

April 12, 2016

TO: Members of the MAG Regional Council Executive Committee

FROM: Mayor W.J. "Jim" Lane, City of Scottsdale, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA FOR
THE MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE

Monday, April 18, 2016 - 12:00 p.m.
MAG Office, Suite 200 - Ironwood Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Regional Council Executive Committee has been scheduled for the time and place noted above. Members of the Committee may attend the meeting either in person or by telephone or video conference.

Please park in the garage under the building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Denise McClafferty at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions regarding the Executive Committee agenda items, please contact Dennis Smith, MAG Executive Director, or Denise McClafferty, MAG Regional Program Manager, at (602) 254-6300.

MAG EXECUTIVE COMMITTEE
TENTATIVE AGENDA
April 18, 2016

COMMITTEE ACTION REQUESTED

1. Call to Order

The meeting of the Executive Committee will be called to order.

2. Pledge of Allegiance

3. Call to the Audience

An opportunity will be provided to members of the public to address the Executive Committee on items not scheduled on the agenda THAT FALL UNDER THE JURISDICTION OF MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three-minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Executive Committee requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Information and discussion.

ITEMS PROPOSED FOR CONSENT*
BY THE EXECUTIVE COMMITTEE

*4A. Approval of the March 23, 2016 Executive Committee Meeting Minutes

*4B. MAG Intelligent Transportation Systems and Transportation Safety On-Call Services Consultant Selection

The Draft FY 2017 MAG Unified Planning Work Program and Annual Budget, anticipated to be considered by the MAG Regional Council in May 2016, includes a number of projects to be executed in the areas of Intelligent Transportation Systems (ITS) and Transportation Safety. These projects will be executed through on-call consultant contracts with qualified consultants selected in eight areas of technical expertise. A request for qualifications was advertised on

4A. Approval of the March 23, 2016 Executive Committee meeting minutes.

4B. Approval of the selected lists of consultants for the ITS and Transportation Safety Planning on-call services, for the following areas of expertise: (1) Arterial Traffic Signal Operations, (2) Regional ITS Planning, (3) Systems Management and Operations Planning, (4) Systems Management and Operations Training, (5) Traffic Incident Management Evaluation, (6) Transportation Safety Planning, (7) Transportation Safety Training, and (8) Crash Data Analysis Tools.

January 28, 2016. Two selection panels, made up of ITS Committee and Transportation Safety Committee members and MAG staff, evaluated the statements of qualifications and recommended the selection of a number of qualified consultant teams, in each of the areas of technical expertise. On March 22, 2016, the MAG Transportation Safety Committee recommended approval of a ranked list of consultants for three (3) areas of technical expertise related to Transportation Safety projects. On April 6, 2016, the MAG ITS Committee recommended approval of a ranked list of consultants for five (5) areas of technical expertise related to ITS projects. This item is on the April 13, 2016 Management Committee agenda for recommended approval. Please refer to the enclosed material.

*4C. Recommend Appointment of the MAG Economic Development Committee Arizona Department of Transportation Representative

In June 2015, the MAG Regional Council approved changes to the composition of the MAG Economic Development Committee (EDC). The composition includes twenty MAG member agency representatives, including the Arizona Department of Transportation, that have one-year terms with possible reappointment by recommendation of the Executive Committee and approval of the Regional Council. On March 29, 2016, a letter was received from the Arizona Department of Transportation (ADOT) Director recommending Floyd Roehrich, Executive Officer, serve as the ADOT representative on the EDC. The Executive Committee is requested to recommend Floyd Roehrich as the ADOT EDC member. It is anticipated that the Regional Council will approve this recommendation at its April 27, 2016 meeting. Please refer to the enclosed material.

4C. Recommend appointment of Floyd P. Roehrich, Executive Officer of ADOT, as the ADOT representative on the MAG Economic Development Committee.

*4D. Amendment to the FY 2016 MAG Unified Planning Work Program and Annual Budget to Accept Funding and Add a New Consultant Project for the Rural Paratransit Needs Assessment Study

On December 15, 2015, MAG staff received approval from the MAG Regional Council to apply for a Notice of Funding Availability (NOFA) for Local Rural/Small Urban Transit Planning Projects. On February 23, 2016, the Arizona Department of Transportation awarded MAG \$60,000 in Federal Transit Administration (FTA) 5304 funds for the implementation of the new study, which will commence in July 2016. The purpose of the Rural Paratransit Needs Assessment Study will be to address the needs of older persons and people with disabilities for regional paratransit services within MAG rural areas. The study may lead to future opportunities to secure 5310 and 5311 funding for additional work in this area. The Fiscal Year (FY) 2016 MAG Unified Planning Work Program and Annual Budget, approved by the MAG Regional Council in May 2015, needs to be amended to accept the additional FTA 5304 funds and to add the MAG Rural Paratransit Needs Assessment Study. This item is on the April 13, 2016 Management Committee agenda for recommended approval. Please refer to the enclosed material.

*4E. On-Call Consulting Services Selection for FY 2016 Transportation Behavioral Model and Data

The fiscal year (FY) 2016 MAG Unified Planning Work Program and Annual Budget, approved by the MAG Regional Council in May 2015, includes \$250,000 for on-call consulting services for FY 2016 Transportation Behavioral Model and Data. The main purpose of the three-year project is to update and further improve MAG transportation forecasting tools in order to better support new planning and forecasting needs of MAG and MAG member agencies. A request for qualifications was advertised on February 19, 2016 for technical

4D. Approval of an amendment to the MAG FY 2016 Unified Planning Work Program and Annual Budget to accept \$60,000 in FTA 5304 funds and add the Rural Paratransit Needs Assessment Study.

4E. Approval of the list of on-call consultants for Area of Expertise A (Travel Demand Modeling): AECOM Technical Services, Inc., Caliper Corporation, Cambridge Systematics, INRO Consultants Inc., Lee Engineering, LLC, Resource Systems Group, Inc., Parsons Brinckerhoff, Inc.; for Area of Expertise B (Data Collection, Data Analysis, Data Management and Data Visualization): AECOM Technical Services, Inc., Caliper Corporation, Cambridge Systematics, ETC Institute, INRO Consultants Inc., Lee Engineering, LLC, MS2, Resource Systems Group, Inc., Traffic Research & Analysis, Inc., United Civil Group,

assistance in two areas of expertise: (A) Travel Demand Modeling, (B) Data Collection, Data Analysis, Data Management and Data Visualization. Twelve proposals were received by the March 23, 2016, deadline. On March 30, 2016, the multi-agency evaluation team met and recommended consultants to MAG to perform the technical assistance. This item is on the April 13, 2016 Management Committee agenda for recommended approval. Please refer to the enclosed material.

*4F. Amendment to the FY2016 MAG Unified Planning Work Program and Annual Budget to Accept Funding for the FY2016 ITS Strategic Plan for the City of Buckeye

The Fiscal Year (FY) 2016 MAG Unified Planning Work Program and Annual Budget (UPWP) was approved on May 27, 2015 by the MAG Regional Council. The FY 2016 UPWP includes \$100,000 in funds for a MAG ITS On-Call consultant project that would assist the City of Buckeye develop an ITS Strategic Plan. The City of Buckeye will be contributing \$10,000 toward this effort, with the remaining \$90,000 contributed by MAG. An agreement has been executed between the City of Buckeye and MAG. An amendment to the MAG FY 2016 UPWP is needed to accept these funds from the City of Buckeye toward the budget for the On-Call consultant project to develop an Intelligent Transportation Systems (ITS) Strategic Plan for the City.

Works Consulting, LLC, Parsons Brinckerhoff, Inc.; for a total amount not to exceed \$250,000.

4F. Approval of an amendment to the FY 2016 Unified Planning Work Program to accept \$10,000 from the City of Buckeye, toward the budget for an On-Call consultant project that would develop an Intelligent Transportation Systems (ITS) Strategic Plan for the City.

