If "No", proposed projects at this school are not eligible for funding through the MAG TA Non-infrastructure SRTS program.

**4. Five E's:** (Maximum Evaluation Points: 25) The proposal should demonstrate how the project(s) address the 5 E's (Engineering, Enforcement, Education, Encouragement, and Evaluation). The proposed project(s) may not themselves address all five E's (e.g. Engineering). However, if the proposal documents other on-going efforts that focus on the 5 E's that are not covered by the proposal, those efforts can be counted as qualified E's. Please indicate "Yes" or "No" next to each "E" using the drop down box provided. Provide (type in) a brief two line description of how the project(s) address the associated E in the space provided to the right.

<b>Engineering</b>	No	MCDPH will conduct a bikeability and walkability assessment on all four schools using the Active School Neighborhood Checklist. Using leveraged funds, this has already been conducted on Moon Mountain.
<b>Enforcement</b>	Yes	Law Enforcement Officers will be present to enforce public safety and laws within the surrounding areas of the schools. Law enforcement will be asked to participate in Bike Rodeo and Walk to School events.
<b>Education</b>	Yes	Bike/Walk to school events in addition to use of safety education materials will help parents, staff, and students learn safety and prevention. Parents, staff, and teachers will be trained on how to properly fit a helmet.
<b>Encouragement</b>	Yes	Nominal value American made safety related items will be provided for Walk/Bike to school participants to reinforce safety. Class competitions, biking/walking tracking will be used.
<b>Evaluation</b>	Yes	Student arrival/departure tally sheet surveys will be collected three times during the school year-that document how many students bike/walk to school and parent surveys will be collected at beginning of school year. Observational assessment will be conducted at the beginning/end of school year.

**PART B - PROJECT INFORMATION (CONT'D)**

The purpose of Part B is to provide sufficient information to evaluate the program and to provide assurance that the program will be capable of meeting the ADOT administered federal clearance and implementation process. This process requires an abbreviated environmental clearance process prior to FHWA authorization letter to encumber federal funding for implementation. Part B Sections 3-6 will demonstrate the proposed project(s) alignment with national SRTS project criteria with known success based on the NHTSA SRTS document referenced at <http://www.nhtsa.gov/people/injury/pedbimot/bike/Safe-Routes-2002/overview.html#12>. The application, once completed, will also demonstrate compliance with the MAG TA Set-Aside Non-infrastructure SRTS goals and objectives which are aligned with guidance for the Fixing America's Surface Transportation (FAST) Act and SAFETEA-LU Section 1404 for SRTS referenced at: [http://www.fhwa.dot.gov/environment/safe\\_routes\\_to\\_school/guidance/](http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/). (Live links for both of these references are provided outside the print area of this row in the Excel form)

**5. Sustainability:** (Maximum Evaluation Points: 30) The proposal should demonstrate how the planned project(s) can be continued into the future. Please use the drop down boxes to indicate how many of the suggested strategies to promote the project into the future will be implemented as part of your project(s). Be sure to select unique entries for each field provided below (duplicates will not be counted). The sixth field is provided to add (type in) unique strategies to be implemented as part of this project.

Notify parents by including information about the program in the parent packages that are mailed home at the start of the school year.

Meet with the principal and teachers at the beginning of the year to plan in-classroom activities for the year.

Keep measuring your success through new surveys. The greatest satisfaction comes from seeing the increase in the number of children walking and biking to school and the reduction of cars entering the school grounds.

Be sure to inform your community through press releases and newsletter articles.

Hold regular SR2S team meetings at a time when most interested people can attend.

Coordinate with other MCDPH Programs that operate in these schools, particularly the Office of Coordinated School Health.

**6. SRTS Strategies:** (Maximum Evaluation Points: 40) The proposed project(s) should demonstrate the likely effectiveness of planned SRTS strategies. The following section will indicate the number of known effective SRTS strategies (Stakeholders identified, Events, Escort Programs) to be implemented with the proposed project(s).

