

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS (MAG)
CONTINUUM OF CARE BOARD

June 22, 2015

MAG Office Building, Ironwood Room

MEMBERS ATTENDING

Brad Bridwell, Cantwell Anderson-Cloudbreak
Moises Gallegos, City of Phoenix
Kevin Hartke, City of Chandler, Vice Mayor,
Chair
Theresa James, City of Tempe
Nick Margiotta, Phoenix Police Department

Darlene Newsom, United Methodist Outreach
Ministries (UMOM) New Day Center
Amy Schwabenlender, Valley of the Sun United
Way (VSUW)
Diana Yazzie Devine, Native American
Connections
Tami Linkletter, Save the Family

*Neither present nor represented by proxy.

#Attended by telephone conference call.

+Attended by video conference.

OTHERS PRESENT

Riann Balch, City of Phoenix
David Bridge, Human Services Campus
(HSC)/Lodestar Day Resource Center (LDRC)
Billie Cawley, Central Arizona Shelter Services
(CASS)
Tricia Cano, Community Information and
Referral (CIR)
Kara Cline, The Salvation Army (TSA)
Argie Gomez, Chicanos por la Causa (CPLC)
Scott Hall, Community Bridges Inc. (CBI)
Tom Hutchinson, A New Leaf
Jessa Johnson, Mercy Maricopa
Margaret Kilman, Valley of the Sun United Way
(VSUW)
Mellissa Kovacs, First Eval
Mattie Lord, UMOM
Nancy Marion, House of Refuge
MaryAlice McKone, TSA
Vivien Mann, Tumbleweed
Rachel Matters, CIR

David Olivarez, Terros
Laura Peters, Labor's Community Service
Agency (LCSA)
Chela Schuster, UMOM
Charles Sullivan, ABC Housing
Ursula Strephans, CASS
Sharon Shore, HOM, Inc.
Jacki Taylor, Save the Family
Michelle Thomas, CIR
Kimberly Thompson, TSA
Keith Thompson, Phoenix Shanti
Mike Trailor Arizona Department of Housing
(ADOH)
Pilar Vargas, CPLC
Will Vucurevich, House of Refuge
John Wall, Arizona Housing Inc.
Celina Brun, MAG
Brande Mead, MAG
Amy St. Peter, MAG

1. Call to Order and Introductions

Kevin Hartke, City of Chandler, Vice Mayor, Chair of the Continuum of Care (CoC) Board, called the meeting to order at 12:00 p.m. Introductions of the Committee and audience proceeded.

2. Call to the Audience

Audience members were given an opportunity to address the Committee on items that were not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. There were no comments from the audience.

3. Approval of the May 18, 2015 CoC Board Meeting Minutes

Addressing the first order of business, Chair Hartke asked if the Board reviewed the May 18, 2015 CoC Board meeting minutes and if there were any comments. There were no comments. Chair Hartke entertained a motion to approve the May 18, 2015 Board meeting minutes. Moe Gallegos, City of Phoenix, motioned to approve the May 18, 2015 CoC Board meeting minutes. Theresa James, City of Tempe, seconded the motion to approve the May 18, 2015 CoC Board meeting minutes. Chair Hartke opened the floor for comments on the meeting minutes from the audience. No comments were made. The motion passed.

4. CoC Board Membership Recommendation.

Chair Hartke addressed the first order of business by explaining that letters of interest were received, and attached with the meeting agenda, to serve on the CoC Board. Chair Hartke noted that the information discussed in agenda item four was for information, discussion, and possible action to approve new members on the CoC Board. Chair Hartke then explained that members would have an opportunity to review the letters of interest submitted and take action to approve new members on the CoC Board. Chair Hartke handed the discussion to Brande Mead, who presented the membership applications to the Board.