ITEMS TO BE HEARD
BY THE EXECUTIVE COMMITTEE

5. Desert Peaks Awards

The Desert Peaks Awards were created in 1998 as a means of recognizing agencies and individuals who have demonstrated a commitment to promoting, recognizing, and attaining the ideals of regionalism. The Desert Peaks Awards are held biennially and represent the most prestigious

5. Information, discussion and input.

regional honors bestowed in the state. The 2016 Desert Peaks Awards will be held directly following the MAG Annual Meeting that begins at 5:00 p.m. at the Phoenix Airport Marriott, 1101 N. 44th Street, on June 22, 2016. The Desert Peaks Awards Judging panel met March 29, 2016 to select recipients. Staff will provide an update on the list of selected recipients as well as provide additional detail on event logistics. Members of the Executive Committee will be invited to present awards onstage during the ceremony, as well as to participate in a video about "Why MAG Matters" to be shown at the beginning of the event.

6. MAG 50th Golden Anniversary Celebration Update

MAG will celebrate its 50th Anniversary on April 12, 2017. Staff has prepared an outreach plan to celebrate MAG's long history of serving the region. MAG's leadership and programs have ushered in a legacy of "50 Years of Making a Difference" in the region. To commemorate this milestone, staff has created a framework for a multifaceted outreach plan. The 50th Anniversary activities will be launched during the passing of the gavel at this year's 2016 Desert Peaks Awards program. The anniversary will be highlighted each month and will feature specific historical themes that are unique to MAG. MAG staff will communicate the themes over multiple platforms, including the MAG website, social media tools, media and stakeholder relationship programs and various other communication programs and tools. The celebration will crescendo on April 12, 2017, during the MAG 50th Golden Anniversary Celebration. Staff is requesting guidance on planning for the yearlong celebration, including input on the anniversary celebration and planned activities and themes throughout the year.

6. Information, discussion and input.

7. Development of the FY 2017 MAG Unified Planning Work Program and Annual Budget

Each year, the MAG Unified Planning Work Program and Annual Budget is developed incrementally in conjunction with member agency and public input. The Work Program is reviewed each year by the federal agencies and approved by the Regional Council in May. This presentation and review of the draft FY 2017 MAG Unified Planning Work Program and Annual Budget represents the budget document development to date. The elements of the budget document are approximately 70 percent complete. Staff will report on the comments from our federal transportation partners (Federal Highway Administration and the Federal Transit Administration) who attended the Intermodal Planning Group meeting that was held on March 11, 2016. Approval of the Draft MAG Unified Planning Work Program and Annual Budget is scheduled for the May meetings of the Management Committee, Executive Committee and Regional Council. This item is on the April 13, 2016 Management Committee agenda for information. Please refer to the enclosed material.

8. Legislative Update

An update will be provided on legislative issues of interest.

9. Request for Future Agenda Items

Topics or issues of interest that the Executive Committee would like to have considered for discussion at a future meeting will be requested.

10. Comments from the Committee

An opportunity will be provided for the Executive Committee members to present a brief summary of current events. The Executive Committee is not allowed to propose, discuss, deliberate or

7. Information and discussion.

8. Information and discussion.

9. Information.

10. Information.

take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

Adjournment

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE
March 23, 2016
MAG Offices, Ironwood Room
302 N. 1st Avenue, Phoenix, Arizona

MEMBERS ATTENDING

Mayor W.J. “Jim” Lane, Scottsdale, Chair
Mayor Greg Stanton, Phoenix, Vice Chair
Mayor Jackie Meck, Buckeye, Treasurer

Mayor Gail Barney, Queen Creek
#Mayor Michael LeVault, Youngtown
Mayor Mark Mitchell, Tempe
#Mayor Lana Mook, El Mirage

* Not present

Participated by video or telephone conference call

1. Call to Order

The Executive Committee meeting was called to order by Chair Lane at 10:37 a.m. Mayor LeVault, Mayor Mook and Mayor Mitchell participated by teleconference.

2. Call to the Audience

Chair Lane stated according to the MAG public comment process, members of the audience who wish to speak are requested to fill out the public comment cards. He stated that there is a three-minute time limit. Public comment is provided at the beginning of the meeting for items that are not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. Chair Lane noted no public comment cards had been received.

3. Approval of Executive Committee Consent Agenda

Chair Lane requested a motion to approve the consent items. Mayor Barney moved to approve consent items #3A through #3H. Mayor LeVault seconded the motion and the motion carried unanimously.

3A. Approval of the February 16, 2016 Executive Committee Meeting Minutes

The Regional Council Executive Committee, by consent, approved the February 16, 2016 Executive Committee meeting minutes.

3B. Approval of the February 16, 2016 Executive Committee Special Meeting Minutes

The Regional Council Executive Committee, by consent, approved the February 16, 2016 Executive Committee Special Meeting Minutes.

3C. Recommend Appointment of the MAG Economic Development Committee WESTMARC Representative

The Executive Committee by consent, recommend appointment of Sintra Hoffman, President and CEO of WESTMARC, as the WESTMARC representative on the MAG Economic Development Committee.

In June 2015, the MAG Regional Council approved changes to the composition of the MAG Economic Development Committee (EDC). The composition includes fifteen business member positions that have two-year terms with possible reappointment by recommendation of the Executive Committee and Regional Council. In September 2014, the EDC business member positions were approved by the Executive Committee and Regional Council. Since that time, WESTMARC has hired a new President and CEO, Sintra Hoffman. The WESTMARC Board is recommending that Sintra Hoffman represent WESTMARC on the MAG Economic Development Committee, effective immediately.

3D. Appointment of MAG Water Quality Advisory Committee Vice Chair

The Executive Committee, by consent, approved the appointment of Terry Lowe, City of Surprise, as the MAG Water Quality Advisory Committee Vice Chair.

On August 21, 2013, the MAG Regional Council approved the updated MAG Committee Operating Policies and Procedures. The Policies and Procedures state that in the event of a vacancy in the Chair position, the Vice Chair becomes Chair for the unexpired term of the previous Chair, and a new Vice Chair is appointed by the Executive Committee to complete the remainder of the Vice Chair's term. The Chair of the MAG Water Quality Advisory Committee, Barbara Chappell, has resigned from her position at the City of Avondale and has relinquished her position as the MAG Water Quality Advisory Committee Chair. According to the Policies and Procedures, Vice Chair Greg Homol, from the Town of Queen Creek, will ascend to the Chair position. Incoming Chair Homol will serve out the remainder of Chair Chappell's tenure, which is due to expire on December 31, 2017.

On February 3, 2016, MAG staff sent a notice to the MAG Management Committee, the MAG Water Quality Advisory Committee, and the Intergovernmental Representatives to solicit letters of interest for the Vice Chair position of the MAG Water Quality Advisory Committee. The Committee was provided a copy requesting consideration for the Vice Chair position.

3E. Amendment to the On-Call Contract for Bottleneck Data Collection, Model Validation and Improvement

The Executive Committee, by consent, approved the amendment to the On-Call Contract for Bottleneck Data Collection, Model Validation and Improvement to include an addition to the scope of work, to increase the On-Call budget by \$85,000, and to extend the On-Call schedule by six months.

The fiscal year (FY) 2016 MAG Unified Planning Work Program and Annual Budget, approved by the MAG Regional Council in May 2015, includes on-call consulting services for Bottleneck Data Collection, Model Validation and Improvement. In order to use the data collected in this On-Call for the development, calibration and validation of the sub-area corridor micro-simulation model for the I-17 corridor near-term improvement analysis, an amendment to the On-Call scope, budget, and schedule is required. The amendment will include additional tasks designed to develop, calibrate and validate MAG micro-simulation models and perform relevant data analyses. The additional funds needed for these applications of the bottleneck data and completion of the I-17 sub-area corridor micro-simulation model are \$85,000. A six-month schedule extension is required in order to complete the additional scope of work. (from the current contract expiration date of May 1, 2016 to the new contract expiration date of November 1, 2016). This item was recommended for approval at the March 9, 2016 Management Committee meeting.

3F. Amendment to the FY 2016 MAG Unified Planning Work Program and Annual Budget to Accept Additional Funding to Update an Early Literacy Mapping Pilot Project with Read On Arizona

The Executive Committee, by consent, approved to accept \$15,000 from Read On Arizona and to amend the FY 2016 MAG Unified Planning Work Program and Annual Budget to accept this additional funding to update an Early Literacy Mapping Pilot Project with Read On Arizona.

