

October 22, 2013

TO: Members of the MAG Population Technical Advisory Committee

FROM: Charlie McClendon, Avondale, Chair

SUBJECT: TRANSMITTAL OF MEETING NOTICE AND TENTATIVE AGENDA

Tuesday, October 29, 2013 - 10:00 a.m.
MAG Office, Second Floor, Chaparral Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above.

Members of the POPTAC may attend either in person or by telephone conference. If you are attending via audio conference please contact Merry Holmgren at (602) 254-6300 at least one day prior to the meeting.

If you drive to the meeting, please park in the garage under the building and bring your ticket to the meeting; parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Scott Wilken at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership or 14 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction with Merry Holmgren at (602) 254-6300.

TENTATIVE AGENDA
MAG Population Technical Advisory Committee
October 29, 2013

1. Call to Order

2. Call to the Audience

An opportunity will be provided to members of the public to address the MAG POPTAC on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested to limit their comments to three minutes. A total of 15 minutes will be provided for this agenda item, unless the Chair of the POPTAC provides for an exception to this limit. Those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of Meeting Minutes of August 27, 2013.

4. Draft July 1, 2013 Maricopa County and Municipality Resident Population Updates and Methodology

Arizona Department of Administration (ADOA) is preparing the July 1, 2013 resident population updates for each county in the state. MAG has received a draft 2013 County population update for Maricopa County. MAG staff has developed a draft set of provisional municipality updates based on the draft control total for Maricopa County. The updates, which are used to prepare budgets and set expenditure limitations, were prepared using the 2010 Census as the base and housing unit data supplied and verified by MAG member agencies. These updates are needed by the Economic Estimates Commission. Because there may be changes to the State and county control totals by ADOA, the MAG POPTAC is requested to recommend approval of these updates to the MAG Management Committee provided the Maricopa

2. For information.

3. For information, discussion, and approval of the minutes of August 27, 2013.

4. For information, discussion, and possible recommendation to the MAG Management Committee to approve the Draft July 1, 2013 Maricopa County and MAG Municipality Resident Population Updates, provided the Maricopa County control total is within one percent of the final control total.

County control total is within one percent of the final control total. See Attachment One.

5. Fiscal Balance Report Update

MAG Consultants are currently updating the MAG Fiscal Balance Report that was created in 2001. The resulting report and model will give municipalities information on how different types of development impact communities from a fiscal perspective. An update will be provided.

6. MAG Online Map Viewer Updates

MAG staff has moved forward with the migration of existing online map viewers from the Microsoft Silverlight framework to the JavaScript API. The intent of the migration has been to keep pace with emerging technologies and to provide support for mobile devices. Modifications to the map viewer framework have been made using the existing demographic viewer as a template and enhancements are based on input received from the POPTAC members. A beta version of the demographic map viewer will be demonstrated briefly for the POPTAC members. An update will be provided.

7. Economic Update

MAG Staff will provide an overview of the region's economic condition and performance, and provide an insight into the macro-economic factors and trends that could have an effect on the local economy in 2013 and 2014.

8. Employment Cluster Analysis

In order to analyze employment across the region, MAG Staff have created employment clusters. These cluster designations have been applied to the 2012 MAG Employer Database to delineate specialty industries within the region. An update on this analysis will be provided.

9. Data Collection and Review

5. For information and discussion.

6. For information and discussion.

7. For information and discussion.

8. For information and discussion.

9. For information and discussion.

Ongoing data collection efforts include land use information such as General Plan amendments and development projects. The land use data collected are used in preparing socioeconomic projections and conducting regional analyses. A schedule for the collection of data for 2013 is included in Attachment Two.

10. POPTAC Chair and Vice Chair Appointments

The MAG Committee Operating Policies and Procedures were approved by the MAG Regional Council on July 22, 2009. On January 25, 2012, the Regional Council approved updating the Policies and Procedures, Section 5.05 - Terms of Officers, to two-year terms for the technical and other policy committees. The POPTAC chair and vice chair appointments are due to expire on December 31, 2013.