**Stakeholders:**

a. How many of the following Stakeholders have been identified or will be identified as part of this project? Please indicate a number next to each type of stakeholder. (enter a number in the field provided, leave blank for "0")

Parents  Students  Teachers  Neighbors  School Staff  City Staff   
 County Staff  Elected Officials  Businesses  Community Groups  Law Enforcement  Crossing Guards

b. Does your project include the development of or an existing partnership agreement between stakeholders? (Yes/No)

**Events:**

c. How many of the following events are planned as part of the proposed project? (Enter a number in the field provided to the right, leave blank for "0")

d. How often are these events planned? (Select Weekly, Monthly, Quarterly, Annually from the drop down box provided below)

Walk/Bike to School Day	<input type="text" value="8"/>	<input type="text" value="Annually"/>
International Walk to School Day	<input type="text" value="4"/>	<input type="text" value="Annually"/>
Walk/Bike Safety Assemblies	<input type="text" value="8"/>	<input type="text" value="Annually"/>
Walk/Bike Safety Education Booths	<input type="text"/>	<input type="text"/>

**Escort Programs:**

e. How many of the following Escort Programs are planned as part of the proposed project(s): (Enter a number in the field provided, leave blank for '0')

Walking School Bus  Bike Trains

**Other:** f. Are Parent Surveys included as part of the proposed project(s) or do they exist as baseline information? (Select 'Yes' or 'No' in the drop down box provided)

**PART C - NON-INFRASTRUCTURE SAFE ROUTES TO SCHOOL COST ESTIMATE FORM**

Please provide a detailed cost estimate for this program. See FHWA TA Non-Infrastructure guidance at the following link [http://www.fhwa.dot.gov/environment/safe\\_routes\\_to\\_school/guidance/](http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/) (Live link provided outside the print area of this row in the Excel form)

**Inappropriate Uses of SRTS Funds**

States are not permitted to use Section 1404 funds for projects that do not specifically serve the stated purposes of the SRTS Program, nor should they be used for reoccurring costs except as specifically provided in the legislation. For example, in general, Program funds should not be used to pay crossing guard salaries, as these are reoccurring costs (although funds may be used for crossing guard training programs). Funding requests for costs that are expected to be reoccurring costs in future years should include plans for how the costs will be funded in the future and a rationale for how federal funding of 1-2 years will enable leveraging of future financial security for the activity. The use of Section 1404 funds for projects that reorganize pick-up and drop-off primarily for the convenience of drivers rather than to improve child safety and/or walking and bicycling access is not permitted, nor should Program funds be spent on education programs that are primarily focused on bus safety. Improvements to bus stops are not eligible for this funding.

<b>Sponsoring Agency:</b>	MARICOPA COUNTY	<b>Project Title:</b>	Safe Routes to School : Support Activity Project
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**Project Programming Year: FY2018**

Item Description	Unit	Quan.	Unit Price	Total	Federally Eligible	Federal Funds (94.3%)	Local Funds (5.7%)	Other	Note(s)
SRTS Coordinator Payroll Costs	HR	440	\$28.03	\$12,333.20	Yes	\$11,630.21	\$702.99		
SRTS Coordinator Payroll Costs (Contract)	HR	522	\$17.49	\$9,129.78	Yes	\$8,609.38	\$520.40		
Bike Accessories (helmets 650 - \$9.25/ea, locks 250 - \$13/ea, elbow/Knee pads 450 - \$12/ea)	EA	1,350	\$11.50	\$15,525.00	Yes	\$14,640.08	\$884.93		Encouragement Safety Promotion
Water Bottles BPA Free/Made in America 22 oz	EA	500	\$2.75	\$1,375.00	Yes	\$1,296.63	\$78.38		Encouragement Safety Promotion
LED Reflector Keychains/Bracelets	EA	250	\$1.16	\$290.00	Yes	\$273.47	\$16.53		Encouragement Safety Promotion
Print Educational Materials	EA	1,500	\$1.50	\$2,250.00	Yes	\$2,121.75	\$128.25		Education
Fingerprint/Background Check for Volunteers	EA	40	\$20.00	\$800.00	Yes	\$754.40	\$45.60		
Maricopa County Indirect Costs @ 15.10%	EA	1	\$6,297.00	\$6,297.00	Yes	\$5,938.07	\$358.93		
				\$0.00	No	\$0.00	\$0.00	\$0.00	This portion paid for by the District
<b>Subtotal of Program Costs FY2018</b>				<b>\$47,999.98</b>		<b>\$45,263.98</b>	<b>\$2,736.00</b>	<b>\$0.00</b>	
<b>ADOT Fee</b>	EA	1	\$ 2,000.00	\$ 2,000.00	Yes	\$1,886.00	\$114.00	\$0.00	
<b>Total Program Cost Including ADOT Fees FY2018</b>				<b>\$49,999.98</b>		<b>\$47,149.98</b>	<b>\$2,850.00</b>	<b>\$0.00</b>	