The FY 2016 MAG Unified Planning Work Program and Annual Budget (UPWP) was approved on May 27, 2015. On March 7, 2016, a \$15,000 grant from Read On Arizona was awarded to Regional Community Partners to update MapLIT, an early literacy map. The grant will support updating the interactive map with current Arizona Department of Education data, key identifiers for preschool metrics, and other items identified and provided by Read on Arizona. This item is to accept this \$15,000 grant and approve an amendment to the MAG FY 2016 Unified Planning Work Program and Annual Budget (UPWP) to support updating MapLIT, an early literacy map, in partnership with Read On Arizona.

3G. Amendment to the FY 2016 MAG Unified Planning Work Program and Annual Budget to Increase the 2016 MAG Regional Transportation On-Call Budget and Accept Additional Funding for the SR-101L/Pima Freeway: Hayden Road to Raintree Drive Traffic Study

The Executive Committee, by consent, approved an amendment to the MAG FY 2016 Unified Planning Work Program and Annual Budget (UPWP) and accept \$20,000 from the City of Scottsdale for the SR-101L/Pima Freeway: Hayden Road to Raintree Drive Traffic Study and

to increase the 2016 MAG Regional Transportation On-Call project to \$320,000.

The Fiscal Year (FY) 2016 MAG Unified Planning Work Program and Annual Budget (UPWP) was approved on May 27, 2015 by the MAG Regional Council. The FY 2016 UPWP includes funding for the 2016 MAG Regional Transportation On-Call project for \$300,000 to assist in the implementation of Proposition 400. One of the on-call task orders includes a traffic study on SR-101L/Pima Freeway from Hayden Road to Raintree Drive. The City of Scottsdale will be contributing \$20,000 toward this effort. An amendment to the MAG FY 2016 UPWP is needed to increase the 2016 MAG Regional Transportation On-Call budget by \$20,000 and accept the funding from the City of Scottsdale and to increase the 2016 MAG Regional Transportation On-Call project to \$320,000 to add these funds to the project.

3H. Approval to Amend the FY 2016 Unified Planning Work Program and Annual Budget to Add a Project to the Integrated Corridor Management Planning Project with the Funding Coming from the On-Call Project

The Executive Committee, by consent, approved an amendment to the FY 2016 Unified Planning Work Program and Annual Budget to add a consultant project in the amount of \$175,000 to the Integrated Corridor Management Planning Project with the funding provided from the existing on-call project.

On February 26 2015, the Federal Highway Administration notified MAG of a \$200,000 grant that was awarded for Integrated Corridor Management Deployment Planning (ICM). On April 20, 2015, the MAG Regional Council Executive Committee accepted the funds and approved an amendment to the FY 2015 Unified Planning Work Program. The first two tasks of the grant were accomplished by utilizing the project's on-call consultant list with \$24,969 committed in grant funding. In this next phase of the project, it would be beneficial to solicit expertise from national experts. It is proposed to solicit additional assistance from consultants by issuing a Request for Proposals with the remaining \$175,031 in grant funding.

4. City of Phoenix Funding Agreement

Dennis Smith, MAG Executive Director, stated that the South Mountain Freeway project has been on the Regional Transportation Plan since 1985 and that environmental documents have been prepared and the Arizona Department of Transportation (ADOT) has selected a contractor for the project. Mr. Smith stated that what makes this project different is that unlike other new freeway corridors, which involved multiple construction projects over a number of years, the South Mountain Freeway will be constructed at one time and is planned to be open to traffic by the end of 2019.

Eric Anderson, MAG Transportation Director, stated that close coordination between ADOT and Phoenix is essential to acquire and clear the necessary rights-of-way and to construct the freeway on an accelerated basis. Due to significant staffing constraints in Phoenix and the large amount of work that needs to be done on the part of Phoenix, the city has requested

funding support to hire a Plan Review Coordinator and a Civil Engineer III. These positions will be dedicated to the activities related to the development of the South Mountain Freeway. It is proposed that the City and MAG enter into a funding agreement through which funding from the MAG Freeway and Highway Program budget can be provided to the City to fund these positions. The funding would not exceed \$350,000 per year for a period of two years, with an option to extend the agreement for two additional one-year periods, if necessary. Mr. Anderson said that because of the unique situation of the project, he recommends the committee approve the agreement.

Mayor Barney asked if the extensions of the two positions are going to be voted on by the committee when the extension period comes up or if the extensions would be made automatically by MAG or the City of Phoenix after the two-year period. Mr. Anderson responded that a decision regarding Mayor Barney's question had not been made and that he would leave that decision to the pleasure of the committee.

Mayor Meck asked whether the new positions would be MAG staff or contractual staff. Mr. Anderson stated that the positions would initially be consulting positions, but that the City of Phoenix may decide to hire them after completion of the freeway.

Chair Lane asked if MAG was setting a precedent to fund these types of projects for individual cities in the future. Mr. Anderson stated that the South Mountain Freeway project is a unique situation and that future situations would be looked at on a case by case basis.

Chair Lane noted that there were earlier projects in which large segments of a freeway had been built quickly. He referred to the example of 10 to 15 miles built across State Route 101 along the Salt River Pima Maricopa Indian Community adjacent to Scottsdale and asked if we offered any assistance at that time. Mr. Anderson said that MAG did not offer assistance. Mr. Anderson stated that the SR 101 was built in segments beginning in the early 1990s and opened to Shea Boulevard in 2001.

Chair Lane stated that he understood that the South Mountain Freeway project is a combination of an aggressive timetable as well as scope. Chair Lane asked if MAG's assistance is something the City of Phoenix requested. Mr. Anderson stated that it was. Chair Lane then asked if MAG gave the City of Phoenix all the assistance that it requested. Mr. Anderson stated that MAG negotiated the assistance and that the two positions should give them the capacity to do what is necessary for the project. Chair Lane asked if the request was given with an explanation of the timetable and complexity within the community. Mr. Anderson answered yes.

Without further questions, Mayor Meck moved to enter into a funding agreement to provide for two positions in Phoenix to coordinate activities related to the South Mountain Freeway for an amount not to exceed \$350,000 per year for a period of two years, with an option to extend the agreement for two additional one-year periods if necessary. Mayor Barney seconded the motion and the motion passed unanimously.

5. Discussion of the Development of the FY2017 MAG Unified Planning Work Program and Annual Budget

Rebecca Kimbrough, MAG Fiscal Services Officer, stated that the MAG 2017 draft budget is on the agenda today just for information. Ms. Kimbrough said that MAG is continuing to draft this budget. Ms. Kimbrough reminded the committee that she presented dues and assessments in January and presented proposed new projects in February. Ms. Kimbrough said that this month she has added work program narratives for each project and division along with estimated funding needs by division and project. She stated the other information included in the draft budget are the drafted budgeted amounts estimated for each of MAG's projects and programs, including the carry forward estimates on current year projects. There have been no new projects added since the February presentation. Ms. Kimbrough stated that the FY 2017 proposed budget, including the carryforward, is estimated at \$28.8 million.

Ms. Kimbrough stated that there are a few adjustments that need to be made to estimate funding for the draft budget. On February 25, 2016 MAG received an award for \$60,000 of Federal Transit Administration (FTA) funding from ADOT that will be brought forward as a FY 2016 budget amendment in April. Ms. Kimbrough says that the funding is proposed to fund a Rural Paratransit Needs Assessment. She stated an additional \$350,000 of Regional Sales Tax will be added as a pass through funding for the City of Phoenix South Mountain Freeway project for FY 2017. Ms. Kimbrough also stated that MAG is proposing a revision to the video production associate proposed amount from \$70,000 to \$80,000 and that adjustment will be made in the next draft budget. She stated the earlier approval of \$15,000 for the Read On Arizona will also need to be added to the carryforward estimate.

Ms. Kimbrough stated that the MAG draft budget has three sections including the overview section, the program narrative with estimated project budgets, and the appendix. She said the third section, the appendix, has the overall estimated totals for the budget, which comes to \$28.8 million. With these additional projects the budget would come in at about \$29.3 million - about \$1.4 million under what MAG proposed last year. Ms. Kimbrough explained that the proposed FY 2017 budget is lower due to lower projections for carryforward project work that MAG has, including the Household Travel Survey project for which a lot of work progressed during FY 2015 and 2016, work completed on the I-10/I-17 Corridor Master Plan project and other projects.

