



MAG Regional Active Transportation Plan

Questions and responses submitted after the Request for Proposals (RFP) advertisement for the MAG Regional Active Transportation Plan (This list will be updated as needed through December 6, 2016)

Proposals will be accepted until noon MST, Wednesday, December 14, 2016.

Question 1: The Budget is listed as item 8 of the Proposal Content for submittals, but is required to be inserted as Appendix A. Is the Budget included in the submittal page count?

Response: The budget is not included in the page count.

Question 2: Do oversized pages (i.e., 8 1/2"x14", 11"x17") count as one page?

Response: Yes.

Question 3: Will you provide the excel document of the Labor Cost Allocation Excel Spreadsheet?

Response: Yes. (Excel template will be provided upon request)

Question 4: Do front and back covers count toward the 20-page limit?

Response: No.

Question 5: Are subconsultants also required to complete the following:

- a. Appendix B: Compliance with Rules of Professional Conduct Certification**
- b. Appendix D: Debarment/Suspension Certification**

Response: Only the Proposer (prime consultant) is required to complete the items listed.

Question 6: Please elaborate on what you are envisioning as the end product for Deliverable 7a?

Response: A comprehensive review of the concerns surrounding all aspects of active transportation, while identifying the key obstacles to improved travel and several possible regional strategies for enhancing the active transportation environment. The Proposer is encouraged to be creative in developing a sound analytical approach which achieves the goals for this project.



Question 7: Would MAG's \$3 million personal liability insurance requirement apply to this project?

Response: Yes.

Question 8: Will other non-paper sheets composed of other media be accepted?

Response: All information to be considered as part of this solicitation should be contained within the content limitations as described in the RFP. Hyperlinks to media or project examples can be included within the Proposer's response.

Question 9: Regular tabs/dividers don't count in the page count; but if the tab/divider has a graphic on it, does it count? If it has additional information on it, does it count?

Response: No.

Question 10: For deliverable 7a, is the consultant expected to develop an online, interactive toolbox site or just provide content for that site (e.g., text and graphic files or PDF with hyperlinks)? If the former, can you elaborate on MAG's expectations/specifications?

Response: The Proposer is being encouraged to come up with the most innovative/creative solution in developing an online, interactive toolbox.