According to the MAG Committee Operating Policies and Procedures, the current vice chair will ascend to the chair and a new Vice Chair will be appointed. Those members interested in the vice chair position will submit letters of interest to the MAG Regional Council Chair by **Friday November 1, 2013**. At their November 18, 2013 meeting, the MAG Executive Committee will appoint a new vice chair for the MAG POPTAC. Please refer to Attachment Three.

11. Regional Updates

MAG POPTAC members and MAG staff will have the opportunity to provide an update on development within their jurisdiction, amendments to general plans and other projects.

12. Next Meeting of MAG POPTAC

The next meeting is scheduled for Tuesday, January 28, 2014 at 10:00 a.m.

PLEASE NOTE: The January 2014 meeting will be followed by a special presentation and discussion. MAG staff would like as many committee members as possible to attend.

10. For information and discussion.

11. For information and discussion.

12.

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
POPULATION TECHNICAL ADVISORY COMMITTEE

August 27, 2013
MAG Offices, Chaparral Room
302 N. 1st Ave, Phoenix

MEMBERS IN ATTENDANCE

Charlie McClendon, Avondale
A-Tracy Clark, ADOT
*Bryant Powell, Apache Junction
A-Andrea Marquez, Buckeye
*DJ Stapley, Carefree
*Usama Abujbarah, Cave Creek
A-David de la Torre, Chandler
Thomas Doyle, El Mirage
A-Ken Valverde, Fountain Hills
*Rick Buss, Gila Bend
A-Linda Edwards for Patrick Banger, Gilbert
Thomas Ritz, Glendale
Katie Wilken, Goodyear
*Gino Turrubiarres, Guadalupe

*Sonny Culbreth, Litchfield Park
A-Rachel Applegate for Matt Holm, Maricopa
County
Wahid Alam, Mesa
A-Molly Hood, Paradise Valley
A-Shawn Kreuzwiesner, Peoria
Max Enterline for Chris DePerro, Phoenix
Dave Williams, Queen Creek
Suzanne Colver for Bryan Meyers, Salt River
Pima-Maricopa Indian Community
A-Adam Yaron, Scottsdale
A-Lloyd Abrams, Surprise
A-Arlene Palisoc for Lisa Collins, Tempe
Abhishek Dayal for Ratna Korepella, Valley Metro
A-Diane Cordova, Youngtown

** Not in attendance*

A - Participated via audio conference

OTHERS IN ATTENDANCE

Scott Wilken, MAG
Merry Holmgren, MAG
Jami Garrison, MAG
Anubhav Bagley, MAG
Peter Burnett, MAG
Jason Howard, MAG

Alice Chen, MAG
Vern Wolfley, MAG
Scott Bridwell, MAG
Shannon Acevedo, MAG
Eric Morgan, Avondale
Andy Rumpeltes, Goodyear

1. Call to Order

The meeting was called to order at 10:02 am by Chair Charlie McClendon.

2. Call to the Audience

Anubhav Bagley informed the committee members about changes to MAG committee quorum requirements. Charlie McClendon introduced Kazi Haque, representing the City of Maricopa, a new member agency on the committee.

3. Approval of the Meeting Minutes of June 25, 2013

Dave Williams made a motion to approve the minutes of June 25, 2013. Wahid Alam seconded the motion, and the motion carried unanimously.

4. Regional Data Center Website

Jami Garrison gave a presentation on the new MAG Regional Data Center website. She said that the website is designed to allow many of the datasets maintained by MAG Information Services to be accessible to member agencies and other interested parties. She said the website is not live yet, and is still in draft form. She showed some of the various sections and areas of information on the draft website.

Katie Wilken asked if all the shapefiles will be available without a license agreement. Jami Garrison said that not all shapefiles would be available on the website. Katie Wilken asked if there could be a list of other shapefiles that are available with a license agreement. Anubhav Bagley said that a list like that will be included.

Adam Yaron said that it would be helpful to cite when data was updated or when the data was collected. Jami Garrison said that could be included.