Ms. Kimbrough stated that the Intermodal Planning Group meeting was held on Friday, March 11, 2016 which is the budget review conducted by the Federal Highway Administration and the FTA on MAG's proposed budget and compliance. MAG partners attended this meeting including ADOT, City of Phoenix, RPTA and Valley METRO. She stated MAG received numerous comments from FHWA, FTA and ADOT complimenting staff on their project work and the early draft Work Program. Ms. Kimbrough stated that ADOT commented that related ADOT projects could potentially benefit by working with MAG.

Executive Director Smith added that MAG will match the \$60,000 grant with \$15,000 worth of sales tax. Ms. Kimbrough stated that the FTA 5304 funding has a 20 percent match and that will be matched with sales tax and that sales tax will be applied to labor for two staff members.

6. Legislative Update

Chairman Lane noted there was no legislative update for today's meeting.

7. Contract Review of the MAG Executive Director

Mayor Stanton moved that the Executive Committee go into Executive Session regarding agenda item #7. Mayor Meck seconded the motion and the meeting went into Executive Session at 10:55 a.m.

The Executive Committee reconvened regular session at 11:17 a.m.

8. Possible Action on the Contract Review of the MAG Executive Director

Mayor Lane stated that on January 11, 2016, the Executive Committee approved increasing the base salary of the Executive Director by two and one-half percent, effective January 1, 2016, and continuing the Executive Director's current benefits, plus an additional 4 days (32 hours) of vacation to be added to the beginning vacation balance for calendar year 2016, subject to review and approval of the employment contract. He noted that the Executive Committee reviewed the Executive Director's contract and is recommending that no changes to the contract be made and approved salary compensation and vacation be retroactive to January 1, 2016. Mayor Barney moved to approve no changes to the MAG Executive Director's contract and that salary compensation and vacation be retroactive to January 1, 2016. Mayor Mitchell seconded the motion and the motion passed with Mayor Stanton voting no.

9. Comments from the Committee

Chair Lane asked if there were any comments from the committee. There were none.

Adjournment

There being no further business, the Executive Committee adjourned at 11:20 a.m.

Chair

Secretary

MARICOPA ASSOCIATION OF GOVERNMENTS

INFORMATION SUMMARY... for your review

DATE:

April 12, 2016

SUBJECT:

MAG Intelligent Transportation Systems and Transportation Safety On-Call Services Consultant Selection

SUMMARY:

The FY 2017 MAG Unified Planning Work Program and Annual Budget, anticipated to be considered by the MAG Regional Council in May 2016, includes a number of projects to be executed in the areas of Intelligent Transportation Systems (ITS) and Transportation Safety. Many of these projects are carried out through on-call consulting services contracts that enable MAG to obtain services from consultants that are specifically qualified in specific subareas of expertise. A request for qualifications (RFQ) was advertised on January 28, 2016, and 23 consulting teams submitted proposals seeking to qualify for ITS consulting services, with 20 of the teams also seeking to qualify in Transportation Safety. Two multi-agency evaluation teams consisting of transportation professionals serving on the ITS Committee and the Transportation Safety Committee, and MAG staff evaluated the proposals and recommended to MAG a number of qualified consultant teams in each of the eight areas of technical expertise.

The ITS Planning and Safety Planning areas are subdivided into five and three subareas of expertise respectively, resulting in a total of eight areas of technical expertise: (1) Arterial Traffic Signal Operations, (2) Regional ITS Planning, (3) Systems Management and Operations Planning, (4) Systems Management and Operations Training, (5) Traffic Incident Management Evaluation, (6) Transportation Safety Planning, (7) Transportation Safety Training, and (8) Crash Data Analysis Tools. The On-Call contracts will be utilized over a span of three-years to carry out projects that are identified in the Work Program. Project oversight will be provided by the ITS Committee and the Transportation Safety Committee.

The specific ITS projects to be carried out through on-call consulting services, and what they hope to accomplish, will be based on priorities identified in the Regional Transportation Plan and federal requirements for regional ITS planning. This would include projects such as: (a) providing technical assistance to member agencies with traffic signal optimization; (b) evaluation of freeway traffic incident management improvements due to the co-location of Department of Public Safety (DPS) officers at the Arizona Department of Transportation (ADOT) Traffic Operations Center; and (c) maintenance of the regional ITS architecture. Approximately 50 ITS projects are anticipated over the three-year contract duration.

Specific transportation safety projects anticipated for on-call consulting services would be based on regional priorities identified in the 2015 MAG Strategic Transportation Safety Plan. This would include projects such as: (a) providing technical assistance to MAG in meeting new federal requirements associated with road safety performance; (b) developing or improving analytical tools used by MAG for safety planning; (c) Road Safety Assessments at locations of high crash occurrence; (d) regional

training workshops on road safety. Approximately 30 Safety projects are anticipated over the contract duration.

PUBLIC INPUT:

None has been received.

PROS & CONS:

PROS: Approximately 80 projects, in the eight areas of technical expertise, are expected to be launched through the resulting ITS and Transportation Safety on-call services contracts, over a period of three years. These contracts will enable MAG and member agencies obtain consultant services in an efficient manner. Execution of the planned projects using consultant services will be extremely helpful for improving the region's transportation system and related operations. Recent experience at MAG has shown that utilizing on-call consultant services as the method of procurement leads to very efficient execution of projects.

CONS: None.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: None.

POLICY: The resulting consultant projects will, in general, not result in any changes to existing regional policies. In the area of traffic signal operations, some projects may lead to recommendations for unified operations.

ACTION NEEDED:

Approval of the lists of consultants for the ITS and Transportation Safety Planning on-call services, for the following areas of expertise: (1) Arterial Traffic Signal Operations, (2) Regional ITS Planning, (3) Systems Management and Operations Planning, (4) Systems Management and Operations Training, (5) Traffic Incident Management Evaluation, (6) Transportation Safety Planning, (7) Transportation Safety Training, and (8) Crash Data Analysis Tools.

PRIOR COMMITTEE ACTIONS:

This item is on the April 13, 2016 Management Committee agenda for recommended approval.

On April 6, 2016, the MAG Intelligent Transportation Systems Committee unanimously recommended approval of the list of consultants for the five (5) technical areas of expertise related to ITS Projects.

MEMBERS ATTENDING

- | | |
|--|---|
| Phoenix: Marshall Riegel (Chair) | Glendale: Allan Galicia for Debbie Albert |
| Avondale: Chris Hamilton (Vice Chair) | # Goodyear: Luke Albert |
| # ADOT: Reza Karimvand | # Maricopa County: Faisal Saleem for Nicolaas Swart |
| # ASU: Yingyan Lou | * Mesa: Avery Rhodes |
| # Chandler: Mike Mah | Peoria: Steve McKenzie |
| DPS: Daniel Williams for Capt. Burley Copeland | Scottsdale: Reginald Fitzpatrick |
| El Mirage: Bryce Christo | Surprise: Albert Garcia |
| FHWA: Toni Whitfield | # Tempe: David Lucas |
| * Gilbert: Leslie Bubke | # Valley Metro: Suresh Shrimavle for Abhishek Dayal |

* Those members neither present nor represented by proxy.

Participated by telephone conference call. + Participated by videoconference call.

On March 22, 2016, the MAG Transportation Safety Committee unanimously recommended approval of the list of consultants for the three (3) technical areas of expertise related to Transportation Safety Projects.

MEMBERS ATTENDING

- Chandler: Dana Alvidrez (Chair)
- Glendale: Kiran Guntupalli (Vice Chair)
- * AAA Arizona: Cristy Robinson
- * AARP: Tom Burch
- * ADOT: Richard Weeks
- * Apache Junction: Shane Kiesow
- Avondale: Paul Lopez (proxy)
- * Buckeye: Jason Mahkovtz (proxy)
- * DPS: Lt. Jenna Mitchell
- El Mirage: Nick Russo
- FHWA: Kelly LaRosa
- # Gilbert: Leslie Bubke
- # Goodyear: Hugh Bigalk
- * Governor's Office of Highway Safety: Alberto Gutier
- * Litchfield Park: Mike Gillespie
- Maricopa County: Mazen Muradvich for Nicolaas Swart
- Mesa: Mike Sowers for Renate Ehm
- * Paradise Valley: Jeremy Knapp
- # Peoria: Mannar Tamirisa for Jamal Rahimi
- Phoenix: Rick Russ for Kerry Wilcoxon
- # Scottsdale: George Williams
- # Surprise: Dana Owsiany
- Tempe: Julian Dresang
- Valley Metro: Brian Brinkley for Adrian Ruiz

* Those members neither present nor represented by proxy.
Participated by teleconference. +Participated by videoconference call.

