

July 2, 2012

TO: Members of the MAG Intelligent Transportation Systems Committee

FROM: Debbie Albert, City of Glendale, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Wednesday, July 11, 2012- **9:30 a.m. (Please note changed start time)**
MAG Office Building, 2nd Floor, Ironwood Room
302 North First Avenue, Phoenix

A meeting of the ITS Committee has been scheduled at the time and place noted above. Committee members or their proxies may attend **in person or by video conference or by telephone conference call**. Those attending by telephone conference call please contact MAG offices for conference call instructions.

Please park in the garage under the MAG building, bring your ticket, parking will be validated. For those using transit, Valley Metro/RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

In 1996, the Regional Council approved a simple majority quorum for all MAG advisory committees. If the ITS Committee does not meet the quorum requirement, members who have arrived at the meeting will be instructed a legal meeting cannot occur and subsequently be dismissed. Your attendance at the meeting is strongly encouraged.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jason Stephens at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions regarding the meeting, please contact Sarath Joshua at (602) 254-6300.

TENTATIVE AGENDA

COMMITTEE ACTION REQUESTED

- | | | |
|--------------------------------------------------------|--|--------------------------------------------------------------------|
| 1. <u>Call to Order</u> | | |
| 2. <u>Approval of the June 6, 2012 Meeting Minutes</u> | | 2. Review and approve minutes of the meeting held on June 6, 2012. |

3. Call to Audience

An opportunity will be provided to members of the public to address the ITS Committee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the ITS Committee requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity when the item is heard.

4. Program Managers Report

The following items will be discussed:

- Traffic Signal Optimization Program
- Vice Chair for ITS Committee
- RFQ for ITS On-Call Services
- ITS Strategic Plan Project

5. Congestion Management Process (CMP) for ITS Projects

The next cycle of ITS projects to be programmed in the MAG TIP is required to be reviewed through a CMP. A call for new projects is expected in August for programming FY 2015, FY 2016 and FY 2017. The on-going ITS Strategic Plan development will be identifying regional ITS priorities. A strawman version of a CMP that incorporates regional ITS priorities will be presented. for review, discussion and possible recommendation for incorporation in the ITS Strategic Plan. The CMP Score together with other information such as the air quality score will be used as consideration for ranking projects.

6. Reports by Committee Members

Members will be provided an opportunity to share information related to on-going ITS activities in their jurisdictions.

3. For information and discussion.

4. For information and discussion.

5. For information, discussion and possible action to recommend the adoption of the CMP, as presented or with specified modifications, for use in the TIP project ranking process for FY 2015-2017.

6. For information and discussion.

7. Request for Future Agenda Items

Topics or issues of interest that the ITS Committee would like to have considered for discussion at a future meeting will be requested.

8. Next Meeting Date and Place

The next committee meeting is scheduled to be held at 9:30 a.m. on Wednesday, August 1, 2012. It will be held in the Ironwood Room on the 2nd Floor of the MAG office building.

Adjournment

7. For information and discussion.

8. For information.

**DRAFT MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
INTELLIGENT TRANSPORTATION SYSTEMS COMMITTEE**

June 6, 2012

MAG Ironwood Room, 2nd Floor
302 North First Avenue
Phoenix, Arizona

MEMBERS ATTENDING

Reza Karimvand, ADOT	Faisal Saleem for Nicolaas Swart, Maricopa County
*Soyoung Ahn, ASU	*Suresh Shrimavle, METRO
Jeff Branann for Bennie Robinson, City of Avondale	**Avery Rhodes, City of Mesa
**Thomas Chlebanowski, Town of Buckeye	Ron Amaya, City of Peoria
Mike Mah, City of Chandler	Marshall Riegel, City of Phoenix
Captain Burley Copeland, DPS	Nancy Steptoe, Phoenix Public Transit
Jorge Gastelum, City of El Mirage	Bill Birdwell, Town of Queen Creek
*Jennifer Brown, FHWA	**Bruce Dressel, City of Scottsdale
Erik Guderian, Town of Gilbert	**Nicholas Mascia, City of Surprise
Debbie Albert, City of Glendale (Chair)	Catherine Hollow, City of Tempe
Luke Albert, City of Goodyear	Ratna Korepella, RPTA

OTHERS PRESENT

Madhu Reddy, ADOT	Sarath Joshua, MAG
Dan Hartig, Ayres	Steve Tate, MAG
Steve Blair, ITS Engineers	Eileen Yazzie, MAG
Kacy Zinnecker, ITS Engineers	Kiran Guntupalli, MAG
Shanthi Krishnan, Jacobs	Ryan Gish, MAG
Ray Yparraguirre, KHA	Marta Gerber, Michael Baker
Lisa Burgess, KHA	Arnab Gupta, PB
Camilla Weckerly, KHA	David Riley, United Civil Group
Paul Porell, City of Scottsdale	Ashley Welton, United Civil Group
Bo Gao, Stanley Consultants	Yogesh Mantri, YSMA
Jason Watson, Stantec	
Don Tappendorf, Tappendorf Engineering	
Yung Koprowski, Lee Engineering	

* Not present

** Via teleconference

1. **Call to Order**

Debbie Albert called the meeting to order at 9:30 a.m.