Andrea Marquez if MAG is going to be sharing information on the new AZ Geo Clearinghouse. Jason Howard said that staff hasn't discussed it internally, but in the foreseeable future it would be simple enough to share services through the clearinghouse, but would have to be discussed further long term because MAG likes to track who downloads its data and would want to keep that data from being downloaded by purely commercial interests. He said it might happen, but not immediately.

Wahid Alam asked if there was a way to share existing projects from that member agencies want to showcase on the website. Anubhav Bagley said that it would be possible to create a new section to include this kind of information, but the data would have to come from the member agencies, and the direction would have to come from the committee members as to what information they want to share and how they want it presented.

Max Enterline suggested that a weblink to the jurisdiction's webpage could be included in the meantime for these showcase developments. Wahid Alam said that the purpose would be to allow all of the showcase development information to be compiled in one place. Anubhav Bagley said that under the Land Use section there could be Regional Representative Projects. Abhishek Dayal said that Valley Metro has a Transit Oriented Development (TOD) website that showcases TOD projects, which is similar to what is being discussed. Katie Wilken said that the Sustainable Transportation Land Use Integration Study (STLUIIS) had a number of examples of these types of developments, and that they could perhaps be shown in a web-based format on the Data Center website. Anubhav Bagley said that, while MAG collects development projects, member agencies would need to tell MAG what the showcase projects are. Charlie McClendon suggested that at a future meeting, MAG staff could discuss what could be done for this idea and what it would take from the members, and have a discussion about how to move forward.

Katie Wilken suggested that the Data Center website include a links section to other helpful projects, like Greater Phoenix Rising and other sources of socioeconomic data.

5. Interactive Map Viewers

Scott Bridwell gave a demonstration of new and interactive map viewers. He said that the new viewer was created to provide the 2013 Socioeconomic Projection data. He gave an overview of the data and operation of the map viewer, as well as the options for reporting of data from the

viewer. He showed the updated Employer viewer, including data from the 2012 Employer Database.

Thomas Ritz asked if the map viewers are in draft or if they are publicly available. Scott Bridwell said they are both publicly available now.

Abhishek Dayal asked if the employment data is available by TAZ. Scott Bridwell said the database itself is a point database, and those points have been aggregated to census geographies. Anubhav Bagley said that there are now 5 different map viewers, using different geographies. He discussed some enhancements and more advanced functions that are in the works for future updates.

Max Enterline asked if future data from the American Community Survey will be shown by block group. Anubhav Bagley said that the plan is to keep using block group.

6. Trip Reduction Program Data Analysis

Peter Burnett gave an overview of MAG's analysis of data from the Maricopa County Trip Reduction Program (TRP).

Abhishek Dayal asked if the data shows anyone who used transit, or if respondents can say they don't take transit any day of the week. Peter Burnett said that anyone who works for an employer with 50 or more employees is supposed to fill it out, and indicate what kind of transportation they take to work, transit or otherwise.

Max Enterline asked if custom reports of this data can be created on request. Anubhav Bagley said that one of the goals of this presentation is to let committee members know that this data is available and can be customized if requested. He also said that the survey goes to about half a million employees, which represents about a third of the total regional workforce.

Andrea Marquez asked when the surveys are due and how to ensure that the Town of Buckeye has been participating. Anubhav Bagley said that the survey is done on a rolling basis, so different employers get the survey at different times. He said that staff can check on the status of Buckeye's survey.

Wahid Alam said it would be interesting to do an analysis of Boeing employees at Falcon Field in Mesa. Anubhav Bagley said that one thing that MAG is not allowed to do with the data is analyze an individual employer.

7. Designing Transit Accessible Communities Study Final Report

Alice Chen gave a presentation on the final report of the Designing Transit Accessible Communities Study.

Wahid Alam asked if the study identified a source of funding for the improvements recommended in the study. Alice Chen said there are three federal programs that these types of projects are eligible for. She said one is from the Federal Transit Administration (FTA), which has expanded their definition of transit to include transit accessibility. She said that in the transit programming guidelines, after high-priority projects have been funded, any leftover funds can be distributed through a competitive process. She said that there is a new program called Transportation Alternatives, which is a Federal Highway Administration (FHWA) program that will have funds available once it goes through the MAG process. In addition, she said that for

some of the improvements, roadway funds can be used. She said street funds can be used to improve sidewalks.

