

April 22, 2011

TO: Members of the MAG Human Services Technical Committee

FROM: Sylvia Sheffield, Avondale, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF AGENDA

Meeting - 1:00 p.m.

Thursday, May 5, 2011 * Please note change in day

MAG Office, Second Floor, Cholla Room

302 North 1st Avenue, Phoenix

The next MAG Human Services Technical Committee (HSTC) meeting will be held at the MAG offices at the time and place noted above. Members of the Human Services Technical Committee may attend either in person, by videoconference or by telephone conference call. Supporting information is enclosed for your review.

Please park in the garage underneath the building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

In 1996, the Regional Council approved a simple majority quorum for all MAG advisory committees. If the Human Services Technical Committee does not meet the quorum requirement, members who have arrived at the meeting will be instructed a legal meeting cannot occur and subsequently be dismissed. Your attendance at the meeting is strongly encouraged.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions, please call the MAG office.

**MAG HUMAN SERVICES TECHNICAL COMMITTEE
TENTATIVE AGENDA
May 5, 2011**

COMMITTEE ACTION REQUESTED

1. Call to Order

2. Call to the Audience

An opportunity will be provided to members of the public to address HSTC on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless HSTC requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.

3. Approval of March 10, 2011 Meeting Minutes

The draft minutes for the February 10, 2010 meeting are posted with the meeting materials.

4. Consultant Selection for the MAG Municipal Aging Services Project

A multi-disciplinary evaluation team will meet on April 20 and 25, 2011 to review proposals submitted for the MAG Municipal Aging Services Project. Proposals were submitted to conduct a survey and to provide evaluation services for the project. The evaluation team will present their recommendation for approval.

5. Update on Phase One of the MAG Municipal Aging Services Project

Phase One of the MAG Municipal Aging Services Project is scheduled from March to May 2011. A progress report will be offered on activities to develop the municipal aging services inventory and to conduct key informant interviews. Guidance will be solicited on community

2. Information.

3. Approve the HSTC March 10, 2011 Meeting Minutes.

4. Recommend approval of the consultant selection to support the MAG Municipal Aging Services Project.

5. Approve the municipal aging services inventory and next steps for Phase Two of the MAG Municipal Aging Services Project.

engagement activities planned for Phase Two of the project. The guiding principles, interview guide, and service definition presented to the MAG Human Services Coordinating Committee are available with the materials posted for this meeting.

6. Homeless Planning Report

Brandi Mead, MAG, will present an update on results of the Annual Homeless Street Count. Trends will be noted from previous years to this year. A report on regional heat relief network plans will also be offered. Please refer to the materials posted online for this meeting.

6. Information and discussion.

7. Committee Officer Appointments

Per MAG policy, MAG Committee officers may serve one-year terms. At the end of the first year, officers may serve a second one-year term with appointment by the MAG Executive Committee. The Chair of the Committee has served two one-year terms. The Committee does not currently have a Vice Chair. Letters of interest are being sought for a new Chair and Vice Chair. The letters of interest will be mailed to the Chair of the MAG Regional Council, Mayor Thomas Schoaf, and will be appointed by the MAG Executive Committee in June 2011. Please refer to the memorandum posted with the meeting materials.

7. Information and discussion.

8. Request for Future Agenda Items

Topics or issues of interest that the Human Services Technical Committee would like to have considered for discussion at a future meeting will be requested.

8. Information and discussion.

9. Comments from the Committee

An opportunity will be provided for HSTC members to present a brief summary of current events. HSTC is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

9. For information.

