

State of Arizona Transparency

Template File Layout			AFIS Information			
Data Name	Size	Description	AFIS Source Table	AFIS Value based on AFIS Table Field Names	AFIS Description	Comments
Record number	Varchar (32)	Required. Must be unique for each record in the batch	AFIS02-DAAFS_ACCOUNT_EVENT	CL_BATCH_DEPT & CL_BATCH_DATE & CL_BATCH_TYPE & CL_BATCH_NO & CL_BATCH_SEQNO & CL_TRANS_ID_SFX & CL_TRANS_YR	BATCH HEADER INFO	
Fiscal year	Varchar (4)	Required. Must be year only – i.e. 2009, 2010 Also called Fiscal Period.	AFIS02-DAAFS_ACCOUNT_EVENT	CL_TRANS_CC & CL_TRANS_YR	TRANSACTION/FISCAL YEAR	
Entity name	Varchar (60)	Required. Used to define the entity. For example: Davis County.	N/A	"STATE OF ARIZONA"	SOURCE OF INFORMATION	STATE OF ARIZONA-DES, ect.
Fund 1 name	Varchar (60)	Required. This is the top level in the fund hierarchy. A fund is a series of self-balancing accounts and may match the funds shown in your financial statements.	AFIS02-DAAFS_FUND	CL_TITLE	AFIS D22 - APPROPRIATED FUND TITLE	
Fund 2 name	Varchar (60)	Optional. This is the 2nd level in the fund hierarchy.	AFIS02-DAAFS_FUND_DETAIL	CL_TITLE	AFIS D23 - AGENCY FUND TITLE	
Fund 3 name	Varchar (60)	Optional. This is the 3rd level in the fund hierarchy.	N/A	N/A		
Fund 4 name	Varchar (60)	Optional. This is the 4th level in the fund hierarchy.	N/A	N/A		
Organization level 1 name	Varchar (60)	Required. This is the top level in the organization hierarchy. It would typically be the next level down from the Entity.	AFIS02-DAAFS_DEPARTMENT	CL_TITLE	AFIS D02 - AGENCY NAME	
Organization level 2 name	Varchar (60)	Optional. This is the 2nd level in the organization hierarchy.	N/A	N/A		
Organization level 3 name	Varchar (60)	Optional. This is the 3rd level in the organization hierarchy.	N/A	N/A		
Organization level 4 name	Varchar (60)	Optional. This is the 4th level in the organization hierarchy.	N/A	N/A		
Organization level 5 name	Varchar (60)	Optional. This is the 5th level in the organization hierarchy.	N/A	N/A		
Organization level 6 name	Varchar (60)	Optional. This is the 6th level in the organization hierarchy.	N/A	N/A		
Organization level 7 name	Varchar (60)	Optional. This is the 7th level in the organization hierarchy.	N/A	N/A		
Organization level 8 name	Varchar (60)	Optional. This is the 8th level in the organization hierarchy.	N/A	N/A		
Organization level 9 name	Varchar (60)	Optional. This is the 9th level in the organization hierarchy.	N/A	N/A		
Organization level 10 name	Varchar (60)	Optional. This is the 10th level in the organization hierarchy.	N/A	N/A		
Transaction type	Varchar (2)	Required. Defines the type of monies being reported. i.e. Expenditures = EX, Payroll = PY, Revenue = RV, Budget = BG	AFIS02-DAAFS_ACCOUNT_EVENT	If CL_GL_ACCOUNT1 = 3500, 3501, or 3550 or CL_GL_ACCOUNT2 = 3500, 3501, or 3550 then = "EX". If AFIS02-DAAFS_ACCOUNT_EVENT: CL_GL_ACCOUNT1 = 3100, 3101, or 3150 or CL_GL_ACCOUNT2 = 3100, 3101, or 3150 then = "RV"		For AFIS: Not utilizing Payroll code = "PY" since employee Payroll information is not being pulled into Transparency (at least at this point). Not utilizing Budget code = "BG"
Category level 1 name	Varchar (60)	Required. Further defines the type of transaction.	AFIS02-DAAFS_LBB_OBJECT	CL_TITLE	AFIS D01 - OBJECT	
Category level 2 name	Varchar (60)	Optional. Further defines the type of transaction. Usually hierarchical	AFIS02-DAAFS_COMP_T_SRCE_GRP	CL_TITLE	AFIS D09 - NAME OF COMPTROLLER SOURCE/GROUP	
Category level 3 name	Varchar (60)	Optional. Further defines the type of transaction. Usually hierarchical	AFIS02-DAAFS_SUBOBJECT	CL_TITLE	AFIS D10 - COMPTROLLER OBJECT TITLE	
Category level 4 name	Varchar (60)	Optional. Further defines the type of transaction. Usually hierarchical	N/A	N/A		
Category level 5 name	Varchar (60)	Optional. Further defines the type of transaction. Usually hierarchical	N/A	N/A		

