

# DRAFT

## Continuum of Care Committee Roles & Responsibilities

According to the CoC Governance Charter, the role of the Continuum of Care Committee is to make recommendations to the CoC Board for approval.

The members of the CoC Committee have established the following priorities for the Committee's collaborative work within the Continuum of Care:

- 1. Continuously improve program and system quality.**
- 2. Promote education and training opportunities.**
- 3. Inform community planning efforts and decision-making.**
- 4. Foster communication and collaboration.**

The following includes responsibilities assigned to the CoC Committee, inclusive of HEARTH requirements, the current regional action plan, and the Committee's functionality to date.

### Continuously improve program and system quality.

- Develop/review process and timeline for CoC Program performance evaluation.
- Develop/review a CoC Program performance evaluation tool for measuring the performance of CoC funded projects.
- Create a Performance Improvement process to be used for identified projects not meeting performance requirements.
- Focus on positive incentives. Programs with good outcomes can be models/peer mentors/TA providers for other projects.
- Evaluate current homeless service system to measure effectiveness of current programs, taking into account special populations.
- Identify local best practices.
- Solicit input from providers/programs in creating and updating Standards of Excellence which are based on best practices.
- Create specialized standards and metrics for each intervention/program/agency, soliciting input from agencies, and focusing on the needs of the clients served by each program.

#### Promote education and training opportunities.

- Communicate information about training opportunities throughout the Continuum.
- Ensure that providers have access to trainings being provided through other means (e.g. Mental Health trainings, DV trainings, statewide coalition trainings).
- Research, educate, and provide on-going training of national evidence-based practices and best practices that align with HUD and CoC goals. Determine what evidence-based practices are being used successfully in current CoC programs.
- Educate CoC (committees, PSDQ Group, Board) on needs of community and what services are provided by whom.

#### Inform community planning efforts and decision-making.

- Conduct PIT Homeless Count.
- Gaps of needs and services.
- Provide information for consolidated plans.
- Consult with ESG recipients on allocating ESG funding and performance of programs.
- Inventory all groups working toward ending homelessness meeting in region and create broad community map.
- Research scalability to determine how to support transition of all sized programs to evidence-based practices.

#### Foster communication and collaboration.

- Explore opportunities for interagency collaboration, de-duplication, etc.
- Serve as a communication hub for various working groups.
- Share successes, resources, information, and data.
- Clearly define the roles and responsibilities of each group within the Continuum of Care (of groups not reporting to the Board) and avoid duplication when possible.
- Create and communicate a broader comprehensive understanding of what is meant by various terms (e.g. recidivism, unemployed).
- Provide a forum for stakeholder feedback.