

February 13, 2014

TO: Members of the MAG Executive Committee

FROM: Mayor Scott Smith, City of Mesa, Chair

SUBJECT: ADDENDUM TO THE FEBRUARY 18, 2014 MAG EXECUTIVE COMMITTEE AGENDA

An addendum to the February 18, 2014 MAG Executive Committee agenda has been prepared to provide an agenda item for 2014 Travel Survey-Data Application On-Call Consultant Selection and an Amendment to the FY 2014 Mag Unified Planning Work Program and Annual Budget to Accept Funding from the U.S. Department of Housing and Urban Development for Human Services Continuum of Care Program Planning Funds. Please contact the MAG office if you have questions about the addendum to the agenda.

ITEM PROPOSED FOR CONSENT*

*3F. 2014 Travel Survey-Data Application On-Call Consultant Selection

On May 22, 2013, the MAG Management Committee recommended approval of the Travel Survey-Data Application On-Call project. An initial consultant contract is required for this project for consultant support in providing expertise and assistance in detailing the scope, specifying technical requirements, and conducting quality control measures for the Travel Survey-Data Application on-call task orders and requests for proposals. Staff is recommending that David Kriger Consultants, Inc. be selected as a sole source consultant to provide assistance in preparing the Travel Survey-Data Collection task orders, requests for proposals and conducting quality control/quality assurance measures. The proposed consultant is uniquely qualified to provide best practice advice in the design, oversight, analysis, and quality control for the surveys as he is recognized nationally and internationally

3F. Approval of the selection of David Kriger Consultants, Inc. for Travel Survey-Data Application On-Call project planning technical assistance.

as an expert in travel surveys and models development. The initial contract for the first year of the agreement would be for an amount not to exceed \$85,000. The contract may be extended for an additional two years. Funding will be provided from the sales tax funds set aside for planning and study activities. Please refer to the enclosed materials.

*3G. Amendment to the FY 2014 MAG Unified Planning Work Program and Annual Budget to Accept Funding from the U.S. Department of Housing and Urban Development for Human Services Continuum of Care Program Planning Funds

The FY 2014 MAG Unified Planning Work Program and Annual Budget was approved on May 22, 2013. In December, 2013, the U.S. Department of Housing and Urban Development (HUD) awarded a grant to the Maricopa Association of Governments for Continuum of Care Program planning funds in the amount of \$180,000. The funds will support the planning and operations of the Continuum of Care Program. Funds will be used to support the position of the Human Services Program Manager and to hire a full-time intern. This agenda item is to accept funding from HUD and to approve an amendment to the FY 2014 MAG Unified Planning Work Program and Annual Budget for a total of \$180,000.

Adjournment

3G. Accept funding from HUD and to approve an amendment to the FY 2014 MAG Unified Planning Work Program and Annual Budget for a total of \$180,000.

*MARICOPA ASSOCIATION OF GOVERNMENTS
INFORMATION SUMMARY... for your review*

DATE:

February 13, 2014

SUBJECT:

2014 Travel Survey-Data Application On-Call Consultant Selection

SUMMARY:

On May 22, 2013, the MAG Management Committee recommended approval of the Travel Survey-Data Application On-Call project. This project is an on-call project and additional consultant selections for the on-call will be made for specific task orders. Requests for proposals will be issued to pre-qualified consultants for task orders exceeding \$100,000. An initial consultant contract is required for this project for consultant support in providing expertise and assistance in detailing the scope, specifying technical requirements, and conducting quality control measures for the Travel Survey-Data Application on-call task orders and requests for proposals.

The consultant is uniquely qualified to provide best practice advice in the design, oversight, analysis, and quality control for the surveys as he is recognized nationally and internationally as an expert in travel surveys and models development. He has written several best practice guides for the federal government. Staff is recommending that David Kriger Consultants, Inc. be selected as a sole source consultant to provide assistance in preparing the Travel Survey-Data Collection task orders, requests for proposals and conducting quality control/quality assurance measures. The initial contract for the first year of the agreement would be for an amount not to exceed \$85,000. The contract may be extended for an additional two years. Funding will be provided from the sales tax funds set aside for planning and study activities.

PUBLIC INPUT:

None.

PROS & CONS:

PROS: Working with a nationally and internationally recognized expert in developing task orders and request for proposals as well as providing oversight on the project will provide significant value to the project. David Kriger Consultants, Inc. is uniquely qualified to provide the kind of expertise needed to make this project most effective and successful.

CONS: None.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: David Kriger Consultants, Inc. is familiar with the MAG Transportation model and has a command of the expertise needed to successfully assist with this project. This consultant has provided similar support and technical assistance to other companies and the federal government.

POLICY: The support received from David Kriger Consultants, Inc. will position the project in

following best practices for its transportation data collection efforts. This will enable the region to better capture the data for the transportation model, thereby improving the quality of the data and the ability of the region in its transportation planning efforts.

ACTION NEEDED:

Approval of the selection of David Kriger Consultants, Inc. for Travel Survey-Data Application On-Call project planning technical assistance.

PRIOR COMMITTEE ACTIONS: None.

CONTACT PERSON:

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