Template File Layout			AFIS Information			
Data Name	Size	Description	AFIS Source Table	AFIS Value based on AFIS Table Field Names	AFIS Description	Comments
Category level 6 name	Varchar (60)	Optional. Further defines the type of transaction. Usually hierarchical	N/A	N/A		
Category level 7 name	Varchar (60)	Optional. Further defines the type of transaction. Usually hierarchical	N/A	N/A		
Payee/Customer/Vendor name	Varchar (60)	Required. Enter the payee, customer or vendor name. Choose one of the options below to populate this field: For transactions <u>without</u> a payee customer or vendor (like a journal voucher) enter "Not Applicable" " For transactions with payees, customers or vendors that are legally protected 1) enter the actual name of the payee customer or vendor into this field; 2) enter a "P" into the Protection Indicator field (described below)	AFIS02-DAAFS_ACCOUNT_EVENT	CL_NAME	VENDOR NAME	Use "Name Redacted" for confidential transactions (State of Arizona -AFIS will also populate the Vendor ID Code as "0000000000000" for confidential transactions).
Payee DBA name	Varchar (60)	Optional. Payee 'Doing Business As' name	N/A	N/A		Not utilizing in AFIS due to inability to identify DBA name in transaction. Sometimes DBA is on the 1st line of the vendor address and sometimes the 1st line of the vendor address is an address.
Vendor ID code	Varchar (60)	Required unless payee, customer or vendor is "Not Applicable" or "Not Provided". This code will not be displayed to the public.	AFIS02-DAAFS_ACCOUNT_EVENT	CL_VN_NO & CL_VN_NO_SFX		Vendor ID Code is "0000000000000" for confidential transactions
Posting date	Date	Required. In the case of revenues and expenditures, the date the financial transaction was posted to the entity's general ledger.	AFIS02-DAAFS_ACCOUNT_EVENT	CL_EFFECTIVE_DATE	EFFECTIVE DATE	
Transaction description	Varchar (350)	Required. Used to further describe the transaction. Do not include private information. Must be at least 2 characters in length i.e. could be lowest category name if actual description contains private information .	AFIS02-DAAFS_HELP	CL_KEYWORD=D10AYXXXX Concatenate all CL_LINE_NO and corresponding CL_HELP_TEXT (page 02 text information)	COBJ (D10) DESCRIPTION FROM AFIS HELP SCREEN-AFIS S090 page 02.	In process of manually adding COBJ to S090 in AFIS, page 01 is SAAM description and page 02 is used for Transparency.
Transaction ID	Varchar (255)	Required. Normally the tran ID from the entity's general ledger system. Must be unique.	AFIS02-DAAFS_ACCOUNT_EVENT	CL_BATCH_DEPT & CL_BATCH_DATE & CL_BATCH_TYPE & CL_BATCH_NO & CL_BATCH_SEQNO & CL_TRANS_ID_SFX & CL_TRANS_YR	BATCH HEADER INFO	Changed to same information as Record Number due to information displayed on website does not show Record#, but the TransactionID is displayed. So changed to easily reference transaction in AFIS.
Transaction reference ID	Varchar (255)	Optional. If transactions are related to each other (reversals, corrections, etc.) this ID connects them. If populated, there should also be a record with this field as the Transaction ID.	N/A	N/A		
Contract name	Varchar (255)	Required if record is for a payment on a contract, otherwise null.	N/A	N/A		
Contract number	Varchar (50)	Required if record is for a payment on a contract, otherwise null.	N/A	N/A		
Position title	Varchar (50)	Optional. Used only with Transaction type = PY (payroll)	N/A	N/A		
Hourly rate	Num (16,2)	Optional. Used only with Transaction type = PY (payroll)	N/A	N/A		
Gender	Char (1)	Optional. Used only with Transaction type = PY (payroll). M=Male F= Female	N/A	N/A		

Template File Layout			AFIS Information			
Data Name	Size	Description	AFIS Source Table	AFIS Value based on AFIS Table Field Names	AFIS Description	Comments
Amount	Num (16,2)	Required. For Transaction type = EX (expenditure) or PY (payroll), primarily a positivenumber unless the transaction is a correction, reversal, refund, or reduction. For Transaction type = RV (revenue), this is also a positive number even though revenues are normally negative numbers in a ledger. Revenue corrections, reversals, refunds, or reductions will be negative numbers*	AFIS02- DAAFS_ACCOUNT_EVENT	CL_TRANS_AMT1 or CL_TRANS_AMT2 based on Criteria: If CL_GL_ACCOUNT1 = 3500, 3501, or 3550 then Expenditure Amount 1 (holder field) = CL_TRANS_AMT1 Else = 0. If CL_GL_ACCOUNT2 = 3500, 3501, or 3550 then Expenditure Amount 2 (holder field) = CL_TRANS_AMT2 Else = 0. Expenditure Amount 1 + Expenditure Amount 2 = 'Amount' for Transparency File Layout Else If CL_GL_ACCOUNT1 = 3100, 3101, or 3150 then Revenue Amount 1 (holder field) = CL_TRANS_AMT1 Else = 0. If CL_GL_ACCOUNT2 = 3100, 3101, or 3150 then Revenue Amount 2 (holder field) = CL_TRANS_AMT2 Else = 0. Revenue Amount 1 + Revenue Amount 2 = 'Amount' for Transparency File Layout	AMOUNT OF TRANSACTION	
Payment Method	Char (20)	Optional. Will indicate whether the payment was made by warrant, ACH, credit card, ect.	AFIS02- DAAFS_ACCOUNT_EVENT	If CL_WW_IND = "1" and CL_WARRANT_NO begins with "0" then = 'ACH'. Else if CL_WW_IND = "1" and CL_WARRANT_NO begins with "2", then = 'WARRANT'. Else if CL_VN_NO = "14118618960", then = 'CREDIT CARD' Else If CL_BATCH_TYPE = "G", then METHOD_PMT = 'TRANSFER' Else If CL_BATCH_TYPE = "C", then METHOD_PMT = 'COST ALLOCATION'		
Protection Indicator	Char (1)	Optional. Enter "P" for payee, customer and vendor records that are Protected. If this field is "P", the values in the Payee/Customer/Vendor field, the Payee DBA Name field and Gender fields will NOT be displayed on the website.				Not using, current functionality for NIC is to take the 1st vendor record and look at the Protection Indicator and mask or not mask this vendor for all records