Two multi-agency evaluation teams met separately on March 14th and 30th, 2016, to finalize their review of the Statements of Qualifications and generated eight ranked lists of qualified consultants, for each of the eight areas of technical expertise, as their recommendations to the ITS Committee and the Transportation Safety Committee.

ITS ON-CALL MULTI-AGENCY EVALUATION TEAM

Marshall Riegel, City of Phoenix
David Lucas, City of Tempe
Avery Rhodes, City of Mesa
Margaret Boone, MAG
Sarath Joshua, MAG
Micah Henry, MAG

TRANSPORTATION SAFETY ON-CALL MULTI-AGENCY EVALUATION TEAM

Dana Alvidrez, City of Chandler
Kiran Guntupalli, City of Glendale
Kerry Wilcoxon, City of Phoenix
Margaret Boone, MAG
Eric Nava, MAG

CONTACT PERSON:

Sarath Joshua, MAG, (602) 254-6300.

2013 MAG ITS AND TRANSPORTATION SAFETY PLANNING
ON-CALL CONSULTANT SERVICES
RANK ORDERED LIST OF QUALIFIED CONSULTANTS

Area of Expertise 1: Arterial Traffic Signal Operations

1. Kimley-Horn and Associates, Inc.
2. Lee Engineering, LLC
3. Y.S. Mantri & Associates LLC
4. United Civil Group
5. Parsons Brinckerhoff, Inc.
6. AECOM Technical Services, Inc.
7. Kittleson & Associates, Inc.
8. ASJ Engineering Consultants LLC
9. Jacobs Engineering Group, Inc.
10. Amec Foster Wheeler
11. Michael Baker International
12. Horrocks Engineers, Inc.
13. Ayres Associates

Area of Expertise 2: Regional ITS Planning

1. Kimley-Horn and Associates, Inc.
2. Lee Engineering, LLC
3. Jacobs Engineering Group, Inc.
4. AECOM Technical Services, Inc.
5. OZ Engineering LLC

Area of Expertise 3: Systems Management and Operations Planning

1. Kimley-Horn and Associates, Inc.
2. Lee Engineering, LLC
3. AECOM Technical Services, Inc.
4. Jacobs Engineering Group, Inc.
5. Parsons Brinckerhoff, Inc.

Area of Expertise 4: Systems Management and Operations Training

1. Kimley-Horn and Associates, Inc.
2. AECOM Technical Services, Inc.
3. Jacobs Engineering Group, Inc.
4. Lee Engineering LLC

Area of Expertise 5: Traffic Incident Management Evaluation

1. Kimley-Horn and Associates, Inc.
2. Jacobs Engineering Group, Inc.
3. AECOM Technical Services, Inc.
4. Dibble Engineering

Area of Expertise 6: Transportation Safety Planning

1. Kimley-Horn and Associates, Inc.
2. Lee Engineering, LLC
3. Michael Baker International
4. Amec Foster Wheeler
5. Jacobs Engineering Group, Inc.
6. ASJ Engineering Consultants LLC
7. AECOM Technical Services, Inc.

Area of Expertise 7: Transportation Safety Training

1. Kimley-Horn and Associates, Inc.
2. Amec Foster Wheeler
3. Jacobs Engineering Group, Inc.
4. Tatum Group LLC

Area of Expertise 8: Crash Data Analysis Tools

1. Jacobs Engineering Group, Inc.
2. Kimley-Horn and Associates, Inc.
3. Amec Foster Wheeler
4. Tatum Group LLC



Director's Office

Douglas A. Ducey, Governor
John S. Halikowski, Director
Scott Omer, Deputy Director for Operations
Kevin Biesty, Deputy Director for Policy
Dallas Hammit, Deputy Director for Transportation

March 29, 2016

Via email: DSmith@azmag.gov

Mr. Dennis Smith
Executive Director
Maricopa Association of Governments
302 North 1st Avenue, Suite 300
Phoenix, AZ 85003

Re: ADOT changes to the MAG Economic Development Committee and MAG Management Committee appointees

Dear Dennis:

Please accept this request to change the Arizona Department of Transportation members on the following MAG committees:

- Floyd P. Roehrich to replace Ms. Gail Lewis on the Economic Development Committee (Kevin Biesty will be the backup representative in Mr. Roehrich's absence.)
- Floyd P. Roehrich to replace Mr. Eric Gudino on the Management Committee (Eric Gudino will be the backup representative in Mr. Roehrich's absence.)

Floyd is well qualified and has many years of experience in the areas of transportation and economic development to represent the Department regarding key policymaking recommendations addressed by these committees.

Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'John S. Halikowski', is written over a light blue horizontal line.

John S. Halikowski
ADOT Director

cc: Kevin Biesty, Deputy Director for Policy, ADOT
Dallas Hammit, State Engineer, Deputy Director for Transportation, ADOT
Eric Gudino, Public Affairs, ADOT
Gail Lewis, Assistant Director P3s, ADOT
Floyd Roehrich, Jr., Executive Officer, ADOT

MARICOPA ASSOCIATION OF GOVERNMENTS

INFORMATION SUMMARY... for your review

DATE:

April 12, 2016

SUBJECT:

Amendment to the FY 2016 MAG Unified Planning Work Program and Annual Budget to Accept Funding and Add a New Consultant Project for the Rural Paratransit Needs Assessment Study

SUMMARY:

On December 15, 2015, MAG staff received approval from the MAG Regional Council to apply for a Notice of Funding Availability (NOFA) for Local Rural/Small Urban Transit Planning Projects. On February 23, 2016, the Arizona Department of Transportation awarded MAG \$60,000 in Federal Transit Administration (FTA) 5304 funds for the implementation of the new study, which will commence in July 2016. The purpose of the Rural Paratransit Needs Assessment Study will be to address the needs of older persons and people with disabilities for regional paratransit services within MAG rural areas. The Fiscal Year (FY) 2016 MAG Unified Planning Work Program and Annual Budget, approved by the MAG Regional Council in May 2015, needs to be amended to accept the additional FTA 5304 funds and to add the MAG Rural Paratransit Needs Assessment Study.

PUBLIC INPUT:

None.

PROS & CONS:

PROS: The study may lead to future opportunities to secure 5310 and 5311 funding for additional work in this area.

CONS: None.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: None.

POLICY: In accordance with the MAG Procurement Policy, the Regional Council or the Executive Committee must approve procurements that are expected to equal or exceed \$50,000 before the procurement is initiated. The Regional Council or the Executive Committee must also approve monetary change orders or amendments to existing contracts that increase the contract price by 20 percent or \$50,000, whichever is greater.

ACTION NEEDED:

Approval of an amendment to the MAG FY 2016 Unified Planning Work Program and Annual Budget to accept \$60,000 in FTA 5304 funds and add the Rural Paratransit Needs Assessment Study.

PRIOR COMMITTEE ACTIONS:

This item is on the April 13, 2016 Management Committee agenda for recommended approval.

CONTACT PERSON:

Marc Pearsall, Transit Planner III~Rail, MAG (602) 254-6300.

MARICOPA ASSOCIATION OF GOVERNMENTS

INFORMATION SUMMARY... for your review

DATE:

April 12, 2016

SUBJECT:

On-Call Consulting Services Selection for FY 2016 Transportation Behavioral Model and Data

SUMMARY:

The fiscal year (FY) 2016 MAG Unified Planning Work Program and Annual Budget, approved by the MAG Regional Council in May 2015, includes \$250,000 for On-call Consulting Services for FY 2016 Transportation Behavioral Model and Data. The main purpose of the three-year project is to update and further improve MAG transportation forecasting tools in order to better support new planning and forecasting needs of MAG and MAG member agencies. The project efforts include incorporation of travel time reliability in the MAG travel forecasting models, improvements to the model inputs in order to enhance model accuracy, fidelity and consistency with other analytical tools, improvements to model structure and re-calibration, updates and improvements of selected sub-models. A request for qualifications was advertised on February 19, 2016 for technical assistance in two areas of expertise: (A) Travel Demand Modeling, (B) Data Collection, Data Analysis, Data Management and Data Visualization. Twelve proposals were received by the March 23, 2016, deadline. On March 30, 2016, the multi-agency evaluation team met and recommended consultants to MAG to perform the technical assistance.