**Project Programming Year: FY2019**

Item Description	Unit	Quan.	Unit Price	Total	Federally Eligible	Federal Funds (94.3%)	Local Funds (5.7%)	Other	Note(s)
SRTS Coordinator Payroll Costs	HR	1,044	\$28.01	\$29,242.44	Yes	\$27,575.62	\$1,666.82		
Bike Accessories (helmets 466 - \$9.25/ea, locks 200 - \$13/ea, elbow/Knee pads 200 - \$12/ea)	EA	866	\$10.75	\$9,309.50	Yes	\$8,778.86	\$530.64		Encouragement Safety Promotion
Water Bottles BPA Free/Made in America 22 oz	EA	300	\$2.75	\$825.00	Yes	\$777.98	\$47.03		Encouragement Safety Promotion
LED Reflector Keychains/Bracelets	EA	215	\$1.16	\$249.40	Yes	\$235.18	\$14.22		Encouragement Safety Promotion
Print Educational Materials	EA	850	\$1.50	\$1,275.00	Yes	\$1,202.33	\$72.68		Education
Fingerprint/Background Check for Volunteers	EA	40	\$20.00	\$800.00	Yes	\$754.40	\$45.60		
Maricopa County Indirect Costs @ 15.10%	EA	1	\$6,297.00	\$6,297.00	Yes	\$5,938.07	\$358.93		
				\$0.00	Yes	\$0.00	\$0.00	\$0.00	
				\$0.00	No	\$0.00	\$0.00	\$0.00	This portion paid for by the District
<b>Subtotal of Program Costs FY2019</b>				<b>\$47,998.34</b>		<b>\$45,262.43</b>	<b>\$2,735.91</b>	<b>\$0.00</b>	
<b>ADOT Fee</b>	EA	1	\$ 2,000.00	\$ 2,000.00	Yes	\$1,886.00	\$114.00	\$0.00	
<b>Total Program Cost Including ADOT Fees FY2019</b>				<b>\$49,998.34</b>		<b>\$47,148.43</b>	<b>\$2,849.91</b>	<b>\$0.00</b>	

**Project Programming Year: FY2020**

Item Description	Unit	Quan.	Unit Price	Total	Federally Eligible	Federal Funds (94.3%)	Local Funds (5.7%)	Other	Note(s)
SRTS Coordinator Payroll Costs (Contract)	HR	1,044	\$28.57	\$29,827.08	Yes	\$28,126.94	\$1,700.14		
Bike Accessories (helmets 475 - \$9.25/ea, locks 150 - \$13/ea, elbow/Knee pads 200 - \$12/ea)	EA	825	\$10.60	\$8,745.00	Yes	\$8,246.54	\$498.47		Encouragement Safety Promotion
Water Bottles BPA Free/Made in America 22 oz	EA	300	\$2.75	\$825.00	Yes	\$777.98	\$47.03		Encouragement Safety Promotion
LED Reflector Keychains/Bracelets	EA	200	\$1.16	\$232.00	Yes	\$218.78	\$13.22		Encouragement Safety Promotion
Print Educational Materials	EA	849	\$1.50	\$1,273.50	Yes	\$1,200.91	\$72.59		Education
Fingerprint/Background Check for Volunteers	EA	40	\$20.00	\$800.00	Yes	\$754.40	\$45.60		
Maricopa County Indirect Costs @ 15.10%	EA	1	\$6,297.00	\$6,297.00	Yes	\$5,938.07	\$358.93		
				\$0.00	Yes	\$0.00	\$0.00	\$0.00	
				\$0.00	No	\$0.00	\$0.00	\$0.00	This portion paid for by the District
<b>Subtotal of Program Costs FY2020</b>				<b>\$47,999.58</b>		<b>\$45,263.60</b>	<b>\$2,735.98</b>	<b>\$0.00</b>	
<b>ADOT Fee</b>	EA	1	\$ 2,000.00	\$ 2,000.00	Yes	\$1,886.00	\$114.00	\$0.00	
<b>Total Program Cost Including ADOT Fees FY2020</b>				<b>\$49,999.58</b>		<b>\$47,149.60</b>	<b>\$2,849.98</b>	<b>\$0.00</b>	

MARICOPA COUNTY: Safe Routes to School : Support Activity Project

**PART D - SIGNATURE(S):**

As the MAG member agency's official, I hereby certify that this application is accurate and complete, and that the program will be included in the MAG member agency's local budget if the program is selected for federal funding.