2. Approval of the May 2, 2012 Meeting Minutes

Luke Albert reported to the committee that Hugh Bigalk attended May 2, 2012 meeting as his proxy and suggested a correction to the minutes. Faisal Saleem suggested correcting the spelling of Nicolaas Swart's name on Page 3 of the minutes. Reza Karimvand moved to approve the minutes with the stated corrections, Bill Birdwell seconded and it was unanimously carried to approve the corrected minutes of the meeting held on May 2, 2012.

3. Call to Audience

Chair Debbie Albert made a call to the audience providing an opportunity for any members of the public to address the ITS Committee. No comments were received.

4. Program Manager's Report

Sarath Joshua addressed the following items in his report:

- FY2011 TSOP Projects
 - 15 projects completed so far
 - 2 Projects are on-going
 - Bell Road Traffic Coordination – 6 agencies
 - Development and implementation of new signal timing plans – Avondale
 - FY2012 TSOP Projects
 - 14 TSOP projects including 7 B/A evaluations
 - One project underway at Scottsdale FLW Blvd & Loop101
 - Other six projects will begin work in August
 - Vice Chair Appointment for the ITS Committee
 - Nominations have been received
 - Appointment expected in July
 - ITS & Safety On-Call RFQ
 - RFQ is scheduled to be released on June 15th
 - Volunteers from ITS and Safety Committees will be sought to form two Selection Panels
 - ITS Strategic Plan
 - Scope:
 - 10-yr Vision for ITS in the MAG Region
 - Freeway ITS Priorities
 - Arterial ITS Priorities
 - Transit ITS Priorities
 - ITS solutions that improve road safety
 - Incorporate ITS priorities in the MAG Congestion Management Process, TIP and RTP
 - Priorities identified in the Plan will determine future regional ITS investments
- Project meeting will be held after the ITS Committee meeting. All the Committee members are invited to participate and provide input.
- RCN-related Technical Assistance Requests from Member Agencies
 - MAG hired Ryan Gish as a new RCN Program Manager to assist member agencies with RCN related activities.

5. ITS Cost Estimate Format

Chair Debbie Albert invited Eileen Yazzie to present the Project Cost Estimate Worksheet. Copies of the Worksheet were provided to the committee. Eileen Yazzie stated that MAG will require that all future TIP project applications include the detailed cost estimates for scoping, preliminary design, construction or implementation and the ADOT Fee. She explained that the Worksheet provides better information on estimating the project costs for the federal projects. She also stated the worksheet is derived from Transportation Enhancement Section Cost Estimate Sheet. Faisal Saleem from Maricopa County stated that Systems Engineering Analysis is a requirement for all federally funded ITS Projects. Hence, he suggested including a line item for the same. Sarath Joshua stated that the cost estimate sheet provides information requirements for federally funded projects. Eileen Yazzie also stated that this worksheet is an addendum to all the previous worksheets submitted for a TIP application. She also stated that Regional Council made a decision at a recent meeting that projects could be funded at 94.3% federal dollars unlike previous RTP requirement of 70% federal and 30% local match. Debbie Albert from Glendale asked if agencies could submit projects with a higher local match. Eileen Yazzie agreed that higher local match is possible and stated that due to the poor economy some smaller agencies could not come up with the required local match and had to forego the project application. She stated that this change in policy will help smaller agencies. In conclusion, Eileen Yazzie asked committee members to review the application and send all the comments to Sarath Joshua before the next ITS Committee meeting.

6. Reports by Committee Members

Faisal Saleem from Maricopa County reported that the Bell Road DMS projects should be completed in two months. He also stated that the new Maricopa County TMC project is complete and ready for acceptance testing. Faisal Saleem also reported that at the AZTech Executive Committee and Strategic Task Force meeting, a report on operations performance measurement was approved and the document will be posted on AZTech website. The executive summary of this report will be distributed to all the AZTech committee members. Ron Amaya reported that the City of Peoria is working on preparing a bid package for their 2013 ITS project. He also stated that the project will go to bid in August 2012. Bill Birdwell from Queen Creek reported that Phase II of their ITS project is currently at ADOT for review. The project will go to bid in few months. He also stated they plan to obligate Phase III of the project soon. Reza Karimvand from ADOT reported that the ADOT TOCs video wall project should be completed in July. He also reported that ADOT is currently scoping a study on providing alternate route information to the traveling public. He stated that the study would only address the posting of information on alternate routes that refer to ADOT facilities, suggesting alternate freeway/limited access routes. The study will not address information needs related to diverting traffic on to local streets. He stated that the study information will be shared with committee as soon as the scope is finalized.

7. Request for Future Agenda Items

No future agenda item was received.

8. Next Meeting Date and Place

Next meeting will be held at 9:30 a.m. on Wednesday, July 11, 2012, in the Ironwood Room (2nd floor) at MAG.

Adjournment

Debbie Albert adjourned the meeting at 10:25 a.m.