Twelve Statements of Qualifications (SOQs) were received from AECOM Technical Services, Inc., Caliper Corporation, Cambridge Systematics, ETC Institute, INRO Consultants Inc., Lee Engineering, LLC, MS2, Resource Systems Group, Inc., Traffic Research & Analysis, Inc., United Civil Group, Works Consulting, LLC, Parsons Brinckerhoff, Inc. A multi-agency evaluation team reviewed the SOQs and recommended to MAG that the following firms be included on a MAG on-call consulting list for FY 2016 Transportation Behavioral Model and Data:

Area of Expertise A (Travel Demand Modeling): AECOM Technical Services, Inc., Caliper Corporation, Cambridge Systematics, INRO Consultants Inc., Lee Engineering, LLC, Resource Systems Group, Inc., Parsons Brinckerhoff, Inc.

Area of Expertise B (Data Collection, Data Analysis, Data Management and Data Visualization): AECOM Technical Services, Inc., Caliper Corporation, Cambridge Systematics, ETC Institute, INRO Consultants Inc., Lee Engineering, LLC, MS2, Resource Systems Group, Inc., Traffic Research & Analysis, Inc., United Civil Group, Works Consulting, LLC, Parsons Brinckerhoff, Inc.

PUBLIC INPUT:

No public input has been received.

PROS & CONS:

PROS: This project will enable MAG and MAG member agencies to ensure that emerging planning and travel forecasting needs are addressed in a timely manner, and proper data and transportation modeling tools are available to support future transportation policy decisions and transportation project evaluations.

CONS: Delaying the above work element could compromise efficiency of the transportation planning and forecasting work required for ongoing and future highway and transit projects and transportation policy decision evaluation.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: This project will ensure that MAG can continue to provide high quality travel forecasts, transportation data and system analysis to MAG member agencies and MAG stakeholders. Incorporation of travel time reliability into the MAG travel forecasting models will substantially improve accuracy of the regional forecasts and analyses and performance measurement efforts.

POLICY: The project will improve the ability of the MAG regional travel demand model and data analysis efforts to provide information to policy decision makers and performance measurement of the regional transportation system.

ACTION NEEDED:

Approval of the list of on-call consultants for Area of Expertise A (Travel Demand Modeling): AECOM Technical Services, Inc., Caliper Corporation, Cambridge Systematics, INRO Consultants Inc., Lee Engineering, LLC, Resource Systems Group, Inc., Parsons Brinckerhoff, Inc.; for Area of Expertise B (Data Collection, Data Analysis, Data Management and Data Visualization): AECOM Technical Services, Inc., Caliper Corporation, Cambridge Systematics, ETC Institute, INRO Consultants Inc., Lee Engineering, LLC, MS2, Resource Systems Group, Inc., Traffic Research & Analysis, Inc., United Civil Group, Works Consulting, LLC, Parsons Brinckerhoff, Inc.; for a total amount not to exceed \$250,000.

PRIOR COMMITTEE ACTIONS:

This item is on the April 13, 2016 Management Committee agenda for recommended approval.

On March 30, 2016, a multi-agency evaluation team reviewed the SOQs and recommended to MAG approval of the list of on-call consultants:

Area of Expertise A (Travel Demand Modeling): AECOM Technical Services, Inc., Caliper Corporation, Cambridge Systematics, INRO Consultants Inc., Lee Engineering, LLC, Resource Systems Group, Inc., Parsons Brinckerhoff, Inc.

Area of Expertise B (Data Collection, Data Analysis, Data Management and Data Visualization): AECOM Technical Services, Inc., Caliper Corporation, Cambridge Systematics, ETC Institute, INRO Consultants Inc., Lee Engineering, LLC, MS2, Resource Systems Group, Inc., Traffic Research & Analysis, Inc., United Civil Group, Works Consulting, LLC, Parsons Brinckerhoff, Inc.

SOQ EVALUATION TEAM

Anubhav Bagley, Maricopa Association of Governments
David A. Janover, City of Avondale
Elieen O. Yazzie, City of Phoenix
Patrick Sage, City of Glendale

Ratna Korepella, City of Scottsdale
Robert Yabes, City of Tempe
Vladimir Livshits, Maricopa Association of Governments

Attended by teleconference.

CONTACT PERSON:

Vladimir Livshits, (602) 254-6300

MARICOPA ASSOCIATION OF GOVERNMENTS

INFORMATION SUMMARY... for your review

DATE:

April 12, 2016

SUBJECT:

Approval to accept the contribution of \$10,000 towards a MAG project that would develop an Intelligent Transportation Systems (ITS) Strategic Plan for the City of Buckeye.

SUMMARY:

The Fiscal Year (FY) 2016 MAG Unified Planning Work Program and Annual Budget (UPWP) was approved on May 27, 2015 by the MAG Regional Council. The FY 2016 UPWP includes \$100,000 in funds for a MAG ITS On-Call consultant project that would assist the City of Buckeye develop an ITS Strategic Plan.

The City of Buckeye will be contributing \$10,000 toward this effort, with the remaining \$90,000 contributed by MAG. An agreement has been executed between the City of Buckeye and MAG.

An amendment to the MAG FY 2016 UPWP is needed to accept these funds from the City of Buckeye toward the budget for the On-Call consultant project to develop an Intelligent Transportation Systems (ITS) Strategic Plan for the City.

PUBLIC INPUT:

None has been received.

PROS & CONS:

PROS: None.

CONS: None.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: None.

POLICY: None.

ACTION NEEDED:

Approval of an amendment to the FY 2016 Unified Planning Work Program to accept \$10,000 from the City of Buckeye, toward the budget for an On-Call consultant project that would develop an Intelligent Transportation Systems (ITS) Strategic Plan for the City.

PRIOR COMMITTEE ACTIONS:

None.

CONTACT PERSON:

Sarath Joshua, MAG, (602) 254-6300

MARICOPA ASSOCIATION OF GOVERNMENTS

INFORMATION SUMMARY... for your review

DATE:

April 12, 2016

SUBJECT:

Development of the Fiscal Year 2017 MAG Unified Planning Work Program and Annual Budget

SUMMARY:

Each year staff develops the MAG Unified Planning Work Program and Annual Budget. The Work Program is reviewed in the spring by the federal agencies and presented for approval to the Regional Council in May. The proposed budget information is being presented incrementally in parallel with the development of the budget (see Prior Committee Actions below for the presentation timeline of the budget). This presentation and review of the draft fiscal year (FY) 2017 MAG Unified Planning Work Program and Annual Budget represents the document development to-date.

The MAG Management Committee reviewed the development of the Work Program and Annual Budget at its meetings on January 6, 2016, February 10, 2016, and March 9, 2016. The Regional Council reviewed the development of the Work Program and Annual Budget at its meetings on January 27, 2016, February 24, 2016 and March 23, 2016. The newly proposed projects and the first draft of the FY 2017 MAG Unified Planning Work Program and Annual Budget with estimated funding and expenditure amounts were presented at these meetings. No new FY 2017 projects have been added since the presentation of these projects in March.

As a metropolitan planning organization and council of governments, MAG is responsible for a \$7.89 billion transportation improvement program. For FY 2016, it is estimated that MAG oversees approximately \$683.93 million in program funding. The development of the necessary federal documents in transportation and air quality requires a highly skilled staff. MAG is in competition with private consulting firms for the qualified staff needed to perform this work. On a continuing basis, MAG evaluates compensation for its key positions in order to retain its talent. These key employee compensation evaluations are typically benchmarked against similar positions for this region and against similar positions at other metropolitan planning organizations and councils of governments that are comparable in size and responsibility. Retaining key employees is vital to maintaining a quality workforce and work product for our region. For FY 2017, MAG is recommending that a proposed three percent increase be included for budgeted salaries and that any increases to individual MAG salaries be performance based. The annual performance evaluation is the basis for any potential salary increases for MAG staff. Each MAG staff has an annual performance evaluation in June and may receive an increase based on this evaluation. The total proposed for increases would not exceed \$250,000.

