

September 3, 2013

TO: Members of the MAG Human Services Technical Committee

FROM: Naomi Farrell, City of Tempe, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF AGENDA

Meeting - 1:30 p.m.
Thursday, September 12, 2013
MAG Office, Second Floor, Chaparral Room
302 North 1st Avenue, Phoenix

The next MAG Human Services Technical Committee (HSTC) meeting will be held at the time and place noted above. Members of the Human Services Technical Committee may attend either in person or by phone. Supporting information is enclosed for your review.

The meeting agenda and resource materials are also available on the MAG website at www.azmag.gov. In addition to the existing website location, the agenda packet will be available via the File Transfer Protocol (FTP) site at: <ftp://ftp.azmag.gov/HumanServicesTechnicalCommittee>. This location is publicly accessible and does not require a password.

Please park in the garage underneath the building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

In 1996, the Regional Council approved a simple majority quorum for all MAG advisory committees. If the Human Services Technical Committee does not meet the quorum requirement, members who have arrived at the meeting will be instructed a legal meeting cannot occur and subsequently be dismissed. Your attendance at the meeting is strongly encouraged.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions, please call the MAG office.

MAG HUMAN SERVICES TECHNICAL COMMITTEE
TENTATIVE AGENDA
September 12, 2013

COMMITTEE ACTION REQUESTED

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| 1. <u>Call to Order</u> | |
| 2. <u>Call to the Audience</u>
An opportunity will be provided to members of the public to address HSTC on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless HSTC requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard. | 2. Information. |
| 3. <u>Approval of the August 8, 2013 Meeting Minutes</u>
The draft minutes for the August 8, 2013 meeting are posted with the meeting materials. | 3. Approve the HSTC August 8, 2013 Meeting Minutes. |
| 4. <u>Health Insurance Marketplace</u>
Glen Spencer, Benefits Assistance Program Director, Area Agency on Aging, will offer an overview of the Affordable Care Act and information partners should know about the Health Insurance Marketplace beginning on October 1, 2013. | 4. Information and discussion. |
| 5. <u>Update on the FY 2013 FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant Program</u>
DeDe Gaisthea, MAG, will offer an update on a revision to the development and priority ranking for the FY 2013 FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities grant program. The revised priority ranking will | 5. Recommend forwarding the revised FY 2013 FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities grant program priority ranking to be forwarded to the City of Phoenix Public Transit Division for submission to the Federal Transit Administration. |

move through the MAG Committee process for final approval from the MAG Regional Council to be forwarded to the City of Phoenix Public Transit Department to be submitted to the Federal Transit Administration.

- 6. Domestic Violence Awareness Month
Renaë Tenney, MAG, will offer a report on development of a national web application making it easier for anyone with a smart phone to find information to help victims find safety and support. Release of the web app will take place in October to coincide with National Domestic Violence Awareness Month. The report will include tips and tools municipalities can use to plan local events to help raise awareness of domestic violence and the availability of services during October.

6. Information and discussion.

- 7. Request for Future Agenda Items
Topics or issues of interest that the MAG Human Services Technical Committee would like to have considered for discussion at a future meeting will be requested.

7. Information and discussion.

- 8. Comments from the Committee
An opportunity will be provided for HSTC members to present a brief summary of current events. HSTC is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

8. Information.

MARICOPA ASSOCIATION OF GOVERNMENTS
HUMAN SERVICES TECHNICAL COMMITTEE
MEETING MINUTES – AUGUST 8, 2013

COMMITTEE MEMBERS

*Mary Berumen, City of Mesa
+Kyle Bogdon, DES/ACYF
+Cindy Ensign for Jan Cameron, City of Scottsdale
*Krista Cornish, Town of Buckeye
Naomi Farrell, City of Tempe, Chair
Jessica Fierro, Town of Gilbert
Janeen Gaskins, City of Surprise
+Margaret Kilman for Laura Guild, Arizona Department of Economic Security
+CiCi Bajema for Ilene Herberg, Arizona Department of Economic Security / DDD
*Jeffrey Jamison, City of Phoenix
Tim Cole for Deanna Jonovich, City of Phoenix
Jeff Dean for Jim Knaut, Area Agency on Aging
Ismael Cantu for Margarita Leyvas, Maricopa County
Joyce Lopez-Powell, Valley of the Sun United Way
Steven MacFarlane, City of Phoenix