Signature:	<i>Max Pardo</i> Deputy Director for Bob England
Name:	Bob England, MD, MPH
Title:	Maricopa County Director of Public Health
Date:	9/29/16

**Note: All below signatures indicate an agreement in principle and a partnership on this project between the MAG member agency and the signing organizations. Although not all signatures are required, applications that include more signatures will be ranked higher**

**Endorsing Local Agency Contact Signature (required):**

Signature of contact(s) listed in Section 2 In Part A. Unhide rows 16-30 for more than one Endorsing Local Agency signatures and 37-51 for more than one School Official signature.

Signature:	<i>Donald Cross</i>
Name:	Donald Cross
Title:	Phoenix Safe Routes to School Coordinator
Organization:	City of Phoenix
Date:	9/27/16

**School Official (required):**

Signature:	<i>Nick Gupton</i>
Name:	Nick Gupton
Title:	Principal
Organization:	Maryland Elementary School
Date:	9/27/16

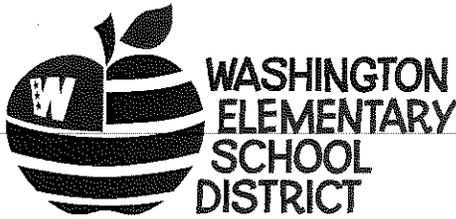
Signature:	<i>Tyson Kelly</i>
Name:	Tyson Kelly
Title:	Principal
Organization:	Lowell School
Date:	9/27/16

Signature:	<i>Amanda Quine</i>
Name:	Amanda Quine
Title:	Social Worker
Organization:	Tumbleweed Elementary School
Date:	9/27/16

Signature:	<i>Adriana M. Lopez, MSW</i>
Name:	Adriana Lopez
Title:	Social Worker
Organization:	Moon Mountain Elementary
Date:	09/27/16

**Non-Profit and/or Community Partner (optional):**

Signature:	
Name:	
Organization:	
Title:	
Date:	



## Maryland School

Nick Gupton, Principal

Jaclyn Farrer, Assistant Principal

4650 W. Sweetwater Ave. • Glendale, AZ 85304

602-347-2300 • Fax: 602-347-2320

maryland.wesdschools.org

September 26, 2016

Margaret Boone, P.E.  
ITS & Safety Engineer III  
Maricopa Association of Governments  
302 North First Avenue, Suite 360  
Phoenix, Arizona 85003  
Re: Maricopa County SRTS FY18-20 Application

Dear Ms. Boone:

Maryland Elementary School strongly supports Maricopa County Department of Public Health (MCDPH) in its request for funding from the Maricopa Association of Governments and the Arizona Department of Transportation for the Safe Routes to School (SRTS) Program. The initiative will educate children, parents and school faculty and staff regarding the physical and environmental benefits of active transportation to school and will instill safe and healthy walking and biking practices for participating students and the community-at-large.

Maryland is a large school with about 900 total students in grades Pre-School through the Eighth grade. We have a 400 walkers, 20 bikers and our arrival and dismissal times are only 15 minutes long so they are hurried, crowded, and sometimes hectic. One of our most difficult areas is the park across the street from our school. Many of the children travel through the park to get home or to the Washington Park Center where the students attend and wait for their parents to pick them up.

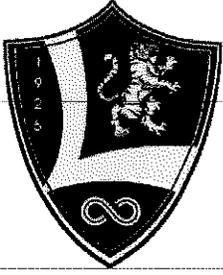
With the rising rates of childhood obesity and the epidemic of sedentary lifestyle, efforts on the importance of safe active transportation through walking and biking to and from schools must be supported. This program will address the Safe Routes to School five "E's" of Engineering, Enforcement, Education, Encouragement, and Evaluation. MCDPH will also emphasize the importance of reducing automobile exhaust and pollution, and will work collaboratively with local partners including law enforcement to ensure safe routes to travel.

This school does not have a policy that prohibits students from biking or walking to school nor that mandates busing.

We commit to collaborating with MCDPH to implement SRTS activities in our school, including participating in safety assessment workshops, education and encouragement activities. This partnership will improve the safety for our students, and urge a favorable review of this proposal.