- Bruce Ligget, Maricopa County Human Services Director.
 - *Representing the Board categories for Emergency Shelter Grant (ESG) Recipient's Agency, Policy/Advocacy, and Funder.*
- Marisue Garganta, Dignity Health Director of Community Health Integration.
 - *Representing the Board category for hospitals.*
- Scott Hall, Community Bridges Inc., Senior Manager Peer Support & Outreach Services.
 - *Representing the Board categories for Formerly Homeless, Policy/Advocacy, and Community Seat.*

Chair Hartke opened the floor for comments from the Board. There were no comments. Chair Hartke opened the floor for comments from the audience. There were no questions from the audience. Chair Hartke entertained a motion. Nick Margiotta, City of Phoenix motioned to

take a slate of all three new CoC Board recommendations as presented. Brad Bridwell seconded the motion to approve the new CoC Board recommendations as presented. The motion passed. Chair Hartke congratulated the new members.

5. CoC Committee Recommendations.

Chair Hartke moved on to agenda item five which was for information, discussion, and possible action to approve the CoC Committee recommendations. Chair Hartke passed the discussion to the CoC Committee Chair, Mattie Lord, UMOM, who would present recommendations to the CoC Board on behalf of the CoC Committee. Committee Chair Lord addressed the Board by stating that there was a need for coordination and an oversight group and discussed the duties of oversight working group and the existing groups in place that could fulfill those duties. Committee Chair Lord concluded that there was also a need to create a temporary Ad-Hoc group to assist with various trouble shooting efforts. Committee Chair Lord presented the first recommendation on behalf of the CoC:

Priority Funding One

Create a Coordinated Entry Oversight group where membership of the group would be at the discretion of the CoC Committee Chair and Vice Chair and consist of three to seven members. Ms. Lord listed the proposed slate of members below:

1. Kim Van Nimwegen, Valley of the Sun United Way
2. Libby Bissa, Emergency Solutions Grant Funders, City of Phoenix
3. Jessa Johnson, CoC Committee
4. Sharon Shore, CoC Committee
5. Brande Mead, MAG

Discussion on the gaps analysis followed with Committee Chair Lord briefing the Board on the data from the Access Point for families and singles. After further discussion, Amy Schwabenlender, Valley of the Sun United Way, inquired about the coordinated entry oversight work group. Ms. Schwabenlender was concerned about creating a work group at the June 22, 2015 Board meeting, due to her impression that the Board, Committee, and Performance Standards and Data Quality (PSDQ) joint planning session which took place immediately after the Board meeting, was to set priorities and allocate those priorities to the Board, Committee, and PSDQ group. Ms. Schwabenlender was seeking clarification on the purpose of creating another work group without understanding the capacity of responsibilities of the group, especially if those responsibilities already align with the responsibility of the PSDQ group.

Jacki Taylor, Save the Family, suggested the discussion of the Coordinated Entry Oversight work group belong in the joint planning session. Ms. Taylor further stated that the Welcome Center and Family Housing HUB do not have an objective body for concerns to be voiced regarding Coordinated Entry. Ms. Schwabenlender reiterated her uncertainty about creating one more work group when no one knows the duties for that potential group.

Nick Margiotta, City of Phoenix, inquired about what exactly the CoC Committee was seeking from the Board. Committee Chair Lord stated that the Committee was seeking approval to create an oversight committee for Coordinated Entry. Diana Yazzie Devine, Native American Connections, suggested designating the work group as an Ad-Hoc group – which is time limited, rather than a work group which is not time limited. Mr. Margiotta agreed that Coordinated Assessment is a huge priority and must be operationalized.

Amy St. Peter, MAG, inquired about the responsibilities of the PSDQ group. Ms. Mead stated that the PSDQ group would focus on performance measurement and data quality, and the work would be separate from the work discussed for Coordinated Entry. Moe Gallegos, City of Phoenix, added that Coordinated Entry will be permanent and is different work than the PSDQ group. Discussion followed. Brad Bridwell, Cantwell Anderson-Cloudbreak, stated that the Coordinated Entry Oversight work group is important because decisions will need to be made and the CoC must be close to details of what is going on.

Mr. Margiotta motioned to create the Coordinated Entry Oversight work group. Ms. James seconded the motion to create the Coordinated Entry Oversight work group. Ms. Yazzie-Devine noted to change the term work group to Ad-Hoc group, adding that if there is a group to take care of the immediate issues than she is in favor of that. Chair Hartke opened the floor for discussion. Chela Schuster, UMOM, requested for transparency purposes, to see a copy of the list of priorities presented as they were emailed to the Board in advance. The motion passed.

