

MINUTES OF THE  
MARICOPA ASSOCIATION OF GOVERNMENTS  
MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE  
September 16, 2013  
MAG Offices, Ironwood Room  
302 N. 1<sup>st</sup> Avenue, Phoenix, Arizona

MEMBERS ATTENDING

#Mayor Scott Smith, Mesa, Chair	#Mayor Gail Barney, Queen Creek
#Mayor Michael LeVault, Youngtown, Vice Chair	#Mayor Marie Lopez Rogers, Avondale
#Mayor W.J. “Jim” Lane, Scottsdale, Treasurer	#Mayor Lana Mook, El Mirage
	#Mayor Greg Stanton, Phoenix

\* Not present

# Participated by video or telephone conference call

1. Call to Order

The Executive Committee meeting was called to order by Chair Smith at 12:03 p.m.

2. Call to the Audience

Chair Smith stated that according to the MAG public comment process, members of the audience who wish to speak are requested to fill out the public comment cards. He stated that there is a three-minute time limit. Public comment is provided at the beginning of the meeting for items that are not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. Chair Smith stated no comment cards had been received.

3. Approval of Executive Committee Consent Agenda

Chair Smith noted that prior to action on the consent agenda, members of the audience are provided an opportunity to comment on consent items that are being presented for action. Following the comment period, committee members may request that an item be removed from the consent agenda.

Chair Smith requested a motion to approve the consent agenda. Mayor Lane moved to approve items #3A through #3F. Mayor LeVault seconded the motion and the motion carried unanimously.

3A. Approval of the August 12, 2013 Executive Committee Meeting Minutes

The Regional Council Executive Committee, by consent, approved the August 12, 2013 Executive Committee meeting minutes.

3B. Amendment to the Bicycle Count Contract for Additional Bicycle Count Locations

The Regional Council Executive Committee, by consent, approved to amend the Chen Ryan contract in the amount of \$3,750 for work on an additional eight bicycle count locations for the Bicycle Count Study.

In May 2012, the Regional Council approved the MAG FY 2013 Unified Planning Work Program (UPWP) and Annual Budget, which included a Bicycle Count Study. On November 12, 2012, the Regional Council Executive Committee selected Chen Ryan to conduct the study for an amount not to exceed \$96,000. It is requested to amend the contract with Chen Ryan in the amount of \$3,750 for work on an additional eight bicycle count locations. This funding will allow the consultant to conduct bicycle counts at Apache Junction, Florence, Fort McDowell-Yavapai Nation, Fountain Hills, Gila Bend, City of Maricopa, Paradise Valley and Salt River Pima-Maricopa Indian Community

3C. Don't Trash Arizona Litter Prevention and Education Contract Amendment

The Regional Council Executive Committee, by consent, approved to amend the consultant contract with Olson Communications, Inc. for one additional year for the Litter Prevention and Education Program to include \$300,000 budgeted in the MAG FY 2014 Unified Planning Work Program and Annual Budget for litter prevention and education.

It costs our region more than \$3 million every year to pick up litter from our regional freeway system. Proposition 400 includes funding for a litter prevention and education program designed to increase awareness of the health, safety, environmental and economic consequences of freeway litter and ultimately change the behavior of offenders. The Don't Trash Arizona Litter Education and Prevention program is implemented by MAG in cooperation with the Arizona Department of Transportation (ADOT). On October 17, 2011, the Regional Council Executive Committee approved the selection of Olson Communications, Inc. as the consultant to design and implement the FY 2012 Litter Prevention and Education Program, with the ability to extend the contract up to two additional years based on performance and funding availability. The contract was amended for one additional year in October 2012. Staff recommends amending the consultant contract with Olson for the second additional year for the Litter Prevention and Education Program and to include the \$300,000 budgeted in the FY 2014 Unified Planning Work Program and Annual Budget for litter prevention and education efforts.

3D. Federal Fiscal Year 2013 Year End Closeout Report: September Update

The Regional Council Executive Committee, by consent, approved the Arterial Life Cycle Program (ALCP) project advancements to address Federal Highway Administration (FHWA) funding at risk, general project changes, and to authorize staff to make any necessary project changes to address additional outstanding federal funds at risk during FFY 2013, and of the related amendments to the FY 2011-2015 MAG Transportation Improvement Program, FY 2014 Arterial Life Cycle Program, and Regional Transportation Plan 2010 Update.

On August 21, 2013, the MAG Regional Council approved the advancement of the Mesa Drive to Gilbert Road light rail extension project to close out Federal Fiscal Year 2013. Staff noted at the Regional Council meeting that additional flexibility may be needed due to additional information that may come from the Arizona Department of Transportation indicating that additional federal funds may be available from closing out federal funds. Since then, sixty one FY 2013 projects have completed federal authorization and an additional balance of FFY 2013 federal funds needs to be addressed. MAG has been informed that the balance of projects and project phases expected to authorize in FFY 2013 did not utilize the fully programmed amount as listed in the Transportation Improvement Program (TIP). The amount is \$12.1 million of FHWA funding that is at risk. To address the un-programmed federal funds, MAG staff contacted member agencies that had potentially federally eligible project phases scheduled in the phase II and III areas of the ALCP. Of the federally eligible projects, and based on current work schedules, and ADOT project management approvals, the attached list of ALCP projects are being advanced to address the federal funds that are at risk.