MAG is requesting staff positions for FY 2017 to assist with in four areas.

- A Human Services Planner I will be responsible for assisting with implementing goals for the Continuum of Care as well as providing assistance in meeting the requirements of the HUD HEARTH Act. Funding from the HEARTH Act is available to fund this position.
- An Application Developer I will work with the Application Development Program Manager to assist with the development of internal and external facing applications to support MAG's core mission of providing internal support at MAG and assisting with the support of our members. Public facing projects include creating a new MAG website, upgrading and maintaining economic development portals (e.g., Greater Phoenix Rising), public involvement, Trip Reduction Program applications and

creating dashboard sites. Internal projects include applications to manage the Transportation Improvement Program and Arterial Life Cycle Program processes, tracking model runs and results, and the maintenance and expansion of internal databases.

- An Accountant I will be responsible for working with the Senior Accountant and the Contracts Officer and this staff accountant time will be split 50/50. The position will assist the Senior Accountant with General Ledger reconciliations, billings, audit schedules and tax returns. This position will also perform the Accounts Receivable function. The Accountant I will assist the Contracts Officer in the areas of contract initiation, contract reviews and execution of contracts, also serving as backup staff for the Contracts Officer.

Information for this presentation of the draft budget documents is included for your early review and input. Enclosed for your information are proposed budget revisions to the draft FY 2017 MAG Unified Planning Work Program and Annual Budget.

The information is considered draft and is subject to change as the budget continues through the review process.

PUBLIC INPUT:

None.

PROS & CONS:

PROS: In January and February proposed new projects and dues and assessments were reviewed. In March, MAG presented a draft summary for the FY 2017 budget document, "MAG Programs in Brief." The revisions to the consultant pages for new and carryforward consultants were also presented in March along with the updated budgeted positions, overall funding allocations, and a copy of the executed Transit Planning Agreement.

CONS: None.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: Federal transportation law requires a metropolitan planning organization to develop a unified planning work program that meets the requirements of federal law. Additionally, the MAG By-Laws require approval and adoption of a budget for each fiscal year and a service charge schedule.

POLICY: As requested by the MAG Executive Committee and subsequently approved by the Regional Council in May 2002, the MAG Work Program and Annual Budget detail is being presented earlier to the committees and there is increased notice to members on the budget. MAG is providing a budget summary that outlines new programs and presents the necessary resources to implement these programs. This summary allows member agencies to quickly decipher the financial implications of such programs prior to their approval for implementation.

ACTION NEEDED:

Information and discussion.

PRIOR COMMITTEE ACTIONS:

This item was on the April 13, 2016, MAG Management Committee agenda for information and discussion.

This item was on the March 23, 2016, MAG Regional Council agenda for information and discussion.

MEMBERS ATTENDING

Mayor W.J. "Jim" Lane, Scottsdale, Chair

Mayor Greg Stanton, Phoenix, Vice Chair

- Vice Mayor Robin Barker, Apache Junction
- # Mayor Kenneth Weise, Avondale
- Mayor Jackie Meck, Buckeye
- # Councilmember Mike Farrar, Carefree
- Councilmember Dick Esser, Cave Creek
- # Mayor Jay Tibshraeny, Chandler
- # Mayor Lana Mook, El Mirage
- * Mayor Tom Rankin, Florence
- * President Bernadine Burnette, Fort McDowell Yavapai Nation
- Mayor Linda Kavanagh, Fountain Hills
- * Mayor Chuck Turner, Gila Bend
- * Governor Stephen Roe Lewis, Gila River Indian Community
- Councilmember Jenn Daniels for Mayor John Lewis, Gilbert
- Mayor Jerry Weiers, Glendale
- * Mayor Georgia Lord, Goodyear
- Mayor Angie Perez, Guadalupe
- * Mayor Thomas Schoaf, Litchfield Park
- Mayor Christian Price, City of Maricopa

- Supervisor Denny Barney, Maricopa County
- Mayor John Giles, Mesa
- Councilmember Mark Stanton for Mayor Michael Collins, Paradise Valley
- Mayor Cathy Carlat, Peoria
- Supervisor Todd House, Pinal County
- Mayor Gail Barney, Queen Creek
- * President Delbert Ray, Salt River Pima-Maricopa Indian Community
- # Mayor Sharon Wolcott, Surprise
- Mayor Mark Mitchell, Tempe
- * Mayor Adolfo Gamez, Tolleson
- * Mayor John Cook, Wickenburg
- # Mayor Michael LeVault, Youngtown
- # Mr. Roc Arnett, Citizens Transportation Oversight Committee
- Mr. Joseph La Rue, State Transportation Board
- # Vice Mayor Jack Sellers, State Transportation Board

* Those members neither present nor represented by proxy.

Attended by telephone conference call.

+ Attended by videoconference

This item was on the March 23, 2016, MAG Executive Committee agenda for information and discussion.

MEMBERS ATTENDING

Mayor W.J. "Jim" Lane, Scottsdale, Chair
 Mayor Greg Stanton, Phoenix, Vice Chair
 Mayor Jackie Meck, Buckeye, Treasurer

- Mayor Gail Barney, Queen Creek
- # Mayor Michael LeVault, Youngtown
- Mayor Mark Mitchell, Tempe
- # Mayor Lana Mook, El Mirage

* Not present

Participated by video or telephone conference call

This item was on the March 9, 2016, MAG Management Committee agenda for information and discussion.

MEMBERS ATTENDING

Darryl H. Crossman, Litchfield Park, Chair
 Ed Zuercher, Phoenix, Vice Chair
 Bryant Powell, Apache Junction
 David Fitzhugh, Avondale

- # Stephen Cleveland, Buckeye
- * Gary Neiss, Carefree
- * Peter Jankowski, Cave Creek
- Marsha Reed, Chandler
- Dr. Spencer Isom, El Mirage
- # Lisa Garcia for Brent Billingsley, Florence
- Alfonso Rodriguez for Phil Dorchester, Fort McDowell Yavapai Nation

- # David Trimble for Grady Miller, Fountain Hills
- * Terry Weter, Gila Bend
- * Tina Notah, Gila River Indian Community
- Patrick Banger, Gilbert
- Kevin Phelps, Glendale
- Brian Dalke, Goodyear
- # Rosemary Arellano, Guadalupe
- # Gregory Rose, City of Maricopa
- Christopher Brady, Mesa
- Kevin Burke, Paradise Valley
- Carl Swenson, Peoria
- Greg Stanley, Pinal County
- John Kross, Queen Creek

- * Bryan Meyers, Salt River
Pima-Maricopa Indian Community
Brad Lundahl for Brian Biesemeyer,
Scottsdale
Rick Buss for Bob Wingenroth, Surprise
Andrew Ching, Tempe
- * Reyes Medrano, Jr., Tolleson
- Joshua Wright, Wickenburg
- # Jeanne Blackman, Youngtown
Eric Gudino for John Halikowski, ADOT
Jennifer Toth for Tom Manos,
Maricopa County
Scott Smith, Valley Metro/RPTA

- * Those members neither present nor represented by proxy.
- # Participated by telephone conference call. + Participated by videoconference call.

This item was on the February 24, 2016, MAG Regional Council agenda for information and discussion.