8. Data Collection and Review

Jason Howard gave an update on data collection and review. He said that the next data collection effort will come in December, with an inventory of land use documents, followed by review of general plan and developments databases in January and February. He added that the review of the Building Landmark Inventory will take place in February and March.

9. Regional Updates

Thomas Ritz asked for a description of the West Valley Visioning Project. Anubhav Bagley said that this was discussed at the West Valley Managers meeting about two months earlier. He said the idea is, at a high level, looking at what the long-term vision is for the west valley. Charlie McClendon added that the project is still being defined. He said the idea is still in its infancy and the ultimate form it will take is not yet well defined. He said he expects a better understanding of the project in the next two or three meetings.

Andrea Marquez said that the Town of Buckeye has initiated an amendment to the General Plan to adjust land uses around the Buckeye Airport. She said the amendment will provide additional employment and will separate sensitive land uses from the airport. She said the 60 day review period ends on September 10, and Town Council will make a final decision on December 3.

10. Next Meeting of MAG POPTAC

Chair Charlie McClendon said that the next meeting is scheduled for Tuesday, September 24, 2013 at 10:00 am. The meeting adjourned at 11:18 am.

DRAFT
Jurisdiction Population Update
(Maricopa County)
Census 2010 and July 1, 2013

Jurisdiction	Total Population			Percent Change		Share	
	April 1, 2010 (Census 2010)	July 1, 2013	Change	Overall	Annual	Share of Growth	Share of County
Apache Junction*	294	297	3	1.0%	0.31%	0.0%	0.0%
Avondale	76,238	77,266	1,028	1.3%	0.41%	0.9%	2.0%
Buckeye	50,876	56,299	5,423	10.7%	3.17%	4.7%	1.4%
Carefree	3,363	3,413	50	1.5%	0.46%	0.0%	0.1%
Cave Creek	5,015	5,211	196	3.9%	1.19%	0.2%	0.1%
Chandler^	236,326	245,419	9,093	3.8%	1.17%	7.9%	6.2%
El Mirage	31,797	32,369	572	1.8%	0.55%	0.5%	0.8%
Fort McDowell	971	981	10	1.0%	0.32%	0.0%	0.0%
Fountain Hills	22,489	22,821	332	1.5%	0.45%	0.3%	0.6%
Gila Bend	1,922	1,941	19	1.0%	0.30%	0.0%	0.0%
Gila River*	2,994	3,028	34	1.1%	0.35%	0.0%	0.1%
Gilbert^	208,352	226,883	18,531	8.9%	2.66%	16.1%	5.8%
Glendale	226,721	230,388	3,667	1.6%	0.49%	3.2%	5.9%
Goodyear	65,275	72,060	6,785	10.4%	3.09%	5.9%	1.8%
Guadalupe	5,523	6,000	477	8.6%	2.58%	0.4%	0.2%
Litchfield Park	5,476	5,741	265	4.8%	1.46%	0.2%	0.1%
Mesa	439,041	448,897	9,856	2.2%	0.69%	8.5%	11.4%
Paradise Valley	12,820	13,240	420	3.3%	1.00%	0.4%	0.3%
Peoria*	154,058	160,041	5,983	3.9%	1.18%	5.2%	4.1%
Phoenix^	1,447,128	1,481,129	34,001	2.3%	0.72%	29.5%	37.7%
Queen Creek*	25,912	28,956	3,044	11.7%	3.48%	2.6%	0.7%
Salt River	6,289	6,478	189	3.0%	0.92%	0.2%	0.2%
Scottsdale	217,385	221,514	4,129	1.9%	0.58%	3.6%	5.6%
Surprise	117,517	121,245	3,728	3.2%	0.97%	3.2%	3.1%
Tempe	161,719	164,665	2,946	1.8%	0.56%	2.6%	4.2%
Tolleson	6,545	6,611	66	1.0%	0.31%	0.1%	0.2%
Wickenburg	6,363	6,490	127	2.0%	0.61%	0.1%	0.2%
Youngtown	6,156	6,217	61	1.0%	0.30%	0.1%	0.2%
Balance of County^	272,552	276,970	4,418	1.6%	0.50%	3.8%	7.0%
Total	3,817,117	3,932,570	115,453	3.0%	0.92%	100.0%	100.0%