Caterina Mena, Tempe Community Council
+Jeanne Bosarge for Leah Powell, City of Chandler
+Cindy Saverino, Arizona Department of Economic Security
Stephanie Small, City of Avondale, Vice Chair

OTHERS PRESENT

Donna Bleyle, Arizona Department of Economic Security
+Joan Serviss, Arizona Coalition to End Homelessness
Laura Skotnicki, Save the Family
Stephen Sparks, TCAA

Rachel Brito, MAG
DeDe Gaisthea, MAG
Brande Mead, MAG
Amy St. Peter, MAG

+Those members present by audio/videoconferencing.

*Those members neither present nor represented by proxy.

1. Call to Order

Chair Naomi Farrell, City of Tempe, called the meeting to order at 1:30 p.m. Chair Farrell welcomed Ilene Herberg, Arizona Department of Economic Security, Division of Developmental Disabilities, as the new member replacing Carol Sherer. She acknowledged Ms. Sherer for her time and commitment to the Committee.

2. Call to the Audience

An opportunity was provided for members of the public to address the Committee. No public comments were made.

3. Approval of the July 11, 2013 HSTC Meeting Minutes

A motion to approve the July 11, 2013, meeting minutes was requested. Steve MacFarlane, City of Phoenix, motioned to approve the minutes. Jeff Dean, Area Agency on Aging, seconded the motion. The motion passed unanimously.

4. Proposed Changes to Social Services Block Grant (SSBG)

The Human Services Technical Committee provides SSBG recommendations for services in Maricopa County. Chair Farrell welcomed Donna Bleyle, State Homeless Coordinator for the Arizona Department of Economic Security, to offer a report on proposed changes to the SSBG service allocations. She noted two of the categories recommended for funding include transitional housing for homeless individuals who are elderly or have physical disabilities and transitional housing for homeless families with supportive services.

Ms. Bleyle offered an overview of changes being implemented at the state level at the direction of the US Department of Housing and Urban Development (HUD) through the HEARTH Act. She noted HUD has found that housing support services are best delivered when someone is in permanent housing thereby creating less disruption and allowing for a more stable environment.

The Rapid Rehousing program requires that 60 percent of all participants represent at least one of the priority populations in the criteria which include people with disabilities and older adults. She noted the hope this year is to place 200 to 300 families into direct housing of which 60 percent will fit into the elderly or disabled categories. A brief description of the Emergency Solutions Grant program (ESG) was shared along with an overview of who is covered by the ESG. It was noted that rapid transition is a component of ESG.

The HEARTH Act establishes a federal goal to ensure that individuals and families who become homeless return to permanent housing within 30 days. The goal focuses on three primary performance outcomes: 1) to reduce episodes of homelessness, 2) reduce the length of homeless episodes and 3) to reduce the return to homelessness. Ms. Bleyle noted the current length of stay for transitional housing is just over five months whereas Rapid Rehousing can provide assistance for up to one year.

The HEARTH Act also requires the Continuum of Care to provide a community commitment to ending homelessness by rehousing people experiencing homelessness and maximizing mainstream services. The ESG program places a greater focus on homeless prevention for persons at risk of becoming homeless and rapid rehousing assistance for homeless persons. Ms. Bleyle shared a video produced by HUD to offer an overview of Rapid Rehousing.

Through Rapid Rehousing programs, connections are made with landlords that offer opportunities to discuss housing stock, and affordable housing rental rates. It also allows clients to make a connection with the landlord and learn to be responsible tenants. Rapid Rehousing has been piloted in the balance of the state from mid-October through June with great success. Ms. Bleyle shared statistics on households whose homelessness was prevented and statistics for individuals who were rehoused within the 13 smallest counties in the state. The program offers all of the attributes needed for prevention and rehousing. Ms. Bleyle requested the Committee allow SSBG funds be utilized for housing support services in Arizona.