MEMBERS ATTENDING

- Mayor W.J. "Jim" Lane, Scottsdale, Chair
- Mayor Greg Stanton, Phoenix, Vice Chair
- Vice Mayor Robin Barker, Apache Junction
- # Mayor Kenneth Weise, Avondale
- Mayor Jackie Meck, Buckeye
- Councilmember Mike Farrar, Carefree
- # Councilmember Dick Esser, Cave Creek
- Mayor Jay Tibshraeny, Chandler
- * Mayor Lana Mook, El Mirage
- # Mayor Tom Rankin, Florence
- * President Bernadine Burnette, Fort
McDowell Yavapai Nation
- Mayor Linda Kavanagh, Fountain Hills
- Mayor Chuck Turner, Gila Bend
- * Governor Stephen Roe Lewis, Gila River
Indian Community
- # Mayor John Lewis, Gilbert
- Mayor Jerry Weiers, Glendale
- * Mayor Georgia Lord, Goodyear
- # Mayor Rebecca Jimenez, Guadalupe
- Mayor Thomas Schoaf, Litchfield Park
- Mayor Christian Price, City of Maricopa
- Supervisor Denny Barney, Maricopa Co.
- # Mayor John Giles, Mesa
- # Councilmember Mark Stanton for Mayor
Michael Collins, Paradise Valley
- * Mayor Cathy Carlat, Peoria
- * Supervisor Todd House, Pinal County
- Mayor Gail Barney, Queen Creek
- * President Delbert Ray, Salt River
Pima-Maricopa Indian Community
- * Mayor Sharon Wolcott, Surprise
- Mayor Mark Mitchell, Tempe
- * Mayor Adolfo Gamez, Tolleson
- Mayor John Cook, Wickenburg
- Mayor Michael LeVault, Youngtown
- # Mr. Roc Arnett, Citizens Transportation
Oversight Committee
- * Mr. Joseph La Rue, State Transportation
Board
- Vice Mayor Jack Sellers, State
Transportation Board

- * Those members neither present nor represented by proxy.
- # Attended by telephone conference call. + Attended by videoconference

This item was on the February 16, 2016, MAG Executive Committee agenda for information and discussion.

MEMBERS ATTENDING

- Mayor W.J. "Jim" Lane, Scottsdale, Chair
- Mayor Greg Stanton, Phoenix, Vice Chair
- Mayor Jackie Meck, Buckeye, Treasurer
- Mayor Gail Barney, Queen Creek
- Mayor Michael LeVault, Youngtown
- Mayor Mark Mitchell, Tempe
- * Mayor Lana Mook, El Mirage

- * Not present
- # Participated by video or telephone conference call

This item was on the February 10, 2016, MAG Management Committee agenda for information and discussion.

MEMBERS ATTENDING

- Jim Rumpeltes for Darryl H. Crossman,
Litchfield Park
- Ed Zuercher, Phoenix, Vice Chair
- * Bryant Powell, Apache Junction
- Jessica Blazina for David Fitzhugh,
Avondale
- Stephen Cleveland, Buckeye
- * Gary Neiss, Carefree
- Peter Jankowski, Cave Creek
- Marsha Reed, Chandler
- Amber Wakeman for Dr. Spencer Isom,
El Mirage
- # Brent Billingsley, Florence
- Alfonso Rodriguez for Phil Dorchester,
Fort McDowell Yavapai Nation
- Grady Miller, Fountain Hills
- * Ernest Rubi, Gila Bend
- * Tina Notah, Gila River Indian Community
- Patrick Banger, Gilbert
- Brent Stoddard for Kevin Phelps,
Glendale

- # Brian Dalke, Goodyear
- * Rosemary Arellano, Guadalupe
- Gregory Rose, City of Maricopa
- Christopher Brady, Mesa
- Kevin Burke, Paradise Valley
- Carl Swenson, Peoria
- # Greg Stanley, Pinal County
- John Kross, Queen Creek
- * Bryan Meyers, Salt River Pima-
Maricopa Indian Community
- Brad Lundahl for Fritz Behring,
Scottsdale
- # Bob Wingenroth, Surprise
- Andrew Ching, Tempe
- Reyes Medrano, Jr., Tolleson
- Joshua Wright, Wickenburg
- * Jeanne Blackman, Youngtown
- Eric Gudino for John Halikowski, ADOT
- Joy Rich for Tom Manos, Maricopa Co.
- John Farry for Scott Smith, Valley
Metro/RPTA

* Those members neither present nor represented by proxy.

Participated by telephone conference call. + Participated by videoconference call.

This item was on the January 27, 2016, MAG Regional Council agenda for information and discussion.

MEMBERS ATTENDING

- Mayor W.J. "Jim" Lane, Scottsdale, Chair
- Mayor Greg Stanton, Phoenix, Vice Chair
- Vice Mayor Robin Barker, Apache Jct.
- Mayor Kenneth Weise, Avondale
- Mayor Jackie Meck, Buckeye
- Councilmember Mike Farrar, Carefree
- Councilmember Dick Esser, Cave Creek
- # Mayor Jay Tibshraeny, Chandler
- Mayor Lana Mook, El Mirage
- Mayor Tom Rankin, Florence
- * President Ruben Balderas, Fort
McDowell Yavapai Nation
- # Mayor Linda Kavanagh, Fountain Hills
- * Mayor Chuck Turner, Gila Bend
- * Governor Stephen Roe Lewis, Gila River
Indian Community
- Mayor John Lewis, Gilbert
- Mayor Jerry Weiers, Glendale
- Mayor Georgia Lord, Goodyear
- # Mayor Rebecca Jimenez, Guadalupe
- Mayor Thomas Schoaf, Litchfield Park

- # Mayor Christian Price, City of Maricopa
- * Supervisor Denny Barney, Maricopa Co.
- Mayor John Giles, Mesa
- * Mayor Michael Collins, Paradise Valley
- Mayor Cathy Carlat, Peoria
- Supervisor Todd House, Pinal County
- * Mayor Gail Barney, Queen Creek
- * President Delbert Ray, Salt River
Pima-Maricopa Indian Community
- Mayor Sharon Wolcott, Surprise
- * Mayor Mark Mitchell, Tempe
- * Mayor Adolfo Gamez, Tolleson
- Mayor John Cook, Wickenburg
- # Mayor Michael LeVault, Youngtown
- * Mr. Roc Arnett, Citizens Transportation
Oversight Committee
- * Mr. Joseph La Rue, State Transportation
Board
- Vice Mayor Jack Sellers, State
Transportation Board

* Those members neither present nor represented by proxy.

Attended by telephone conference call. + Attended by videoconference

This item was on the January 11, 2016, MAG Regional Council Executive Committee agenda for information and discussion:

MEMBERS ATTENDING

- Mayor W.J. "Jim" Lane, Scottsdale, Chair
- Mayor Greg Stanton, Phoenix, Vice Chair
- # Mayor Jackie Meck, Buckeye, Treasurer

- # Mayor Gail Barney, Queen Creek
- Mayor Michael LeVault, Youngtown
- Mayor Mark Mitchell, Tempe
- Mayor Lana Mook, El Mirage

- * Not present
- # Participated by video or telephone conference call

This item was on the January 6, 2016, MAG Management Committee for information and discussion.

MEMBERS ATTENDING

- Jim Rumpeltes for Darryl H. Crossman, Litchfield Park
- Ed Zuercher, Phoenix, Vice Chair
- Bryant Powell, Apache Junction
- David Fitzhugh, Avondale
- # Stephen Cleveland, Buckeye
- # Gary Neiss, Carefree
- * Peter Jankowski, Cave Creek
- Marsha Reed, Chandler
- Dr. Spencer Isom, El Mirage
- Brent Billingsley, Florence
- Alfonso Rodriguez for Phil Dorchester, Fort McDowell Yavapai Nation
- Grady Miller, Fountain Hills
- # Ernest Rubi, Gila Bend
- * Tina Notah, Gila River Indian Community
- Marc Skocypec for Patrick Banger, Gilbert
- # Jenna Goad for Dick Bowers, Glendale
- Brian Dalke, Goodyear
- # Rosemary Arellano, Guadalupe

- # Gregory Rose, City of Maricopa
- Christopher Brady, Mesa
- Kevin Burke, Paradise Valley
- Carl Swenson, Peoria
- # Louis Andersen for Greg Stanley, Pinal County
- John Kross, Queen Creek
- * Bryan Meyers, Salt River Pima-Maricopa Indian Community
- * Fritz Behring, Scottsdale
- Rick Buss for Bob Wingenroth, Surprise
- Andrew Ching, Tempe
- * Reyes Medrano, Jr., Tolleson
- Joshua Wright, Wickenburg
- * Jeanne Blackman, Youngtown
- Sintra Hoffman for John Halikowski, ADOT
- Joy Rich for Tom Manos, Maricopa Co.
- John Farry for Eric Anderson, Valley Metro/RPTA

- * Those members neither present nor represented by proxy.
- # Participated by telephone conference call. + Participated by videoconference call.

CONTACT PERSON:

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