

# *2012 Section 5310 Application Process*



*MAG Human Services  
Transportation*





# 2012 Section 5310 Application Schedule

	Date	Time	Location
<b>Public notice of funding available is submitted for publication</b>	Tuesday, December 13, 2011		Arizona Republic,, La Voz, MAG web site
<b>Proposal Assistance Workshop</b>	Wednesday, January 12, 2012	10:00 a.m. - 12:00 p.m.	MAG Offices, Saguaro Room
<b>Application Due Date</b>	Friday, February 17, 2012	noon- no late applications	MAG Offices, 3rd floor receptionist
<b>EPDT Committee meeting</b>	Wednesday, February 22, 2012	10:00 - 11:00 a.m.	MAG, Cholla morning
<b>Public notice of applicants is submitted for publication</b>	Thursday, February 23, 2012		Arizona Republic, MAG web site
<b>Committee Questions forwarded to applicants</b>	Monday, March 19, 2012	10:00 a.m.	MAG-DeDe Gaisthea
<b>Applicant presentations to Committee</b>	Wednesday, March 21, 2012	9:00 a.m. - 4:00 p.m.	MAG Cholla Room
<b>Management Committee</b>	Wednesday, April 11, 2012	Noon	MAG, Cholla Room
<b>Regional Council</b>	Wednesday, April 25, 2012	5:00 p.m.	MAG, Saguaro Room
<b>ADOT develops a statewide list</b>	March-May		ADOT, representative
<b>ADOT to submit application to FTA</b>	June		FTA
<b>FTA evaluation and award</b>	July - August 2012		FTA
<b>Award Notification</b>	September		FTA



## Check List for Section 5310 Applicants

The following documents are due to MAG, 302 North 1<sup>st</sup> Avenue, third floor, by noon Friday, February 17, 2012

- **Cover letter**
- **Summary table**
- **Application,**
  - one original,
  - one copy,
  - one electronic copy

SAMPLE

MAG Region FTA EPDT (49 USC Section 5310) Applications  
Grant 33 – 2009

Applicant	Itemize and list each request separately  Indicate new or replacement	Clientele & Services	Service Area Requested for Equipment	Intended Use of Equipment	# of Persons/# of Trips to be served w/ Requested Equipment	Joint Use of Vehicles  Coordination efforts	Applicant History  (list previous awards by year)
<p><b>ABC Services</b></p> <p>Contact: <b>Jane Smith</b> Director 123 Happy Lane Phoenix, AZ 85001</p> <p>(602)452-5029</p>	<ol style="list-style-type: none"> <li>1. One Type 2, lift-equipped cutaway (replacement vehicle)</li> <li>2. Mobility manager</li> <li>3. Radio equipment</li> <li>4. Software</li> </ol>	<p>Provides services to individuals with developmental disabilities related to job training, education, socialization, and community independence.</p>	<p>Peoria, Glendale, Surprise</p>	<p>Transportation to and from activities for employment/training, education, social/recreation, and activities of daily living (shopping, medical, etc.).</p> <p>35% - employment/training 20% - education 20% - social/recreation 25% - activities of daily living (shopping, medical, etc.).</p>	<p>7 disabled 0 elderly 10 elderly disabled 12 other 39 total</p> <p><u>Days per week/ mo/ year</u> 12/30/365</p> <p><u>Annual pass trips</u> 8,192</p> <p><u># hours of operation</u> 8 daily 2,000 annual</p> <p><u>Passenger service miles</u> 88 daily 22,000 annual</p>	<p>Agreement with local cities and XYZ service provider.</p>	<p>Ranked 3/22 in 2009 awarded 2 vehicles.</p> <p>Ranked 5/24 in 2008 awarded 1 vehicle.</p>



**Please ensure the documents are submitted accordingly to the following standards:**

- **One original and one copies, one electronic copy**
- **Hard copies are firmly bound and held together with a binder clip**
- **All applicable questions are answered concisely and with sufficient detail**
- **No late applications will be accepted**

# Check List for Section 5310 Applicants



**Name on Application:** \_\_\_\_\_  
**Name of Reviewer:** \_\_\_\_\_  
**Date and time:** \_\_\_\_\_

**Application includes the following elements. Please note any deficiencies:**

- Cover letter (MAG):** comments \_\_\_\_\_
- Summary table (MAG):** comments \_\_\_\_\_
- Application:** comments \_\_\_\_\_
- Reviewed ADOT Check List :** comments \_\_\_\_\_
- Agency request matches cover letter, summary sheet and application**  
comments \_\_\_\_\_

**The application was submitted according to the following standards:**

- One original, 1 copy, 1 electronic copy:** comments \_\_\_\_\_
- Copy are firmly bound** comments \_\_\_\_\_

**Has the agency signed up for an interview time?**

**Person submitting application:** \_\_\_\_\_

By \_\_\_\_\_ mail/delivery \_\_\_\_\_ in person



## Reminder

- Sign up for an application review
- Sign up for a tentative interview time
- Presentations to review committee, Wednesday, March 21, 2012
- Coordination participation efforts



# For more information

**DeDe Gaisthea**

**Human Services Transportation Planner I**

Maricopa Association of Governments

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