Amy St. Peter, MAG, advised MAG was contacted by the Department of Economic Security with a request to make this change. The request is being brought to the

Committee for the initial recommendation and will proceed through the MAG approval process to Management Committee and Regional Council. It was noted that members of the MAG Continuum of Care Regional Committee on Homelessness were present to hear the discussion and offer comment as this change will directly impact their work. Ms. St. Peter thanked Ms. Bleyle for offering a presentation to explain the request.

Joyce Lopez Powell, Valley of the Sun, inquired about the population criteria and how the percentages of those who fit into the criteria are determined. Ms. Bleyle advised a number of funding sources have been combined into one funding mechanism to allow programs to use funding to serve their clients rather than determining administratively how the funds should be spent. A question was raised on outreach efforts. Ms. Bleyle noted providers such as the Human Services Campus have an outreach team made up of representatives from the various programs at the campus. There is also an outreach collaborative formed through the coordinated assessment work being led by Brande Mead, MAG.

Chair Farrell requested a motion to recommend approval for the proposed changes to the Social Services Block Grant. Mr. MacFarlane made a motion to recommend approval. Tim Cole seconded the motion. The motion passed.

5. MAG Elderly and Individuals with Disabilities Transportation Program Ad Hoc Committee (EPDT) Update

Chair Farrell welcomed DeDe Gaisthea, MAG, to report on the development and priority ranking for the FY 2013 Federal Transit Administration (FTA) Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Transportation Program and the Section 5307 Job Access Reverse Commute (JARC) application process. An overview of the application evaluation process was provided.

Ms. Gaisthea advised in June and July the EPDT Committee reviewed the Section 5310 Enhanced Mobility for Senior and Individuals with Disabilities Transportation Program and the Section 5307 JARC eligible project applications. She noted the JARC eligible projects priority ranking will be offered to the MAG Transit Committee for recommendation of approval. She said revisions from Moving Ahead for Progress in the 21st Century (MAP-21) require 55 percent of available funding to be awarded to traditional 5310 projects with 45 percent to New Freedom eligible projects.

It was noted that the EPDT Committee received 25 applications from 22 agencies for Section 5310 and New Freedom eligible projects. This included requests for 36 vehicles, four mobility management projects, and six operating and related hardware and software. Ms. Gaisthea proceeded with an overview of the projects on the priority listing and funding available under the 5310 program.

Ms. Gaisthea noted the EPDT Committee recommended awarding up to three vehicles per agencies resulting in a \$405,230 underfunded amount for the 55 percent portion. MAG staff confirmed with the Federal Transit Administration (FTA) that the

55 percent portion of Section 5310 can be underfunded and rolled over to next year's process. The impact of awarding the first three vehicles ensures agencies can meet the needs of the consumers. Ms. Gaisthea noted that limiting the number of vehicles encourages agencies to explore coordination efforts and the underfunded amount can be used to engage a sub-regional mobility manager for the West Valley.

An inquiry was made about the West Valley mobility manager. Ms. Gaisthea advised there is no current mobility manager for the West Valley. An application was submitted by an agency to serve as the West Valley mobility manager, however, the Committee determined not to recommend approval of the request based on their review of the application. The EPDT Committee recommended further outreach in the West Valley. Ms. Gaisthea clarified the mobility manager request is for a staff position. She noted the applications submitted for 5310 funding do offer services in the west valley. The Section 5310 priority listing will be offered to the Management Committee on September 11, 2013 and to the MAG Regional Council on September 25, 2013, for approval to forward to the City of Phoenix for submittal to the FTA.

A motion was requested to recommend forwarding the FY 2013 FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities grant program priority ranking to the City of Phoenix for submission to the FTA. Mr. McFarlane made a motion to recommend forwarding the priority ranking to the City of Phoenix. The motion was seconded by Tim Cole, City of Phoenix. The motion passed.

6. Per Capita Human Services Spending

Ms. St. Peter advised a request was recently received by a member agency to conduct a community assessment. The community assessment included a comparison of how much is spent for human services among different cities. This has been researched before while trying to define human services. Ms. St. Peter discussed the difficulty in identifying how municipalities budget for human services program. Another challenge is defining what programs are considered human services.

She inquired whether the Committee would have an interest in taking on the task of defining human services and calculating how much is spent in their respective municipalities. Ms. Lopez-Powell recommended researching a recent Arizona Town Hall report on human services. She noted public services, such as police and fire, were also considered part of human services in the Town Hall report.