Sincerely,

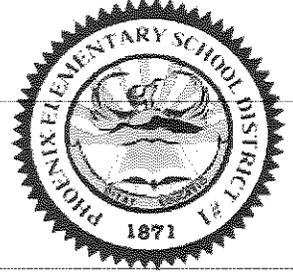
Nick Gupton



# Lowell School

## Math, Science and Technology Signature School

1121 S. 3<sup>rd</sup> Avenue  
Phoenix, AZ 85003  
602-257-3902 fax: 602-257-6396  
[www.phxschools.org/lowell](http://www.phxschools.org/lowell)



September 26, 2016

Margaret Boone, P.E.  
ITS & Safety Engineer III  
Maricopa Association of Governments  
302 North First Avenue, Suite 360  
Phoenix, Arizona 85003

Re: Maricopa County SRTS FY18-20 Application

Dear Ms. Boone:

Lowell School strongly supports Maricopa County Department of Public Health (MCDPH) in its request for funding from the Maricopa Association of Governments and the Arizona Department of Transportation for the Safe Routes to School (SRTS) Program. The initiative will educate children, parents and school faculty and staff regarding the physical and environmental benefits of active transportation to school and will instill safe and healthy walking and biking practices for participating students and the community-at-large.

Lowell School serves approximately 540 students each day with about 65% of the students living within walking distance from the school. About 5% of Lowell's students ride the bus to school and the other 30% of the students are open enrollment students that rely on their parents to transport to and from school. Lowell School actively pursues avenues to encourage a healthy life-style, and have partnered with the City of Phoenix in the past with walk to school and bike to school days along with a bike rodeo each year. We would like to continue to grow these programs to educate parents on the benefits of walking with their child to school versus driving them to school for a relatively short distance. The partnership with SRTS could only benefit us in educating and rewarding families.

With the rising rates of childhood obesity and the epidemic of sedentary lifestyle, efforts on the importance of safe active transportation through walking and biking to and from schools must be supported. This program will address the Safe Routes to School five "E's" of Engineering, Enforcement, Education, Encouragement, and Evaluation. MCDPH will also emphasize the importance of reducing automobile exhaust and pollution, and will work collaboratively with local partners including law enforcement to ensure safe routes to travel.

This school does not have a policy that prohibits students from biking or walking to school nor that mandates busing.

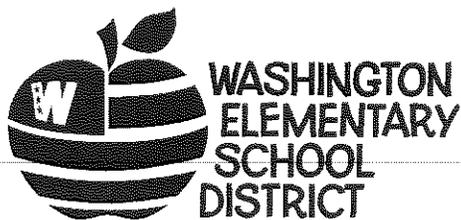
We commit to collaborating with MCDPH to implement SRTS activities in our school, including participating in safety assessment workshops, education and encouragement activities. This partnership will improve the safety for our students, and urge a favorable review of this proposal.

Sincerely,

  
Tyson J. Kelly  
Principal

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**Our mission is to teach for learning in the pursuit of excellence.**  
**Our vision is to promote each individual with the skills necessary to succeed at the next level.**  
**Our PBIS vision is to create a positive culture that supports success for all.**



## Tumbleweed Elementary School

Adele Russell, Principal

4001 W. Laurel Lane

Phoenix, Arizona 85029

602-896-6600 • Fax: 602-896-6620

wedschools.org

September 26, 2016

Margaret Boone, P.E.  
ITS & Safety Engineer III  
Maricopa Association of Governments  
302 North First Avenue, Suite 360  
Phoenix, Arizona 85003

Re: Maricopa County SRTS FY18-20 Application

Dear Ms. Boone:

Tumbleweed Elementary School strongly supports Maricopa County Department of Public Health (MCDPH) in its request for funding from the Maricopa Association of Governments and the Arizona Department of Transportation for the Safe Routes to School (SRTS) Program. The initiative will educate children, parents and school faculty and staff regarding the physical and environmental benefits of active transportation to school and will instill safe and healthy walking and biking practices for participating students and the community-at-large.

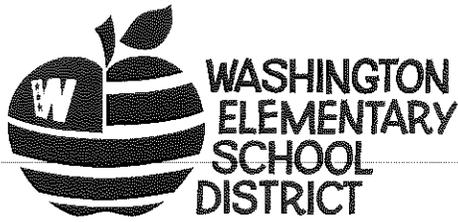
Tumbleweed Elementary School is a pre-kindergarten through 6<sup>th</sup> grade public school nestled on approximately 17 acres of land between Cactus Road and Peoria Avenue. Tumbleweed is 100% Title 1 and all of our students receive free breakfast and lunch every day. Because our school is located in the heart of the Cactus Park Neighborhood, approximately 60% of our student body walk or ride their bike or skateboard to and from school and most of these students travel on 39<sup>th</sup> Avenue. This is a very busy street, with Moon Valley High School a block away and another Elementary School one mile south. There is a constant heavy flow of traffic every morning and afternoon that the children must be aware of and navigate through to safely travel to and from school. In addition, many parents who live in the neighborhood drive their children to and from school. Through the SRTS program, we hope to encourage more parents and children to walk and bike school. Not only will this improve the health of our students and families, it will also reduce the amount car traffic at and around our school.