Note: Totals may not add due to rounding

* Maricopa County portion only

^ Census 2010 counts adjusted to reflect Census Count Question Resolutions

Sources: U.S. Census Bureau, Arizona State Demographer's Office, Maricopa Association of Governments

Last updated October 22, 2013

See attached document for methodology

DRAFT
Municipality Population and Housing Unit Update
(Maricopa County)

April 1, 2010 and July 1, 2013
Maricopa Association of Governments

Jurisdiction	Census 2010 (April 1, 2010)							April 1, 2010 - June 30, 2013					July 1, 2012 Update		July 1, 2013 Update			Jurisdiction	
	Population			Housing Units		Occupancy Rate	Persons per Occupied Units	Residential Completions	Residential Demolitions	Annexed Housing Units	Annexed Household Population	Change in Group Quarters	Housing Units	Population	Total Housing Units	Population			
	Total	Household	Group Quarter	Total	Occupied											Household	Group Quarter		Total
Apache Junction*	294	294	0	293	210	71.67%	1.40000	0	0	0	0	0	293	296	293	297	0	297	Apache Junction*
Avondale	76,238	76,078	160	27,001	23,386	86.61%	3.25314	91	10	0	0	-26	27,075	76,870	27,082	77,132	134	77,266	Avondale
Buckeye	50,876	45,782	5,094	18,207	14,424	79.22%	3.17402	1,692	0	6	12	221	19,177	54,102	19,905	50,984	5,315	56,299	Buckeye
Carefree	3,363	3,316	47	2,251	1,654	73.48%	2.00484	10	0	0	0	0	2,255	3,388	2,261	3,366	47	3,413	Carefree
Cave Creek	5,015	5,015	0	2,579	2,150	83.37%	2.33256	71	3	1	0	0	2,609	5,110	2,648	5,211	0	5,211	Cave Creek
Chandler^	236,326	235,780	546	94,472	86,924	92.01%	2.71248	2,524	35	5	16	-13	95,755	241,214	96,966	244,886	533	245,419	Chandler^
El Mirage	31,797	31,784	13	11,326	9,416	83.14%	3.37553	82	1	0	0	0	11,355	32,067	11,407	32,356	13	32,369	El Mirage
Fort McDowell	971	971	0	308	283	91.88%	3.43110	0	0	0	0	0	308	976	308	981	0	981	Fort McDowell
Fountain Hills	22,489	22,307	182	13,167	10,339	78.52%	2.15756	50	0	0	0	0	13,207	22,695	13,217	22,639	182	22,821	Fountain Hills
Gila Bend	1,922	1,922	0	943	664	70.41%	2.89458	0	0	0	0	0	943	1,932	943	1,941	0	1,941	Gila Bend
Gila River*	2,994	2,984	10	835	748	89.58%	3.98930	1	0	0	0	0	835	3,010	836	3,018	10	3,028	Gila River*
Gilbert^	208,352	208,048	304	74,870	69,372	92.66%	2.99902	5,336	11	0	0	0	77,992	219,666	80,195	226,579	304	226,883	Gilbert^
