

July 3, 2012

TO: Members of the MAG Street Committee

FROM: Charles Andrews, P.E., Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Tuesday, July 10, 2012 - 1:30
MAG Office, Suite 200, Chaparral Room
302 North First Avenue, Phoenix

The next meeting of the MAG Street Committee will be held at the time and place noted above. Committee members or their proxies may attend **in person, via videoconference or by telephone conference call**. Those attending video conference must notify the MAG site three business days prior to the meeting. Those attending by telephone conference call please contact MAG offices for conference call instructions.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jason Stephens at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

The next meeting of the MAG Street Committee will be held at the time and place noted above. If you have any questions or need additional information, please contact Teri Kennedy or Steve Tate at (602) 254-6300.

TENTATIVE AGENDA

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Approval of the May 8, 2012 Meeting Minutes</u>	2. Review and approve the minutes from the May 8, 2012 meeting.
3. <u>Call to the Audience</u> An opportunity will be provided to members of the public to address the Street Committee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Street Committee requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.	3. For information.
4. <u>Transportation Programming Manager's Report</u> The MAG Transportation Programming Manager will review recent transportation planning activities and upcoming agenda items for MAG Committees and other related regional transportation activities.	4. For information and discussion.
5. <u>Review Policies Regarding MAG Member Agency Project Status Workbooks and Commitment Letters</u> The Committee will review MAG project reporting requirements as implemented in MAG project status workbooks and commitment letters. Policies to be discussed will include the adequacy of project milestones, the need for additional information, workbook collection scheduling and possibly the integration of the workbooks and project commitment letters.	5. For information and discussion.

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| <p>6. <u>Development and Review of MAG Model Networks</u></p> <p>As part of the development of the FY 2014 - 2018 Transportation Improvement Program and the Regional Transportation Plan - 2013 Update, MAG will update its current and future year travel demand modeling networks to ensure that the networks accurately reflect planned and existing roadways. At the meeting the method and schedule for obtaining member agency updates will be discussed.</p> | <p>6. For information and discussion.</p> |
| <p>7. <u>Process to Select PM-10 Paving Projects for the FY 2014 - 2018 Transportation Improvement Program</u></p> <p>At the meeting the process and schedule for selecting PM-10 paving projects will be discussed and draft forms will be distributed to the committee for review and input.</p> | <p>7. For information and discussion.</p> |
| <p>8. <u>Overview of the Federal Right of Way Process</u></p> <p>At the meeting a representative from ADOT will present an overview of the federal right of way process.</p> | <p>8. For information and discussion.</p> |
| <p>9. <u>Call to the Committee</u></p> <p>For future agenda items and topics of interest.</p> | <p>9. For information and discussion.</p> |
| <p>10. <u>Adjournment</u></p> | |

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
STREET COMMITTEE

May 8, 2012 1:30 p.m.
MAG Offices, Suite 300,
302 North First Avenue, Phoenix, Arizona 85003

MEMBERS ATTENDING

Charles Andrews, Avondale, Chairman	Tanya Glass for Chris Plumb, Maricopa County
Lupe Harriger, ADOT	Maria Deeb, Mesa
Jose Heredia, Buckeye	* Andrew Cooper, Jr., Paradise Valley
Dan Cook, Chandler	Ben Wilson, Peoria
Bob Senita, El Mirage	Shane L. Silsby, Phoenix
* Tony Rodriguez, Gila River Indian Community	* Janet Martin, Queen Creek
Michael Gillespie, Gilbert	* Elaine Cabrera, Salt River Pima-Maricopa Indian Community
Bob Darr, Glendale	Phil Kercher, Scottsdale
Hugh Bigalk, Goodyear	Nicholas Mascia, Surprise
Gino Turrubiates, Guadalupe	Shelly Seyler, Tempe
Julius Diogenes for Darryl Crossman, Litchfield Park	* Jason Earp, Tolleson
	* Jim Fox, Youngtown

* Members neither present nor represented by Proxy

OTHERS PRESENT

Dana Biscan, Burgess and Niple, Inc.	Teri Kennedy, MAG
Jason Pagnard, Burgess and Niple, Inc.	Stephen Tate, MAG
Roger Herzog, MAG	

1. Call to Order

Chairman Charles Andrews called the meeting to order at 1:32 p.m.

2. Approval of the February 14, 2012 Meeting Minutes

Mr. Stephen Tate indicated that the minutes needed to be corrected to include remarks from Ms. Monique Del Los Rios Urban that she would come back to the Committee at a future date and to remove Ms. Eileen Yazzie from the list of attendees. Mr. Shane L. Silsby moved approval of the February 14, 2012 Meeting Minutes with the revisions indicated by Mr. Tate. Ms. Lupe Harriger seconded the motion. The motion carried unanimously.

