

Frequently Asked Questions for 5310 and 5307 JARC Competitive Grant Process

Q: Are the 5310 vehicles subject to the Federal Motor Carrier Safety Administration (FMCSA) required annual inspection for Commercial Motor Vehicles?

A: No, as long as the vehicles are less than 16 passengers and are not used for commercial purposes. The City of Phoenix will require an annual inspection of the vehicle, but not to meet the FMCSA requirement.

Q: Will the City of Phoenix oversee vehicles formerly issued through the 5310 program by the Arizona Department of Transportation (ADOT)?

A: No. ADOT will continue to oversee all vehicles awarded through past 5310 grant programs through the end of useful life and until ADOT removes the lien. The City of Phoenix will handle all 5310 vehicles awarded from FY 2013 and forward.

Q: What dates do I use for the requested Start Date and End Date of the project?

A: All projects must have an expected date of first expenditure and last expenditure. For start dates, all applicants may use the date of expected grant award – November 30, 2013. For vehicles and capital equipment, applicants may use the end date of expected delivery- (since this date has not been established yet, please use June 30, 2014). For operating assistance and mobility management projects, applicants must anticipate the date of their last expenditure for the grant.

Q: What does the 55% minimum requirement mean for 5310 funding?

A: MAP-21 requires not less than fifty-five percent (55%) of the available amount of the funds allocated to the Phoenix-Mesa Urbanized Area be spent on the traditional 5310 Projects (capital purchases for non-profits), which is estimated to be approximately \$1.4 million. This means the evaluation panel must award a minimum of 55% of the funding to traditional 5310 projects before funding other eligible projects.

Q: Are subrecipients required to adopt a Disadvantaged Business Enterprise (DBE) Policy?

A: The Federal Transit Administration (FTA) requires subrecipients who receive planning, capital and/or operating assistance who will award prime contracts (excluding transit vehicle purchases) exceeding \$250,000 in FTA funds in a Federal fiscal year to adopt a DBE Policy. Subrecipients receiving less than \$250,000 in FTA assistance are encouraged, but not required to adopt the policy.

Q: Which FTA Certifications and Assurances listed on page 24 of the application apply to our agency?

A: For 5310/New Freedom, applicants must initial Groups 1-9 and 16. For JARC Projects, applicants must initial Groups 1-10 and 15.

Q: Are operating expenses eligible for traditional 5310 projects?

A: No. Operating expenses under the 5310 program are only eligible as 5310-New Freedom projects and must meet the eligible activities as outlined in the New Freedom Program circular.

Q: Are indirect costs allowable for reimbursement?

A: Yes indirect costs are allowable for agencies with an approved indirect cost allocation plan from their federal cognizant agency. Federal cognizant agencies are defined as the federal agency from which applicants receive the largest amount of federal funding. Applicants must submit the final signed Negotiated Indirect Cost Rate Agreement (NICRA) from the federal cognizant agency with their application packets.

Q: Can I submit vehicle mileage for reimbursement for mobility manager activities?

A: Yes, vehicle mileage is allowable for miles incurred specifically to carry out the grant award.

Q: Is the cost of GPS monthly service fees eligible for reimbursement for traditional 5310 projects?

A: No. These fees are considered operating expenses and are ineligible.

Q: On the budget request section for Capital/Mobility Management, the “local match” column keeps zeroing out amounts entered. How can I fill in the amount?

A: In the section below, under “Source of Local Match” please indicate, “20%” and then insert the source of match. Example:

SOURCE OF LOCAL MATCH:	FUNDING TYPE:	AMOUNT:
20% from fundraising activities	Revenue	\$500.00

Q: On the Vehicle Inventory form, the space is not large enough to fit my entire Vehicle Identification Number (VIN). How should I enter the information?

A: The field will accept 13 characters. Please enter the last 13 digits of the VIN.

Q: On the Vehicle Inventory form, what information is required under the column titled “Daily Number of Hours Vehicle is Used?”

A: This column is requesting the actual or average number of daily hours the vehicle is in service (not the hours the vehicle is available for service).

Q: I can’t fit all of my vehicle fleet information into the table provided? How can I submit the information?

A: Applicants may use the Vehicle Fleet Inventory sheet in Excel format provided on the MAG web site or submit their own agency report including all the information requested. Copy and paste the following link into your browser:
<http://www.azmag.gov/Events/Event.asp?CMSID=4531>.

Q: Where can I find the MAG Human Services Coordination Transportation Plan?

A: On the MAG Human Services web site. Copy and paste the following link into your browser:
http://www.azmag.gov/Documents/EaPWD_2012-05-01_Draft-FY2013-Human-Services-Coordination-Transportation-Plan.pdf

Q: Where can I find the MAG Summary Sheet that needs to accompany my application?

A: The Summary Sheet and additional resource information can be found at the following link,
<http://www.azmag.gov/Events/Event.asp?CMSID=4531>.