Tumbleweed School has been a part of the SRTS program in the past and found the experience very informative and valuable. Since our prior involvement in the program, there have been significant changes in district transportation, student demographics, and the neighborhood which are impacting our students and their safety. Therefore, we would greatly appreciate the opportunity to work with the SRTS program again to address the current needs of our school, students, and community.

With the rising rates of childhood obesity and the epidemic of sedentary lifestyle, efforts on the importance of safe active transportation through walking and biking to and from schools must be supported. This program will address the Safe Routes to School five "E's" of Engineering, Enforcement, Education, Encouragement, and Evaluation. MCDPH will also emphasize the importance of reducing automobile exhaust and pollution, and will work collaboratively with local partners including law enforcement to ensure safe routes to travel.

Governing Board: Aaron Jahneke, President • Clorinda Graziano, Vice President  
Bill Adams, Member • Larry Herrera, Member • Tee Lambert, Member

Dr. Paul Stanton, Superintendent



## Tumbleweed Elementary School

Adele Russell, Principal

4001 W. Laurel Lane

Phoenix, Arizona 85029

602-896-6600 • Fax: 602-896-6620

wedschools.org

This school does not have a policy that prohibits students from biking or walking to school nor that mandates busing.

We commit to collaborating with MCDPH to implement SRTS activities in our school, including participating in safety assessment workshops, education and encouragement activities. This partnership will improve the safety for our students, and urge a favorable review of this proposal.

Sincerely,

A handwritten signature in black ink that reads 'Amanda Quine, LCSW'. The signature is fluid and cursive, written over the printed name.

Amanda Quine, LCSW

Tumbleweed School Social Worker

602-896-6658



## Moon Mountain Elementary School

13425 N. 19th Avenue • Phoenix, AZ 85021  
602-896-6000 • Fax: 602-896-6020 • moonmountain.wesdschools.org

September 27, 2016

Margaret Boone, P.E.  
ITS & Safety Engineer III  
Maricopa Association of Governments  
302 North First Avenue, Suite 360  
Phoenix, Arizona 85003

Re: Maricopa County SRTS FY18-20 Application

Dear Ms. Boone:

Moon Mountain Elementary School strongly supports Maricopa County Department of Public Health (MCDPH) in its request for funding from the Maricopa Association of Governments and the Arizona Department of Transportation for the Safe Routes to School (SRTS) Program. The initiative will educate children, parents and school faculty and staff regarding the physical and environmental benefits of active transportation to school and will instill safe and healthy walking and biking practices for participating students and the community-at-large.

Our school is located on Thunderbird and 19<sup>th</sup> Ave thus traffic can be a big threat since we do not currently have a HAWK light to ensure that drivers view their speed and slow down. This program would greatly benefit our school towards making our students healthier and more aware of safety routines when at the cross walk / sidewalk as well as remaining active while enjoying their lunch-recess time.

With the rising rates of childhood obesity and the epidemic of sedentary lifestyle, efforts on the importance of safe active transportation through walking and biking to and from schools must be supported. This program will address the Safe Routes to School five "E's" of Engineering, Enforcement, Education, Encouragement, and Evaluation. MCDPH will also emphasize the importance of reducing automobile exhaust and pollution, and will work collaboratively with local partners including law enforcement to ensure safe routes to travel.

This school does not have a policy that prohibits students from biking or walking to school nor that mandates busing. We commit to collaborating with MCDPH to implement SRTS activities in our school, including participating in safety assessment workshops, education and encouragement activities. This partnership will improve the safety for our students, and urge a favorable review of this proposal.

