

May 11, 2016

TO: Members of the MAG Bicycle and Pedestrian Committee

FROM: James Hash, Mesa, Chair of the MAG Bicycle and Pedestrian Committee

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Tuesday, May 17, 2016 at **1:00 p.m.**  
MAG Offices, Ironwood Room, Second Floor  
302 North First Avenue, Phoenix

A meeting of the MAG Bicycle and Pedestrian Committee will be held at the time and place noted above. If you are attending in person, please park in the garage under the building. Bring your ticket to the meeting as parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the parking garage.

Committee members may attend the meeting either in **person, by video conference or by telephone conference call**. Those attending by videoconference must notify the MAG site three business days before the meeting. Those attending by telephone conference call please contact MAG offices for conference call instructions.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jason Stephens at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Please be advised that under procedures adopted by the MAG Regional Council on August 21, 2013, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership based on the attendance of the three previous Bicycle and Pedestrian Committee meetings. If the Bicycle and Pedestrian Committee does not meet the quorum requirement, members who have arrived at the meeting will be instructed that a legal meeting cannot occur and will subsequently be dismissed. Your attendance at the meeting is strongly encouraged. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. Please contact Jason Stephens at (602) 452-5004 (office)/(602) 327-1819 (cell) or [jstephens@azmag.gov](mailto:jstephens@azmag.gov) if you have any questions or need additional information.

## TENTATIVE AGENDA

	COMMITTEE ACTION REQUESTED
<p>1. <u>Call to Order</u></p> <p>Quorum is required at all times to conduct the meeting. For the May 17, 2016 meeting, the quorum requirement is 12 committee members.</p>	
<p>2. <u>Approval of Draft April 19, 2016 Minutes of the Bicycle and Pedestrian Committee</u></p>	<p>2. For information, discussion and action to approve the meeting minutes of the April 19, 2016 MAG Bicycle and Pedestrian Committee meeting.</p>
<p>3. <u>Call to the Audience</u></p> <p>An opportunity will be provided to members of the public to address the committee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Committee requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity at the time the item is heard. Please fill out blue cards for Call to the Audience and yellow cards for Action Items.</p>	<p>3. For information and discussion.</p>
<p>4. <u>Staff and Member Agency Reports</u></p> <p>Staff and committee members are invited to provide an update of pedestrian and bicycle-related activity in their agencies.</p>	<p>4. For information and discussion.</p>

5. Guidebook for Developing Pedestrian and Bicycle Performance Measures.

Wayne Kittelson of Kittelson & Associates, Inc. will present an overview of the guidebook and how it can be utilized.

The guidebook is intended to help communities develop performance measures that can fully integrate pedestrian and bicycle planning in ongoing performance management activities.

6. South Mountain Regional Bike Path/Multi-Use Path

Carmelo Acevedo of ADOT and Ken Smith of HDR Engineering, Inc. will present preliminary schematic plans for the construction of a shared-use path along the South Mountain Freeway from 40<sup>th</sup> Street to 17<sup>th</sup> Avenue, a distance of approximately seven miles. The multi-use path is envisioned to re-purpose a portion of the current Pecos Road along the south side of the freeway alignment.

7. Valley Bike Month

Suzanne Day of Valley Metro will present a summary of Valley Bike Month results, including the winners of the Valley Bike Month Team Challenge.

8. Request for Future Agenda Items

Members will have the opportunity to suggest future agenda topics.

5. For Information and discussion.

6. For information and discussion.

7. For information and discussion.

8. For information and discussion.

9. Next Meeting Date

**Tuesday, June 21, 2016, 1 p.m. in the  
Ironwood room.**

9. For information.

MINUTES OF THE  
MARICOPA ASSOCIATION OF GOVERNMENTS  
BICYCLE AND PEDESTRIAN COMMITTEE

Tuesday, April 19, 2016 at 1:00 p.m.  
MAG Office Building, Saguaro Room  
302 North First Avenue, Phoenix

MEMBERS ATTENDING

Jim Hash, Mesa, Chair of Bicycle and Pedestrian Committee	* Mike Gillespie, Litchfield Park
Jose Macias, El Mirage, Vice-Chair of Bicycle and Pedestrian Committee	Ryan Wozniak, Maricopa
Michael Sanders, ADOT	Reed Kempton, Maricopa County
Raquel Schatz, Apache Junction	Brandon Forrey, Peoria
Alison Rondone, Avondale	# Katherine Coles, Phoenix
Phil Reimer, Buckeye	* Sidney Urias, Queen Creek
# Stacy Bridge-Denzak, Carefree	Susan Conklu, Scottsdale
* Ian Cordwell, Cave Creek	Stephen Chang, Surprise
* Jason Crampton, Chandler	# Eric Iwersen, Tempe
Leslie Bubke for Kristin Myers, Gilbert	Amanda Leuker, Valley Metro
* Purab Adabala, Glendale	* Robert Carmona, Wickenburg
Steve Careccia, Goodyear	# Grant Anderson, Youngtown
* Kelly LaRosa, FHWA-Arizona	* Tiffany Halperin, American Society of Landscape Architects
	Bob Beane, Coalition of Arizona Bicyclists

\*Members neither present nor represented by proxy  
#Attended via audio-conference

OTHERS PRESENT

Mercedes McPherson, Scottsdale	Audra Koester Thomas, MAG
Randy Proch, Peoria	Margaret Boone, MAG
Chris Milner, T.Y. Lin International	
Jason Harrington, HP&D	
Paul Schmidtke, Strand Associates	
Brian Snider, Wilson and Co.	
Dawn Fortuna, Rick Energy	
Kenneth Steel, MCDPH	

1. Call to Order

Chair Jim Hash of Mesa called the meeting to order at 1:00 p.m. A roll call was taken by Mr. Jason Stephens of MAG to confirm attendance.