Glendale	226,721	223,464	3,257	90,505	79,114	87.41%	2.82458	554	23	0	0	-63	90,764	229,008	91,036	227,194	3,194	230,388	Glendale
Goodyear	65,275	61,447	3,828	25,027	21,491	85.87%	2.85920	2,139	3	0	0	309	26,198	69,018	27,163	67,923	4,137	72,060	Goodyear
Guadalupe	5,523	5,508	15	1,376	1,292	93.90%	4.26316	79	0	0	0	0	1,448	5,943	1,455	5,985	15	6,000	Guadalupe
Litchfield Park	5,476	5,439	37	2,716	2,263	83.32%	2.40345	99	2	0	0	0	2,767	5,621	2,813	5,704	37	5,741	Litchfield Park
Mesa	439,041	435,503	3,538	201,173	165,374	82.20%	2.63344	1,976	29	371	492	61	202,582	444,856	203,491	445,298	3,599	448,897	Mesa
Paradise Valley	12,820	12,789	31	5,643	4,860	86.12%	2.63148	108	0	0	0	0	5,720	13,106	5,751	13,209	31	13,240	Paradise Valley
Peoria*	154,058	152,831	1,227	64,814	57,454	88.64%	2.66006	1,665	4	2	5	0	65,790	157,653	66,477	158,814	1,227	160,041	Peoria*
Phoenix^	1,447,128	1,425,390	21,738	590,612	514,806	87.16%	2.76879	6,478	418	4	15	2,836	594,190	1,466,223	596,676	1,456,555	24,574	1,481,129	Phoenix^
Queen Creek*	25,912	25,896	16	8,394	7,569	90.17%	3.42132	820	0	0	0	0	8,706	27,249	9,214	28,940	16	28,956	Queen Creek*
Salt River	6,289	6,284	5	2,607	2,198	84.31%	2.85896	45	0	0	0	0	2,648	6,437	2,652	6,473	5	6,478	Salt River
Scottsdale	217,385	216,226	1,159	124,001	101,273	81.67%	2.13508	1,029	45	0	0	20	124,545	219,713	124,985	220,335	1,179	221,514	Scottsdale
Surprise	117,517	117,243	274	52,586	43,272	82.29%	2.70944	1,048	25	0	0	0	53,102	119,530	53,609	120,971	274	121,245	Surprise
Tempe	161,719	151,531	10,188	73,462	66,000	89.84%	2.29592	1,075	15	0	0	-1,031	74,384	164,659	74,522	155,508	9,157	164,665	Tempe
Tolleson	6,545	6,545	0	2,169	1,959	90.32%	3.34099	1	1	0	0	0	2,169	6,579	2,169	6,611	0	6,611	Tolleson
Wickenburg	6,363	6,174	189	3,617	2,909	80.43%	2.12238	14	0	19	35	0	3,649	6,458	3,650	6,301	189	6,490	Wickenburg
Youngtown	6,156	5,953	203	2,831	2,470	87.25%	2.41012	0	0	0	0	0	2,831	6,188	2,831	6,014	203	6,217	Youngtown
Balance of County^	272,552	271,436	1,116	141,494	117,709	83.19%	2.30599	1,013	3	-408	-575	0	141,881	275,138	142,096	275,854	1,116	276,970	Balance of County^
Total	3,817,117	3,763,940	53,177	1,639,279	1,411,583	86.11%	2.66647	28,000	628	0	0	2,314	1,655,178	3,884,705	1,666,651	3,877,079	55,491	3,932,570	Total