Committee Chair Lord moved on to present the second recommendation, regarding funding priorities.

Funding Priority Two

The Funding priorities for the CoC Program competition:

- Prioritize Rapid Rehousing (RRH) for singles and families.
- Support to not eliminate transitional housing as an intervention.
- Homeless Management Information Systems (HMIS) and CoC Planning dollars prioritized for tier one funding.
- Prioritize funding alternatives for families and singles for the regional Coordinated Entry System.
- High Acuity Permanent Supportive Housing (PSH)/gap analysis PSH for high acuity.

Mr. Margiotta sought clarification on the second funding priorities. Committee Chair Lord explained how Transitional Housing (TH) has been eliminated over time in other communities and the Committee does not want to take that risk for the Phoenix/Maricopa CoC. Mr. Margiotta stated that there was a role for RRH- especially pertaining to individuals or families. Mr. Margiotta further stated that general mental health supportive housing is needed. Mr. Margiotta further encouraged RRH due to the critical role it plays-however he did not believe that the Committee suggested the same idea. Committee Chair Lord reiterated that the Committee did not want RRH at the expense of PSH. Committee Chair Lord further stated that there is a gap in PSH for individuals scoring in a high acuity range but without a Serious Mental Illness (SMI) diagnosis. Ms. Yazzie-Devine supported Committee Chair

Lord's statement. Chair Hartke opened the floor for a motion. Mr. Margiotta stated that the recommendations could be used as background for future decisions and suggested using the information as information only with no action. With consensus of the Board, Committee Chair Lord's presentation of Funding Priority Two was used for information only.

6. Clarification of CoC Approved Initiatives

Moving on to agenda item six, Chair Hartke stated that at the CoC Board meeting on May 18, 2015, the CoC Board approved the release of HMIS Universal Data Elements (UDE) for CoC approved initiatives. There was a request for the CoC Board to clarify the CoC approved initiatives that this new HMIS policy would apply to. Chair Hartke noted that this item was for discussion and possible action to clarify and approve CoC initiatives for the release of HMIS UDE's.

Ms. Mead began the discussion by listing the CoC approved initiatives below:

- 25 Cities
- Zero 2016
- Rapid-Rehousing Data Analytics
- Opening Doors
- Getting to Zero
- Ending Homelessness Advisory Council

Ms. Mead opened the floor for comments and sought agreement on what the initiatives were. Mr. Gallegos inquired about what it meant for a Board member to participate in a CoC approved initiative. Mr. Gallegos further stated that he wanted to make the process of assisting projects clear and direct. Ms. Yazzie-Devine added that the sharing of UDE's was important. Discussion continued. Chair Hartke sought a motion from the Board. After further discussion regarding the importance of data, defining the process of sharing data, who would receive the data, and adding RRH projects to the list, Mr. Bridwell motioned to approve the existing list to include RRH projects, the Men's Overflow Shelter (MOS) and the overflow parking lot. Mr. Margiotta seconded the motion to approve the existing list to include RRH projects, the MOS and the overflow parking lot. The motion passed.

7. Maricopa HMIS Report

Chair Hartke introduced Michelle Thomas, Community Information and Referral, who provided a brief presentation of the newly created Maricopa HMIS report for information and discussion which can be found at the [CoC Board Resource Library](#). Ms. Thomas began by stating that all of the data was retrieved from program Annual Performance Reports (APR). Ms. Thomas emphasized that as of June 22, 2015, there were 568 users, with more users being added on a consistent basis. Ms. Thomas requested feedback from the Board on what to expect from future reports. Ms. Yazzie-Devine inquired about why the data representing TH for the Point-In-Time Homeless Count was different than expected. Following Ms. Yazzie-Devine's question, Mr. Bridwell inquired about the TH data from January to July and if there were any closures. Ms. Thomas stated that she would report back to the Board with answers to those questions. There was no further discussion.

8. Request for Future Agenda Items

Chair Hartke opened the floor for future agenda item requests. There were no requests.

9. Comments from the CoC Board

Chair Hartke opened the floor for comments. There were no comments.

Adjourn

The meeting was adjourned by Chair Hartke at 1:09 p.m.