2. Approval of the March 15, 2016 Meeting Minutes of the Bicycle and Pedestrian Committee

Chair Hash asked the committee if there were any questions in regard to the minutes taken at the February MAG Bicycle and Pedestrian Committee meeting. There were no questions and he asked for a motion to approve the minutes. Phil Reimer of Buckeye moved to approve the February meeting minutes. Reed Kempton of Maricopa County seconded the motion. The motion passed unanimously.

3. Call to the Audience

An opportunity was provided to members of the public to address the MAG Bicycle and Pedestrian Committee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public were requested not to exceed a three minute time period for their comments. A total of 15 minutes was provided for the Call to the Audience agenda item, unless the Bicycle and the Pedestrian Committee requests an exception to this limit. Those wishing to comment on action agenda items were given an opportunity at the time the item was heard. There were no members of the public who requested to speak.

4. Staff and Member Agency Reports

Mr. Reimer stated that he wanted to thank the City of Mesa and the Coalition of Arizona Bicyclists for putting on the Arizona Bicycling Summit. He said the City of Buckeye put on its first annual bike event and it was a huge success. He thanked Suzanne Day of Valley Metro for her support. Susan Conklu of Scottsdale stated that the City of Scottsdale had its Cycle the Arts that began at the Museum of the West and it worked out really well. She stated that there are prototypes for the city's wayfinding signage for the public to view at the City of Scottsdale offices. She said the city will conduct open houses at Chaparral Park in the future. Brandon Forrey of Peoria introduced Randy Proch of Peoria. He stated that Mr. Proch will be his proxy for a short time before becoming his replacement on the committee. Amanda Leucker of Valley Metro stated that there are many updates for Valley Bike Month on the Valley Metro website. She stated that tomorrow is bike to work day and will distribute more information after the meeting. Chair Hash stated that the Cyclo Mesa event went very well and many people attended the summit. He stated that tomorrow is bike to work day and the City of Mesa is celebrating in coordination with Earth Day.

Jason Stephens of MAG stated that a question was raised by a member agency as to whether or not bicycle and pedestrian master plans were eligible for funding during a call for projects. He stated that they are eligible under Transportation Alternative Program (TAP) funding under federal regulations. He said master plans were not covered under the call for projects previously and that the committee would have to discuss allowing them to be eligible. He stated this will be an agenda item for a future meeting. He stated that the MAG Design Assistance Guidebook is available. He said that the schedule for Fiscal Year (FY) 2017 is very much the same as the one from FY 2016, except some dates have been changed. He stated that he would like the committee to review the guidebook. He said if there are any changes that need to be made, to please contact him as soon as possible.

5. Change to Applicability of Davis-Bacon Prevailing Wage Rates per the FAST Act.

Teri Kennedy of MAG said that MAG received updated guidance on Davis-Bacon wage rates from ADOT in March. She said that due to the Fixing America's Surface Transportation (FAST) Act and the rolling up of multiple programs within the Surface Transportation Program, TAP funding comes out of the new program called the Surface Transportation Block Grant Program. She stated that if the member agencies have projects that are funded with TAP funds, the projects need to comply with Davis-Bacon wage rates - which is paying fair and equitable wages based on the location and the type of work. She said if a committee member did not include Davis-Bacon wage rates in the application for an awarded federal highway project, there is an opportunity to look into and update the budgets, and possibly compete for closeout funding based on a new revised budget.

Ms. Kennedy stated that, the Congestion Mitigation and Air Quality (CMAQ) program projects may or may not need to include Davis Bacon wage rates. As an example, the Tempe Western Canal Multi-Use Path Missing Link project is almost entirely on a canal bank, and it is not on a federal aid highway. It does end at a federal aid highway. Kyrene Road is at the end of the project. She said the best thing for Tempe to do is to meet with the ADOT representative and see if Davis-Bacon Wage Rates need to be applied to the project. She said she wanted to give the committee the heads up and ask the committee to examine their projects in the current TIP. She said if there are projects funded with TAP, members need to include Davis-Bacon wage rates in the budget. She said if members revise their budget, they need to send a TIP change with the new Davis-Bacon wage rates to her and then they can compete for closeout funds which happen in the December/January time frame each year at the Transportation Review Committee. She said there is an opportunity to get additional federal funds to help cover costs.

Ms. Conklu asked if the member agency would need to ask for the additional funds in the year the project was due to be constructed. Ms. Kennedy said yes. She stated that if there is a project slated for 2017, that a member would need to go in now and revise the budget.