Note: Totals may not add due to rounding

* Maricopa County portion only

^ Census 2010 counts adjusted to reflect Census Count Question Resolutions

Sources: U.S. Census Bureau, Arizona State Demographer's Office, Maricopa Association of Governments

Last updated October 22, 2013

See attached document for methodology

Methodology for Preparing July 1, 2013 Municipality Population Updates

1. Prepare Census Data

Using the Census 2010 as the Base, determine the April 1, 2010 household population, group quarter population, total housing units, occupied housing units, occupancy rates and population per occupied unit for total units for each jurisdiction. Adjust the original census counts to reflect results of the Census Count Question Resolution (CQR) Program.

2. Collect New Data

Obtain the residential housing unit completions and demolitions for the time period from June 1, 2012 through June 30, 2013 from the MAG member agencies.

Obtain annexed and de-annexed housing unit data from member agencies. Determine population change from annexations/de-annexations using persons per household and occupancy rates from the Census 2010 blocks intersecting each annexed/de-annexed area.

Obtain July 1, 2013 group quarters population from survey of MAG member agencies. Subtract the July 1, 2010 group quarter count from the July 1, 2013 to obtain the change in group quarter population.

3. Calculate July 1, 2013 Housing Units

Calculate the July 1, 2013 housing stock by municipality by adding the net housing units (completions minus demolitions) and the net housing units annexed from step 2 above to the Census base.

4. Calculate July 1, Resident Population

Calculate changes in the household population using the Housing Unit Method (HUM) by multiplying the new housing stock of non-annexed units from step 3 times the respective occupancy rates and persons per occupied unit by municipality and adding this to the annexed population for each municipality. The occupancy rate and persons per occupied unit by municipality were taken from Census 2010 to calculate the new household population.

Calculate the total household population by adding the change in household population to the estimated household population for the previous year.

Bench the residential population in households to the county control total for population in households from Arizona State Demographer's Office (SDO) to obtain July 1, 2013 population in households. Benching is necessary when the MAG derived total population does not match the control total obtained from SDO. The household population difference is distributed proportional to the pre-beneched household population results for July 1, 2013.

Calculate the total resident population for July 1, 2013 by adding the July 1, 2013 group quarter population from step 2 to the July 1, 2013 household population.

DRAFT MAG POPTAC Timeline From October 2013 to April 2014		
MAG Due Date	Member Agency Due Date	Activity
	Submit when the latest Plan or update is complete.	Submit General Plans for 60 day review.
	Submit when Amendment is ready for review.	Submit Major General Plan Amendments for 60 day review.
Ongoing	Ongoing	Submit Minor General Plan Amendments, Area Plans and Development Master Plans/Community Master Plans and Amendments.
Ongoing	Ongoing	Submit Planned Area Developments/Planned Community Developments/Planned Residential Developments/Unit Planned Development/Final Plats and Reports.
Ongoing	Ongoing	Submit copy of C404 Form to MAG.
Ongoing	Ongoing	Submit Annexations to MAG as they occur.
	October, 2013	Submit Q3 residential completions to MAG.
November/December, 2013		Review of County and Sub-county 2013 population updates dependent upon State Demographer's Office schedule.
	January, 2014	Submit Q4 residential completions to MAG.
December, 2013	January, 2014	MAG sends jurisdictions list of all land use documents received for calendar year 2013 for their review.
January, 2014	February, 2014	MAG sends jurisdictions the draft 2012 General Plan and developments database for review.
January, 2014	February, 2014	MAG sends jurisdictions the 2013 draft Employer database for review.
	April, 2014	Submit Q1 residential completions to MAG.
April, 2014	April, 2014	MAG sends jurisdictions the draft annexations between July 1, 2013 and March 31, 2014 for July 1 Arizona Department of Commerce population estimates. Jurisdictions verify and provide number of units.



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October 23, 2013

TO: Members of the MAG POPTAC

FROM: Scott Wilken, Regional Planner III

SUBJECT: CHAIR AND VICE CHAIR APPOINTMENTS ENDING DECEMBER 31, 2013

The MAG Committee Operating Policies and Procedures were approved by the MAG Regional Council on July 22, 2009. On January 25, 2012, the Regional Council approved updating the Policies and Procedures, Section 5.05 - Terms of Officers, to two-year terms for the technical and other policy committees. The chair and vice chair appointments of the Population Technical Advisory Committee (POPTAC) are due to expire on December 31, 2013.

According to the policies and procedures, the POPTAC vice chair will ascend to the chair position and a new vice chair will be appointed by the Regional Council Executive Committee. Letters of interest are being solicited for a new vice chair. Those interested in the vice chair position will be required to submit a letter of interest to the Regional Council Chair. The letters of interest are requested to be submitted by Friday November 1, 2013 to Mayor Scott Smith, MAG Chair, at the MAG Office located at 302 N. 1st Avenue, Suite 300, Phoenix, Arizona 85003. It is anticipated that the Executive Committee will approve the chair and vice chair appointments at their November 18, 2013 meeting.

If you have any question, please contact Scott Wilken at the MAG Office at (602) 254-6300 or swilken@azmag.gov.

cc: MAG Management Committee
MAG Intergovernmental Representatives