3E. Appointments of the New MAG Economic Development Committee Member Positions

The Regional Council Executive Committee, by consent, recommended to approve the appointments of the new Economic Development Committee (EDC) member positions.

The composition of the Economic Development Committee (EDC) was approved by the MAG Regional Council on October 27, 2010. On August 21, 2013, the Regional Council approved changes to the MAG Committee Operating Policies and Procedures that included changes to the composition of the EDC. The Regional Council approved adding additional West Valley, East Valley and Pinal County member agency elected official seats to the MAG EDC. In addition, the Regional Council approved adding Arizona State University as a Business Member position under education. On August 26, 2013, a memorandum was sent to the MAG Regional Council soliciting letters of interest for the new EDC positions. The Executive Committee is requested to recommend approval of the new EDC member agency positions.

3F. Conformity Consultation

The item was for consultation only.

The Maricopa Association of Governments is conducting consultation on a conformity assessment for an amendment and administrative modification to the FY 2011-2015 MAG Transportation Improvement Program and Regional Transportation Plan 2010 Update. The amendment and administrative modification involve several projects, including the advancement of various Arterial Life Cycle Program projects using federal funds. The amendment includes projects that may be categorized as exempt from conformity determinations. The administrative modification includes minor project revisions that do not require a conformity determination.

4. Clarifications to the MAG Committee Operating Policies and Procedures

Denise McClafferty, MAG Regional Program Manager, stated on May 13, 2013, the MAG Executive Committee requested that the Executive Committee Governance Subcommittee meet to discuss changes to the MAG Committee Operating Policies and Procedures to provide for the new members. On June 7, 2013, the Governance Subcommittee met and discussed the composition of the MAG committees, including quorum issues. On August 21, 2013, the Regional Council approved changes to the MAG Committee Operating Policies and Procedures. Since that time, two clarifications are needed prior to distribution of the updated MAG Committee Operating Policies and Procedures.

Ms. McClafferty stated the first clarification was needed on the Continuum of Care Committee on Homelessness. This committee will have two co-chairs, one elected official and one representative from the non-profit sector, and no vice chair position. The second clarification is the need of a quorum to begin a meeting and if a quorum is lost and not regained during the meeting, the official meeting has ended. At that time the minutes of the meeting will also end. She added that it will be up to the Chair of the committee whether they would like to continue to hear presentations with no action or discussion.

Mayor LeVault motioned to recommend the approval of clarifications to the MAG Committee Operating Policies and Procedures. Mayor Lane seconded the motion and the motion carried unanimously.

5. Approval to Amend the FY 2014 MAG Unified Planning Work Program and Annual Budget to Participate in the U.S. Department of Energy's Rooftop Solar Challenge II Grant

Dennis Smith, MAG Executive Director, stated that the National Association of Regional Councils (NARC) is partnering with the Mid-America Regional Council, the Central New York Regional Planning & Development Board, Delaware Valley Regional Planning Commission, Metropolitan Washington Council of Governments (DC), North Central Texas Council of Governments, Northwestern Indiana Regional Planning Commission, Ohio Kentucky Indiana Regional Council of Governments, Southwest Florida Regional Planning Council, and Tampa Bay Regional Planning Council for the U. S. Department of Energy's Rooftop Solar Challenge II Grant. He added that in the final negotiations the U.S. Department of Energy requested that one of the participating regions be from the southwest. Mr. Smith stated that NARC has asked MAG if they would also like to be a partner.

Mr. Smith stated funding for MAG for 18 months should be \$75,000 with a required \$27,500 match. He added that net metering is not a requirement of this grant. Mr. Smith stated that this would involve MAG setting up a stakeholders group with approximately twenty cities and looking at best practices. Mr. Smith stated that MAG does have a Building Code committee and he also checked with Rick Buss from Gila Bend, which is the city most active in solar, and Mr. Buss also thought this is something we should pursue. Mr. Smith added that when building the stakeholders group with the cities and county, we should also include Arizona State University

and the Arizona Energy Office.

Mayor Lopez Rogers motioned to approve amending the FY 2014 MAG Unified Planning Work Program and Annual Budget to provide for an additional \$75,000 from the U. S. Department of Energy and \$27,500 in matching funds to participate in the U.S. Department of Energy's Rooftop Solar Challenge II Grant. Mayor Stanton seconded the motion and the motion carried unanimously.

6. Request for Future Agenda Items

Chair Smith asked if there were any requests for future agendas items.

7. Comments from the Committee

Chair Smith asked if there were any comments from the committee. There were none.

Adjournment

There being no further business, the Executive Committee adjourned at 12:10 p.m.

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Chair

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Secretary