6. 2015 MAG Household Travel Survey

Edward Brown of MAG stated that the main purpose of the survey is to provide a new data set for the MAG Activity Based Model, but that the richness of the data will lend itself to many different applications. He said a Household Travel Survey has not been conducted in the MAG region since 2008. He states that 7,000 households will be surveyed and have successfully completed the pilot test. He said that the main data collection is ongoing Valleywide. He stated that the new survey will improve upon the 2008 survey in two ways; first by collecting two days of data, rather than 24 hours of data and secondly, it is 100 percent done with GPS. He stated that as part of the recruit for the survey, participants are asked how each member of the household would like to collect data. He said they can collect data through a GPS logger or they can download a project specific application onto their smart phone. He said that they went with 100 percent GPS for this survey in order to reduce burden and to improve accuracy. He said that short trips, walking trips and bike trips are very commonly missed in these surveys. He said that by using GPS they can capture that data. He stated that after data collection, survey participants can log into the data page and validate the data. He said they are provided with a map that shows every place they have been. He said they are asked to confirm

what method they took, how many people were with them and a few other questions. He said that depending on the response rate, the survey could run into 2017.

Bob Beane of the Coalition of Arizona Bicyclists asked how participants are selected. Mr. Brown stated that they used the delivery sequence file from the post office. He said that invitation letters are sent out to households to participate either by going online or calling on a chat line. Mr. Brown said the survey is random, but that there are three areas of focus: minority populations, auto-deficient households and transit intense households.

Katherine Coles of Phoenix asked if there is an opportunity for participants in the survey to have a way for the jurisdictions to contact them to provide them with information about networks and services. Mr. Brown said no. Ms. Coles asked if there is an ability for there to be an opt-in function where a citizen could indicate that they would like to be contacted to have information about how their commute patterns work in their jurisdiction. Mr. Brown said that option could be provided as a privacy feature. He said once MAG has collected and validated the household, it typically deletes the names, phone numbers and specific address of the participant, but he can look into what it would take to have them volunteer to be contacted. Ms. Coles said she would like that and that it goes to the member agencies being able to serve their constituencies in a direct manner.

Reed Kempton of Maricopa County asked if when the participant signs up is there an opportunity at that point to get information about alternative modes or other ways to get to work. Mr. Brown said there is not. He said this is strictly informational for MAG to know how the people are currently traveling. He stated that MAG is not providing information about how they should.

Kenneth Steel of Maricopa County Department of Public Health asked if there is incentive for people to participate. Mr. Brown said yes, that they are offering \$10 for every member of the household that completes the survey. He said to complete the survey that they need every member of the household to complete the survey and to validate the data for at least one day for all members of the household.

Ryan Wozniak of Maricopa asked if it gauges interest in alternative modes of transportation rather than just how the participants are traveling. Mr. Brown said no. He said there are not stated preference questions in the survey. He said that he would like to have those questions in the survey, but that MAG is trying to reduce the burden on the participants as much as possible. Mr. Brown said that MAG is also conducting an Establishment Survey at the same time for businesses. He said if member agencies received calls from residents in their jurisdictions about the legitimacy of the surveys, they can be forwarded to him.

## 7. Arizona Bicycling Summit

Mr. Beane stated that the last time a summit was held was in 2008. He stated that objectives of the summit this year were to share information regarding the backdrop/environment for bicycling in Arizona; to bring bicyclists, advocates and public servants together to network and share information and to begin to build a roster/database of advocacy skills and advocate interests within Arizona. He stated that there was an extensive list of speakers. He stated that he would be posting, on the coalition's Facebook page, some of the presentation slides from a number of the speakers. He said there were about 80 attendees during the day. He stated that he varied the program and had both road and off-road cycling. He said he had intended to have USA BMX at the summit, but could not get a hold of them in time. He said that he will try again to have them attend in the future and that all bicycling groups are important to the coalition. He said that he was able to gather metrics for the event. He said that the speakers scored 93 out of 100. He said the overall program was given a 91 out of 100.

He said suggestions for the next summit included more time for interaction with the speakers and networking with other advocates, slightly shorter program time and an optional social hour or activity.

He stated that topics for the next event could include motorist education, commuter issues in Arizona, most common crash causes in Arizona, how to build a successful bicycling advocacy organization, bicycling programs for underserved populations, overview of Arizona bicycling-related laws, bicycling and health/wellness, bicycling industry in Arizona, youth/high school bicycling programs in Arizona and bicycle touring in Arizona. He thanked the City of Mesa for allowing the coalition to host the summit. Ms. Conklu stated that she thought the summit was great and appreciated that the cost was low enough for those who had to pay their own way. Mr. Kempton stated that he was pleased to see so many people there that he recognized, but was more pleased to see people there that he did not recognize. He said that was a sign that there are new people who are fresh, eager and ready to work on improving bicycling infrastructure.

8. Next Meetings

Chair Hash noted that the next meeting of the MAG Bicycle and Pedestrian Committee would be on Tuesday, May 17, 2016 at 1:00 p.m. in the Ironwood Room and then he adjourned the meeting.