The Committee noted the information would be useful in helping to define services, determine budgets, and identify gaps in service. A question was raised on how funding for the Head Start program correlates to this discussion. It was noted cities vary in terms of defining Head Start as an education program versus a human services program. Ms. St. Peter noted challenges with determining what services municipalities include in their per capita spending. She noted the importance of being very specific about how human services are defined.

Vice Chair Small inquired how information will be gathered and who would be responsible for tracking. A suggestion was offered to form a small group to further discuss and define human services. Naomi Farrell, Joyce Lopez Powell, and Caterina Mena offered to participate in a meeting to further define the work to be done. Ms. St. Peter advised next steps will be to schedule a meeting to further define services, identify how the data will be used, and discuss points of contact for each city. She noted MAG will typically report aggregate data at a regional level. A meeting will be scheduled with those who volunteered to proceed with addressing this topic.

7. Update on Grantmakers in Aging Grant Application Process

Ms. St. Peter advised the first Grantmakers in Aging (GIA) grant concluded on June 30, 2013. Staff is in the process of applying for a second cycle of funding. She provided a brief history of the process noting work has been underway since November 2012 with a group of 36 members comprising the Leadership Team. The Leadership Team has worked to implement pilot sites in Phoenix, Tempe and in the Northwest Valley. The City of Scottsdale has also been included in this process on a different timeline.

Ms. St. Peter added that the City of Phoenix is partnering with All Saints Episcopal Church and Day School to implement a village; Tempe is partnering with Neighbors Helping Neighbors to form a village; and in the Northwest Valley, Benevilla and Sun Health are partnering to start up Northwest Connections. Their focus will be the transportation needs of older adults in the Northwest Valley as well as the need for information.

The connect60plus website has been launched. A public launch will take place as the registrations increase. An overview of the site was provided and the Committee was encouraged to participate in the blogs, discussion forums and posting community events. The *Champions* book is available for anyone who previously did not receive a copy.

Ms. St. Peter advised staff is proposing to continue the work in the second cycle. The focus will be on implementation of the business plans for each of the pilot sites, to continue to work with the City of Scottsdale, enhance the website to include Spanish language translation, and to plan for a conference in early 2014. Ms. St. Peter concluded her presentation. There was no further discussion.

8. City Leaders institute – Round Two

Ms. St. Peter advised national research indicates that the highest request that villages typically receive from their members is for transportation. For villages and programs to be successful, they have to know how to meet the transportation needs of older adults within their pilot area. The focus of the second round of the City Leaders Institute on Aging in Place is how to meet the transportation needs of older adults in the pilot project sites. The first training to address transportation needs was recently held with more than 30 representatives from the pilot sites, transportation, nonprofits, and other community groups. Ms. St. Peter noted the

strategies for each pilot site will differ based on the needs of each site. She provided a brief overview of the focus for each site.

Ms. St. Peter advised \$3,000 will be available through opportunity funds which will support an intern to assist with the work. The next CLI meeting is scheduled on August 13, 2013. There were no further questions or comments.

9. Committee Meeting Schedule.

Chair Farrell noted previous discussion among the Committee to consider different meeting schedule options. Ms. St. Peter noted the intent is to ensure the Committee's time is being well utilized. She requested input from the Committee acknowledging their concerns about removing meeting dates from the calendar and difficulty with rescheduling. She noted meetings can continue monthly to ensure dates are scheduled on everyone's calendar, with the knowledge that at times, depending on the agenda, some meetings may be canceled.

Committee members expressed interest in maintaining a monthly schedule with cancellations as necessary. Ms. St. Peter advised Committee members are often notified of cancellation within two weeks of the meeting date. She noted consensus among the Committee to maintain a monthly meeting schedule.

10. Request for Future Agenda Items

Committee members were given an opportunity to suggest topics or issues of interest they would like to have considered for discussion at a future meeting. There were no requests for future agenda items.

11. Comments from the Committee

Committee members were given the opportunity to share comments or information related to community events.

12. Adjourn

The meeting adjourned at 2:38 p.m. The next meeting is scheduled for September 12, 2013.