Sincerely,

Adriana M. López, MSW  
Moon Mountain Elementary School  
School Social Worker  
[Adriana.lopez@wesdschools.org](mailto:Adriana.lopez@wesdschools.org)  
602-896-6076

Governing Board: Aaron Jahneke, President • Clorinda Graziano, Vice President  
Bill Adams, Member • Larry Herrera, Member • Tee Lambert, Member

Dr. Paul Stanton, Superintendent

MARICOPA COUNTY:Safe Routes to School : Support Activity Project

<b>PART E - Checklist</b>	
<b>This checklist is included to facilitate applicant review and verification that all required fields in the form have been completed. Please select Yes or No from the drop down box provided</b>	
<b>COVER SHEET</b>	<b>Complete?</b>
Cover Sheet is complete with a representative photo, project title and MAG Member Agency Name inserted.	Yes
<b>PART A - Contacts and Program Description Fields</b>	<b>Complete?</b>
1. MAG Member Agency name and contact information completed.	Yes
2. Endorsing Local Agency Contact selected for all local agencies included in the project application and contact information automatically populated.	Yes
<b>PART B - Project Description</b>	<b>Complete?</b>
1. Project Development Determination complete with YES or NO indicated and an explanation provided if the answer is YES.	Yes
2. Project Programming Timeframe completed with indication of YES or NO for a multi-year project and the associated fiscal year the project will be programmed in indicated.	Yes
3. School names provided and each of the four fields; Title 1, # of Students, Estimated # Currently Walking/Biking, and Public or Non-profit completed.	Yes
4. Five E's completed with indication of Yes or No for inclusion as part of the proposed project(s) and description of how each "E" is addressed provided in the manual field provided to the right of each "E".	Yes
5. Sustainability section completed with all the elements included in the project(s) selected and any additional elements provided in the 6th field of Part B Section 4 (if applicable).	Yes
6. SRTS Strategies section completed indicating the number and types of Stakeholders identified, Events and Escort Programs to be included, and indication of Yes or No if Parent Surveys are to be included or exist (a through f).	Yes
<b>PART C - Cost Estimate Worksheet</b>	<b>Complete?</b>
Applicant has read and understands federal eligible cost guidance.	Yes
Sponsoring Agency, Program Title, and Application Date are complete.	Yes
Individual Item Costs are complete and accurate.	Yes
Subtotal Cost is complete and accurate.	Yes
Non federalized Local Match of 5.7% is completed for each line item as well as in the Subtotal and Total fields.	Yes
ADOT fee is \$2000 and is a federally eligible expense.	Yes
Total Cost is complete and accurate and does not exceed \$50,000 for each FY 2017, 2018, & 2020.	Yes
<b>PART D - Signatures</b>	<b>Complete?</b>
Form is signed and dated (PDF version) by the MAG member agency's official who will be responsible for allocating budget and signing invoices.	Yes
Name, title and date fields under the signatures are completed (both PDF and excel format).	Yes
Form is signed and dated (PDF version) by each endorsing Local Agency staff.	Yes
Name, title, organization and date fields under the endorsing Local Agency staff signatures are completed.	Yes
Form is signed and dated (PDF version) by each School Official.	Yes
Name, title, organization and date fields under the School Official signatures are completed.	Yes
Additional signatures and dates (PDF version) and related name, title, organization are completed (both PDF and excel).	Yes
<b>PART E - Checklist</b>	<b>Complete?</b>
Entire checklist is completed.	Yes
<b>PART F - Required Attachments</b>	<b>Complete?</b>
Any and all applicable attachments scanned into a PDF and inserted into the complete PDF application file.	Yes

## **Part F - Required Attachments**

Listed below are the required attachments for this application. Boilerplate support letters will score lower than signer-written or otherwise unique letters. Applications that include projects to be implemented at private or charter schools administrated through a nonprofit entity **MUST** include a PDF copy of the 501 c (3) documentation held by the school(s) administration.

Please insert required attachment(s) 1 and 2 after Part E in your PDF format application file.

### **Required Attachments:**

1) Please attach Letters of Support from all project partners. Letters of support should be written by partner agency contact. Signatories should include information on how their organization will be involved.

2) Please attach a copy of the 501 c (3) documentation for each nonprofit private or charter school included in the application.



September 29, 2016

Margaret Boone, P.E.  
ITS & Safety Engineer III  
Maricopa Association of Governments  
302 North First Avenue, Suite 360  
Phoenix, Arizona 85003  
Re: Maricopa County SRTS FY18-20 Application

Dear Ms. Boone:

The Arizona Alliance for Livable Communities (AALC) serves to make Arizona neighborhoods and communities active by supporting efforts to improve the safety and comfort of bicycle and pedestrian infrastructure and programming. The AALC has supported Safe Routes to School (SRTS) programming in the past and we enthusiastically support the Maricopa County Department of Public Health (MCDPH) in its request for funding from the Maricopa Association of Governments and the Arizona Department of Transportation for the SRTS Program.