3. Call to the Audience

There were no members of the public at the meeting who expressed a desire to address the Committee.

4. Transportation Programming Manager's Report

Ms. Teri Kennedy briefed the Committee about upcoming and key deadlines. This last include the following:

- Project workbooks are due May 31st
- Project commitment letters are due June 8th
- Last workday to submit paperwork to ADOT for FFY authorization is June 29th

She then turned to a discussion of the Arterial Life-Cycle Program and noted that the ALCP would need to be re-balanced in light of shortfall in the cash flow for program between \$35 and \$45 million.

Mr. Dan Cook noted that he was surprised as in the previous year a major effort had been completed to re-balance the program and that, that effort had used extremely conservative revenue projects. He went on to indicate that he would like to see a clear explanation of the source of the problem.

Mr. Silsby indicated that it would be good insure that assumptions concerning costs and revenues are fully documented and that should it be necessary to defer additional projects or project reimbursements, that priority should be given to protecting those projects that were already underway.

5. PM-10 Street Sweeper Replacement Criteria Survey

Ms. Kennedy briefed the Committee. She indicated that at the previous meeting it had been determined that MAG should develop policies to refine criteria for the early replacement of PM-10 certified street sweepers and that these criteria would both address the calculation of sweeper life span in terms of a usage measure and the identification of a "lemon".

She indicated that to develop these criteria, staff had developed a survey form to identify what data was available for each type of sweeper that had been funded. She then asked for member input about the survey form.

Mr. Cook indicated that he did not understand how the form would help MAG better identify a "lemon". Mr. Tate explained that it was hoped that the form would allow MAG to identify a typical annual maintenance cost for street sweepers that could be incorporated into a calculation that would compare the depreciated cost of a sweeper plus its typical annual maintenance cost against the projected cost an agency would accrue from keeping the sweeper in service.

6. Roadway Operations and Maintenance Cost Study

Mr. Roger Herzog briefed the Committee. He indicated that MAG has been conducting a study on roadway operations and maintenance costs in the region to develop typical annual operating and maintenance costs at a regional level and to survey pavement management practices throughout the Region. Displaying some the results of the Study he noted that a

typical annual per mile maintenance and operating cost estimate had been developed for freeways and arterial streets as follows: \$152,000 per year per freeway mile and \$277,000 per year per arterial street mile.

A general discussion ensued. Mr. Cook noted that his rough calculations indicated that the street cost could be rather low, however that if different assumptions were made that the cost could be rather high. Mr. Herzog stressed that the costs developed were regional averages and might not reflect the costs experienced by individual agencies.

He went on to note that the estimates were developed to comply with federal requirements that regional transportation plans consider and adequately address maintenance and operating needs.

7. Pavement Management Systems - SuperPaver

Mr. Tate indicated that a member agency had requested that a video on pavement management system developed and maintained by the Bay Area MPO, the Metropolitan Transportation Commission (MTC) be presented to the Committee. The video was then presented.

8. Transportation Improvement Program (TIP) Format

Mr. Tate briefed the Committee on the topic. He noted that recently the Federal Highway Administration had conducted a statewide review of the State TIP and TIPs and found that a number of revisions needed to be made to bring them into full compliance with applicable federal requirements.

In response, MAG has developed a revised TIP format that will be used in the development of the FY 2014-2018. The format organizes work items by project and includes fields for a project name, ADOT, FHWA and FTA identification numbers, the process used to convert or verify that funding amounts in the TIP are in "year of expenditure" dollars and the date a project is expected to be in operation. It was noted that this format would include all work phases and their related costs whether or not they fell within the years defined for the TIP.

Following Mr. Tate's presentation, members of the Committee discussed the format. Ms. Maria Deeb suggested that a field for a member agency identification number would be desirable as it would allow a member agency to better track its own projects in the TIP. Mr. Tate indicated that MAG should be able to accommodate her suggestion, but that he would need to do some checking to be sure that it would be feasible.

9. Construction Cost Template

Mr. Tate briefed the Committee on the agenda item. He noted that in July or August, the Street Committee will hear requests for new CMAQ funded paving projects to be programmed for FY 2015, FY 2016 and FY 2017. To insure better cost estimates, MAG will require that each applicant complete a standardized cost estimation form that provides sufficient information for the Committee to review the applicant's cost estimate.

In particular, he noted that cost estimates need to be structured so that unit costs and quantities are clearly identified so that the reasonableness of cost estimates can be established and differences between cost estimates of similar projects be explained. He then requested that members provide him with example cost estimate forms that may be used as a basis for developing a form to be used by the Committee.

10. Call to the Committee

No members presented on this topic.

Adjournment

The meeting adjourned at 3:09 p.m.