Improving walkability and bikeability in Arizona addresses the top health issues impacting our state and its residents. As walking and biking to school have declined, rates of chronic disease and illness have increased. Creating the conditions that people, especially young students, can live active lives has significant impact on chronic disease in the future. The Maricopa County Department of Public Health has proposed a plan by which children can develop good walking and cycling habits along safe streets.

The AALC will continue to work with the Maricopa County Department of Public Health to bring SRTS programming within Title 1 schools to increase the number of children walking and biking to school, and to reduce the numbers of students getting dropped off. We will do this through data and research support and advocacy for livable communities. We urge strong consideration of their proposal.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Steel".

Kenneth Steel, MPH  
Co-Chair, Arizona Alliance for Livable Communities

**TRANSMITTAL INSTRUCTIONS and SCHEDULE**

**The due date and time for project applications to be submitted via e-mail to MAG is Thursday, September 29, 2016 at 10:00 a.m.**

**MAG Member agencies are to:**

**1) Submit ONE signed, and complete PDF format application to MAG. (One PDF file)**

Please complete the CHECKLIST in Part E to verify that the application is COMPLETE and signatures are provided in Part D. Please also verify that Required Attachments 1 and 2 (Part F) are included in the PDF application file where indicated and that the cost estimate amount does not exceed \$50,000 for each, FY 2017, 2018, & 2020, program year.

**2) Submit ONE complete Excel format application to MAG. (One Excel file)**

Please verify that the entire, completed Excel application is included in the Excel workbook file. The Part D Signature page should be filled out with all the contact information with signature block left blank. Ink signatures should be visible in the PDF file submitted as directed above (1)

**3) Insert the TWO files (1 and 2 above) in an e-mail to [srts@azmag.gov](mailto:srts@azmag.gov)**

Each project application must be sent to MAG by the MAG Member Agency Contact Person listed at the top of Part A. The subject line should include MAG member agency name and agency priority for each particular TA-SRTS project considering all TA-SRTS projects submitted. The files should also be named accordingly, example: Phoenix TA-SRTS-1.PDF and Phoenix TA-SRTS-1.xlsx. Please ensure the your e-mail with the files inserted does not exceed 10 MB. If your agencies outgoing limit is less than the 10 MB, please send two e-mails and indicate 1 of 2 and 2 of 2 in the subject line. Please contact MAG if you have questions regarding project submissions.

Applications MUST be sent via e-mail to [srts@azmag.gov](mailto:srts@azmag.gov) by 10:00 AM on Thursday, September 29, 2016.  
E-mails date stamped after 10:00 AM WILL NOT Be Accepted.

**Schedule for Competitive Process for Non-Infrastructure Projects**

Date	Action
Monday August 15, 2016	Call for projects memo sent to School Districts.
Monday August 15, 2016 3:00 p.m.	Application available on <a href="http://srts.azmag.gov">http://srts.azmag.gov</a>
Thursday September 29, 2016 10:00 a.m.	<b>Due Date and Time</b> for ONE complete and signed copy in PDF format and ONE completed Excel format application workbook of each application, <b>via e-mail</b> to <a href="mailto:srts@azmag.gov">srts@azmag.gov</a> . The e-mail containing the two files shall not exceed 10MB. <b>No late or incomplete applications will be accepted.</b>
Thursday September 29, 2016 noon	Application receipts will be provided to the agencies <u>by email</u> . Agencies will be notified by MAG staff of any missing components.
Monday October 3, 2016 10:00 a.m.	<b>Due Date and Time</b> to provide any missing components <u>by email</u> to MAG staff. <b>No late or incomplete applications will be accepted.</b>
Monday October 24, 2016 3:00 p.m.	Questions and comments from the Transportation Safety Committee sent <u>by email</u> to the applicants.
Wednesday October 26, 2016 10:00 a.m.	<b>Due Date and Time</b> for applicants to submit responses to the questions and comments to MAG staff <u>by email</u> .
Tuesday November 8, 2016 3:00 p.m.	Project List with combined reading scores submitted to Transportation Safety Committee with agenda packet (by mail and E-mail).
Tuesday November 15, 2016 9:30 to 11:00 a.m.	Project Presentations to MAG Transportation Safety Committee, MAG Ironwood Room, 2nd Floor. Recommendation of a list of projects to be added to the TIP via an amendment.
Thursday December 8, 2016 10:00 a.m.	TRC Committee Reviews and recommends projects and TIP amendment.
January 2017	MAG Management, TPC, Recommends projects for funding and Regional Council approves projects for funding and amends the TIP.